



UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

THURSDAY, JUNE 2, 2016
MINUTES OF THE AGENDA SETTING MEETING

Chairman Bruce Bergen presided and called the meeting to order at 7:00pm. Roll call showed, Chairman Bruce Bergen, Vice Chairman Sergio Granados, Freeholder Linda Carter, Freeholder Mohamed S. Jalloh, Freeholder Bette Jane Kowalski, Freeholder Alexander Mirabella and Freeholder Vernell Wright were in attendance, with Freeholders Angel G. Estrada and Christopher Hudak not present.

Also present were County Manager Alfred Faella, County Counsel Robert E. Barry, Esq. and Clerk of the Board James Pelletiere.

The Prayer and Salute to the Flag were led by the Clerk of the Board.

The statement of compliance with the Open Public Meetings Act was read by the Clerk of the Board.

PRESENTATION FROM THE BOARD

A resolution presentation will be made by Vice Chairman Sergio Granados to the members of the Elizabeth Portugal Day Committee recognizing their work in enriching the cultural perspective within our communities, as well as congratulating them on their Flag-Raising ceremony on Friday, June 3, 2016 and their Annual Portugal Day Parade on Sunday, June 5, 2016.

Vice Chairman Granados, joined by Freeholders Carter and Kowalski, called upon the Portugal Day Parade Committee. He thanked them for their service to the Portugal community and for ensuring that the Portugal heritage lives on. He congratulated Carla Rodriquez for her fine work as President, noting that her pregnancy didn't slow her down.

Freeholder Carter spoke to the diversity throughout Union County, and commended them for their efforts to celebrate their heritage and do so in an inclusive manner.

Freeholder Kowalski thanked the committee for the great work and stated that the Board is looking forward to this year's parade.

Vice Chairman Granados congratulated Maria Carvalho, Elizabeth Board of Education President, on being selected as the Grand Marshall, noting that she is active within the community and has been dedicated in mentoring the City's youth. He stated that she had a profound effect on his life.

Freeholder Carter congratulated Maria Carvalho on the honor of being named Grand Marshall, noting that she could now mark this feat off her bucket list.

Freeholder Kowalski congratulated Maria Carvalho, and stated that the Board will always be ready to march with her.

Vice Chairman Granados and Freeholders Carter and Kowalski presented the proclamations to the Committee and Maria Carvalho.

APPROVAL OF COMMUNICATIONS

Note and File

Oath of Office: Union County Planning Board: Andrew Beno; Union County Open Space, Recreation and Historic Preservation Public Advisory Committee: Michael Del Sordi, Charles Eke, Janice Siegel and Michael Yesenko; Union County Planning Board: Thomas Perrette.

Chairman Bergen noted the Board would adopt the Communications at the June 9, 2016 Regular Meeting.

OFFICE OF THE UNION COUNTY PROSECUTOR

Grace H. Park, Acting Prosecutor

First Assistant Prosecutor Tim Isenhour represented the office.

1. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding to STRmix software, NicheVision Forensics, LLC, 526 S. Main Street, Suite 714G, Akron, OH 44311, in an amount not to exceed \$93,300.00. **(Chairman Bruce H. Bergen)**

Vice Chairman Granados asked Mr. Isenhour to elaborate on the software.

Mr. Isenhour stated that the software will be able to differentiate the different DNA samples in cases where there is more than one trace of DNA. He stated that this software is the preferred choice of the Federal Bureau of Investigations.

Chairman Bergen asked the Clerk to note Freeholder Hudak joined the meeting (7:13pm).

DEPARTMENT OF ADMINISTRATIVE SERVICES

Michael Yuska, Director

1. Renewing the Accident and Health Insurance for Watchung Stables with QBE Insurance Company, New York, New York, from July 1, 2016 through June 30, 2017 in an amount not to exceed \$12,241.00 per year; representing no increase from last year's policy. **(Chairman Bruce H. Bergen)**
2. Resolution authorizing the approval of the Board for proposed changes to NJ Counties Excess Joint Insurance Fund by-laws pursuant to N.J.S.A. 40A:10-39. **(Chairman Bruce H. Bergen)**
3. Authorizing the County Manager to renew the contract with Sage Software, Inc., St. Petersburg, Florida for software licensing renewal, software updates and enhancement

services for the County of Union's Human Resource Management System in an amount not to exceed \$25,593.46. **(Chairman Bruce H. Bergen)**

Freeholder Carter asked the Director to elaborate on Agenda Item #3.

Director Yuska stated the software is customized to the County's ABBRA system, which is used to document time and attendance of County employees. He stated that it is a one-time software support contract, noting that every year the County requires this support. He stated that the County has used this software for 5 years.

