



UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

THURSDAY, OCTOBER 17, 2013
AGENDA SETTING MEETING MINUTES

CALL TO ORDER

Chairman Linda Carter called the meeting to order at 7:03 PM.

Attendee Name	Title	Status	Arrived
Sergio Granados	Freeholder	Present	
Bruce H. Bergen	Freeholder	Present	
Angel G. Estrada	Freeholder	Present	
Mohamed S. Jalloh	Freeholder	Present	
Bette Jane Kowalski	Freeholder	Present	
Alexander Mirabella	Freeholder	Present	
Vernell Wright	Freeholder	Present	
Christopher Hudak	Vice Chairman	Present	
Linda Carter	Chairman	Present	

Also present were County Manager Alfred J. Faella, County Counsel Robert E. Barry, Esq. and Clerk of the Board James E. Pelletiere.

PRAYER AND SALUTE TO THE FLAG

The Prayer and Salute to the Flag were led by the Clerk of the Board.

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

The statement of compliance with the Open Public Meetings Act was read by the Clerk of the Board.

APPROVAL OF COMMUNICATIONS

Note and File

PRESENTATION FROM THE BOARD

1. A resolution presentation was made to Michael Seaman congratulating him on his recognition as "Union County Teacher of the Year."

Chairman Carter called upon Freeholder Kowalski, Freeholder Jalloh and Vice Chairman Hudak to present Michael Seaman with a Resolution.

Freeholder Kowalski stated that she was proud to present Mr. Seaman with a Resolution for being recognized as the Union County Teacher of the Year.

Freeholder Jalloh stated that the Board is proud of Mr. Seaman's accomplishments and said he represents the County well. He stated that teachers do not receive enough credit for their important work.

Mr. Seaman stated that he was honored to be at the Freeholder meeting with his parents who are his greatest supporters. He said he is passionate about his job and is grateful for being recognized for a job that he loves to do.

Freeholder Kowalski stated that Mr. Seaman teaches Language Arts He is also a writer, cheerleading coach and is involved with the NJEA Beyond Anti Bullying Program.

Mr. Seaman stated that he teaches character building through curriculum for anti-bullying. He said he is the Advocate in the Orange Avenue School for anti-bullying.

2. A check presentation was made to the various recipients of the 2013 Kids Recreation Trust Grants.
3. A check presentation was made to the various recipients of the 2013 Greening Union County Grants.

Freeholder Mirabella called upon Administrator Vikki Drake to assist in distributing Open Space, Recreation and Historic Preservation Trust Fund dollars to municipalities to improve their recreational facilities, along with Union County Grant Awards for Greening.

Freeholder Mirabella acknowledged the Mayors, Council Members and representatives of the municipalities who were in attendance. He stated that the municipalities contribute half of the amount and the County contributes the other half.

The list of municipalities, representatives and amounts awarded are attached.

The representatives of the municipalities thanked the Board, Administrator Vikki Drake and her staff, Edith Marie and Judy Biniaris, Director Graziano and Director Brennan for their hard work and professionalism.

Chairman Carter thanked Freeholder Mirabella, Chairman of the Open Space, Recreation and Historic Preservation Trust Fund for all his efforts.

OFFICE OF THE UNION COUNTY PROSECUTOR

Grace H. Park, Esq., Acting Prosecutor

First Assistant Tim Isenhour represented the Office.

1. Authorizing the County Manager through the Union County Prosecutor's Office to enter into an agreement with two confidential vendors in the amount of \$362,429.00 to purchase confidential equipment for use in confidential and undercover investigations via waiver of public bid obtained from the New Jersey Office of Attorney General. **(Chairman Linda Carter)**

Vice Chairman Hudak asked if tax dollars are involved in item #1.

Mr. Isenhour replied, no it is forfeiture money at no cost to the County.

2. Authorizing the County Manager through the Union County Prosecutor's Office to enter into a contract in order to purchase a proprietary upgrade to the existing Professional Forensic Video Capture and Still Image Classification Tools from Ocean Systems, Burtonsville, Maryland in an amount of \$67,000. **(Chairman Linda Carter)**

Vice Chairman Hudak asked for the use for the items mentioned in item #2.

