



# UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

THURSDAY, DECEMBER 15, 2016  
AGENDA SETTING MEETING AGENDA

## CALL TO ORDER

## ROLL CALL

## PRAYER AND SALUTE TO THE FLAG

## STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

## APPROVAL OF COMMUNICATIONS

Note and File

Oath of Office: Union County Vocational-Technical School Board of Estimates: Jean Perkins;  
Workforce Development Board: Tina Earley.

## OFFICE OF THE UNION COUNTY PROSECUTOR

Grace H. Park, Acting Prosecutor

1. Authorizing the County Manager to enter into an agreement with PowerDMS, Inc., Orlando, Florida, to renew subscription and licensing of Document Management Software, November 2016 through November 2017 in the amount of \$4,992.00. **(Chairman Bruce H. Bergen)**

## OFFICE OF THE BOARD OF ELECTIONS

Dennis Kobitz, Administrator

1. Authorizing the County Manager to award a contract as an exception to bidding for proprietary software support to Dominion Voting Systems, Denver, Colorado, for the purposes of providing licensing, maintenance and support for the WinEDS voting system to conduct elections in an amount not to exceed \$25,000. **(Chairman Bruce H. Bergen)**
2. Authorizing the County Manager to enter into an agreement with The Liberty Group, Berkeley Heights, New Jersey, for the purpose of transporting Dominion voting machines to and from polling places throughout the County for the contract period January 1, 2017 through December 31, 2017, in an amount not to exceed \$60,000. **(Chairman Bruce H. Bergen)**
3. Authorizing the County Manager to enter into an agreement with Main Street Movers, Irvington, New Jersey, for the purpose of transporting Dominion voting machines to and from polling places throughout the County for the contract period January 1, 2017 through December 31, 2017, in an amount not to exceed \$15,000. **(Chairman Bruce H. Bergen)**

4. Authorizing the County Manager to enter into an agreement with Royal Printing, West New York, New Jersey, for the purpose of printing voting authority books, poll books and all other printing needed to run an election in the County for the contract period of January 1, 2017 through December 31, 2017, in an amount not to exceed \$120,000. **(Chairman Bruce H. Bergen)**

#### **DEPARTMENT OF ADMINISTRATIVE SERVICES**

Michael Yuska, Director

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1. Resolution authorizing employee tuition reimbursement for Kean University for the following programs: Certificate in Public Administration (Undergraduate Program), Certificate in Public Management (Graduate Program), Certificate in Public Management Enhancement Program (Master's Program). The County will partially reimburse for the cost of tuition and course fees, excluding books and miscellaneous expenses, for qualified employees for the 2017 program in an amount not to exceed \$35,000. **(Chairman Bruce H. Bergen)**
2. Amending Resolution Number 2015-76, a contract with Elizabeth Truck Center, Elizabeth, New Jersey, for the purpose of providing Collision Repair Services, to reflect the contracted term of initial agreement to be 36 consecutive months with the option for one (1) 24 month option. **(Chairman Bruce H. Bergen)**
3. Authorizing the County Manager to renew the County's Dental Insurance Contract with Delta Dental and Flagship Health Systems, Parsippany, New Jersey to provide Dental Coverage for the contract period January 1, 2017 through December 31, 2017 in an estimated, non-guaranteed amount not to exceed \$1,500,000. **(Chairman Bruce H. Bergen)**
4. Authorizing the County Manager to award the annual Short Term and Long Term Disability Insurance Policy with the Standard Insurance Company, Murray Hill, New Jersey, for the 2017 calendar year in an estimated amount not to exceed of \$230,000.00. The total includes the current negotiated County portion of \$116,326 and the payroll deduction contribution for 1,150 unionized employees of \$106,000. **(Chairman Bruce H. Bergen)**
5. Authorizing the County Manager to enter into an Equipment Maintenance Policy with Specialty Underwriters, Oak Creek, Wisconsin, from January 1, 2017 through December 31, 2017 in an amount not to exceed \$240,000. This policy provides coverage for maintenance costs for electronic office equipment due to mechanical failure. **(Chairman Bruce H. Bergen)**
6. Authorizing the County Manager to renew the Cornerstone Behavioral Health Hospital-Medical Malpractice Policy, General and Professional Liability Umbrella Policy, and Excess Umbrella Liability Policy with Princeton Insurance Company, Princeton, New Jersey, for the period of December 15, 2016 through December 14, 2017 in an amount of \$110,884.05. **(Chairman Bruce H. Bergen)**