Freeholder Carter asked if there is a savings by utilizing the maintenance contract, and inquired as to how often the support is utilized throughout the year.

Director Yuska stated that he would provide the Board with a listing of hours of support provided by the previous contract.

4. Resolution declaring various goods as surplus and no longer needed for use by the County, and further authorizing the County Manager to advertise and hold public auction for said surplus goods. **(Chairman Bruce H. Bergen)**

DEPARTMENT OF ENGINEERING, PUBLIC WORKS & FACILITIES MANAGEMENT

Joseph Graziano, Director

1. Concurring with the Township of Berkeley Heights Ordinance Number 7-2016 establishing parking regulations on portions of Springfield Avenue (CR512), Township of Berkeley Heights, County of Union, New Jersey. **(Freeholder Linda Carter)**

Freeholder Carter asked if there were any issues that prompted the municipal ordinance.

Director Graziano stated that there were issues regarding parking near the train station that prompted the ordinance. He said that people were parking on Springfield Avenue near the local businesses and walking to the train station. He stated that the ordinance establishes a time limit for parking, which would eliminate this problem. He advised that they have the right to change the parking, but because it is along a County road, the Board must pass a concurring resolution.

2. Authorizing the County Manager to award a Professional Architectural Service Contract, through a Request for Proposal (RFP) process, to The Musial Group Architecture of Mountainside, New Jersey to provide Conceptual Design Services/Space Reconfiguration for the Union County Clerk's Office, City of Elizabeth for an amount not to exceed \$5,995.00. (Union County Engineering Project Number 2016-021) **(Freeholder Linda Carter)**
3. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law, NJSA 40:A11-1 et seq to: Tri-County Termite & Pest Control, Inc., Carneys Point, NJ (BA-24-2014) for the purpose of providing Extermination & Pest Control Management Services for the Department of Engineering, Public Works & Facilities Management, Division of Facilities Management for twenty-four (24) consecutive months commencing June 30, 2016 through June 30, 2018, contract amount not to exceed \$64,009.00. **(Freeholder Linda Carter)**

Vice Chairman Granados inquired if any companies from Union County had submitted a bid.

Director Graziano stated that this is an extension on a previously awarded bid. He stated that he didn't have the bid responses on this specific bid, noting that the County has used this company for a number of years.

Vice Chairman Granados asked Director Graziano to provide him with the name of the closest Union County bidder and the difference between the awarding bid and their bid.

4. Resolution authorizing the County Manager to enter into a contract with Foley, Inc., Piscataway, NJ, for the purchase of various Caterpillar Equipment; One (1) 2016 CB64B Asphalt Compactor, \$158,809.75; One (1) 2016 323FL Hydraulic Excavator, \$218,864.00; One (1) 2016 930M Wheel Loader, \$184,337.28, for the Division of Public Works through the Middlesex County Regional Education Services Commission MRESC 15/16-08 ID #65 MCESCCPS, in the amount not to exceed \$562,011.03. **(Freeholder Linda Carter)**

Freeholder Carter asked if the Director could elaborate on Agenda Item #4.

Director Graziano stated that the County is trading in a 1985 asphalt roller and a 1989 Fiat front end loader. He advised these pieces of equipment to be purchased through this resolution will replace those two pieces of equipment.

5. Resolution concurring with the Township of Springfield regarding road closures and a banner for the 4th of July Day Festivities. The 4th of July Day Festivities will be held on Monday between the hours of 3:00 p.m. and 11:00 p.m., (in case of rain on the next clear day) and the Township is requesting permission to close Meisel Avenue from the intersection of Linden Avenue to the intersection of Milltown Road. Also, granting permission to hang a banner across Mountain Avenue at North Trivett from May 15, 2016 to July 4, 2016. **(Freeholder Linda Carter)**
6. Resolution concurring with the City of Summit granting permission to the Overlook Foundation for their 5K Run, which will be held on Wednesday, June 22, 2016 from 3:00 p.m. to 9:30 p.m. to close certain county roads for the event. The Overlook Foundation is requesting permission to close a section of Elm Street between Broad Street and the north end of the Elm Street parking lot and Railroad Avenue from Summit Avenue to Maple Street. **(Freeholder Linda Carter)**
7. Resolution granting permission to the Township of Berkeley Heights for the Suburban Chamber of Commerce to close Springfield Avenue from Snyder Avenue to Plainfield Avenue on Sunday, June 26, 2016 from 7:00 a.m. to 7:00 p.m. for the Annual Berkeley Heights Street Fair. **(Freeholder Linda Carter)**
8. Resolution concurring with the Borough of Roselle Park to close Chestnut Street between East Grant Avenue and Clay Avenue on Tuesday, August 2, 2016 from 4:00 p.m. to 10 p.m. for Roselle Park National Night Out event. **(Freeholder Linda Carter)**
9. Resolution concurring with the Borough of New Providence to the closing of county roads during the period of May 23, 2016 and December 31, 2016 for the following events: Monday, May 30, 2016 from 7:00 a.m. to 12:00 p.m. for the Annual Memorial Day Parade – Springfield Avenue from Central Avenue to Gales Drive; Sunday, July 3, 2016 from 6:00 p.m. to 11:00 p.m. for the “Downtown Fireworks Spectacular – South Street, from Gales Drive to Springfield Avenue; Sunday, November 6, 2016 from 7:00 a.m. to 7:00 p.m. for the