Mr. Isenhour explained that it is primarily to enhance audio and video surveillance cameras for clearer images to be used for their investigations.

3. Authorizing the County Manager through the Union County Prosecutor's Office to enter into a Shared Services Agreement with Middlesex County for the utilization of the Union County Forensic Laboratory by a Middlesex County Forensic Scientist. **(Chairman Linda Carter)**

Vice Chairman Hudak asked if item #3 is a shared service agreement.

Mr. Isenhour replied yes. He explained that Middlesex County hires and pays for staff and equipment. He added that Union County has a very advanced DNA lab, having extra space. He said Middlesex County uses Union County's space and the agreement is that the Middlesex County Forensic Scientist spends 25% of his time on Union County cases.

4. Authorizing the County Manager through the Union County Prosecutor's Office to enter into a contract with O'Brien and Kolano, LLC, Glen Gardner, New Jersey, to provide Crisis Intervention Training to law enforcement and mental health personnel in an amount not to exceed \$22,400. **(Chairman Linda Carter)**

DEPARTMENT OF ADMINISTRATIVE SERVICES

Matthew N. DiRado, Esq., Director

There were no questions.

1. Authorizing the County Manager to designate the following vehicles as surplus vehicles, no longer needed for County purposes, and authorizes the County Manager to dispose of the vehicles in accordance with N.J.S.A. 40A:11-36: 2006 Dodge Durango and a 2005 Ford Crown Victoria. **(Chairman Linda Carter)**
2. Authorizing the County Manager to donate the following vehicles: A 2006 Dodge Durango and a 2005 Ford Crown Victoria to the Borough of Roselle Park as they are no longer needed for County purposes pursuant to N.J.S.A.40A:11-36(2). **(Chairman Linda Carter)**

DEPARTMENT OF ENGINEERING, PUBLIC WORKS AND FACILITIES

Joseph Graziano, Director

1. Concurring with the Borough of Kenilworth and authorizing the County Manager to enter into an Agreement between the New Jersey Transit Corporation and the Borough of Kenilworth (Municipal Sponsor) and the County of Union (County Co-Sponsor) to install a bus shelter in the Borough of Kenilworth, a County Road, on Boulevard, Route 509, westbound, at Michigan Avenue, mid block, 60' West. **(Chairman Linda Carter)**
2. Authorizing the County Manager to award a Professional Engineering Service Contract to Neglia Engineering Associates, Lyndhurst, New Jersey, for the purpose of providing a Traffic Study for the Wood Avenue Corridor, City of Linden, New Jersey in an amount not to exceed \$40,600.00. **(Chairman Linda Carter)**

Freeholder Mirabella asked for an explanation of the study relative to item #2.

Director Graziano explained that he met with the City of Linden due to concerns they had relative to vehicular accidents along Wood Avenue. A study was done at seven different intersections. He said they might change the road striping and traffic signals on Wood Avenue.

Vice Chairman Hudak said he was familiar with the areas of concern. He said there were three motor vehicle accidents near the train station involving two fatalities. He stated that the City of Linden will be expanding the footprint around the train station.

Freeholder Mirabella asked for the timeframe of the work to be done, and how long will it take to complete.

Director Graziano replied as soon as the job is awarded to an Engineer. He said the report will take a couple of months. He explained that they will begin on the safety issues as soon as possible.

County Manager Faella stated that they will seek grants from the Department of Transportation or if reimbursements are available.

Vice Chairman Hudak thanked Director Graziano for the explanation.

3. Authorizing the County Manager to award the proposed contract as an exception to bidding in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq: Department of Engineering, Public Works & Facilities; Division of Facilities Management: Martinez Associate, Inc., Montville, New Jersey, for the purpose of providing immediate insulation and ductwork repair and replacement in the amount of \$21,900. **(Chairman Linda Carter)**

Chairman Carter asked for an explanation of item #3.

