



# UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

THURSDAY, DECEMBER 5, 2013  
AGENDA SETTING MEETING MINUTES

## CALL TO ORDER

Chairman Linda Carter called the meeting to order at 7:10 PM.

Attendee Name	Title	Status	Arrived
Sergio Granados	Freeholder	Present	
Bruce H. Bergen	Freeholder	Present	
Angel G. Estrada	Freeholder	Present	
Mohamed S. Jalloh	Freeholder	Present	
Bette Jane Kowalski	Freeholder	Present	
Alexander Mirabella	Freeholder	Absent	
Vernell Wright	Freeholder	Present	
Christopher Hudak	Vice Chairman	Present	
Linda Carter	Chairman	Absent	

Also present were County Manager Alfred J. Faella, Second Assistant County Counsel Rosalba L. Comas, Esq. And Clerk of the Board James E. Pellettiere.

Vice Chairman Christopher Hudak covered the meeting in Chairman Linda Carter's absence.

## PRAYER AND SALUTE TO THE FLAG

The Prayer and Salute to the Flag were led by the Clerk of the Board.

## STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

The statement of compliance with the Open Public Meetings Act was read by the Clerk of the Board.

## APPROVAL OF COMMUNICATIONS

Note and File

## OFFICE OF THE UNION COUNTY PROSECUTOR

Grace H. Park, Acting Prosecutor

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Tim Isenhour represented the Office.

There were no questions.

1. Authorizing the County Manger, through the Office of the Prosecutor, to apply for and accept funding from the State of New Jersey Division of Criminal Justice, FY13 Victims of Crime Act,

County Sexual Assault Response Team/Sexual Assault Nurse Examiner Program in the amount of \$74,765 with a County Match in the amount of \$18,691. **(Linda Carter)**

#### **DEPARTMENT OF ADMINISTRATIVE SERVICES**

Norman Albert, Esq., Director

There were no questions.

1. Authorizing the County Manager to award a contract to Cartegraph, Inc., Dubuque, Iowa, to provide the upgrade of software to the web based Operations Management System with Enterprise Licensing for a two year period with the option for an additional year in the amount of \$222,280 for the contract period of January 1, 2014 through December 31, 2015. **(Linda Carter)**

#### **DEPARTMENT OF CORRECTIONS**

Brian Riordan, Director

1. Authorizing County Manager to enter into a contract with Community Access Unlimited, Elizabeth, New Jersey, to provide anger management training for the incarcerated male and females of the Union County Jail for the contract period of January 1, 2014 through December 31, 2014 in an amount not to exceed \$30,000.00. **(Linda Carter)**

Freeholder Jalloh asked how many inmates attend the Anger Management training program.

Director Riordan stated that in 2013 there were 122 males and 56 females who participated. He said there were many more participants who have already left the program. He said it is a court mandated training program, and since inception, the cost has remained the same, to wit: \$30,000.

2. Amending Resolution Number 2008-1074, extending an agreement with Corizon Health of N.J., Cedar Grove, New Jersey, to provide medical/health care services for inmates and residents of the Union County Jail and the Juvenile Detention Center for an additional three (3) months for a contract period of January 1, 2014 through March 31, 2014 for a total amount not to exceed \$1,350,584.00. **(Linda Carter)**

Freeholder Bergen asked for the need for a three month contract extension.

Director Riordan said the 3 month contract is needed to complete the Request for Proposal process. He said there are three separate contracts: one is a combined medical and pharmaceutical plan; one medical and one pharmaceutical.

Freeholder Bergen asked that 3 months is needed to resolve these concerns.

Director Riordan replied yes, this allows for a cost breakdown for each plan.

Freeholder Estrada asked if Corizon Health is a separate company from Horizon.

Director Riordan responded that they are separate companies.

#### **DEPARTMENT OF ENGINEERING, PUBLIC WORKS AND FACILITIES**

Joseph Graziano, Director

1. Authorizing the County Manager to enter into a contract with Sports Field Solutions, of Frenchtown, New Jersey, for the purpose of providing Sport Field consulting services for Horseshoe/Sansone Park Project for an amount not to exceed \$16,320.00. **(Linda Carter)**
2. Authorizing the County Manager to enter into an Agreement with Newtech Recycling, Inc., Somerset, New Jersey, for the purpose of collecting and recycling computer and electronic equipment that will be collected at e-waste recycling events and municipal collections for a 24 month period commencing January 1, 2014 through December 31, 2015 with an option to renew for 24 months. Newtech Recycling will reimburse the County of Union \$.05/lb. for all CPU equipment collected under this program in the amount of \$10,000 (Revenue Generating). All other materials will be collected at no cost to the County or the municipalities. **(Linda Carter)**

Freeholder Kowalski asked if item #2 is a revenue generated item.