Annual Street Fair – Springfield Avenue, from South Street to Livingston Avenue; Friday, November 25, 2016 from 4:00 p.m. to 10:00 p.m. for the “Downtown Christmas Walk” – South Street, from Gales Drive to Springfield Avenue. **(Freeholder Linda Carter)**

10. Resolution granting permission to the Township of Scotch Plains to place a banner across Park Avenue at the intersection of Front Street and Bartle Avenue from May 27, 2016 to on or about June 24, 2016 for the Summer 5K Run. The Township is also requesting the closure of Park Avenue, between Bartle and Grand Street and also a portion of Front Street where it intersects from Senger to Park from 7:00 p.m. until 8:30 p.m. on Thursday, June 23, 2016. **(Freeholder Linda Carter)**

DEPARTMENT OF FINANCE

Bibi Taylor, Director

There were no questions or comments.

1. Resolution Modifying the 2016 Union County Adopted Budget in the amount of \$69,879 as a result of notification received from the State of New Jersey, Department of Environmental Protection for a Program Entitled: New Jersey Clean Communities Grant. **(Freeholder Alexander Mirabella)**
2. Resolution Modifying the 2016 Union County Adopted Budget in the amount of \$425,766 as a result of notification received from the State of New Jersey, Department of Community Affairs for a Program Entitled: Community Services Block Grant. **(Freeholder Alexander Mirabella)**
3. Resolution Modifying the 2016 Union County Adopted Budget in the amount of \$826,925 as a result of notification received from the State of New Jersey, Department of Human Services, Division of Family Development for a Program Entitled: Social Services for the Homeless (SSH) Grant. **(Freeholder Alexander Mirabella)**
4. Resolution Modifying the 2016 Union County Adopted Budget in the amount of \$3,193,775 as a result of notification received from the US Department of Housing and Urban Development for a Program Entitled: SuperNOFA Continuum of Care (CoCr) Grant. **(Freeholder Alexander Mirabella)**
5. Resolution Modifying the 2016 Union County Adopted Budget in the Amount of \$16,401 as a Result of Notification received from the State of New Jersey, Department of Health for a Program Entitled: Right to Know (RTK) Grant. **(Freeholder Alexander Mirabella)**
6. Resolution Modifying the 2016 Union County Adopted Budget in the Amount of \$180,000 as a Result of Notification received from the State of New Jersey, Department of Environmental Protection for a Program Entitled: FY 2017 CEHA Grant. **(Freeholder Alexander Mirabella)**
7. Resolution Modifying the 2016 Union County Adopted Budget in the Amount of \$283,970 as a Result of Notification received from the State of New Jersey, Department of Health for a Program Entitled: FY 2017 PHILEP LINCS Grant. **(Freeholder Alexander Mirabella)**

DEPARTMENT OF PARKS AND RECREATIONRonald Zuber, Director

1. Authorizing the County Manager to enter into an agreement with the City of Elizabeth Recreation Department to run a Summer Playground Program which provides children with the opportunity to participate in supervised recreational activities with subsidized snack and lunch at no cost to the participants in the amount not to exceed \$8,280.00. **(Vice Chairman Sergio Granados)**
2. Authorizing the County Manager to award a contract to Storr Tractor Company in the amount of \$16,525 for the purchase of one (1) Level Best-Laser Grading Box, as a result of quotes received. **(Vice Chairman Sergio Granados)**

Freeholder Carter asked the Director to elaborate on Agenda Item #2.

Director Zuber advised that the Laser Grading Box is a box that is attached to the back of a tractor and has a blade on it which cuts and levels the playing surface. He advised that right now the leveling is done by eye. He advised that this attachment will allow the driver to see, while he is grading the field, exactly how level the field is. He advised that it can be used for basketball and volleyball courts.

