



UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

THURSDAY, JULY 12, 2012
AGENDA SETTING MEETING MINUTES

CALL TO ORDER

Vice Chairman Linda Carter called the meeting to order at 7:02 PM.

Attendee Name	Title	Status	Arrived
Angel G. Estrada	Freeholder	Present	
Christopher Hudak	Freeholder	Present	
Mohamed S. Jalloh	Freeholder	Present	
Bette Jane Kowalski	Freeholder	Absent	
Deborah P. Scanlon	Freeholder	Absent	
Daniel P. Sullivan	Freeholder	Present	
Vernell Wright	Freeholder	Present	
Linda Carter	Vice Chairman	Present	
Alexander Mirabella	Chairman	Absent	

Vice Chairman Carter was the Acting Chairman for the Agenda Meeting.

Also present were County Manager Alfred J. Faella, County Counsel Robert E. Barry, Esq. And Clerk of the Board James E. Pelletiere.

PRAYER AND SALUTE TO THE FLAG

The Prayer and Salute to the Flag were lead by the Clerk of the Board.

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

The statement of compliance with the Open Public Meetings Act was read by the Clerk of the Board.

APPROVAL OF COMMUNICATIONS

Note and File

OFFICE OF THE UNION COUNTY PROSECUTOR

Theodore Romankow, Union County Prosecutor

First Assistant Prosecutor Albert Cernadas, Jr. Represented the Office.

Mr. Cernadas stated that items #1 and #2 are being paid by grant dollars.

1. Authorizing the Office of the Union County Prosecutor's Office to enter into a professional services agreement with Cortney B. Boccardi, a DNA Consultant, for the period of July 30, 2012 through July 29, 2013 at an hourly rate of \$50 in an amount not to exceed \$90,000.00. **(Chairman Alexander Mirabella)**

Freeholder Estrada asked for an explanation for the DNA Consultant. Mr. Cernadas stated that Ms. Boccardi, the DNA Consultant validates the studies and the DNA testing. He added that they are converting to international standards.

2. Authorizing the Union County Prosecutor's Office to enter into a contract with Thermo Electron Corporation c/o Ahura Scientific Inc., to provide to The Union County Lab a Refurbished AhuraFD with a two year warranty in the amount of \$31,800. **(Chairman Alexander Mirabella)**

DEPARTMENT OF ADMINISTRATIVE SERVICES

Matthew N. DiRado, Esq., Director

Director DiRado stated that in the past item #4 was broken down into three separate parts. Some changes have been made, and now it is all one Resolution.

There were no questions.

1. Amending Resolution Number 2012-17, a contract with Ruderman & Glickman, P.C., Springfield, New Jersey special counsel for personnel affairs to increase the cap for legal services in the amount of \$55,000 for an amount not to exceed \$130,000. **(Chairman Alexander Mirabella)**
2. Renewing the Third Party Administration Contract for general liability, professional liability and employment practices with Dietz and Hammer Risk Solutions, Newton, New Jersey for an annual amount not to exceed \$97,500.00. (No increase from last year) **(Chairman Alexander Mirabella)**
3. Renewing the professional liability insurance for Runnells staff doctors with Princeton Insurance Company, Princeton, New Jersey, from July 1, 2012 through June 30, 2013 in an amount not to exceed \$19,558.44. (10% decrease from last year) **(Chairman Alexander Mirabella)**
4. Resolution authorizing employee tuition reimbursement for Kean University for the following programs: Certificate in Public Administration Program, Certificate in Public Administration and Certificate in Public Administration Enhancement Program. The County will partially reimburse the cost of tuition and course fees, excluding books and miscellaneous expenses for qualified employees from January 1, 2012 through December 31, 2012 in a total amount for the programs not exceed \$40,000. **(Chairman Alexander Mirabella)**

DEPARTMENT OF CORRECTIONSBrian Riordan, Director

Resolution requests have not been submitted.

DEPARTMENT OF ENGINEERING, PUBLIC WORKS AND FACILITIESJoseph Graziano, Director

There were no questions.

1. Resolution granting permission to the Borough of Roselle Park to hang a banner on Chestnut Street and Grant Avenue from July 1, 2012 to October 31, 2012 for the Roselle Park Farmer's Market. **(Chairman Alexander Mirabella)**
2. Resolution concurring with the Township of Berkeley Heights granting permission to Smith Chiropractic to hang a banner on Springfield Avenue from August 13, 2012 to September 17, 2012 for the Annual 5K Charity Road Race and Fitness Walk which is to be held on Sunday, September 16, 2012. **(Chairman Alexander Mirabella)**

DEPARTMENT OF FINANCEBibi Taylor, Director

Resolution requests have not been submitted.

DEPARTMENT OF HUMAN SERVICESFrank Guzzo, Director

There were no questions.

