



# UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

THURSDAY, JUNE 27, 2013  
AGENDA SETTING MEETING AGENDA

## CALL TO ORDER

## PRAYER AND SALUTE TO THE FLAG

## STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

## APPROVAL OF COMMUNICATIONS

### Note and File

**Oath of Office: Air Traffic and Noise Advisory Board:** Robert Beiner; **Senior Citizens and Disabled Residents Transportation Board:** Tony Hall.

## PRESENTATION FROM THE BOARD

A Resolution presentation will be made by Freeholders Alexander Mirabella and Bette Jane Kowalski to the Cranford High School Baseball Team.

A Certificate presentation will be made by Freeholders Alexander Mirabella and Bette Jane Kowalski to the Girl Scouts of Scotch Plains/Fanwood.

## PRESENTATION TO THE BOARD

A presentation to the Freeholder Board will be made by representatives from Union County College relative to the Union County College Cranford Facility Project.

## OFFICE OF THE UNION COUNTY CLERK

Joanne Rajoppi, County Clerk

1. Amending Resolution Number 2013-504, a contract with Royal Printing Services, Inc., West New York, New Jersey, for the purpose of printing Official Ballots, Sample Ballots, Emergency Ballots, Emergency Ballot Tally Sheets, Provision Ballots and Provisional Ballot Inventory Cards for the US Senate Special Primary Election to be held on August 13, 2013, to increase the contract amount by \$2,540 to amend the paper order for a new contract amount of \$183,745. **(Chairman Linda Carter)**

**OFFICE OF THE UNION COUNTY PROSECUTOR**Grace H. Park, Acting Prosecutor

1. Authorizing the County Manager, through the Union County Prosecutor's Office, to enter into a Professional Services contract with Daniel Conway, Paramus, New Jersey, to serve as a Financial Accountant Consultant for the Union County Prosecutor's Office for the period of July 1, 2013 through December 31, 2013 at a rate of \$95 per hour in an amount not to exceed \$28,000. **(Chairman Linda Carter)**
2. Authorizing the County Manager, through the Union County Prosecutor's Office, to enter into a Professional Services agreement with Trinitas Hospital, Elizabeth, New Jersey, to provide individual therapy sessions to victims of sexual assault for the period January 1, 2013 through December 31, 2013 in an amount not to exceed \$5,000. **(Chairman Linda Carter)**
3. Authorizing the County Manager, through the Union County Prosecutor's Office, to enter into an agreement with Morrell Instruments, Mellville, New York, for the purchase of two (2) Nikon Microscopes for the Office of the Union County Prosecutor's Forensic Lab in an amount not to exceed \$25,000.00; paid in full through grant funding. **(Chairman Linda Carter)**

**DEPARTMENT OF ADMINISTRATIVE SERVICES**Matthew N. DiRado, Esq., Director

1. Amending State Contract Resolution Number 2012-1052, to include additional vendors, Home Depot and Lowes, Inc., which were recently awarded a new state contract published on June 11, 2013. **(Chairman Linda Carter)**
2. Amending Resolution Number 2013-16, a contract with Bauch, Zucker, Hatfield LLC, Springfield, New Jersey, special counsel for labor negotiations and personnel affairs to increase the cap for legal services in the amount of \$125,000 for a total contract amount not to exceed \$250,000. **(Chairman Linda Carter)**
3. Amending Resolution Number 2013-17, a contract with Ruderman and Glickman, P.C., Springfield, New Jersey, special counsel for personnel affairs to increase the cap for legal services in the amount of \$50,000 for a total contract amount not to exceed \$100,000. **(Chairman Linda Carter)**
4. Approving Arlene Verniero's Public Official Bond with the Hartford Insurance Company, Hartford, Connecticut for the period of July 20, 2013 through July 20, 2014 in the amount of \$100.00; representing no increase from last year's policy. **(Chairman Linda Carter)**
5. Renewing the professional liability insurance for Runnells staff doctors with Princeton Insurance Company, Princeton, New Jersey, from July 1, 2013 through July 1, 2014 in an amount not to exceed \$19,558.44; representing no increase from last year's policy. **(Chairman Linda Carter)**