**DEPARTMENT OF CORRECTIONS**Ron Charles, Director

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1. Authorizing the County Manager to enter into an agreement with Deacon Michael DeRoberts, Union, New Jersey, to provide 5 hours of religious services and counseling per week for the Catholic Inmates at the Union County Jail for the contract period of January 1, 2017 through December 31, 2017 in an amount not to exceed \$3,418.80. **(Chairman Bruce H. Bergen)**
2. Authorizing the County Manager to enter into a contract with Minister Richard Hogans, Rahway, NJ, to provide 10 hours of religious services and counseling per week for the Protestant Inmates at the Union County Jail for the contract period January 1, 2017 through December 31, 2017 in an amount not to exceed \$6,638.00 **(Chairman Bruce H. Bergen)**
3. Authorizing the County Manager to enter into an agreement with Patricia Kane, Newark, NJ, to provide 5 hours of religious and counseling services per week for the Islamic female inmates in the Union County Jail for the contract period of January 1, 2017 through December 31, 2017 in an amount not to exceed \$3,418.80. **(Chairman Bruce H. Bergen)**
4. Authorizing the County Manager to enter into an agreement with Community Access Unlimited, Elizabeth, NJ, to provide anger management training for the incarcerated male and females of the Union County Jail for the contract period of January 1, 2017 through December 31, 2017 in an amount not to exceed \$30,000.00. **(Chairman Bruce H. Bergen)**
5. Authorizing the County Manager to enter into an agreement with CEC, Inc., West Caldwell, NJ, to provide comprehensive Inmate Substance Abuse Treatment and Residential Correctional Facility Services for Union County Jail inmates daily for a one year period starting January 1, 2017 through December 31, 2017 with an option to extend for two (2) year period in an amount not to exceed \$2,500,000.00. **(Chairman Bruce H. Bergen)**

**DEPARTMENT OF ECONOMIC DEVELOPMENT**Amy Wagner, Director

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1. Authorizing the County Manager to enter into a shared services agreement for fiber optics communications services between the County of Union and Union County College building and offices for a period of five years commencing on January 1, 2017 through December 31, 2021 at the same terms and conditions, at no cost to the County. **(Chairman Bruce H. Bergen)**
2. Authorizing the County Manager to enter into an agreement with The United Way of Greater Union County, Elizabeth, New Jersey, to continue to provide annual support and operation of the Family Success Center in Rahway (of the Family Strengthening Network), Multicultural Family Success Center in Elizabeth, and the continuation of the Focus on Families Task Force, Community Conversations and the Parent Advisory Boards for the period of January 1, 2017 through December 31, 2017 in an amount not to exceed \$266,000. **(Chairman Bruce H. Bergen)**

3. Authorizing the County Manager to award a contract pursuant to a fair and open process, "Request for Proposals" (RFP), to Millennium Strategies for the purpose of grant writing and procurement services in an amount not to exceed \$36,000. **(Chairman Bruce H. Bergen)**
4. Authorizing the County Manager to award a contract pursuant to a fair and open process, "Request for Proposal" (RFP), for the purpose of providing Comprehensive Federal Government Relations/Lobbying services to the County of Union, for a period of January 1, 2017 through December 31, 2017, in an amount not to exceed \$150,000 to Winning Strategies, Washington/Hoboken Strategy Group. **(Chairman Bruce H. Bergen)**
5. Authorizing the County Manager to enter into an agreement with We Are One New Jersey Inc., Trenton, NJ, to provide social and human services that educate, empower and uplift working families, under the We Are One New Jersey Project, for the period commencing January 1, 2017 through December 31, 2017, exercising the option of an additional year extension from the December 2015 RFP, in an amount not to exceed \$245,000. **(Chairman Bruce H. Bergen)**