Director Graziano explained that it is a direct affect of Hurricane Sandy. He said the storm blew off the insulation off the tower of the 7th floor. He said they received various quotes. He said County Counsel's office vetted the company.

4. Resolution concurring with the Township of Berkeley Heights granting permission to Pearly Whites to hang a banner across Springfield Avenue from October 17, 2013 to October 26, 2013 to advertise the Pumpkin Carving event to be held on Saturday, October 26, 2013 from 3:00 p.m. to 5:00 p.m. **(Chairman Linda Carter)**
5. Resolution granting permission to the City of Linden to close Wood Avenue from U.S. Routes 1 and 9 to East Gibbons Street to hold their Annual Halloween Parade to be held on Sunday, October 27, 2013 from 12:00 p.m. to 6:00 p.m. **(Chairman Linda Carter)**

DEPARTMENT OF FINANCEBibi Taylor, Director

1. Resolution Modifying the 2013 Budget in the amount of \$481,303 as a result of notification received from the State of New Jersey, Department of Human Services for a Program Entitled: Older Americans Act - Title III. **(Vice Chairman Christopher Hudak)**

Chairman Carter asked for an explanation of item #1.

Director Taylor stated that it is a new item of revenue to the County. It is for home repair and advocacy for seniors and person with disabilities. 10% will be used for salaries and the remainder of 90% is for the program.

2. Resolution Modifying the 2013 Budget in the amount of \$25,000 as a result of notification received from Kessler Foundation for a Program Entitled: Union County Paratransit System Funding. **(Vice Chairman Christopher Hudak)**

Freeholder Kowalski asked if the County has received funding for this program in the past.

Director Taylor replied yes, but this source is new to the County. It provides disabled individuals to and from their employment.

3. Resolution Modifying the 2013 Budget in the amount of \$357,671 as a result of notification received from the State of New Jersey, Office of Homeland Security and Preparedness for a Program Entitled: State Homeland Security Program. **(Vice Chairman Christopher Hudak)**
4. Resolution Modifying the 2013 Budget in the amount of \$39,830 as a result of notification received from the State of New Jersey, Department of Health and the County of Middlesex for a Program Entitled: Chronic Disease Coalition Grant. **(Vice Chairman Christopher Hudak)**

DEPARTMENT OF HUMAN SERVICESFrank Guzzo, Director

1. Authorizing the County Manager to apply for and enter into a contract with the State of New Jersey, Department of Community Affairs (NJDCOA) for the first installment of the FY2014 Community Services Block Grant (CSBG) in the funding amount of approximately \$271,344 for the grant period of October 1, 2013 through September 30, 2015. **(Freeholder Bette Jane Kowalski)**
2. Authorizing the County Manager to apply for and accept grant funding from the New Jersey Department of Human Services (NJ DHS), Division on Aging Services, for approximately \$348,566 with a required County Match of \$47,088 and Participant Income of \$30,000 to implement the 2014 Statewide Respite Care Program for the period of January 1, 2014 through December 31, 2014 and further authorizing the execution of a Standardized Board Resolution, as required for inclusion in submission to NJ DHS. **(Freeholder Bette Jane Kowalski)**
3. Authorizing the County Manager to award 2013-2014 Homeless Trust Fund (HTF) program subcontracts pursuant to the recent Request for Proposal (RFP) procurement process for the period of November 1, 2013 through March 31, 2014 in the total amount of \$30,549 and further authorizing the transfer of funds among the various agencies during the contract period

should service needs change and/or if any of the various agencies fails to meet its contractual obligation. **(Freeholder Bette Jane Kowalski)**

4. Authorizing the County Manager to endorse the Union County 2014 Alliance Program Spending Plan, awarding subcontracts in the total amount of \$450,701 for the grant period of July 1, 2014 through June 30, 2015 under the 2014 Municipal Alliance Program, and further authorizing the transfer of funds among the municipalities during the contract period should service needs change and/or if any of the various municipality/agencies fails to meet its contractual obligation. **(Freeholder Bette Jane Kowalski)**
5. Authorizing the County Manager to enter into a shared services agreement with Bergen County for the purposes of providing up to 20 secure detention beds for its juvenile detention population on an as needed basis effective November 1, 2013 through October 31, 2014 at a per diem cost of \$240.00. Additional charges will be billed to and paid by Bergen County for items listed in the preliminary report on contract parameters. **(Freeholder Bette Jane Kowalski)**

Freeholder Jalloh asked for an explanation of item #5.