DEPARTMENT OF PUBLIC SAFETYAndrew Moran, Director

1. Authorizing the County Manager to enter into an agreement obtained through advertised public bidding in accordance with the Local Public Contracts Law, NJSA 40:A11-1 et seq with I. Miller Precision Optical Instruments, Feasterville, PA., (BA 26-2016) for the procurement of an FSC Comparison Macroscope, in the amount not to exceed \$65,229.00. **(Freeholder Angel G. Estrada)**

Freeholder Carter asked the Director to elaborate on Agenda Item #1.

Director Moran stated the County's eleven year old microscope, which is used in the ballistics lab, continues to have maintenance issues. He advised that this new microscope has higher quality optics and a high definition camera that will benefit the ballistics examinations and will aide in presentations in court. He added the new microscope will have a better zoom as well. He advised the Board that the ballistics lab is very active, as they prepare a ballistics examinations on every firearm that is confiscated in the county.

2. Authorizing the County Manager to enter into an agreement with Trinitas Regional Medical Center Mobile Intensive Care Unit(MICU), 225 Williamson Street, Elizabeth, NJ, in accordance with Local Public Contracts Law, NJSA 40A:11-1 et seq., for the provision of advanced life support dispatching services, in the amount of \$80,000.00 for the contract term of five (5) years, with a 2% increase per year for the remaining four (4) years. **(Freeholder Angel G. Estrada)**
3. Authorizing the County Manager to enter into a Shared Services Agreement with the Township of Clark to provide 9-1-1 Emergency Medical call screening and EMS Dispatch services in an amount of \$9,550.87 for the first year, with a subsequent two percent (2%) increase in each additional year for the remaining four (4) years of the five (5) year term of the agreement. **(Freeholder Angel G. Estrada)**

Chairman Bergen asked the Director to explain Agenda Items #3 and #4.

Director Moran stated that both Agenda Items #3 and #4 are renewals of contracts for dispatch services in Mountainside and Clark, noting that in both municipalities the County provides Emergency Medical Dispatch, and dispatch their local First Aid Squad. He stated that the County has provided the service for the past three years.

County Manager Faella asked Director Moran to elaborate on the County celebrating 5 years of Emergency Dispatch Services.

Director Moran stated that on June 4, 2016 the County celebrated the 5th Anniversary of the launch of the Countywide EMS Dispatch program. He noted that when they started the program, the County provided one ambulance, Monday through Friday. He stated that currently the County staffs five ambulances Monday through Friday with 24-hour service for EMS. He stated that over the past 5 years, the County has responded to over 16,000 emergency calls.

4. Authorizing the County Manager to enter into a Shared Services Agreement with the Borough of Mountainside to provide 911 Emergency Medical call screening services in the amount of \$5,953.37 for the first year, with a subsequent two percent (2%) increase in each additional year for the remaining four (4) years of the five (5) year term of the agreement. **(Freeholder Angel G. Estrada)**
5. Authorizing the County Manager to accept and expend a New Jersey Department of Environmental Protection, County Environmental Health Act (CEHA) Grant Funds in the amount of \$180,000 to support CEHA activities for the contract period of July 1, 2016 through June 30, 2017 and match in the amount of \$180,000 through in-kind funds. **(Freeholder Angel G. Estrada)**
6. Authorizing the County Manager to apply for, accept and expend a grant award from the NJ Department of Health for continuing the Right to Know compliance program in Union County in an amount not to exceed \$16,401.00 from July 1, 2016 through June 30, 2017. **(Freeholder Angel G. Estrada)**
7. Authorizing the County Manager to accept and expend the New Jersey Department of Health Grant Award for Public Health Emergency Preparedness (LINCS Grant) in the amount of \$283,970 for a contract period of July 1, 2016 through June 30, 2017. **(Freeholder Angel G. Estrada)**

OFFICE OF THE COUNTY MANAGER

Alfred J. Faella, County Manager

There were no questions or comments.

1. Authorizing the County Manager to sign any and all documents necessary to enter into a Collective Bargaining Agreement with PBA 108--Sheriff Officers effective January 1, 2015 through December 31, 2017. **(Chairman Bruce H. Bergen)**

