



UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

THURSDAY, NOVEMBER 7, 2013
AGENDA SETTING MEETING AGENDA

CALL TO ORDER

PRAYER AND SALUTE TO THE FLAG

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

APPROVAL OF COMMUNICATIONS

Note and File

DEPARTMENT OF HUMAN SERVICES

Frank Guzzo, Director

1. Authorizing the County Manager to award the proposed contracts obtained through advertised public bidding in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq: Department of Human Services, Paratransit System for the purpose of providing Truck and Bus Parts for the 24 month period of December 1, 2013 through November 30, 2015: Linden Associated Auto Parts, Linden, New Jersey, in the amount of \$9,285.00; and Parts Authority in the amount of \$4,975.00. **(Freeholder Bette Jane Kowalski)**
2. Authorizing the County Manager to enter into contract with New Jersey Department of Human Services, Division of Disability Services, for 2014 Personal Assistance Services Program (PASP) funding in the amount of \$82,000.00 designated for program administration for the grant period of January 1, 2014 through December 31, 2014. **(Freeholder Bette Jane Kowalski)**
3. Amending Resolution Number 2013-358, authorizing the County Manager to enter into agreements with a list of non-profit agencies for the purpose of providing a variety of social services to County residents in need, to extend the 2013 Peer Grouping Renewal Spending Plan for an additional five months through May 31, 2014 in the total amount of \$103,146.00 for a new total amount of \$298,562.00 and further authorizing the transfer of funds among the agencies during the contract period should service needs change and/or if any of the various agencies fails to meet its contractual obligation. **(Freeholder Bette Jane Kowalski)**
4. Amending Resolution Number 2012-637, to extend the 2013 Alliance Grant for an additional six (6) month period from January 1, 2014 through June 30, 2014, and to further increase the award in the amount of \$265,436.00 for a new total amount of \$796,308, and to further amend existing subcontracts with the municipalities/agency, and further authorizing the County Manager to transfer funds among the municipalities/agencies during the contract period should service needs change and/or if any fails to meet its contractual obligation. **(Freeholder Bette Jane Kowalski)**

5. Authorizing the County Manager to award 2013-2014 HEARTH Emergency Solutions (HES) Grant program subcontracts pursuant to the recent Request for Proposal (RFP) procurement process for the provision of activities, programs and services that relate to rental assistance, supportive services, and prevention services as permitted by the US Department of Housing and Urban Development regulations for the 8-month budget cycle from December 1, 2013 through July 31, 2014 in the amount of \$179,362 as specified on the spending plan, and to further authorize the County Manager to transfer funds among the various agencies during the contract period should service needs change and/or if any of the various agencies fails to meet its contractual obligation. **(Freeholder Bette Jane Kowalski)**
6. Authorizing the County Manager to award 2013-2014 Community Service Block Grant (CSBG) subcontracts pursuant to recent Request for Proposals (RFP) procurement process for the provision of services that include employment, case management, emergency shelter, food, rent/mortgage assistance and family supports as permitted by New Jersey Department of Community Affairs for the period of November 14, 2013 through May 31, 2014 in the amount of \$165,000 as specified in the spending plan, and to further authorize the County Manager to transfer funds among the various agencies during the contract period should service needs change and/or if any of the various agencies fails to meet its contractual obligation. **(Freeholder Bette Jane Kowalski)**
7. Amending Resolution Number 2012-1020, increasing the 2013 Social Services for the Homeless (SSH) grant subcontract spending plan by \$41,373. The new total award for 2013 SSH subcontracted services would be \$652,893. The funding period would remain the same, January 1, 2013 through December 31, 2013. This resolution will further authorize the County Manager to transfer funds among the awarded agencies during the contract period should service needs change and/or if any of the agencies fails to meet its contractual obligation. **(Freeholder Bette Jane Kowalski)**
8. Authorizing the County Manager to award a contract to Mutual of America, Parsippany, New Jersey, in an amount not to exceed \$34,000.00 for the period of July 1, 2013 through June 30, 2014 for the provision of Group Life Insurance with Group Accidental Death and Dismemberment Plan for employees not covered under the Public Employee Retirement System (PERS). **(Freeholder Bette Jane Kowalski)**
9. Authorizing the County Manager to approve the Countywide Code Blue Emergency Shelter Initiative for the Winter of 2013-2014 in an amount not to exceed \$60,000 to address the needs of the homeless during periods of extreme weather conditions. **(Freeholder Bette Jane Kowalski)**