6. Authorizing the County Manager to enter in to an agreement, pursuant to N.J.S.A. 40A:11-5(1)(I), with Summit Truck and Auto Body, Inc., Summit, New Jersey, for specialized equipment repair to the 1988 Century Band Trailer in an amount not to exceed \$39,707.92. **(Chairman Linda Carter)**
7. Renewing the Accident and Health Insurance for Watchung Stables with QBE Insurance Company, New York, New York, from July 1, 2013 through July 1, 2014 in an amount not to exceed 12,241 per year; representing no increase from last year's policy. **(Chairman Linda Carter)**
8. Amending Resolution Number 2013-18, a contract with Roth D'Aquanni LLC., Springfield, New Jersey, special counsel for personnel affairs to increase the cap for legal services in the amount of \$68,000 for a total contract amount not to exceed \$143,000. **(Chairman Linda Carter)**

#### **DEPARTMENT OF ENGINEERING, PUBLIC WORKS AND FACILITIES**

Joseph Graziano, Director

1. Authorizing the County Manager to award a Professional Engineering Service Contract to T & M Associates of Middletown, New Jersey, for the purpose of providing an Environmental Investigation at the Motor Vehicle Garage located in the City of Elizabeth in an amount not to exceed \$43,500.00. **(Chairman Linda Carter)**
2. Authorizing the County Manager to apply for an NJDEP Recycling Enhancement Grant in the amount of \$264,000, to execute all necessary documents and adopt the proposed spending plan; partially funding positions, funding Household Hazardous Waste Programs and other recycling programs as well as associated advertising costs from September 2013 through December 2014. **(Chairman Linda Carter)**
3. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq: Department of Engineering, Public Works & Facilities; Division of Facilities Management and Runnells Specialized Hospital: Eagle Building Services, Newark, New Jersey, for the purpose of providing monthly Window Cleaning Services for the period of July 1, 2013 through June 30, 2015 in the amount of \$77,400.00. **(Chairman Linda Carter)**
4. Resolution concurring with the City of Linden Cultural Committee granting permission to close Wood Avenue for the annual festival, to be held on Saturday, September 28, 2013 from 7:30 a.m. to 10:30 p.m., with a rain date of Sunday, September 29, 2013. Resolution also concurs with the City of Linden's request to hang a banner advertising the event on North Wood Avenue between Curtis Street and Gibbons Street from August 22, 2013 to September 30, 2013. **(Chairman Linda Carter)**

#### **DEPARTMENT OF FINANCE**

Bibi Taylor, Director

1. Amending Resolution Number 2013-6, authorizing certain signatures for checks, wire transfers and other disbursements for the Office of the Union County Prosecutor for the year 2013. **(Freeholder Daniel P. Sullivan)**

2. Amending Resolution Number 2013-7, establishing petty cash funds for the year 2013, to change the Custodian of the Petty Cash Fund approved for the Office of the Union County Prosecutor. **(Freeholder Daniel P. Sullivan)**
3. Resolution Modifying the 2013 Budget in the amount of \$174,878.00 as a result of notification received from the State of New Jersey, Department of Law and Public Safety for a Program Entitled: Gang Guns and Narcotics. **(Freeholder Daniel P. Sullivan)**
4. Resolution Modifying the 2013 Budget in the amount of \$2,680,538.00 as a result of notification received from the State of New Jersey, Department of Labor and Workforce Development for a Program Entitled: Work First New Jersey Grant. **(Freeholder Daniel P. Sullivan)**
5. Resolution Modifying the 2013 Budget in the amount of \$207,000.00 as a result of notification received from the State of New Jersey, Department of Law and Public Safety for a Program Entitled: State Facilities Education Act - SFEA. **(Freeholder Daniel P. Sullivan)**
6. Resolution Modifying the 2013 Budget in the amount of \$110,000.00 as a result of notification received from the North Jersey Transportation Planning Authority (NJTPA) for a Program Entitled: Local Government Capacity Grant - Together North Jersey. **(Freeholder Daniel P. Sullivan)**

#### DEPARTMENT OF HUMAN SERVICES

Frank Guzzo, Director

1. Amending Resolution Number 2012-1017 to reflect a change in the account number only in the contract with Jewish Family Services to provide care management services to Global Options Clients for the period of January 1, 2013 through December 31, 2013. **(Freeholder Bette Jane Kowalski)**

