



# UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

THURSDAY, JUNE 23, 2011

## MINUTES OF THE AGENDA SETTING MEETING

Chairman Deborah P. Scanlon called the meeting to order at 7:03pm. Roll call showed Freeholder Linda Carter, Freeholder Angel G. Estrada, Freeholder Christopher Hudak, Freeholder Mohamed S. Jalloh, Freeholder Bette Jane Kowalski, Freeholder Daniel P. Sullivan and Freeholder Nancy Ward were in attendance. Vice Chairman Alexander Mirabella was absent.

Also present were county Manager George W. Devanney, County Counsel Robert E. Barry, Esq. and Clerk of the Board Nicole L. DiRado.

The Prayer and Salute to the Flag were led by the Clerk of the Board.

The Statement of Compliance with the Open Public Meetings Act was read by the Clerk of the Board.

### PRESENTATION FROM THE BOARD

1. Certificates of Recognition will be presented to **Zayna Allen of Plainfield and Neeraj Shekar of Westfield**, for their outstanding presentations in the Rutgers Cooperative Extension 4-H Youth Development State Public Presentation Contest held in New Brunswick on June 11, 2011.

Chairman Scanlon called upon Zayna Allen of Plainfield and Neeraj Shekar of Westfield along with Jim Nichnadowicz of the Rutgers Cooperative Extension 4-H Club. She presented Zayna and Neeraj with Certificates of Recognition for their outstanding presentations in the 4-H Youth Development State Presentation Contest that was held on June 11<sup>th</sup>. She stated that they each spoke for eight minutes and were given excellent ratings in public speaking. They were given plaques of recognition. Neeraj stated that his presentation was based upon how tennis racquets are made and how the materials affect play. Zayna spoke about women in excellence of leadership in America, and how women should be accepted as leaders.

Jim Nichnadowicz thanked the Board for honoring them. He stated that these contests are good for helping young individuals to become comfortable in public speaking.



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### APPROVAL OF COMMUNICATIONS

Note and File

Oaths of Office

- . Commission of the Status on Women: Sally Samuel
- . Human Services Advisory Council: Ellen Dotto
- . Union County Transportation Advisory Board: Vincent Cahill

### RESOLUTIONS

#### DEPARTMENT OF ADMINISTRATIVE SERVICES

M. Elizabeth Genievich, Deputy County Manager / Director

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There were no questions.

1. Authorizing the County Manager to award a contract to **Birdsall Services Group, Cranford, New Jersey**, to provide Workplace Health and Safety Consulting Services for the period of July 1, 2011 through June 30, 2012 in a6n amount not to exceed **\$176,500. (CHAIRMAN SCANLON)**
2. Amending Resolution Number 2010-1078, a contract with **Garrubbo, Capece & Millman, PC, Westfield, New Jersey**, as Special Counsel to represent the County of Union in connection with personnel matters for the contract period of December 31, 2010 through March 31, 2011 in an **additional amount of \$1,575**for a new total contract amount **not to exceed \$111,575. (CHAIRMAN SCANLON)**
3. Amending Resolution Number 2011-20, a contract with **Ruderman and Glickman, Springfield, New Jersey**, as Special Counsel to represent the County of Union in connection with personnel affairs in an **additional amount of \$75,000** for a new total contract amount **not to exceed \$150,000. (CHAIRMAN SCANLON)**
4. Authorizing the County Manager to enter into a contract with **HUB International, Berkeley Heights, New Jersey**, to provide Risk Management Services to the County of Union pursuant to the requirement by the New Jersey Counties Excess Liability Joint Insurance Fund (CELJIF) guidelines for the contract period of July 1, 2011 through June 30, 2012. **(CHAIRMAN SCANLON)**