1. Awarding subcontracts, pursuant to a Request for Proposal (RFP) procurement process, under the HEARTH Emergency Solutions (HES) Grant Spending Plan in the total amount of \$507,391 for the period of August 1, 2012 through July 31, 2013 and further authorizing the transfer of funds among the agencies during the contract period should service needs change and/or if any of the various agencies fails to meet its contractual obligation. **(Freeholder Bette Jane Kowalski)**
2. Awarding a professional services contract to Working Your Money, LLC, East Orange, New Jersey, to provide financial literacy skills workshops to at-risk youth and families residing in Union County for the period of August 6, 2012 through December 14, 2012 in the total amount not to exceed \$5,000. **(Freeholder Bette Jane Kowalski)**

3. Awarding a professional services contract to Celine V. Benet, Montclair, New Jersey, to provide bilingual community relations and project management services for Youth Services' client families, affiliated non-profit organizations and corporate stakeholders throughout Union County for the period of August 6, 2012 through December 14, 2012 in the total amount not to exceed \$5,000. **(Freeholder Bette Jane Kowalski)**
4. Authorizing the County Manager to apply and accept the Juvenile Detention Alternative Innovations Funding Award for the sum of \$120,000 for the period of January 1, 2013 through December 31, 2013. These funds will be utilized by the Union County Detention Alternative Initiative Local Council on Juvenile Justice System Improvement to continue funding the Evening Reporting Center and additional program services that serve youth in the local juvenile justice system. **(Freeholder Bette Jane Kowalski)**
5. Amending Resolution Number 2012-351, to amend the spending plan and award an additional \$7,800.00 in Juvenile Detention Alternative Initiative Funding to Rutgers University, School of Social Work for the provision of Motivational Interviewing Training Workshops, for a new total spending plan amount of \$118,946. This resolution will further authorize the County Manager to transfer funds among the funded agencies/municipalities during the contract period should service needs change and/or of any of the funded agencies/municipalities fails to meet its contractual obligation, upon approval by the Juvenile Justice Commission. **(Freeholder Bette Jane Kowalski)**

DEPARTMENT OF PARKS AND COMMUNITY RENEWAL

Ronald Zuber, Director

1. Amending the contract with Tom Moore of Cranford, NJ (BA-86-2009) to accept the option to renew for an additional 24 months for the Warinanco Ice Skating Center Snack Bar at the rate of \$1,805.00 per month from October 6, 2012 through October 5, 2014. (Revenue Producing Contract) **(Freeholder Daniel P. Sullivan)**

Vice Chairman Carter asked for an explanation of item #1.

Director Zuber explained that it is a contract renewal, as it is at the end of the second year of the contract. The contract is for the snack bar at the ice skating rink at Warinanco Park, which runs from October to April 1st and for carts throughout Union County. He stated over the two year contract period, they have received \$43,000 in revenue.

2. Authorizing the County Manager to enter into a contract with the Union County Economic Development Corporation, Union, New Jersey, for the purpose of providing general economic development services to the County of Union for the year 2012 in an amount not to exceed \$80,000. **(Freeholder Daniel P. Sullivan)**
3. Authorizing the County Manager to enter into a contract with the Union County Economic Development Corporation, Union, New Jersey, for the purpose of providing procurement training/technical assistance to private businesses in Union County for the year 2012 in an amount not to exceed \$80,000. **(Freeholder Daniel P. Sullivan)**

County Manager Faella stated that the amounts in items #2 and #3 have remained the same for this year.

4. Amending Resolution Number 2010-507 to reflect a change in a HOME Program Project from Renaissance Apartments, 170-174 First Street, Elizabeth, New Jersey to Russel C. Block Apartments, 217-219 First Street, Elizabeth, New Jersey Rental Project in the amount of \$300,000.00. **(Freeholder Daniel P. Sullivan)**

Freeholder Estrada asked if item #4 is changing from Renaissance Apartments to Russel C. Block Apartments, and asked if is the same owner.

Director Zuber replied yes, the owner is Brand New Day.

DEPARTMENT OF PUBLIC SAFETY

Andrew Moran, Director

1. Authorizing the County Manager to enter into an Emergency Subscriber List Service Agreement with Verizon, for a three (3) year period, at the rate of \$262 per month, beginning on August 1, 2012 through July 31, 2015 in the total amount of \$9,432.00 , to update the Emergency Alert Response System. **(Chairman Alexander Mirabella)**

Freeholder Hudak asked how many subscribers there are for item #1.

Director Moran stated that there are 16,000 subscribers, and said it is to allow for weekly updates on calls from land lines into the County, and will allow for reverse 911 calls.