Director Guzzo answered that it is a new 2 year agreement with Bergen County. He said they are reviewing the agreement and have negotiated an increase in price to \$240 per child, per day.

Freeholder Estrada asked if there is a minimum of stay required.

Director Guzzo replied no. He said they are federal grants allowing up to 20 beds. It is "pay as you go." He stated that there is a maximum allowance of 20 beds because the County is required to keep County juveniles first.

DEPARTMENT OF PARKS AND COMMUNITY RENEWAL

Ronald Zuber, Director

1. Authorizing the County Manager to award a Professional Engineering Service contract to Maser Consulting, P.A., of Red Bank, New Jersey, for the purpose of providing professional engineering design, and construction administration services for the Madison Avenue Park Synthetic Turf Field, Rahway, New Jersey in an amount not to exceed \$95,910.00. (Union County Engineering Project No. 2013-016) **(Chairman Linda Carter)**
2. Authorizing the County Manager to provide a required cash match in the amount of \$77,917 related to the FY2014 New Jersey State Council on the Arts Local Program Grant for the purpose of providing arts programs and services. This is year three (3) of a three (3) year grant cycle. **(Chairman Linda Carter)**
3. Authorizing the County Manager to apply for a New Jersey Department of Environmental Protection De-snagging and Shoal Dredging Grant in the amount of \$800,000 for the Passaic River Basin in conjunction with Berkeley Heights, New Providence, Summit and Morris County. **(Chairman Linda Carter)**

Freeholder Mirabella asked if Morris County is involved.

Director Zuber explained that the Morris County Parks Commission owns that side of the river. He said the more Counties that partner together partnered with, the more money they will receive. He said they are partnered with two municipalities from other counties.

County Manager Faella said that they have had some site visits from the towns and they are working together on this grant.

Freeholder Bergen asked if the grant monies are strictly for the Passaic River.

Director Zuber replied yes.

4. Amending Resolution Number 2012-1038, (BA#54-2011) a contract (through public bidding process) with Claremont Construction Group, Far Hills, New Jersey, approving Change Order No. 2 (final) for the Galloping Hill Clubhouse and Learning Center in an amount of \$129,574.00 for a new contract amount not to exceed \$15,758,350.00. **(Chairman Linda Carter)**

Chairman Carter asked for an explanation of item #4.

Director Zuber stated it is the final Change Order. It is 5.91% of the contract amount.

Freeholder Granados asked for the percentage of the Change Order amount that is required to meet code.

Director Sanchez stated that 75 to 80% of the Change Order is code related.

Freeholder Jalloh questioned the dollar amount.

Freeholder Estrada asked if the total Change Order amount is \$879,000.

Director Sanchez replied yes.

DEPARTMENT OF PUBLIC SAFETY

Andrew Moran, Director

1. Authoring the County Manager to accept and expend \$357,670.29 from the New Jersey Office of Homeland Security and Preparedness under the FFY 2013 Homeland Security Grant Program, in order to enhance the County and Region's ability to prevent, respond to and recover from acts of terrorism and to further authorize the County Manager to utilize procurement options available under Local Finance Notice 2005-14. **(Chairman Linda Carter)**

Chairman Carter asked for an explanation of item #1.

Director Moran stated that it is a yearly grant funded by the State. It supports government initiatives and will help in swift water rescues, noting that this was found critical in their ability to respond to Hurricane Irene. There has been a \$46,000 increase in amount compared to last year.

2. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq: Department of Public Safety, Division of Emergency Service: First Priority Emergency Vehicles, Manchester, New Jersey, for the purpose of providing a conversion of the existing UASI Neptune Fire Fighting System onto a customized Truck Body to increase mobility and efficiency using UASI grant funds in the amount of \$156,500. **(Chairman Linda Carter)**
3. Authorizing the County Manager to accept and expend funds from the New Jersey Department of Health and Human Services (HHS) Social Services Block Grant (SBG) funds in

the amount of \$121,025.00 for Hurricane Sandy Recovery Community Health Improvement related activities for a new amount of \$463,857. **(Chairman Linda Carter)**

RUNNELLS SPECIALIZED HOSPITAL

Sandra Adour, Acting Administrator

1. Authorizing the County Manager to extend the contract with Pulse Medical Transportation, Inc., Woodland Park, New Jersey, to provide Ambulance/BLS/Wheelchair services to the patients/residents of Runnells Specialized Hospital for an additional twenty-four (24) months for the contract period of January 1, 2014 through December 31, 2015 in an amount not to exceed \$130,000. **(Freeholder Vernell Wright)**

Chairman Carter asked if the contract for item #1 is for an additional 24 months.

Ms. Adour stated that contract was awarded by a competitive bid for five years. They just completed the first year contract and are now picking up the 1st option for 2 years.

Vice Chairman Hudak asked if the amount for the first year was used in total. Ms. Adour responded no; they used \$65,000.

Finance Administrator Michael Drummond clarified that \$27,000 of the contract was used through the month of August and are anticipating \$40,000 for the year.

OFFICE OF THE COUNTY COUNSEL

Robert E. Barry, Esq., County Counsel

1. A Resolution accepting a grant in the amount of \$193,495.00 from the Hazardous Discharge Site Remediation Fund Public Entity Program through the New Jersey Economic Development Authority and the Department of Environmental Protection. **(Chairman Linda Carter)**

There were no questions.

FREEHOLDER SPONSORED RESOLUTIONS

Freeholder Kowalski and Chairman Carter asked to join Freeholder Granados on item #2.

Freeholder Kowalski and Chairman Carter asked to join Freeholder Mirabella on item #3.

1. Co-sponsoring the 5K Celebrate Life Run with the Hernancito Foundation on Sunday, October 20, 2013 at Warinanco Park in Roselle, New Jersey to help raise funds which the Foundation distributes as grants to support educational needs of youth in the County. **(Freeholder Angel G. Estrada)**
2. Recognizing twelve outstanding citizens from throughout Union County who have been selected to receive the 2013 Union County Family Service Award, honoring citizens who serve families in need in extraordinary ways in their civic and private lives. **(Freeholder Bette Jane Kowalski)**
3. Congratulating the 2013 Honorees at the 33rd Annual Community Access Unlimited Gala Dinner Dance, Wednesday, October 23, 2013 at L'Affaire in Mountainside, New Jersey. **(Freeholder Alexander Mirabella)**