Director Graziano said it is a revenue generating item. He clarified that the caption should read "up to" \$10,000. He said it could be more, it depends upon the tonage. If there are \$200,000 pounds the return would be 3 cents per ton. Director Graziano said it was 2 cents per ton. If it is a better deal, the municipalities will get money returned to them.

3. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Laws, NJSA 40A:11-1 et seq: Department of Engineering, Public Works & Facilities: W. E. Timmerman Co., Inc., Whitehouse, New Jersey, for the delivery of a Sewer Inspection Camera System and Accessories in the amount of \$119,995.00. **(Linda Carter)**

Freeholder Kowalski asked if the cameras relative to item #3 have been used for an extended period.

Director Graziano replied yes. He explained that it is a new system retrofit into vehicles for our storm system through the Department of Public Safety. He said it allows for us to view and inspect the pipes prior to digging. He said it is a good Shared Service Agreement and all municipalities are pleased that the County has this system in place.

Freeholder Estrada asked if the amount of \$119,000 includes maintenance.

Director Graziano stated that it includes all services and maintenance on the equipment and shipping of vehicles. He said the bid came in under our estimate of \$130,000.

4. Resolution granting permission to the City of Linden to close North Wood Avenue from Elizabeth Avenue to Elm Street on Friday, December 6, 2013, from 4:00 p.m. to 10:00 p.m., for the City of Linden's Christmas Tree Lighting Ceremony. **(Linda Carter)**

#### **DEPARTMENT OF FINANCE**

Bibi Taylor, Director

There were no questions.

1. Authorizing the County Manager to enter into an agreement with PayAll Solutions, LLC, Sewell, New Jersey, (previously Condata, Inc.) to provide Integrated Human Resource and Outsource Payroll System services on a monthly basis commencing on January 1, 2014 and not to exceed March 31, 2014, in the amount of \$12,500.00 per month to allow for the estimated

- transition period needed for implementing the services of a new provider for Integrated Human Resource and Outsource Payroll services. **(Christopher Hudak)**
2. Resolution Modifying the 2013 Budget in the amount of \$100,000 as a result of notification received from the State of New Jersey Parole Board for a Program Entitled: Second Chance Reentry Grant. **(Christopher Hudak)**
  3. Resolution Modifying the 2013 Budget in the amount of \$211,632 as a result of notification received from the State of New Jersey, Department of Environmental Protection for a Program Entitled: County Health Environmental Health Act (CEHA). **(Christopher Hudak)**
  4. Resolution Modifying the 2013 Budget in the amount of \$195,000 as a result of notification received from the NJ Transit for a Program Entitled: Job Access and Reverse Commute (JARC). **(Christopher Hudak)**
  5. Resolution Modifying the 2013 Budget in the amount of \$74,765 as a result of notification received from the State of New Jersey, Department of Law and Public Safety for a Program Entitled: Sexual Assault Nurse Examiner - SANE. **(Christopher Hudak)**

#### **DEPARTMENT OF HUMAN SERVICES**

Frank Guzzo, Director

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There were no questions.

1. Authorizing the County Manager to award a contract to Mutual of America, Parsippany, New Jersey, in an amount not to exceed \$34,000.00 for the period of July 1, 2013 through June 30, 2014 for the provision of Group Life Insurance with Group Accidental Death and Dismemberment Plan for employees not covered under the Public Employee Retirement System (PERS). **(Bette Jane Kowalski)**
2. Authorizing the County Manager to award a contract to Mutual of America, Parsippany, New Jersey, in the amount not to exceed \$167,783.31 for the period of July 1, 2013 through June 30, 2014 to implement an employee 401(a) benefits plan for county employees not covered under the Public Employee Retirement System (PERS). **(Bette Jane Kowalski)**
3. Authorizing the County Manager to award subcontracts to various agencies for the period of January 1, 2014 through December 31, 2014 to provide services authorized by the Housing Opportunities for People With AIDS (HOPWA) grant in the total amount not to exceed \$557,942.00 and further authorizing the transfer of funds among the agencies during the contract period should service needs change and/or if any of the agencies fails to meet its contractual obligation. **(Bette Jane Kowalski)**
4. Authorizing the County Manager to enter into an agreement with the State of New Jersey Department of Human Services, Division of Disability Services, to secure funding for Fiscal Year 2014 in the amount of \$142,524.00 received through Title XX Grant for the purpose of providing curb-to-curb transportation for economically disadvantaged residents of Union County for the period of January 1, 2014 through December 31, 2014. **(Bette Jane Kowalski)**