2. Authorizing the County Manager to auction off unclaimed personal property, obsolete property and surplus property. The sale of the property will be conducted through Auction Liquidation Services and DBA USGOVBID.COM. **(Chairman Alexander Mirabella)**
3. Authorizing the County Manager to enter into a contract with Atlantic Diagnostic Laboratories, Bensalem, Pennsylvania, for the purpose of providing toxicology services for the contract period of August 1, 2012 through July 31, 2013 in an amount not to exceed \$60,000.00. **(Chairman Alexander Mirabella)**
4. Authorizing the County Manager to accept two (2) pieces of Homeland Security Equipment, purchased by Morris County through the Urban Area Security Initiative grant initiative in the combined amount of \$159,480.75, to enhance the County of Union's response capabilities. **(Chairman Alexander Mirabella)**

Freeholder Hudak asked if the County will be purchasing equipment with grant dollars in item #4.

Director Moran stated that Morris County is acting as the purchasing agent. They purchased a generator and forklift.

Freeholder Sullivan asked where the generator and forklift will be used. Director Moran stated that it is part of a commodity distribution plan.

County Manager Faella interjected and said during Hurricane Irene these items helped deliver

items such as food and water to the victims.

RUNNELLS SPECIALIZED HOSPITAL

Joan Wheeler, Administrator

1. Authorizing the County Manager to award a contract to Sodexo, Inc., Gaithersburg, Maryland, to provide dietary and housekeeping services for Runnells Specialized Hospital for a contract period of 16 months, effective September 1, 2012 through December 31, 2013, in an amount not to exceed \$8,428,872.00; representing an anticipated total cost savings of \$2,040,728.00. This contract offers the County of Union an initial option to extend for an additional 24 months (through December 31, 2015) and a second option to extend for an additional 20 months (through August 31, 2017). **(Freeholder Vernell Wright)**

Freeholder Sullivan asked if item #1 will be discussed during Executive Session. Acting Chairman Carter, replied, yes.

OFFICE OF THE COUNTY COUNSEL

Robert E. Barry, Esq., County Counsel

1. Authorizing settlement in the matter entitled Stephen McGuire v. Office of the Union County Prosecutor, et al, Docket No. 11-CV-01989 in the total amount, including insurance contribution, of \$250,000.00. **(Chairman Alexander Mirabella)**

County Counsel Barry stated that is a matter that was discussed at the last Executive Session.

There were no questions.

OFFICE OF THE COUNTY MANAGER

Alfred J. Faella, County Manager

Resolution requests have not been submitted.

FREEHOLDER SPONSORED RESOLUTIONS

Freeholder Sullivan stated that he will have a Resolution at the next Freeholder Meeting from the Fiscal Committee.

Freeholder Jalloh asked to if he could join Freeholder Estrada and Freeholder Hudak in items 1 and 2, respectively.

Freeholder Hudak asked if item 2 and 10 could be from the Entire Board.

Freeholder Hudak stated that he may have an additional Resolution for the next Freeholder meeting.

1. Recognizing July 28, 2012 as the 191st Anniversary of the National Independence of Peru. **(Freeholder Angel G. Estrada)**
2. Expressing the Board's deepest sympathies to the family of Amber Wilson of Linden, New Jersey in this their time of sorrow. **(Chairman Mirabella Chairman Mirabella and the Entire Board)**
3. Amending Resolution Number 2012-465, a professional service contract with Appraisal Associates, Inc., Cranford, New Jersey, to increase the cap for appraisal services in an amount not to exceed \$12,000.00, for a new total amount not to exceed \$22,000.00. **(Freeholder Deborah P. Scanlon)**
4. Amending Resolution Number 2012-467, a professional service contract with Ard Appraisal Company, Clark, New Jersey, to increase the cap for appraisal services in an amount not to exceed \$12,000, for a new total amount not to exceed \$22,000.00. **(Freeholder Deborah P. Scanlon)**
5. Resolution sponsoring the General Casimir Pulaski Parade Committee of Linden in the amount of \$4,000.00. **(Freeholder Daniel P. Sullivan)**
6. Resolution sponsoring the Our Lady of Mount Carmel Society's 103rd Feast in the amount of \$4,000.00. **(Freeholder Daniel P. Sullivan)**
7. Congratulating the Summit Volunteer First Aid Squad as they celebrate their 50th Anniversary of "Neighbors Helping Neighbors." **(Chairman Alexander Mirabella)**
8. Proclaiming Friday, September 21, 2012 as POW/MIA Remembrance Day in Union County. **(Chairman Alexander Mirabella)**
9. Congratulating the Greater Elizabeth Chamber of Commerce and the honorees of their 15th Annual Dinner to be held September 12, 2012. **(Chairman Alexander Mirabella)**
10. Laudatory resolution congratulating Union County Clerk Joanne Rajoppi on her recent swearing in as President of the International Association of Clerks, Records, Elected Officials and Treasures (IACREOT) on June 30, 2012. **(Chairman Mirabella Chairman Mirabella and the Entire Board)**

EXECUTIVE SESSION

To the extent known, the following items will be discussed in Executive Session:

- 1) Pending contract negotiations on Dietary/Housekeeping RFP and anticipated contract negotiations on Hospital Study, relative to Runnells Specialized Hospital.
- 2) Anticipated contract negotiations relative to Jail Study.