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5. Authorizing the County Manager to award the proposed contracts obtained through advertised public bidding in accordance with the **Local Public Contracts Law N.J.S.A. 40A:11-1 et seq: (CHAIRMAN SCANLON)**
  - a. Department of Engineering, Public Works and Facilities: **GPC, Inc., Millburn, New Jersey**, to provide renovations to the Union County Justice Complex, including, the Women's Detention Center conversion/parking deck fire code upgrades, Oriscello Correctional Facility kitchen and POD/shower, and the Courthouse elevator replacement in the rotunda and tower in the amount of **\$10,995,000.**
  - b. Department of Engineering, Public Works and Facilities: **M&M Construction Union, New Jersey**, to bring the courthouse complex up to current fire code in the amount of **\$2,267,000.**
  - c. Department of Engineering, Public Works and Facilities: **Underground Utilities Corp., Linden, New Jersey**, to replace Vauxhall Road Culvert in the amount of **\$346,792.37.**
  - d. Department of Parks and Community Renewal: **New Jersey Coffee Company, Inc., dba United Vending, Farmingdale, New Jersey**, to provide the County of Union with candy, candy/snacks, ice cream, cold beverages, hot beverages, milk, automatic coin operated vending machines services at various places around the County for a period of 24 months for a period of 24 consecutive months in the amount of 36% of total gross sales commission paid to the County. (This is a revenue generating item).
  - e. Department of Public Safety, Division of Emergency Management: **iRobot Corp., Bedford, Massachusetts**, to purchase and deliver a Hazmat Entry Robot for a total amount of **\$189,168.**
  - f. Office of the Union County Prosecutor: **Flemington Department Store, Flemington, New Jersey**, to provide uniform services and various police equipment for a period of 24 months in the amount of **\$33,069.50.**

**DEPARTMENT OF CORRECTIONAL SERVICES**  
Brian Riordan, Director

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No requests have been submitted at this time.



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### DEPARTMENT OF ENGINEERING, PUBLIC WORKS AND FACILITIES

Joseph Graziano, Director

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Director of Park Maintenance Michael Brennan represented the Department.

There were no questions.

1. Amending Resolution Number 2010-450, a construction administration, inspection and contractor/labor service contract with **Pinnacle Consulting, Newark, New Jersey**, for the purpose of providing additional construction management services for the UC Justice Complex Alterations project located in Elizabeth, New Jersey, in the amount of \$290,000 for a new contract amount of **\$838,404.52. (CHAIRMAN SCANLON)**
2. Concurring with **Borough of Kenilworth's Resolution No. 8**, as it pertains to purchasing and installing 1 bus shelter along the Boulevard, fronting the U.S. Post Office. **(CHAIRMAN SCANLON)**
3. Granting permission to the **Township of Springfield**, to close Meisel Avenue, between Linden Avenue and Milltown Road, except for emergency traffic, from 3:00pm to 11:00 pm on Monday, July 4, 2011 with a rain date for the next clear night; and also, granting permission to hang banners on Mountain & Meisel Avenues from or about June 20<sup>th</sup> to July 8<sup>th</sup> to advertise the Annual 4<sup>th</sup> of July Celebration. **(CHAIRMAN SCANLON)**
4. Concurring with the **Borough of Roselle Park**, granting permission to the **Roselle Park Fire Department, Roselle Park, New Jersey**, to hang a banner on Chestnut Street from July 2, 2011 until August 6, 2011 to advertise the Fire Department Wetdown to be held on August, 6, 2011, 1:00pm to 6:00pm. **(CHAIRMAN SCANLON)**
5. Granting permission to the **Borough of New Providence**, to close South Street from Gales Drive to Springfield Avenue on Sunday, July 3, 2011 (rain date July 5<sup>th</sup>) from 7:00pm to 11:00pm for the "Downtown Fireworks Spectacular;" and also, granting permission to close South Street from Gales Drive to Springfield Avenue on Sunday, September 18, 2011 from 7:00am to 7:00pm for the Annual Street Fair. **(CHAIRMAN SCANLON)**



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### DEPARTMENT OF FINANCE

Bibi Taylor, Director

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Chairman Scanlon asked if all the items with the exception of item #8 are to accept grants. Director Taylor replied, yes, they are.

