



# UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

THURSDAY, DECEMBER 1, 2016  
AGENDA SETTING MEETING AGENDA

## CALL TO ORDER

Chairman Bruce Bergen presided and called the meeting to order at 7:03pm.

## ROLL CALL

Roll call showed Chairman Bruce H. Bergen, Freeholder Angel G. Estrada, Freeholder Christopher Hudak, Freeholder Mohamed S. Jalloh, Freeholder Bette Jane Kowalski, Freeholder Alexander Mirabella and Freeholder Vernell Wright were in attendance, with Freeholder Linda Carter and Vice Chairman Sergio Granados absent.

Also present were County Manager Alfred Faella, County Counsel Robert E. Barry, Esq. and Clerk of the Board James Pelletiere.

## PRAYER AND SALUTE TO THE FLAG

The Prayer and Salute to the Flag were led by the Clerk of the Board.

## STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

The statement of compliance with the Open Public Meetings Act was led by the Clerk of the Board.

## APPROVAL OF COMMUNICATIONS

Note and File

Chairman Bergen noted that the Board would approve the communication at the next Regular Meeting of the Board.

## OFFICE OF THE UNION COUNTY CLERK

Joanne Rajoppi, County Clerk

County Clerk Rajoppi provided the Board with an overview for each of her six resolutions.

1. Approving the 2017 Union County Clerk Five Year Plan. **(Chairman Bruce H. Bergen)**
2. Authorizing the County Manager to enter into an agreement with IBM, Piscataway, New Jersey for the purpose of providing hardware and software maintenance for the Union County Clerk's imaging and web servers in both the Elizabeth and Westfield locations for the January 1, 2017 through December 31, 2017 contract period in an amount not to exceed \$40,736.95. **(Chairman Bruce H. Bergen)**
3. Authorizing the County Manager to enter into an agreement with Wisolmerski Associates, Inc., Boca Raton, Florida, for the purpose of providing technical support to the recording, indexing and accounting systems of the Office of the County Clerk for the contract period

January 1, 2017 through December 31, 2017 in an amount not to exceed \$41,350.00. **(Chairman Bruce H. Bergen)**

4. Authorizing the County Clerk to make any and all purchases of goods and/or services required in the process of preparing and conducting an election to be provided by various vendors and to provide miscellaneous election services which might arise, in an amount not to exceed \$35,000 for the 2017 elections. **(Chairman Bruce H. Bergen)**
5. Amending Resolution 2015-974, a contract with Full Service Mailers, Hackensack, New Jersey to increase the contract in the amount of \$23,132 for the 2017 election cycle to account for an overwhelming increase in voter registration in 2016 and an anticipated increase in 2017 for a new contract amount of \$173,517.96 for the Contract Term February 1, 2016 through January 31, 2018. **(Chairman Bruce H. Bergen)**
6. Authorizing the County Manager to enter into an agreement with Intersection, Secaucus, New Jersey for the purpose of providing design and advertising space for the Union County Votes App at NJ Transit train stations in advance of the 2017 Gubernatorial Campaign in an amount not to exceed \$20,000. **(Chairman Bruce H. Bergen)**

Freeholder Mirabella commented on the application.

County Clerk Rajoppi stated that approximately 2,500 people downloaded the application within the four months preceding the election.

#### **OFFICE OF THE UNION COUNTY PROSECUTOR**

Grace H. Park, Acting Prosecutor

First Assistant Prosecutor Tim Isenhour represented the Office.