#### **DEPARTMENT OF ENGINEERING, PUBLIC WORKS & FACILITIES MANAGEMENT**

Joseph Graziano, Director

1. Amending Resolution Number 2015-271, (BA#1-2015) a contract awarded through advertised public bidding in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq., to Tiffany Electric, of Fairfield, New Jersey approving Change Order Number 1 (final) for the Intersection Improvements at Magie Avenue at Summit Road and Magie Avenue/Lincoln Avenue at Galloping Hill Road, City of Elizabeth, County of Union, New Jersey. This change order will reduce the original contract amount by (\$26,981.45) for a new contract amount not to exceed \$428,795.75. (Union County Engineering Project Number 2010-010) **(Freeholder Linda Carter)**
2. Amending Resolution Number 2015-465, (BA#21-2015) a contract awarded through advertised public bidding in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq., to Yannuzzi Group, Inc., of Kinnelon, New Jersey approving Change Order Number 1 (final) for the Replacement of Raritan Road Culvert, SC-6, Township of Scotch Plains, County of Union, New Jersey. This change order will reduce the original contract amount by (\$40,527.20) for a new contract amount not to exceed \$346,608.55. (Union County Engineering Project Number 2010-006B) **(Freeholder Linda Carter)**
3. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq: Public Works & Facilities, Division of Facilities Management: Elevator Maintenance Corp. (EMCO), Kearny, New Jersey, for the purpose of providing Elevator Maintenance and Repair Services for twenty-four (24) consecutive months commencing January 1, 2017 through December 31, 2018, in an amount not exceed \$391,173. **(Freeholder Linda Carter)**

4. Amending Resolution Numbers 2016-194, 2015-111, (BA#67-2014), a contract awarded through the public bidding process, with Core Mechanical, Inc., Pennsauken, New Jersey approving Change Order No. 2 for Pipefitting & Heating Services, in an amount of \$75,000.00 for a new contract amount of \$346,400.00. **(Freeholder Linda Carter)**
5. Amending Resolution Number 2014-610, (BA#22-2014), a contract awarded through the public bidding process to Core Mechanical, Inc. Pennsauken, New Jersey, providing air conditioning and refrigeration systems, repairs, maintenance & installation services, to reflect a change in account numbers only. **(Freeholder Linda Carter)**
6. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq; Department of Engineering, Public Works & Facilities Management: Elite Demolition, LLC, for the purpose of providing snow removal services for twenty-four (24) months in an amount not to exceed \$140,000, with a second 24 month option. **(Freeholder Linda Carter)**

#### DEPARTMENT OF FINANCE

Bibi Taylor, Director

1. Cancelling Capital Balances to Capital Surplus and Deferred Charges Unfunded. **(Freeholder Alexander Mirabella)**
2. Cancellation of unexpended balances in the listed Grant Accounts. **(Freeholder Alexander Mirabella)**
3. Approving Transfer of Current Fund Appropriations. **(Freeholder Alexander Mirabella)**
4. Cancelling Current Fund Budget Appropriations. **(Freeholder Alexander Mirabella)**
5. Authorizing the County Manager to award a contract pursuant to an RCCP for Retirement Planning Services to Economic Planning Group, Edison, New Jersey, for the contract period January 1, 2017 through December 31, 2018, with the option to award one additional 24 month extension option beginning January 1, 2019 through December 31, 2020 and a final 12 month extension option beginning January 1, 2021 through December 31, 2021, at no cost to the County. **(Freeholder Alexander Mirabella)**

#### DEPARTMENT OF HUMAN SERVICES

Frank Guzzo, Director

1. Authorizing the County Manager to award professional services contracts in an amount not to exceed \$63,000.00 for the period of January 1, 2017 through December 31, 2017 to provide additional professional psychiatric medical services to patients of Cornerstone Behavioral Health Hospital. **(Freeholder Bette Jane Kowalski)**
2. Authorizing the County Manager to certify to the NJ Department of Human Services, Division of Mental Health Services that there have been no changes to the plan for the delivery of mental health services and that the County will continue to operate a psychiatric facility during calendar year 2017. **(Freeholder Bette Jane Kowalski)**