1. Modifying the 2011 Union County Adopted Budget in the amount of **\$1,101,229** as a result of notification received from the U.S. Department of Housing and Urban Development for a Program Entitled: **McKinney-Vento Grant. (VICE CHAIRMAN MIRABELLA)**
2. Modifying the 2011 Union County Adopted Budget in the amount of **\$1,241,240** as a result of notification received from the State of New Jersey, Department of Labor and Workforce Development for a Program Entitled: **Workforce Investment Act Dislocated Worker Grant. (VICE CHAIRMAN MIRABELLA)**
3. Modifying the 2011 Union County Adopted Budget in the amount of **\$1,020,583** as a result of notification received from the State of New Jersey, Department of Labor and Workforce Development for a Program Entitled: **Workforce Investment Act Adult Grant. (VICE CHAIRMAN MIRABELLA)**
4. Modifying the 2011 Union County Adopted Budget in the amount of **\$29,466** as a result of notification received from the State of New Jersey, Department of Law and Public Safety for a Program Entitled: **STOP Violence Against Women Act Grant (VAWA). (VICE CHAIRMAN MIRABELLA)**
5. Modifying the 2011 Union County Adopted Budget in the amount of **\$18,900** as a result of notification received from the State of New Jersey, Department of Community Affairs for a Program Entitled: **ROID Grant. (VICE CHAIRMAN MIRABELLA)**
6. Modifying the 2011 Union County Adopted Budget in the amount of **\$1,067,746** as a result of notification received from the State of New Jersey, Department of Labor and Workforce Development for a Program Entitled: **Workforce Investment Act –Youth Program. (VICE CHAIRMAN MIRABELLA)**
7. Modifying the 2011 Union County Adopted Budget in the amount of **\$362,343** as a result of notification received from the State of New Jersey, Department of Health and Senior Services for a program entitled: **Local Core Capacity for Public Health Emergency Preparedness (LINC) Grant. (VICE CHAIRMAN MIRABELLA)**



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8. Authorizing the County Manager to award a contract to **Economic Planning Group, Edison, New Jersey**, for retirement planning services for the contract period of July 1, 2011 through June 30, 2012, at no cost to the County. **(VICE CHAIRMAN MIRABELLA)**

Freeholder Sullivan asked about the services in item #8. Director Taylor explained that it is a deferred compensation plan funded solely and voluntarily by the employee.

### DEPARTMENT OF HUMAN SERVICES

Frank Guzzo, Director

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1. Authorizing the County Manager to utilize **\$1,017,820** in Federal Workforce Investment Act Grant dollars from the **New Jersey State Department of Labor and Workforce Development** in the form of individual training contracts as stipulated in the grant agreement for period of July 1, 2011 through June 30, 2012. {Federal Funding: \$1,017,820} **(FREEHOLDER KOWALSKI)**
2. Authorizing the County Manager to enter into an agreement with **NJ Transit** to secure funding for Fiscal Year 2012 in the amount of **\$1,355,906** received through the Casino Tax Revenue (SCDRTAP) Grant Program for the purpose of providing curb-to-curb transportation for seniors age 60 and older, persons with disabilities and/or economically disadvantaged residents of Union County to medical, education and employment, nutrition, shopping and recreational facilities. {State Funding: \$1,355,906} **(FREEHOLDER KOWALSKI)**

Freeholder Sullivan asked if the funding in item #2 is less than last year's amount. Director Guzzo, replied, yes, these funds are generated through casino revenues and people are gambling less during these difficult economic times. He stated that there has been more than a \$214,000 decrease since last year. He explained that the Department of Human Services requested additional money that is included in this year's Budget to make up for the shortfall from the State to ensure service is uninterrupted.