1. Authorizing the County Manager to enter into an agreement with PowerDMS, Inc., Orlando, Florida, to renew subscription and licensing of Document Management Software, November 2016 through November 2017 in the amount of \$4,992.00. **(Chairman Bruce H. Bergen)**
2. Authorizing the County Manager, through the Union County Prosecutor's Office, to purchase computer servers from Spincube Inc. Of Jersey City, New Jersey by utilizing the pricing of NJ State Contract #40121 in an amount not to exceed \$65,000. **(Chairman Bruce H. Bergen)**
3. To apply for and accept funding from the Edward Byrne Memorial Justice Assistance Grant, Megan's Law, and Local Law Enforcement Grant in the amount of \$13,819 for the period of January 1, 2017 through September 30, 2017. **(Chairman Bruce H. Bergen)**
4. Amending Resolution 2016-767, to reflect a change in the grant period from January 1, 2017 through December 31, 2017 to July 1, 2016 through June 30, 2017. **(Chairman Bruce H. Bergen)**

Chairman Bergen asked for a clarification relative to the changing of dates.

First Assistant Prosecutor Tim Isenhour advised that it is a simple "timing issue", noting that this is the standard equipment grant.

**DEPARTMENT OF ADMINISTRATIVE SERVICES**Michael Yuska, Director

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There were no questions or comments by the Board.

1. Authorizing the award of a contract using NJ state contract #88230, vendor Hertrich Fleet, 1427 Bay Rd., Milford, DE, to furnish and deliver three (3) 15 passenger vans to donate to municipalities and to transport visitors to UC Trailside in the amount of \$85,897.50 and one (1) 12 passenger van for a municipality using state contract #88229, vendor Mall Chevrolet, Cherry Hill, NJ in the amount of \$26,143.50. **(Chairman Bruce H. Bergen)**

**DEPARTMENT OF CORRECTIONS**Ron Charles, Director

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There were no questions or comments by the Board.

1. Authorizing the County Manager to award a contract pursuant to competitive contracting law, N.J.S.A. 40A:11-4 with GD Correctional Services, LLC, Watchung, New Jersey to provide food services for the Union County Jail for a two (2) year period beginning January 1, 2017 through December 31, 2018 with the option for three one (1) year extensions in an amount not to exceed \$1,200,000.00 January 1, 2017 through December 31, 2017 and \$1,200,000.00 January 1, 2018 through December 31, 2018. **(Chairman Bruce H. Bergen)**

**DEPARTMENT OF ENGINEERING, PUBLIC WORKS & FACILITIES MANAGEMENT**Joseph Graziano, Director

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There were no questions or comments by the Board.

1. Amending Resolution Number 2015-996 adopted on December 3, 2015; BA#58-2014 (Resolution Number 2014-1074, 12/18/14), a contract awarded through the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., to Fai-Gon Electric, Inc., of Piscataway, New Jersey approving Change Order Number 2 (final) for the Intersection Improvements at Vauxhall Road (CR630) and Pine Avenue/Barbara Avenue, Vauxhall Road (CR630) and Caldwell Avenue/Glenn Avenue, Township of Union, County of Union, New Jersey for an additional amount not to exceed \$3,414.04 for a new contract amount not to exceed \$396,617.71. This project is funded by the New Jersey Department of Transportation, Federal Project Number HSP-7549 (103). (Union County Engineering Project Number 2012-017A) **(Freholder Linda Carter)**
2. Amending Resolution Number 2011-988 adopted on November 10, 2011, a Professional Engineering Service Contract with Maser Consulting, PA, of Red Bank, New Jersey to provide additional engineering design services and construction administration for the Three Replacement Minor Bridge Project, PL-75, SC-6, SP-39 for an additional amount not to exceed \$149,400.00 for a new contract amount not to exceed \$442,980.00. (Union County Engineering Project Number 2010-006) **(Freholder Linda Carter)**
3. Authorizing the County Manager to award a Professional Engineering Service Contract, through a Request for Proposal (RFP) process, to Neglia Engineering Associates, of Clark, New Jersey to provide Engineering Design, Construction and Inspection Services for the Replacement of Passaic Avenue Bridge, Superstructure Ne60, Borough of New Providence,

County of Union, New Jersey for an amount not to exceed \$297,344.00. (Union County Engineering Project Number 2016-003) **(Freeholder Linda Carter)**

4. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq: Department of Engineering, Public Works and Facilities Management, Division of Engineering: Lucas Construction Group, Inc., of Red Bank, New Jersey, for the purpose of providing Rehabilitation of the Central Avenue Minor Bridge (Structure No. We69) Town of Westfield, County of Union, New Jersey, in an amount not to exceed \$223,900.00. (BA#50-2016; UC Engineering Project #2013-026). **(Freeholder Linda Carter)**
5. Authorizing the County Manager to award the proposed contract for the Department of Public Works: Division of Facilities Management to the City of Elizabeth Parking Authority, Elizabeth, New Jersey, for the purpose of providing Jury Parking, as per state mandate, for a contract period of twelve (12) consecutive months from January 1, 2017 through December 31, 2017 in an amount not to exceed \$240,000.00. **(Freeholder Linda Carter)**
6. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Laws, NJSA 40A:11-1 et seq: Department of Engineering, Public Works & Facilities Management, for the purpose of supplying of snow plow, salt spreader equipment parts & accessories for a period of 24 consecutive months in the amount of \$231,950 to the following vendors: Bristol Donald Co., Inc., Newark, New Jersey: Lot 1-Viking Cives, Lot 2-Western, Lot 5-Warren, and Lot 8-Swenson; Cliffside Body, Fairview, New Jersey: Lot 3-Meyers; and Tony Sanchez, LTD, Ledgewood, New Jersey: Lot 6-Bonnell, and Lot 7-Gledhill. **(Freeholder Linda Carter)**
7. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Laws, NJSA 40A:11-1 et seq: Department of Engineering, Public Works & Facilities Management: for the purpose of supplying snow plow, salt spreader equipment parts and accessories for period of 24 consecutive months in the amount of \$72,000 to the following vendor: Henderson Products, Inc., Flemers, New Jersey: Lot-4 Henderson. **(Freeholder Linda Carter)**

#### **DEPARTMENT OF FINANCE**

Bibi Taylor, Director

There were no questions or comments by the Board.

1. Authorizing the County Manager to extend a contract pursuant to a RFP for Retirement Planning Services to Economic Planning Group, Edison, New Jersey, for the contract period October 1, 2016 through December 31, 2016 at no cost to the County. **(Freeholder Alexander Mirabella)**

#### **DEPARTMENT OF HUMAN SERVICES**

Frank Guzzo, Director

There were no questions or comments by the Board.

1. Amending Resolution 2016-648 to reflect changes to account numbers and allocations as specified on the FY2015 SuperNOFA Continuum of Care (CoC) Spending Plan, with no change in total amount of spending plan. **(Freeholder Bette Jane Kowalski)**
2. Authorizing the County Manager to enter into an agreement with Inroads to Opportunities, Roselle, New Jersey, for the period of January 1, 2017 through December 31, 2017 for reimbursement to the County of Union in the amount of \$6.00 per one way trip for the provision of transportation services through the Union County Paratransit System for partial care clients attending their programs based upon pre-scheduled trips provided by the County on Mondays through Fridays. **(Freeholder Vernell Wright)**
3. Authorizing the County Manager to approve the Countywide Code Blue Emergency Shelter Initiative for the Winter of 2016-2017 in an amount not to exceed \$100,000 to address the needs of the homeless during periods of extreme weather conditions. **(Freeholder Bette Jane Kowalski)**
4. Authorizing the County Manager to enter into an agreement with pre-qualified list of practitioners to provide professional medical services for the Cornerstone Behavioral Health Hospital patients for the contract period of January 1, 2017 through December 31, 2017 in an amount not to exceed \$60,000. **(Freeholder Bette Jane Kowalski)**
5. Authorizing the County Manager to award a 2016-2017 Union County Housing First Consortium subcontract as specified on the Spending Plan for the six month budget period of December 1, 2016 through May 31, 2017 in the new total award amount not to exceed \$75,000 to provide support services funds to the Consortium in conjunction with the recently awarded NJ Department of Community Affairs 2016 Housing First Initiative for 35 State Rental Assistance Program (SRAP) vouchers. **(Freeholder Bette Jane Kowalski)**
6. Authorizing the County Manager to renew a revenue agreement with Gateway Family YMCA, Elizabeth, New Jersey, for the period of January 1, 2017 through December 31, 2017 for reimbursement in the amount of \$5,500 per month to the County of Union for the provision of Transportation Service through the Union County Paratransit System for clients of the WISE Adult Day Care Program, based upon scheduled trips provided by the County on Mondays through Fridays; additionally, Gateway Family YMCA will provide one personal assistance aide on each vehicle to assist with passenger safety. **(Freeholder Vernell Wright)**
7. Authorizing the County Manager to endorse the Union County 2016-2019 Comprehensive Alcohol and Drug Abuse Plan as required; and to apply for and accept grant funding from New Jersey Department of Human Services (NJ DHS), Division of Mental Health and Addiction Services (DMHAS), in the amount of \$909,809 with a County Match requirement of \$120,036 in Contract Year (CY) 2017 Alcoholism/Drug Abuse (A/DA) Grant funding for the period of January 1, 2017 through December 31, 2017. **(Freeholder Vernell Wright)**
8. Authorizing the County Manager to award contracts to various agencies under the 2017 Alcohol/Drug Abuse Grant Spending Plan in the total amount not to exceed \$875,178 (State Grant: \$755,142/County Match: \$120,036) for the period of January 1, 2017 through December 31, 2017; and further authorizing the transfer of funds among the agencies during the contract period should service needs change and/or if any of the agencies fail to meet its contractual obligation. **(Freeholder Vernell Wright)**