OFFICE OF THE UNION COUNTY PROSECUTORGrace H. Park, Acting Prosecutor

1. Authorizing the County Manager, through the Union County Prosecutor's Office, to enter into a three (3) year contract with Sprint/Nextel, Denver, Colorado, using the national cooperative contract for service for existing secure push to talk units and any replacement phones, if needed, commencing December 1, 2013 through November 30, 2016 in an amount not to exceed \$138,000. **(Chairman Linda Carter)**

DEPARTMENT OF ADMINISTRATIVE SERVICESMatthew N. DiRado, Esq., Director

1. Authorizing the sale of the County's personal property not needed for public use, pursuant to N.J.S.A. 40A:11-36; and declaring that the various vehicles and equipment are no longer needed for County purposes. **(Chairman Linda Carter)**
2. Amending Resolution Number 2012-1003, authorizing the 2014 Non-Contractual Salary Ranges, which are adjusted based upon the Consumer Price Index (CPI) for the previous twelve months, which increased 1.6%. **(Chairman Linda Carter)**
3. Renewing the County's membership with the New Jersey Counties Excess Joint Insurance fund for a three year period from January 1, 2014 through December 31, 2016. **(Chairman Linda Carter)**
4. Amending Resolution Number 2013-572, a contract with Roth D'Aquanni, LLC., Springfield, New Jersey, special counsel for personnel affairs to increase the cap for legal services in the amount of \$12,000 for a total contract amount not to exceed \$155,000. **(Chairman Linda Carter)**

DEPARTMENT OF CORRECTIONSBrian Riordan, Director

1. Amending Resolution Number 2011-894, an agreement with Aramark Correctional Service Atlanta, Georgia for the provision of food services for the Union County Jail, to renew the contract between the County of Union and Aramark Correctional Services, Inc., for the period of November 13, 2013 through November 12, 2014 in an amount not to exceed \$161,000.00 from November 13, 2013 through December 31, 2013 and in an amount not to exceed \$1,039,000.00 from January 1, 2014 through November 12, 2014. **(Chairman Linda Carter)**

DEPARTMENT OF ENGINEERING, PUBLIC WORKS AND FACILITIESJoseph Graziano, Director

1. Authorizing the County Manager to award a Professional Service contract to French and Parrello Associates, PA, Consulting Engineers, of Wall, New Jersey, for the purpose of providing 2014 Inspection of Dams, in an amount not to exceed \$21,750.00. **(Chairman Linda Carter)**
2. Ratifying a request from the Township of Scotch Plains to close a portion of Martine Avenue, from Union Catholic High School, 1600 Martine Avenue to Inverness Drive for a 5K run that was held on Saturday, October 26, 2013. **(Chairman Linda Carter)**
3. Resolution granting permission to Township of Scotch Plains to close Park Avenue from East 2nd Street to Front Street on Sunday, December 1, 2013 from 12:30 p.m. to 5:00 p.m. for a Holiday Celebration. **(Chairman Linda Carter)**

4. Granting permission to the Borough of Mountainside to close New Providence Road from Mountain Avenue to Birch Hill Road on Saturday, November 2, 2013 from 7:00 a.m. to 12:00 p.m. (rain date November 9, 2013) for the purpose of moving the Historic Levi Cory House. **(Chairman Linda Carter)**