5. Amending Resolution Number 2013-115, extending the grant period an additional three months on the Youth Services Commission subcontracts for a new grant period of January 1, 2013 through March 31, 2014, further authorizing the transfer of funds among the funded agencies/municipalities during the contract period should service needs change and/or if any fails to meet its contractual obligation, upon approval by the Juvenile Justice Commission. **(Bette Jane Kowalski)**
6. Amending Resolution Number 2013-113, extending the grant period an additional three months on the Night Watch Supervision Program subcontracts for a new grant period of January 1, 2013 through March 31, 2014, further authorizing the transfer of funds among the funded agencies/municipalities during the contract period should service needs change and/or if any fails to meet its contractual obligation, upon approval by the Juvenile Justice Commission. **(Bette Jane Kowalski)**
7. Authorizing the County Manager to award subcontracts under the FY2014 Social Services for the Homeless (SSH) Spending Plan in the total amount of \$341,793.00 for subcontracted services to be provided during the period of January 1, 2014 through June 30, 2014, further authorizing the transfer of funds among the awarded agencies during the contract period should service needs change and/or if any fails to meet its contractual obligation. **(Bette Jane Kowalski)**
8. Authorizing the County Manager to award subcontracts under the 2014 Community Services Block Grant (CSBG) program, for the period of January 1, 2014 through December 31, 2014, in the total amount of \$450,000.00 and to further authorize the County Manager to transfer funds among awarded agencies during the contract period should service needs change and/or if any of the agencies fails to meet its contractual obligation. **(Bette Jane Kowalski)**

**DEPARTMENT OF PARKS AND COMMUNITY RENEWAL**

William Reyes, Deputy County Manager/Acting Director

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There were no questions.

1. Authorizing the County Manager to conduct the 2014 Deer Management Program for Union County, relative to the reduction of the white-tailed deer population within the Watchung Reservation, Lenape and Nomahegan Parks, the Summit portion of Passaic River Park, Ash Brook Reservation and the Hawk Rise Sanctuary, during the Permit Season of January 4, 2014 to February 8, 2014, in the manner prescribed by the Fish and Game Code of the State of New Jersey and the 2014 Deer Management Program for Union County Guidelines. **(Linda Carter)**

**DEPARTMENT OF PUBLIC SAFETY**

Andrew Moran, Director

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1. Authorizing the County Manager to enter into a contract with National Foam, Exton, Pennsylvania, to provide two specialized fire suppression courses to 76 firefighters in the UASI region, in an amount not to exceed \$304,000. **(Linda Carter)**

Freeholder Kowalski asked if item #1 is special training for firefighters provided by Union County. She also asked who is included in the region.

Director Moran stated that it does provide special training for Union County firefighters and the UASI Region, utilizing UASI funding. He stated that the UASI region consists of seven counties, Jersey City and Newark. The Union County Firefighters are from Elizabeth, Hillside, Linden and Springfield. He added that those departments house parts necessary for the Neptune System that was recently deployed to the Seaside Boardwalk fire.

Freeholder Granados asked how many firefighters are from Union County.

Director Moran replied that overall there are 76 firefighters from Union County.

Vice Chairman Hudak asked Director Moran to provide the Board with an itemized list of departments within the near future.

2. Authorizing the County Manager to accept and expend a New Jersey Department of Environmental Protection, County Environmental Health Act (CEHA) Grant Funds in the amount of \$211,632 for the Fiscal Year 2014. **(Linda Carter)**

### **RUNNELLS SPECIALIZED HOSPITAL**

Sandra Adour, Acting Administrator

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There were no questions.

1. Authorizing the County Manager to enter into a contract with Care Perspectives, Phillipsburg, New Jersey, to provide consultation and continuing education to the staff at Runnells Specialized Hospital for the contract period of January 1, 2014 through December 31, 2014 in an amount not to exceed \$17,250.00. **(Vernell Wright)**
2. Authorizing the County Manager to enter into a contract with Monsignor William C. Harms, Church of the Little Flower, Berkeley Heights, New Jersey, to provide Catholic Religious services for the period January 1, 2014 through December 31, 2014 in an amount not to exceed \$13,200.00. **(Vernell Wright)**
3. Authorizing the County Manager to enter into a contract with Comcast, Union, New Jersey, for the necessary equipment, wiring and programming for residents and patients of Runnells Specialized Hospital for television and wireless internet service from January 1, 2014 through December 31, 2014, in an amount not to exceed \$45,000.00. **(Vernell Wright)**
4. Authorizing the County Manager to enter into a contract with Overlook Hospital, Summit, New Jersey, for the provision of medical services to the residents and patients of Runnells Specialized Hospital, from January 1, 2014 through December 31, 2014, in an amount not to exceed \$25,000.00. **(Vernell Wright)**
5. Authorizing the County Manager to enter into a contract with Hill-Rom, Bates, Indiana, for the rental of specialty beds for residents and patients from January 1, 2014 through December 31, 2014 in an amount not to exceed \$55,000.00. **(Vernell Wright)**
6. Authorizing the County Manager to renew the contract with Roche Diagnostics, Indianapolis, Indiana, for the purchase of ACCU-CHECK Blood Glucose monitoring system for the period of January 1, 2014 through December 31, 2014 in an amount not to exceed \$55,000.00. **(Vernell Wright)**