**DEPARTMENT OF PARKS AND RECREATION**Ronald Zuber, Director

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1. Authorizing the County Manager to conduct the 2017 Deer Management Program for Union County, relative to the reduction of the white-tailed deer population within the Watchung Reservation, Nomehegan Park, Lenape Park, Summit portion of Passaic River Park, Ash Brook Reservation, the Hawk Rise Sanctuary and Plainfield (To Be Determined), during the permit season of January 7, 2017 through February 11, 2017 in the manner prescribed by the Fish and Game Code of the State of New Jersey and the 2017 Deer Management Program for Union County Guidelines in an amount not to exceed \$5,370.70. The County Manager is authorized to restrict areas when conditions necessitate. **(Vice Chairman Sergio Granados)**

Freeholder Mirabella asked if the department has expanded the number of locations and/or timeframe this year.

Director Zuber advised that the County will continue working within the timeframe allowed by the State. He advised that the County is adding Plainfield as a location, noting that two years ago the County added the Hawk Rise area. He added that they are considering adding Hillside in the future.

Freeholder Mirabella stated that he has received a considerable amount more of discussion from residents concerning the high population of deer in their neighborhoods; spanning many communities throughout the County.

Freeholder Estrada stated that he was the individual that reached out to the Parks Department relative to the deer population concerns in Hillside. He noted that he has received more calls on this issue of late. He advised that he would like to see this concern addressed with in the very near future.

**OFFICE OF THE COUNTY COUNSEL**Robert E. Barry, Esq., County Counsel

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There were no questions or comments by the Board.

1. Amending Resolution 2016-725 dated September 15, 2016 to increase the appropriation to Bauch, Zucker, Hatfield, LLC of Springfield, NJ in the matter entitled Stephen Repella v. UC, et als. in an amount not to exceed \$20,000.00 for a sum not to exceed \$30,000.00 **(Chairman Bruce H. Bergen)**
2. Amending Resolution 2016-777 dated September 29, 2016 to increase the appropriation to Bauch, Zucker, Hatfield, LLC of Springfield, NJ in the matter entitled Kevin Buckley/Ryan Wilson v. UC, et als. in an amount not to exceed \$20,000.00 for a sum not to exceed \$80,000.00. **(Chairman Bruce H. Bergen)**

**FREEHOLDER SPONSORED RESOLUTIONS**

1. Resolution offering this Board's deepest sympathies to the family of Laurretta (Solewin) Roberts during their time of sorrow. **(Freeholder Christopher Hudak)**