DEPARTMENT OF FINANCEBibi Taylor, Director

1. Amending Resolution Number 2013-822, to reflect the correct amount of \$587,000 as a result of a typographical error with the City Plainfield for a Paving Project. **(Vice Chairman Christopher Hudak)**
2. Authorizing the County Manager to enter into a contract with Edmunds & Associates, Inc., Northfield, New Jersey, for the support and maintenance of Edmunds Financial Accounting; Electronic Requisitions and Accounts Receivable modules for the contract period of January 1, 2014 through December 31, 2014 in the amount of \$20,580.00. **(Vice Chairman Christopher Hudak)**
3. Resolution Modifying the 2013 Budget in the amount of \$121,025 as a result of notification received from the State of New Jersey, Department of Health for a Program Entitled: LINC Health Service Award Grant. **(Vice Chairman Christopher Hudak)**
4. Resolution Modifying the 2013 Budget in the amount of \$41,373 as a result of notification received from the State of New Jersey, Department of Human Services for a Program Entitled: Social Services for the Homeless Grant. **(Vice Chairman Christopher Hudak)**
5. Resolution Modifying the 2013 Budget in the amount of \$8,025 as a result of notification received from the State of New Jersey, Department of Labor and Workforce Development for a Program Entitled: Smart Steps Program. **(Vice Chairman Christopher Hudak)**
6. Resolution Modifying the 2013 Budget in the amount of \$36,000 as a result of notification received from the State of Hoboken Family Planning Inc., for a Program Entitled: NJ Cancer Education and Early Detection Program (NJCEED). **(Vice Chairman Christopher Hudak)**
7. Approving Transfer of Current Fund Appropriations. **(Vice Chairman Christopher Hudak)**

DEPARTMENT OF PARKS AND COMMUNITY RENEWALRonald Zuber, Director

1. Amending Resolution Number 2013-411, approving the 2013-2014 Consolidated Acton Plan, to include the City of Linden Street Resurfacing Project funded with Community Development Program Income funds in the amount of \$89,584.67. **(Freeholder Angel G. Estrada)**

2. Amending Resolution Number 2012-1039, an agreement with KemperSports Management, North Brook, Illinois, for the operational expenses for the management and maintenance of the golf courses as required for the year 2013 in an amount of \$527,205 for a new total contract amount of \$5,756,973.00. **(Chairman Linda Carter)**
3. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq: Department of Parks and Community Renewal: John R. Knabb & Sons, Kutztown, New Jersey, for the purpose of providing hay, for an extended contract period of twelve (12) months in the amount of \$189,150.00. **(Chairman Linda Carter)**
4. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq: Department of Parks and Community Renewal: John R. Knabb & Sons, Kutztown, New Jersey, for the purpose of providing straw, for an extension of twelve (12) months in the amount of \$95,875.00. **(Chairman Linda Carter)**
5. Authorizing the County Manager to make an application for the FY 2015-2016 Subregional Studies Program of the North Jersey Transportation Planning Authority (NJTPA) for a \$300,000.00 grant, with a required County Match of \$60,000, to update the Union County Transportation Plan. **(Chairman Linda Carter)**
6. Authorizing the County Manager to extend a contract with HAPPY Software and Services, Housing Pro Upgrade Section 8 House, Sarasota Springs, New York, to provide software maintenance and support for the contract period of October 1, 2013 through September 30, 2014 in the amount of \$6,519.00. **(Chairman Linda Carter)**

DEPARTMENT OF PUBLIC SAFETY

Andrew Moran, Director

1. Authorizing the County Manager to apply for a 2013-2014 NACCHO MRC grant award for Medical Reserve Corps (MRC) units to increase awareness and understanding of the Medical Reserve Corps (MRC) program; to support and increase MRC capacities at the local level; and expand the efforts and capabilities of local MRC units to support their community-based public health, preparedness and response initiatives. **(Chairman Linda Carter)**
2. Authorizing the County Manager to accept and expend a grant in the amount of \$250,000 from the New Jersey State Police Office of Emergency Management for the purpose of updating the Countywide Hazards Mitigation Plan. **(Chairman Linda Carter)**
3. Authorizing the County Manager to accept and expend \$214,324 from the Department of Justice's 2013 Edward Byrne Memorial Grant Program for the purpose of providing local law enforcement agencies with the necessary training and equipment to improve the effectiveness and efficiency of the criminal justice system. **(Chairman Linda Carter)**
4. Authorizing the County Manager to accept and expend the FFY 2013 Urban Areas Security Initiative Grant in the amount of \$1,227,907 from the New Jersey Office of Homeland Security and Preparedness in order to enhance the County and Regional ability to prevent, respond to and recover from acts of terrorism. **(Chairman Linda Carter)**