County Counsel Barry stated that pursuant to provisions of the Open Public Meetings Act a public body may enter into Executive Session for the purpose of discussing certain enumerated subjects. This Board will now enter Executive Session for the purpose of discussing pending contract negotiations on dietary/housekeeping RFP and anticipated contract negotiations on Hospital Study, relative to Runnells Specialized Hospital and anticipated contract negotiations relative to the jail study.

The minutes of the Executive Session shall be separated from the minutes of the Open Public Session. The minutes of the Executive Session, redacted as appropriate and necessary, shall be available in approximately 30 days. The Clerk of the Board shall retain the original minutes until such time as the confidential limitations have been removed, at which time they shall be made available.

Upon the Board's return, it may not take any formal action on the matters discussed.

Upon a majority vote of the members present, the Board may now retire to Executive Session.

Motion to enter Executive Session.

RESULT: ADOPTED [UNANIMOUS]; MOVER: Christopher Hudak, Freeholder; **SECONDER:** Mohamed S. Jalloh, Freeholder; **AYES:** Freeholder Estrada, Freeholder Hudak, Freeholder Jalloh, Freeholder Sullivan, Freeholder Wright, Vice Chairman Carter; **ABSENT:** Freeholder Kowalski, Freeholder Scanlon, Chairman Mirabella;

Motion to return from Executive Session.

RESULT: ADOPTED [UNANIMOUS]; MOVER: Mohamed S. Jalloh, Freeholder; **SECONDER:** Vernell Wright, Freeholder; **AYES:** Freeholder Estrada, Freeholder Hudak, Freeholder Jalloh, Freeholder Sullivan, Freeholder Wright, Vice Chairman Carter; **ABSENT:** Freeholder Kowalski, Freeholder Scanlon, Chairman Mirabella;

ADJOURNMENT

Motion to adjourn the meeting at 8:06 PM.

RESULT: ADOPTED [UNANIMOUS]; MOVER: Daniel P. Sullivan, Freeholder; **SECONDER:** Mohamed S. Jalloh, Freeholder; **AYES:** Freeholder Estrada, Freeholder Hudak, Freeholder Jalloh, Freeholder Sullivan, Freeholder Wright, Vice Chairman Carter; **ABSENT:** Freeholder Kowalski, Freeholder Scanlon, Chairman Mirabella;

2012 UNION COUNTY BOARD OF CHOSEN FREEHOLDERS' MEETING SCHEDULE

Please note that meetings are regularly held on Thursday evenings. Agenda Setting Sessions and Regular Meetings are held at 7:00pm in the Freeholders' Meeting Room, Administration Building, 10 Elizabethtown Plaza, 6th Floor, Elizabeth, New Jersey, unless otherwise specified. In the event an Agenda Setting Session and Regular Meeting are held on the same night, the Agenda Setting Session will commence at 7:00pm and the Regular Meeting will commence as soon as possible after the Agenda Setting Session.

Persons requiring a sign language interpreter should contact the Office of the Clerk of the Board at 908-527-4140.

REORGANIZATION MEETING - SUNDAY, JANUARY 8, 2012 at 12:00pm

Assignment Judge Karen M. Cassidy's Courtroom, 2 Broad Street, Elizabeth, NJ

AGENDA SETTING MEETINGS

REGULAR MEETINGS

January 19, 2012

January 26, 2012

February 2, 2012

February 9, 2012

February 16, 2012

February 23, 2012

March 1, 2012

March 8, 2012

March 15, 2012

March 22, 2012

April 5, 2012

April 19, 2012

April 26, 2012

April 26, 2012

May 3, 2012

May 3, 2012

May 17, 2012

May 31, 2012

June 14 2012

June 14 2012

June 28, 2012

June 28, 2012

July 12, 2012

July 19, 2012

August 9, 2012

August 16, 2012

September 6, 2012

September 13, 2012

September 20, 2012

September 27, 2012

October 4, 2012

October 11, 2012

October 18, 2012

October 18, 2012

November 8, 2012

November 8, 2012

Tues., November 20, 2012

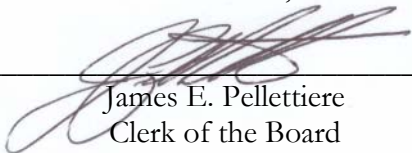
November 29, 2012

December 6, 2012

December 6, 2012

December 20, 2012

December 20, 2012



James E. Pelletiere
Clerk of the Board

JEP:mb