2. Resolution congratulating Lucy Monahan, of Cranford, as she celebrates her 100th birthday. **(Freeholder Bette Jane Kowalski)**
3. Resolution congratulating Kyle Z. Dziejcz, of Linden, and William T. Zagorski, of New Providence, as they are honored for achieving Scouting's highest rank, the Eagle Scout Award. **(Chairman Bruce H. Bergen, Freeholder Angel G. Estrada, Freeholder Christopher Hudak & Freeholder Bette Jane Kowalski)**
4. Congratulating and commending the Jewish Federation of Greater Metrowest, NJ on their Big Give Fundraiser event on December 4, 2016. **(Chairman Bruce H. Bergen)**

Freeholder Kowalski requested to join the Chairman on Resolution Request #4. She added that she would have a condolence resolution to add to the next Regular Meeting agenda.

Freeholder Estrada requested to join the Chairman on Resolution Request #4.

Freeholder Mirabella requested to join the Chairman on Resolution Request #4. He added that as a result of the Fiscal Committee meeting, he would have a resolution pertaining to position controls and a resolution pertaining to sponsorships to add to the next Regular Meeting agenda.

Freeholder Hudak requested to join the Chairman on Resolution Request #4. Chairman advised the Clerk of the Board to have it come from the Entire Board.

Chairman Bergen stated that he will have a resolution concerning the award of a competitive contract concerning records management and archives. He added that he would have a laudatory resolution for the honorees of the Jewish Family Services' annual dinner.

#### **ADJOURNMENT**

Chairman Bergen asked for a motion to adjourn. On a motion made by Freeholder Mirabella and seconded by Freeholder Kowalski, a voice vote showed seven members of the Board voted in the affirmative, with Freeholder Linda Carter and Vice Chairman Sergio Granados absent. The meeting was adjourned at 7:16pm.

## UNION COUNTY BOARD OF CHOSEN FREEHOLDERS 2016 MEETING SCHEDULE

Please note that meetings are regularly held on Thursday evenings. Agenda Setting Sessions and Regular Meetings are held at 7:00pm in the Freeholders' Meeting Room, Administration Building, 10 Elizabethtown Plaza, 6<sup>th</sup> Floor, Elizabeth, New Jersey, unless otherwise specified. In the event an Agenda Setting Session and Regular Meeting are held on the same night, the Agenda Setting Session will commence at 7:00pm and the Regular Meeting will commence as soon as possible after the Agenda Setting Session.

Persons requiring a sign language interpreter should contact the Office of the Clerk of the Board at 908-527-4140.

### REORGANIZATION MEETING - SUNDAY, JANUARY 3, 2016 at 12:00 pm Assignment Judge Karen M. Cassidy's Courtroom, 2 Broad Street, Elizabeth, NJ

#### 2016 MEETING SCHEDULE

<u>AGENDA SETTING SESSION</u>	<u>REGULAR MEETINGS</u>
January 14, 2016	January 21, 2016
February 4, 2016 February 18, 2016	February 11, 2016 February 18, 2016
March 3, 2016 March 17, 2016	March 10, 2016 March 31, 2016
April 7, 2016 April 21, 2016	April 14, 2016 April 28, 2016
May 5, 2016 May 26, 2016*	May 12, 2016 May 26, 2016
June 2, 2016 June 16, 2016	June 9, 2016 June 23, 2016
July 14, 2016	July 21, 2016
August 11, 2016	August 18, 2016
September 8, 2016 September 22, 2016	September 15, 2016 September 29, 2016
October 6, 2016 October 20, 2016	October 13, 2016 October 20, 2016
November 10, 2016	November 22, 2016 (Tuesday)
December 1, 2016 December 15, 2016	December 8, 2016 December 22, 2016

\* As per Resolution Number 2016 372, the May 19, 2016 Agenda Setting Session was rescheduled to be held on May 26, 2016 at 7:00pm.



James E. Pelletiere, RMC  
Clerk of the Board