3. Authorizing the County Manager to award professional services contracts in an amount not to exceed \$5000 for the period of January 1, 2017 through December 31, 2017 for Specialty Medical Consultants to provide services to patients of Cornerstone Behavioral Health Hospital. **(Freeholder Bette Jane Kowalski)**
4. Authorizing the County Manager to renew a revenue agreement with Bridgeway Rehabilitation Services, Elizabeth, New Jersey, for the period of January 1, 2017 through December 31, 2017 for reimbursement in the amount of \$7.00 per one way trip to the County of Union for the provision of Transportation Service through the Union County Paratransit System for Partial Care clients attending their programs, based upon scheduled trips provided by the County on Mondays through Fridays. **(Freeholder Vernell Wright)**
5. Authorizing the County Manager to continue a Lease Agreement with Runnells BH Operating Inc., for the operations of Cornerstone Behavioral Health Hospital including 44 beds and office space with a 2% increase as per sale agreement for the period January 1, 2017 through December 31, 2017. **(Freeholder Bette Jane Kowalski)**
6. Authorizing the County Manager to enter into an agreement with Language Line Services, Inc., Dallas, Texas on an as needed basis not to exceed the total amount of \$38,500 to provide translation services for the large volume of non-English speaking refugee clients of the Division of Social Services and the Department of Public Safety for the period of January 1, 2016 through December 31, 2016. **(Freeholder Bette Jane Kowalski)**
7. Authorizing the County Manager to enter into an agreement with Language Line Services, Inc., Dallas, Texas on an as needed basis not to exceed the total amount of \$38,000 to provide translation services for the large volume of non-English speaking refugee clients of the Division of Social Services for the period of January 1, 2017 through December 31, 2017. **(Freeholder Bette Jane Kowalski)**
8. Amending Resolution Number 2016-915, approving the 2016-2018 Area Plan Spending Plan, to reflect an increase in funding only in an amount not to exceed \$2,080 for a new grand total not to exceed \$4,931,312 to be allocated as outlined and charged to account numbers specified for the same contract year one period of January 1, 2016 through December 31, 2016 with no other changes to the 2016-2018 Area Plan. **(Freeholder Vernell Wright)**
9. Amending Resolution Number 2016-64, approving the 2016 Youth Services Commission Comprehensive Spending Plan, to extend the termination date an additional three (3) month period through March 31, 2017 for all 2016 grant funded subcontracts and program management funds as permitted by the New Jersey Juvenile Justice Commission; to reallocate \$5,355.85 in funds from the UC Juvenile Detention Center detention alternative services contract to the UC Division of Youth Services detention alternative case management contract to be charged to account numbers specified, with no change in the total amount nor further changes to the 2016 Youth Services Commission Comprehensive Spending Plan. **(Freeholder Vernell Wright)**

10. Authorizing the County Manager to award subcontracts under the 2017 Community Services Block Grant (CSBG) Spending Plan in a total amount not to exceed \$218,304 for the period of January 1, 2017 through March 31, 2017 for the purpose of providing community programming for low income residents of Union County as permitted by NJ Department of Community Affairs (DCA) regulations; further authorizing a one-time advance payment of up to one month of the agency award amount to prevent undue hardship for the agency to carry out program activities; and further authorizing the transfer of funds among awarded agencies during the contract period should service needs change and/or if any of the agencies fails to meet its contractual obligation. **(Freeholder Bette Jane Kowalski)**
11. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq; Department of Human Services/Paratransit System: Shepard Bros, Inc., Canandaigua, New York, for the purchase and replacement, of two (2) ten passenger buses with two wheelchair positions and one (1) 16 passenger bus with two wheelchair positions, in the total amount not to exceed \$163,831. **(Freeholder Vernell Wright)**
12. Authorizing the County Manager to enter into a shared services agreement with Morris County to house Union County juvenile detainees on an as needed basis by providing a maximum of five (5) secure beds at a per diem cost of \$215 per juvenile per day for a total amount not to exceed \$50,000 per year nor \$250,000 for the five (5) year period of January 1, 2017 through December 31, 2021. **(Freeholder Bette Jane Kowalski)**
13. Authorizing the County Manager to enter into a shared services agreement with Bergen County to house Union County juvenile detainees on an as needed basis by providing secure beds at a per diem cost of \$225 per juvenile per day for a total amount not to exceed \$150,000 per year nor \$750,000 for the five (5) year period of January 1, 2017 through December 31, 2021. **(Freeholder Bette Jane Kowalski)**
14. Authorizing the County Manager to enter into a Uniform Shared Services and Consolidated Act, N.J.S.A. 40A:65-1 et seq. agreement with Hudson County to provide custody and care to its juvenile detainees at the Union County Juvenile Detention Center at a per diem rate of \$245 for Year 1 - 2017, \$250 for Year 2 - 2018, \$255 for Year 3 - 2019, \$260 for Year 4 - 2020, and \$265 for Year 5 - 2021 with Hudson County guaranteeing payment for a minimum of 20 secure beds for the five (5) year period of January 1, 2017 through December 31, 2021. **(Freeholder Bette Jane Kowalski)**

#### **DEPARTMENT OF PARKS AND RECREATION**

Ronald Zuber, Director

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1. Approving the operational budget for golf course operational expenses for the period of January 1, 2017 through December 31, 2017 in the amount of \$4,492,114. **(Vice Chairman Sergio Granados)**

**OFFICE OF THE COUNTY COUNSEL**Robert E. Barry, Esq., County Counsel

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1. A resolution appointing John R. Boles as the Public Agency's Compliance Officer (P.A.C.O.) for a term effective January 1, 2017 through December 31, 2017. **(Chairman Bruce H. Bergen)**