4. Authorizing the County Manager to enter into a professional services contract, on behalf of the Open Space, Recreation and Historic Preservation Trust Fund, with Ard Appraisal Company, Clark, New Jersey for the purpose of providing general appraisal services related to matters before the Open Space, Recreation and Historic Preservation Trust Fund committee, in an amount not to exceed \$25,000.00. **(Freeholder Alexander Mirabella)**
5. Authorizing the County Manager to enter into a professional services contract, on behalf of the Open Space, Recreation and Historic Preservation Trust Fund, with Appraisal Associates, Inc., Cranford, New Jersey, for the purpose of providing general appraisal services related to matters before the Open Space, Recreation and Historic Preservation Trust Fund committee, in an amount not to exceed \$25,000.00. **(Freeholder Alexander Mirabella)**
6. Authorizing the County Manager to award Kids Recreation Trust 2013 Grants to eighteen (18) municipalities in the County of Union in accordance with the Kids Recreation Trust Grant criteria, as stated in said grant application, through the Open Space, Recreation and Historic Preservation Trust Fund in an amount not to exceed \$1,027,534.00. **(Freeholder Alexander Mirabella)**
7. Authorizing the County Manager to award Preserve Union County 2013 Grants to thirteen (13) applications to the matching grant program, in an amount not to exceed \$303,016.00; in conjunction with and for the Union County Open Space, Recreation and Historic Preservation Trust Fund. **(Freeholder Alexander Mirabella)**
8. Authorizing the County Manager to award Greening Union County 2013 Grants to eleven (11) municipalities in the County of Union, in accordance with the Greening Union County Grant's criteria as stated in said grant application, through the Union County Open Space, Recreation and Historic Preservation Trust Fund in an amount not to exceed \$67,615.50. **(Freeholder Alexander Mirabella)**
9. Authorizing the County Manager to enter into a contract with T&M Associates, Middletown, New Jersey, for the purposes of providing landscape architectural services at the Ponderosa Farm Park, 1600 Cooper Road, Scotch Plains, New Jersey, in an amount not to exceed \$4,368.00. **(Freeholder Alexander Mirabella)**
10. Expressing the Board's deepest sympathy to the family of Daniel J. Barbarich of Linden, New Jersey, in this their time of sorrow. **(Vice Chairman Christopher Hudak)**

ADJOURNMENT

Motion to adjourn the meeting at 8:04 PM.

RESULT: ADOPTED [UNANIMOUS]; MOVER: Christopher Hudak, Vice Chairman; **SECONDER:** Alexander Mirabella, Freeholder; **AYES:** Freeholder Granados, Freeholder Bergen, Freeholder Estrada, Freeholder Jalloh, Freeholder Kowalski, Freeholder Mirabella, Freeholder Wright, Vice Chairman Hudak, Chairman Carter;

UNION COUNTY BOARD OF CHOSEN FREEHOLDERS 2013 MEETING SCHEDULE

Please note that meetings are regularly held on Thursday evenings. Agenda Setting Sessions and Regular Meetings are held at 7:00pm in the Freeholders’ Meeting Room, Administration Building, 10 Elizabethtown Plaza, 6th Floor, Elizabeth, New Jersey, unless otherwise specified. In the event an Agenda Setting Session and Regular Meeting are held on the same night, the Agenda Setting Session will commence at 7:00pm and the Regular Meeting will commence as soon as possible after the Agenda Setting Session.

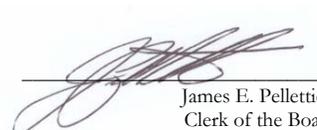
Persons requiring a sign language interpreter should contact the Office of the Clerk of the Board at 908-527-4140.

REORGANIZATION MEETING - SUNDAY, JANUARY 6, 2013 at 12:00pm

Assignment Judge Karen M. Cassidy’s Courtroom, 2 Broad Street, Elizabeth, NJ

<u>AGENDA SETTING MEETINGS</u>	<u>REGULAR MEETINGS</u>
January 17, 2013	January 24, 2013
February 7, 2013	February 21, 2013
February 28, 2013	February 28, 2013
March 7, 2013	March 14, 2013
March 21, 2013	March 28, 2013
April 4, 2013	April 11, 2013
April 18, 2013	April 25, 2013
May 2, 2013	May 16, 2013
May 30, 2013	May 30, 2013
June 13, 2013	June 13, 2013
June 27, 2013	June 27, 2013
July 18, 2013	July 25, 2013
August 8, 2013	August 22, 2013
September 12, 2013	September 19, 2013
September 26, 2013	September 26, 2013
October 3, 20123	October 10, 2013
October 17, 2013	October 17, 2013
November 7, 2013	November 14, 2013
Tues., November 26, 2013	Tues. November 26, 2013
December 5, 2013	December 5, 2013
December 19, 2013	December 19, 2013

* Special Meeting: April 18, 2013 at 6:30pm



James E. Pellettiere
Clerk of the Board

JEP:mb