#### DEPARTMENT OF PARKS AND COMMUNITY RENEWAL

Ronald Zuber, Director

1. Authorizing the County Manager to award contracts to various agencies for a nine (9) month period commencing on July 1, 2013 and ending on March 31, 2014 to provide employment programs and opportunities for qualified individuals under the WorkFirst New Jersey Program, paid in full through the WorkFirst New Jersey grant funds, in an amount not to exceed \$1,576,270.00. This resolution would further authorize the County Manager to transfer funds among the various agencies during the contract period should service needs change and/or if any of the various agencies fail to meet its contractual obligations. **(Freeholder Daniel P. Sullivan)**
2. Amending Resolution Number 2013-323, a contract with Union County College to provide Adult Literacy Services for Union County to a minimum of seventy-four (74) eligible adults, to change account number only; funding and contract period remain the same. **(Freeholder Daniel P. Sullivan)**

**DEPARTMENT OF PUBLIC SAFETY**Andrew Moran, Director

1. Authorizing the County Manager to accept a F550 Utility Truck purchased by Middlesex County through the Urban Area Security Initiative grant initiative, valued at \$66,375, to enhance the County of Union's response capabilities. **(Chairman Linda Carter)**
2. Authorizing the County Manager to enter into a lease agreement with the City of Linden, New Jersey, for the provision of an ambulance facility for the period of July 1, 2013 through June 30, 2014 in an annual amount of \$7,200.00. **(Chairman Linda Carter)**
3. Authorizing the County Manager to award a contract, as an Exception to Bidding pursuant to N.J.S.A. 40A:11-5(1)(dd), with CI Technologies, Inc., Jacksonville, Florida, for proprietary computer systems and software in the amount of \$23,200. **(Chairman Linda Carter)**
4. Authorize the County Manager to auction off a 4 door Green 1997 Honda Civic, Vin#2HGEJ8647VH561229 as a result of a seizure. The sale will be conducted online through www.usgovbid.com auction site. **(Chairman Linda Carter)**

**RUNNELLS SPECIALIZED HOSPITAL**Susan Palma, MS, RN, Administrator

1. Authorizing the County Manager to enter into a contract with Ortho Care Inc., Westfield, New Jersey, to provide Prosthetic and Orthotic Services for the residents/patients of Runnells Specialized Hospital for the period of August 1, 2013 through July 31, 2014 in an amount not to exceed \$10,000. **(Freeholder Vernell Wright)**

**OFFICE OF THE COUNTY COUNSEL**Robert E. Barry, Esq., County Counsel

1. Amending Resolution Number 2013-343, to increase the appropriation to Bauch Zucker Hatfield, LLC, Springfield, New Jersey, in the matter entitled Beverly Figueroa v. UC, et als. in an amount not to exceed \$10,000.00 for a sum not to exceed \$50,000.00. **(Chairman Linda Carter)**
2. Amending Resolution Number 2012-417, to reflect the increase in the traffic control signal monitoring device cost and revenue program with the Borough of Roselle Park due to an increase in the consumer price index in an amount not to exceed \$3,192.00 for a new total amount not to exceed \$289,112.00. **(Chairman Linda Carter)**

**OFFICE OF THE COUNTY MANAGER**Alfred J. Faella, County Manager

1. Authorizing the County Manager to adjust and or change the Internal Position Control Schedule of the budget. **(Freeholder Daniel P. Sullivan)**
2. A Resolution authorizing the County Manager to enter into a Memorandum of Understanding between the County of Union and the Union County Improvement Authority relative to Runnells Specialized Hospital operations. **(Chairman Linda Carter)**

3. A Resolution authorizing the County Manager to Investigate and Study County created authorities for potential savings and efficiencies, including but not limited to those which may be realized by dissolution. **(Chairman Linda Carter)**