3. Amending Resolution Number 2010-1118, to award an additional \$28,729 in **State Welfare to Work** grant funds for the contract period January 1, 2011 through December 31, 2011 to **Veolia Transportation, Inc., Lombard, Illinois**, for the continued provision of the Welfare to Work Shuttle service for a new total contract amount not to exceed **\$3,702,724**. {State Funding: \$28,729} **(FREEHOLDER KOWALSKI)**
4. Amending Resolution Number 2010-921, to extend the contract period through June 30, 2011. This extension would provide **Rutgers the State University of New Jersey, Advanced Technology Extension, Piscataway, New Jersey**, the opportunity to host additional Green Energy and Sustainability Technologies Programs to dislocated



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workers. These programs include but are not limited to Photovoltaic (PV) Solar Panel Installation and Maintenance, Organizational Sustainability, and Leadership in Energy and Environmental Design (LEED). Approximately 79 Adult Dislocated Workers are anticipated to participate in these programs. The contract funding in the amount of **\$250,000** will remain the same. **(FREEHOLDER KOWALSKI)**

5. Amending Resolution Number 2011-497, extending the current lease agreement with **Unicon Investments c/o Alfieri Property Management, of Edison, New Jersey** for the rental of the premises located at 342 Westminster Avenue, Elizabeth, New Jersey through July 31, 2011, for the rental a period of two months. This amendment will add certain operating expenses to the lease extension which were inadvertently omitted when the amendment was authorized. The operating expenses total \$54,448.98 bringing the new total for the two month lease extension to **\$237,471.92**. {State Funding: \$27,224.49; Local Funding: \$27,224.49} **(FREEHOLDER KOWALSKI)**
6. Amending Resolution Number 2010-195, a lease agreement with **28 Prince Street Realty Corp., Elizabeth, New Jersey**, to accommodate the Division of Social Services legal and support staff for 18 months with a 6 month option, at 28 Prince Street, Elizabeth, New Jersey. This amendment will provide for an increase in the base rent during the 6-month option period, as described in the lease. The new rent increase is commensurate with the consumer price index at \$204 per month for a new total amount of **\$164,592** for the term of the lease. {State Funding: \$612; Local Funding: \$612} **(FREEHOLDER KOWALSKI)**

Freeholder Estrada asked if items #5 and #6 are to extend the leases for an additional six months. Director Guzzo stated that the leases have already been extended. He stated the RFP has been sent out and returned and they are now in the process of the lease agreement. He explained the reason for item #5 stating that at the time of the lease extension, it did not include the CPI (Consumer Price Index) of 3% as part of the lease agreement, and at the time of the approval of the lease extension for item #6, the cost of utilities, taxes, etc., (operation costs) were not included.

Freeholder Estrada asked if the funding in items #5 and #6 will be a 50/50 split with the State. Director Guzzo replied, yes.



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### DEPARTMENT OF PARKS AND COMMUNITY RENEWAL

Alfred Faella, Director

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Assistant Director Ronald Zuber represented the Department.

Freeholder Estrada stated that he was pleased to see items #1 and #2 on the Agenda and hopes to see additional items for next season.

1. Authorizing the County Manager to enter into a professional engineering services contract with **Neglia Engineering Associated, Lyndhurst, New Jersey**, for design, construction administration and inspection services for artificial turf at Mattano Park, Elizabeth, New Jersey, in an amount not to exceed **\$77,202. (FREEHOLDER SULLIVAN)**
2. Authorizing the County Manager to enter into a professional engineering services contract with **Neglia Engineering Associated, Lyndhurst, New Jersey**, for design, construction administration and inspection services for artificial turf & lights at Rahway River Park, Rahway, New Jersey, in an amount not to exceed **\$116,202. (FREEHOLDER SULLIVAN)**
3. Amending Resolution Number. 2009-544, to reflect a change in the HOME Projects to include **84-86 First Street, LLC, Elizabeth, New Jersey**, and transferring the amount of **\$210,000** from Linden Senior Housing, LLC to 84-86 First Street, LLC., Elizabeth, New Jersey. **(FREEHOLDER SULLIVAN)**

Freeholder Estrada asked for an explanation of item #3. Assistant Director Zuber asked President Carlisle, Jr. of the Bureau of Housing to address Freeholder Estrada's question.