5. Authorizing the County Manager to enter into an agreement with the Township of Union to provide back-up dispatch services to the township in case of emergency. **(Chairman Linda Carter)**
6. Authorizing the County Manager to accept a 6x4 Truck purchased by University of Medicine and Dentistry (UMDNJ) through the Urban Area Security Initiative grant initiative, valued at \$214,000, to enhance the County of Union's response capabilities. **(Chairman Linda Carter)**

RUNNELLS SPECIALIZED HOSPITAL

Sandra Adour, Acting Administrator

1. Authorizing the County Manager to enter into an agreement with practitioners to provide professional medical services for the patients/residents of the Cornerstone Units at Runnells Specialized Hospital for the contract period of January 1, 2014 through December 31, 2014 in an amount not to exceed \$60,000. **(Freeholder Vernell Wright)**
2. Authorizing the County Manager to award a contract to Robert Restifo, D.O., Summit, New Jersey, to provide for a Director of Pulmonary Medicine/Respiratory Care in order to maintain standards for the State of New Jersey Department of Health for the contract period of January 1, 2014 through December 31, 2014 in an amount not to exceed \$4,000. **(Freeholder Vernell Wright)**
3. Authorizing the County Manager to enter into an agreement for the purpose of providing professional fees for Specialty Medical consultants to provide services to the patients/residents at Runnells Specialized Hospital for the contract period of January 1, 2014 through December 31, 2014 in the amount of \$5,000.00. **(Freeholder Vernell Wright)**
4. Authorizing the County Manager to enter into an agreement with the Practitioners/Psychiatry to provide professional services for the patients/residents of the Cornerstone Units at Runnells Specialized Hospital for the period of January 1, 2014 through December 31, 2014 in the amount of \$48,000. **(Freeholder Vernell Wright)**
5. Authorizing the County Manager to enter into an agreement with Shanthi Chezian, M.D., Behavioral Medicine Associates, PA, South Plainfield, New Jersey, for the purpose of Professional Fees for Medical Psychiatric Evening Coverage for the patients/residents of the Cornerstone Units at Runnells Specialized Hospital for the period of January 1, 2014 through December 31, 2014 in the amount of \$6,500. **(Freeholder Vernell Wright)**
6. Authorizing the County Manager to enter into a contract with Hill-Rom, Bates, Indiana, for the purchase of one Long Term Care bed and three (3) wound surface mattress in the amount of \$5,258.40. **(Freeholder Vernell Wright)**
7. Authorizing the County Manager to award a contract to Total Hearing Care, LLC, Somerset, New Jersey, to provide audiology services to the residents/patients at Runnells Specialized Hospital for the contract period of November 1, 2013 through October 31, 2014 in an amount not to exceed \$10,000.00. **(Freeholder Vernell Wright)**

OFFICE OF THE COUNTY COUNSELRobert E. Barry, Esq., County Counsel

1. Amending Resolution Number 2012-124, to increase the appropriation to Palumbo & Renaud of Cranford, New Jersey, in the matter entitled Kevin Kolbeck v. UC, et als. in an amount not to exceed \$10,000.00 for a sum not to exceed \$20,000.00. **(Chairman Linda Carter)**
2. Amending Resolution Number 2013-803, to increase the appropriation to Bauch Zucker Hatfield, LLC, Springfield, New Jersey, in the matter entitled Beverly Figueroa v. UC, et als. in an amount not to exceed \$15,000.00 for a sum not to exceed \$80,000.00. **(Chairman Linda Carter)**