**OFFICE OF THE COUNTY MANAGER**Alfred J. Faella, County Manager

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1. Authorizing Salary Increases for County Constitutional Officers. **(Chairman Bruce H. Bergen)**
2. Authorizing the County Manager to adopt the 2017 exclusionary wage increases as follows: Salary increases for 2017 shall be based upon each employee's performance evaluation score, pursuant to Resolution 2129-2002, and shall not exceed 2%, and shall be effective January 1, 2017. **(Chairman Bruce H. Bergen)**
3. Authorizing the County Manager to sign any and all documents necessary to enter into a Collective Bargaining Agreement with the Supervisor's Association (Public Works) effective January 1, 2016 through December 31, 2017. **(Chairman Bruce H. Bergen)**

**FREEHOLDER SPONSORED RESOLUTIONS**

1. Thanking the Plainfield Fire Department for their hard work and dedication and congratulating them on their new Fire Engine at their dedication ceremony on December 17, 2016. **(Freeholder Linda Carter)**
2. Appointing/reappointing the following members to the Human Services Advisory Council beginning January 1, 2017 through December 31, 2019: Debbie Anderson (Family & Children Services); Al Donnarumma (Legal Aid); Marconi Gapas (Major City: Township of Union); Carmen Hernandez (Domestic Violence); Susan Pepper (Target Population); Florence Peterson (Consumer Advocate); Carol Presley (Consumer Advocate); Ella Teal (Target population); Charles Gillon (County Welfare Agency); Frank Guzzo (County Manager designee); Larisa Hernandez (Service Sector); James Horne (Volunteer Sector); Stanley Neron (Major City: City of Elizabeth); and Cathy Chin (Business Sector) for a term ending December 31, 2018. **(Freeholder Bette Jane Kowalski)**
3. Authorizing the County Manager to enter into an agreement with the Union County Performing Arts Center in an amount not to exceed \$10,000.00 for the purposes of developing support for the arts in Union County and creating cultural and educational opportunities for Union County residents. **(Freeholder Alexander Mirabella)**
4. Congratulating Robert Edward Scott, Michael Martins and Samuel Christian Venturella of Boy Scouts of America, Troop #1, New Providence, upon attaining the rank of Eagle Scout. **(Chairman Bruce H. Bergen and Freeholder Christopher Hudak)**



**EXECUTIVE SESSION**

To the extent known, the following item will be discussed in Executive Session:

- 1) Attorney- Client Privileged Communications and Discussion of issues relative to on-going negotiations and potential Agreement with Zurich American Insurance Company relating to the Union County Family Courthouse.

**ADJOURNMENT**

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**UNION COUNTY BOARD OF CHOSEN FREEHOLDERS 2016 MEETING SCHEDULE**

Please note that meetings are regularly held on Thursday evenings. Agenda Setting Sessions and Regular Meetings are held at 7:00pm in the Freeholders' Meeting Room, Administration Building, 10 Elizabethtown Plaza, 6<sup>th</sup> Floor, Elizabeth, New Jersey, unless otherwise specified. In the event an Agenda Setting Session and Regular Meeting are held on the same night, the Agenda Setting Session will commence at 7:00pm and the Regular Meeting will commence as soon as possible after the Agenda Setting Session.

Persons requiring a sign language interpreter should contact the Office of the Clerk of the Board at 908-527-4140.

**REORGANIZATION MEETING - SUNDAY, JANUARY 3, 2016 at 12:00 pm**  
**Assignment Judge Karen M. Cassidy's Courtroom, 2 Broad Street, Elizabeth, NJ**

**2016 MEETING SCHEDULE**

<u>AGENDA SETTING SESSION</u>	<u>REGULAR MEETINGS</u>
January 14, 2016	January 21, 2016
February 4, 2016	February 11, 2016
February 18, 2016	February 18, 2016
March 3, 2016	March 10, 2016
March 17, 2016	March 31, 2016
April 7, 2016	April 14, 2016
April 21, 2016	April 28, 2016
May 5, 2016	May 12, 2016
May 26, 2016*	May 26, 2016
June 2, 2016	June 9, 2016
June 16, 2016	June 23, 2016
July 14, 2016	July 21, 2016
August 11, 2016	August 18, 2016
September 8, 2016	September 15, 2016
September 22, 2016	September 29, 2016
October 6, 2016	October 13, 2016
October 20, 2016	October 20, 2016
November 10, 2016	November 22, 2016 (Tuesday)
December 1, 2016	December 8, 2016
December 15, 2016	December 22, 2016

\* As per Resolution Number 2016-372, the May 19, 2016 Agenda Setting Session was rescheduled to be held on May 26, 2016 at 7:00pm.