FREEHOLDER SPONSORED RESOLUTIONS

1. Resolution awarding participation grants to New Providence High School and John E. Dwyer Technology Academy, for their outstanding efforts in the Union County Student Training and Enrichment Program's Garments & Gear Campaign for a combined total amount of \$2,000. **(Freeholder Linda Carter)**
2. Proclaiming the month of June as Women's Golf Month throughout the County of Union. **(Freeholder Linda Carter)**
3. Authorizing the sponsorship of the Peruvians for Progress, Inc., parade and festival in the amount of \$3,000.00; promoting the general welfare of Union County residents as they celebrate and promote Peruvian heritage. **(Freeholder Mirabella & the Entire Board)**
4. Authorizing the sponsorship of the Borough of Roselle Park's Fourth of July festivities in the amount of \$3,500.00. **(Freeholder Mirabella & the Entire Board)**
5. Authorizing the sponsorship of the City of Rahway's Culture Crawl in the amount of \$2,000.00. **(Freeholder Mirabella & the Entire Board)**
6. Authorizing the sponsorship of the Borough of New Providence's Street Fair and Festival in the amount of \$3,000.00. **(Freeholder Mirabella & the Entire Board)**
7. Authorizing the sponsorship of the Township of Cranford's Fourth of July festivities in the amount of \$4,000.00. **(Freeholder Mirabella & the Entire Board)**
8. Authorizing the sponsorship of the Township of Scotch Plains' Fourth of July festivities in the amount of \$4,000.00. **(Freeholder Mirabella & the Entire Board)**
9. Laudatory resolution celebrating the fifth anniversary of the Union County EMS system; which has provided lifesaving emergency medical care to thousands of Union County residents and visitors. **(Freeholder Mirabella & the Entire Board)**
10. Congratulating Assemblyman Jerry Green for being honored by the United Way of Greater Union County. **(Chairman Bergen & the Entire Board)**

Freeholder Mirabella stated that he would have two resolutions to add as a result of a Fiscal Committee meeting; one relative to position controls and another relative to sponsorships.

Freeholder Hudak stated he may have a laudatory resolution to add to next week's Regular Meeting Agenda.

Vice Chairman Granados asked to be added as a co-sponsor to Freeholder Carter's Resolution No. 1.

County Manager Faella stated that the position controls relate to the Office of the Prosecutor and Human Services.

Chairman Bergen stated that he will be adding a number of resolutions: a resolution amending the contract with Groundworks Elizabeth to increase the amount of funding for the Community Garden Grants, a resolution awarding a contract with Cityside Archives for document storage

services, a resolution amending a previously adopted resolution to increase HOME funds as a result of notification from the State of New Jersey, and finally a potential resolution concerning the development of Oakridge Park.

ADJOURNMENT

Chairman Bergen asked for a motion to adjourn. On a motion made by Freeholder Mirabella and seconded by Freeholder Carter, a voice vote showed eight members of the Board voted in the affirmative, with Freeholder Jalloh not present. The meeting was adjourned at 7:25pm.

UNION COUNTY BOARD OF CHOSEN FREEHOLDERS 2016 MEETING SCHEDULE

Please note that meetings are regularly held on Thursday evenings. Agenda Setting Sessions and Regular Meetings are held at 7:00pm in the Freeholders' Meeting Room, Administration Building, 10 Elizabethtown Plaza, 6th Floor, Elizabeth, New Jersey, unless otherwise specified. In the event an Agenda Setting Session and Regular Meeting are held on the same night, the Agenda Setting Session will commence at 7:00pm and the Regular Meeting will commence as soon as possible after the Agenda Setting Session.

Persons requiring a sign language interpreter should contact the Office of the Clerk of the Board at 908-527-4140.

**REORGANIZATION MEETING - SUNDAY, JANUARY 3, 2016 at 12:00 pm
Assignment Judge Karen M. Cassidy's Courtroom, 2 Broad Street, Elizabeth, NJ**

2016 MEETING SCHEDULE

<u>AGENDA SETTING SESSION</u>	<u>REGULAR MEETINGS</u>
January 14, 2016	January 21, 2016
February 4, 2016 February 18, 2016	February 11, 2016 February 18, 2016
March 3, 2016 March 17, 2016	March 10, 2016 March 31, 2016
April 7, 2016 April 21, 2016	April 14, 2016 April 28, 2016
May 5, 2016 May 26, 2016*	May 12, 2016 May 26, 2016
June 2, 2016 June 16, 2016	June 9, 2016 June 23, 2016
July 14, 2016	July 21, 2016
August 11 2016	August 18, 2016
September 8, 2016 September 22, 2016	September 15, 2016 September 29, 2016
October 6, 2016 October 20, 2016	October 13, 2016 October 20, 2016
November 10, 2016	November 22, 2016 (Tuesday)
December 1, 2016 December 15, 2016	December 8, 2016 December 22, 2016

* As per Resolution Number 2016-372, the May 19, 2016 Agenda Setting Session was rescheduled to be held on May 26, 2016 at 7:00pm.


James E. Pelletiere, RMC
Clerk of the Board