Mr. Carlisle stated that one of the project's time needs to be extended and since it has been in existence for more than one year, HUD is threatening to take back the funding. He stated the same developer is for the Elizabeth and Linden projects, and he is in agreement that we need to move quickly in using the funds.

### DEPARTMENT OF PUBLIC SAFETY

Andrew Moran, Director

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1. Authorizing the County Manager to apply for, accept and expend a New Jersey Department of Health and Senior Services Grant entitled: **Local Core Capacity for Public Health Emergency Preparedness** in the amount of **\$362,343** for the period of August 10, 2011 through August 9, 2012. **(CHAIRMAN SCANLON)**





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Freeholder Kowalski stated that there is a substantial decrease in the funding compared to last year in item #1. She asked what affect this will have on Union County participants.

Director Moran stated that the funding has decreased by \$107,000 from last year. He said that they also had a supplement of \$80,000. Hence, the total reduction could be as much as \$187,000. He stated that it will affect the operations of the Office of Health Management. He added that there are currently two vacancies, and they need to find ways to satisfy the vacancies.

### **RUNNELLS SPECIALIZED HOSPITAL**

Joan Wheeler, Administrator

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There were no questions.

1. Authorizing the County Manager to enter into a contract with **Allstate Office Interiors, Inc., Princeton, New Jersey**, to purchase office furniture for Occupational Therapy Department for the patients/residents of Runnells Specialized Hospital through NJHA Group Purchasing pursuant to N.J.S.A. 30:9-87 & 88 in the amount of **\$9,907.17. (FREEHOLDER JALLOH)**
2. Authorizing the County Manager to enter into a contract with **Joan Duffy, Respiratory Therapist, Springfield, New Jersey**, to oversee respiratory therapy care for all residents/patients at Runnells Specialized Hospital and to provide educational services for respiratory therapy including medical and nursing staff for the period of August 1, 2011 through July 31, 2012 in the amount of **\$13,680. (FREEHOLDER JALLOH)**
3. Authorizing the County Manager to enter into a contract with **Jacqueline Napper, PsyD, PsyPharm, Psychologist, Plainfield, New Jersey**, to provide professional services for the patients/residents of Runnells Specialized Hospital for the period of August 1, 2011 through July 31, 2012 in the amount of **\$4,200. (FREEHOLDER JALLOH)**
4. Approving a **pre-qualified list of medical staff** to provide professional medical services for the patients/residents at Runnells Specialized Hospital for the contract period of July 1, 2011 through June 30, 2012. **(FREEHOLDER JALLOH)**



## UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

### OFFICE OF THE COUNTY COUNSEL

Robert E. Barry, Esq., County Counsel

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There were no questions.

1. Amending Resolution Number 2011-428, to increase the appropriation to **Brownstein, Booth & Associates, Union City, New Jersey**, Special Counsel in the matter entitled **Jonathan Dawkins v. UC, et als** for an additional sum of \$25,000 for a sum not to exceed **\$65,000. CHAIRMAN SCANLON)**
2. Amending Resolution Number 2011-216, to increase the appropriation to **Bauch, Zucker, Hatfield, LLC, Springfield, New Jersey**, Special Counsel in the matter entitled **Edward Henderson v. UC, et als** for an additional sum of \$20,000 for a sum not to exceed **\$75,000. CHAIRMAN SCANLON)**

### OFFICE OF THE COUNTY MANAGER

George W. Devanney, County Manager

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No requests have been submitted at this time.

### FREEHOLDERS

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#### **FREEHOLDER MOHAMED S. JALLOH**

1. Appointing **Louis Beckerman** to the **Union County Planning Board** to fill an unexpired term from January 1, 2009 through December 31, 2011.