FREEHOLDER SPONSORED RESOLUTIONS

1. Appointing Robert Ehrenbeck as a member to the Transportation Advisory Board to fill an unexpired term ending December 31, 2013. **(Freeholder Sergio Granados)**
2. Congratulating John N. Surmay, Health Officer for the City of Elizabeth, on his retirement after 44 years of dedicated service to the residents of Elizabeth and the County of Union. **(Freeholder Sergio Granados)**
3. Recognizing the Portuguese-American Police Association (PAPA) and its efforts to bolstering the Portuguese-American community and helping those in the community who need assistance. **(Freeholder Sergio Granados)**
4. Commending the Elizabeth Portuguese Leo Club on its outstanding community service in the City of Elizabeth. **(Freeholder Sergio Granados)**
5. Congratulating the Elizabeth High School Marching Band on winning the United States Bands Group 5A National Championship and the United States Bands Group 5A State Championship for the third year in a row. **(Freeholder Granados & Freeholder Estrada)**
6. Proclaiming November 2013 to be National Family Caregivers Month in the County of Union. **(Freeholder Bette Jane Kowalski)**
7. Authorizing the County Manager to award a grant in the amount of \$1,518.00, through the Open Space, Recreation and Historic Preservation Trust Fund, to the Cranford Historical Society, Cranford, New Jersey. This grant will allow the Cranford Historical Society to make final payment for the installation of the historic fireplace formerly located at the Solomon Schechter Day School in Cranford, New Jersey. The NJ Historic Trust has deemed this an "historic object", and the Cranford Historical Society has met the matching grant requirement. **(Freeholder Alexander Mirabella)**
8. Amending Resolution Number 2013-850, to include one additional Municipality and the County of Union as participants in the Greening Union County 2013 grant in the total amount of \$8,000.00; in accordance with the Greening Union County Grant's criteria as stated in said grant application, through the Open Space, Recreation and Historic Preservation Trust Fund for a total award amount not to exceed \$75,615.50. **(Freeholder Alexander Mirabella)**

9. Congratulating Jazmyn Carrington of Scotch Plains, New Jersey on being honored by the Union County Board of Education for saving a fellow Union County Academy for Performing Arts student by performing the Heimlich maneuver. **(Freeholder Alexander Mirabella)**
10. Congratulating Rev. Dr. J. Michael Sanders for his 30 years as Pastor of Fountain Baptist Church in Summit, New Jersey. **(Freeholder Vernell Wright)**
11. Recognizing the efforts of eighth-grade student Alex Jackman, of Westfield, New Jersey, in his production of a 14 minute educational documentary entitled "A Teen's Guide to Understanding and Communicating with People with Autism." **(Chairman Linda Carter)**
12. Congratulating the honorees at the 2013 Irish American Society of Union's Annual Dance: Eileen Birch as the "Irishwoman of the Year," and Albert 'Buddy' Cotter as the "Irishman of the Year." **(Chairman Linda Carter)**
13. Proclaiming Friday, November 22, 2013 "Adoption Day" in Union County, joining in a national effort to raise awareness about the importance of adoption. **(Chairman Carter)**

ADJOURNMENT

 UNION COUNTY BOARD OF CHOSEN FREEHOLDERS 2013 MEETING SCHEDULE

Please note that meetings are regularly held on Thursday evenings. Agenda Setting Sessions and Regular Meetings are held at 7:00pm in the Freeholders' Meeting Room, Administration Building, 10 Elizabethtown Plaza, 6th Floor, Elizabeth, New Jersey, unless otherwise specified. In the event an Agenda Setting Session and Regular Meeting are held on the same night, the Agenda Setting Session will commence at 7:00pm and the Regular Meeting will commence as soon as possible after the Agenda Setting Session.

Persons requiring a sign language interpreter should contact the Office of the Clerk of the Board at 908-527-4140.

REORGANIZATION MEETING - SUNDAY, JANUARY 6, 2013 at 12:00pm
Assignment Judge Karen M. Cassidy's Courtroom, 2 Broad Street, Elizabeth, NJ

AGENDA SETTING MEETINGS

January 17, 2013

February 7, 2013

February 28, 2013

March 7, 2013

March 21, 2013

April 4, 2013

April 18, 2013

May 2, 2013

May 30, 2013

June 13, 2013

June 27, 2013

July 18, 2013

August 8, 2013

September 12, 2013

September 26, 2013

October 3, 20123

October 17, 2013

November 7, 2013

Tues., November 26, 2013

December 5, 2013

December 19, 2013

REGULAR MEETINGS

January 24, 2013

February 21, 2013

February 28, 2013

March 14, 2013

March 28, 2013

April 11, 2013

April 25, 2013

May 16, 2013

May 30, 2013

June 13, 2013

June 27, 2013

July 25, 2013

August 22, 2013

September 19, 2013

September 26, 2013

October 10, 2013

October 17, 2013

November 14, 2013

Tues. November 26, 2013

December 5, 2013

December 19, 2013

* Special Meeting: April 18, 2013 at 6:30pm