#### **FREEHOLDER SPONSORED RESOLUTIONS**

1. Expressing the Board's deepest sympathy to the family of Gerald J. Glasser of Westfield, New Jersey, who passed away on June 16, 2013. **(Freeholder Jalloh & the Entire Board)**
2. Congratulating Micah Lubow of Boy Scout of America Troop 118 in Cranford, New Jersey, on attaining the rank of Eagle Scout. **(Freeholder Bette Jane Kowalski)**
3. Authorizing the County Manager to award a professional services contract to T&M Associates, Middletown, New Jersey, for the purposes of conducting environmental Site Investigation activities as required by the New Jersey Department of Environmental Protection for the project entitled the Elizabeth River Trail, Phases 2 & 3, payable through the Open Space, Recreation and Historic Preservation Trust Fund, in an amount not to exceed \$20,000.00. **(Freeholder Alexander Mirabella)**
4. Authorizing the County Manager to award a contract to T&M Associates, Middletown, New Jersey, for the purposes of providing professional surveying services for boundary and subdivision mapping at 175 Glenside Avenue, Scotch Plains, New Jersey. The scope of work is to fulfill requirements of the New Jersey Department of Environmental Protection, State of New Jersey. This contract is through and in conjunction with the Open Space, Recreation and Historic Preservation Trust Fund, in an amount not to exceed \$16,600.00. **(Freeholder Alexander Mirabella)**
5. Authorizing the County Manager to enter into a contract with Autism Friendly Spaces, New City, New York, to provide training and services for the 2013-14 season of Sensory Friendly Theatre. Services to include training, material preparation, on-site clinical accommodations, staff and volunteer management, and physical space accommodations for a total contract not to exceed \$8,750.00. **(Freeholder Alexander Mirabella)**
6. Authorizing the County Manager to award a contract to the Union County Performing Arts Center, Rahway, New Jersey, to provide services necessary for the execution of the 2013-14 season of the Sensory Friendly Theatre program. The Sensory Friendly Theatre program is specifically designed and adapted for children with autism and related disabilities, and services will include securing artists, rental of theatre and equipment, provision of all technical crew and personnel as needed for each performance, and all related needs in an amount not to exceed \$75,000.00. **(Freeholder Alexander Mirabella)**
7. Appointing Gail M. Hein to the Local Advisory Committee on Alcoholism and Drug Abuse Advisory Board for a term commencing January 1, 2013 and ending December 31, 2015. **(Freeholder Vernell Wright)**

8. Commending Union County College Trustee James Perry on receiving statewide honors for his service to the New Jersey Council of County Colleges. (**Chairman Carter & the Entire Board**)

ADJOURNMENT

UNION COUNTY BOARD OF CHOSEN FREEHOLDERS 2013 MEETING SCHEDULE

Please note that meetings are regularly held on Thursday evenings. Agenda Setting Sessions and Regular Meetings are held at 7:00pm in the Freeholders' Meeting Room, Administration Building, 10 Elizabethtown Plaza, 6<sup>th</sup> Floor, Elizabeth, New Jersey, unless otherwise specified. In the event an Agenda Setting Session and Regular Meeting are held on the same night, the Agenda Setting Session will commence at 7:00pm and the Regular Meeting will commence as soon as possible after the Agenda Setting Session.

Persons requiring a sign language interpreter should contact the Office of the Clerk of the Board at 908-527-4140.

REORGANIZATION MEETING - SUNDAY, JANUARY 6, 2013 at 12:00pm  
 Assignment Judge Karen M. Cassidy's Courtroom, 2 Broad Street, Elizabeth, NJ

AGENDA SETTING MEETINGS

REGULAR MEETINGS

January 17, 2013	January 24, 2013
February 7, 2013	February 21, 2013
February 28, 2013	February 28, 2013
March 7, 2013	March 14, 2013
March 21, 2013	March 28, 2013
April 4, 2013	April 11, 2013
April 18, 2013	April 25, 2013
May 2, 2013	May 16, 2013
May 30, 2013	May 30, 2013
June 13, 2013	June 13, 2013
June 27, 2013	June 27, 2013
July 18, 2013	July 25, 2013
August 8, 2013	August 22, 2013
September 12, 2013	September 19, 2013
September 26, 2013	September 26, 2013
October 3, 20123	October 10, 2013
October 17, 2013	October 17, 2013
November 7, 2013	November 14, 2013
Tues., November 26, 2013	Tues. November 26, 2013
December 5, 2013	December 5, 2013
December 19, 2013	December 19, 2013

\* Special Meeting: April 18, 2013 at 6:30pm