#### **BETTE JANE KOWALSKI**

1. Appointing **Carolyn Cole**, to the **Human Services Advisory Council** for a term commencing on January 1, 2011 through December 31, 2013.

#### **FREEHOLDER DANIEL P. SULLIVAN**

1. Amending Resolution Number 2011-194, a contract awarded to **Turco Golf, Inc., Suffern, New York** for the development of the Ponderosa Farm Park, to increase the contract amount by **\$78,610.08** to perform demolition, asbestos abatement and ancillary preparatory work on an adjacent property purchased after the contract award, for a new contract amount of **\$3,568,610.08**.



## UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

### FREEHOLDER NANCY WARD

1. Expressing the Board's most sincere condolences to the family of **Dierdre Dreyer**, in their time of sorrow.
2. Appointing the following members to the **Advisory Board on Youth Violence/Gang Activity-Christopher's Program** for a term commencing June 1, 2011 through May 31, 2013: **Elizabeth Domingo, Pastor Pamela Jones, Lieutenant Edwin Torres and Bonita P. Herman.**

### VICE CHAIRMAN ALEXANDER MIRABELLA

1. Authorizing the County Manager to make available to the **Our Lady of Mt. Carmel Society** the sum of **\$4,000** in support of their community celebration on July 16, 2011.
2. Authorizing the County Manager to make available to the **Morris Midtown Business Association, Elizabeth, New Jersey**, the sum of **\$4,000** in support of the Colombian Cultural Independence Day Festival.

### CHAIRMAN DEBORAH P. SCANLON

1. Authorizing the County Manager to enter into a contract with **Continuum Voice and Data Systems, Syracuse, New York**, for the purpose of purchasing software licensing, maintenance services and training for the County's Electronic Data Management System, OnBase, for the contract period July 1, 2011 through June 30, 2013 in an amount not to exceed **\$25,000** with an option to extend the contract an additional 24 months. A portion of this fee will be reimbursed by municipalities participating in the EDMS Shared Service.
2. Amending Resolution Number 2010-86, a contract awarded through the public bidding process to **Nova Records Management dba Cornerstone Records Management, South River, New Jersey**, for the purpose of increasing the contract in an amount not to exceed \$60,000 for the balance of the second year of the contract, through December 31, 2011.
3. Congratulating **Salvatore and Gelsomina Blancato, Union, New Jersey**, on celebrating their 50<sup>th</sup> Wedding Anniversary.

### ADJOURNMENT

Chairman Scanlon called for a motion to adjourn the meeting at 7:17pm. On a motion made by Freeholder Sullivan and seconded by Freeholder Kowalski, roll call showed eight members of the Board voted in the affirmative with Vice Chairman Mirabella absent.



## UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

### UNION COUNTY BOARD OF CHOSEN FREEHOLDERS' 2011 MEETING SCHEDULE

Please note that meetings are regularly held on Thursday evenings. Agenda Setting Sessions and Regular Meetings are held at 7:00pm in the Freeholders' Meeting Room, Administration Building, 10 Elizabethtown Plaza, 6<sup>th</sup> Floor, Elizabeth, New Jersey, unless otherwise specified. In the event an Agenda Setting Session and Regular Meeting are held on the same night, the Agenda Setting Session will commence at 7:00pm and the Regular Meeting will commence as soon as possible after the Agenda Setting Session.

Persons requiring a sign language interpreter should contact the Office of the Clerk of the Board at 908-527-4140.

#### AGENDA SETTING MEETINGS

July 21, 2011

August 11, 2011

September 8, 2011

September 22, 2011

October 6, 2011

October 20, 2011

November 10, 2011

December 1, 2011

December 15, 2011

#### REGULAR MEETINGS

June 23, 2011

July 28, 2011

August 25, 2011

September 15, 2011

Tues. September 27, 2011

October 13, 2011

October 20, 2011

November 10, 2011

December 1, 2011

December 15, 2011

  
Nicole L. DiRado, CMC, MPA  
Clerk of the Board

NLD:mb