7. Authorizing County Manager to enter into a contract with KCI, San Antonio, Texas, for the rental of "Vacuum Assisted Closure" machine and supplies from January 1, 2014 through December 31, 2014 in an amount not to exceed \$80,000.00. **(Vernell Wright)**
8. Authorizing the County Manager to enter into a contract with Sanolite, Elizabeth, New Jersey, for the provision of supplies for the laundry department from January 1, 2014 through December 31, 2014 in an amount not to exceed \$32,000.00. **(Vernell Wright)**
9. Amending Resolution Number 2013-782, a contract with MMS, Neptune, New Jersey, to continue to provide enteral nutrition for the residents/patients of Runnells Specialized Hospital who are tube fed and urological/ostomy supplies for the residents/patients for an additional two months and an additional \$5,000. **(Vernell Wright)**

#### **FREEHOLDER SPONSORED RESOLUTIONS**

Resolution Requests have not been submitted.

Vice Chairman Hudak stated that he will have two additional Resolutions as a result of the Fiscal Committee Meeting at the next Freeholder Meeting pertaining to Position Controls and Exclusionary Wage Increases.

#### **ADJOURNMENT**

Motion to adjourn the meeting at 7:26 PM.

**RESULT: ADOPTED [UNANIMOUS]; MOVER:** Mohamed S. Jalloh, Freeholder;  
**SECONDER:** Bette Jane Kowalski, Freeholder; **AYES:** Freeholder Granados, Freeholder Bergen, Freeholder Estrada, Freeholder Jalloh, Freeholder Kowalski, Freeholder Wright, Vice Chairman Hudak; **ABSENT:** Freeholder Mirabella, Chairman Carter;

## Union County Board of Chosen Freeholders 2013 Meeting Schedule

Please note that meetings are regularly held on Thursday evenings. Agenda Setting Sessions and Regular Meetings are held at 7:00pm in the Freeholders' Meeting Room, Administration Building, 10 Elizabethtown Plaza, 6<sup>th</sup> Floor, Elizabeth, New Jersey, unless otherwise specified. In the event an Agenda Setting Session and Regular Meeting are held on the same night, the Agenda Setting Session will commence at 7:00pm and the Regular Meeting will commence as soon as possible after the Agenda Setting Session.

Persons requiring a sign language interpreter should contact the Office of the Clerk of the Board at 908-527-4140.

Reorganization Meeting - Sunday, January 6, 2013 at 12:00pm

Assignment Judge Karen M. Cassidy's Courtroom, 2 Broad Street, Elizabeth, NJ

Agenda Setting MeetingsRegular Meetings

January 17, 2013

January 24, 2013

February 7, 2013

February 21, 2013

February 28, 2013

February 28, 2013

March 7, 2013

March 14, 2013

March 21, 2013

March 28, 2013

April 4, 2013

April 11, 2013

April 18, 2013

April 25, 2013

May 2, 2013

May 16, 2013

May 30, 2013

May 30, 2013

June 13, 2013

June 13, 2013

June 27, 2013

June 27, 2013

July 18, 2013

July 25, 2013

August 8, 2013

August 22, 2013

September 12, 2013

September 19, 2013

September 26, 2013

September 26, 2013

October 3, 2013

October 10, 2013

October 17, 2013

October 17, 2013

November 7, 2013

November 14, 2013

Tues., November 26, 2013

Tues. November 26, 2013

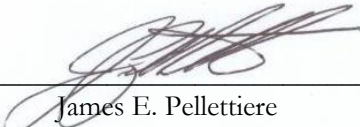
December 5, 2013

December 5, 2013

December 19, 2013

December 19, 2013

\* Special Meeting: April 18, 2013 at 6:30pm



James E. Pelletiere  
Clerk of the Board

JEP:mb