



UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

THURSDAY, OCTOBER 6, 2011
AGENDA SETTING MEETING MINUTES

CALL TO ORDER

Chairman Deborah P. Scanlon called the meeting to order at 7:05 PM.

Attendee Name	Title	Status	Arrived
Linda Carter	Freeholder	Present	
Angel G. Estrada	Freeholder	Present	
Christopher Hudak	Freeholder	Present	
Mohamed S. Jalloh	Freeholder	Present	
Bette Jane Kowalski	Freeholder	Absent	
Daniel P. Sullivan	Freeholder	Present	
Nancy Ward	Freeholder	Late	7:45 PM
Alexander Mirabella	Vice Chairman	Present	
Deborah P. Scanlon	Chairman	Present	

PRAYER AND SALUTE TO THE FLAG

The Prayer and Salute to the Flag were lead by the Clerk of the Board.

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

The Statement of Compliance with the Open Public Meetings Act was read by the Clerk of the Board.

APPROVAL OF COMMUNICATIONS

1. Oath of Office: Workforce Investment Board: Anna K. Lustenberg

OFFICE OF THE UNION COUNTY PROSECUTOR

Theodore Romankow, Union County Prosecutor

First Assistant Prosecutor, Albert Cernadas, Jr. represented the Office.

1. Amending Resolution Number 2011-1154, a contract with Qiagen, Inc., Valencia, California to purchase two additional robotic workstations and to increase the contract in the amount of \$39,617.60 for a new contract amount of \$59,426.40. **(Chairman Deborah P. Scanlon)**

Freeholder Estrada asked what a robotic workstation is. Mr. Cernadas explained that this piece of equipment is for the lab to perform DNA extraction and will allow for more accurate extraction.

Freeholder Jalloh asked how many workstations we currently have. Mr. Cernadas responded that we currently have one and are adding an additional two.

Vice Chairman Mirabella asked why these purchases were not included in the initial purchase. Mr. Cernadas explained that the first workstation was purchased with forfeiture funds. These two workstations will be purchased with capital funds.

DEPARTMENT OF ADMINISTRATIVE SERVICES

Matthew N. DiRado, Esq., Acting Director / Director, Division of Personnel

There were no questions.

1. Amending Resolution Number 2010-1157, which listed State Contract Vendors for potential use as required by the State of New Jersey. This amendment approves the addition of vendors who were recently awarded state contracts and their potential use for cost savings through cooperative purchasing. **(Chairman Deborah P. Scanlon)**
2. Amending Resolution Number 2010-1080, naming Hale Insurance as the County's Broker of Record, to reflect the company's new name as a result of a merger, HUB International Limited. **(Chairman Deborah P. Scanlon)**
3. Authorizing the County Manager to enter into a contract with the Hartford Insurance Company for the purpose of providing a Public Employee Crime Bond for Melinda Zito from September 6, 2011 through September 5, 2012 in an amount not to exceed \$1,750. **(Chairman Deborah P. Scanlon)**

DEPARTMENT OF CORRECTIONS

Brian Riordan, Director

1. Authorizing the County Manager to enter into an agreement with Aramark Correctional Services, Inc., Atlanta, Georgia to provide food services to the Union County Jail for a two year period beginning November 13, 2011 through November 12, 2013 with the option for three - one year extension in an amount not to exceed \$2,792,638. **(Chairman Deborah P. Scanlon)**

Freeholder Estrada asked how this contract award is compared to last year's contract, if the same vendor is being awarded the contract and have any savings been negotiated.

Director Riordan explained that Aramark has been the County's vendor since 2001. Aramark is the only company to submit a proposal in response to the bid. He believes other vendors were scared off because of the accommodations necessary to facilitate the construction of the new kitchen. There is an increase of \$0.06 increase per meal. It is difficult to put a number on the entire contract because the population fluctuates, but there are approximately 900 daily meals, and 45 special meals served. Last year, the Department was over budget by \$7,000. This year, thus far the Department is \$12,000 under budget. There will be a change of menu during construction; however, in regards to caloric intake and mandatory quality of meals, there will be no change in service.

Freeholder Carter confirmed that it was a bid, and only one vendor responded.

Vice Chairman had questions relative to the contract period, which the Director addressed.

DEPARTMENT OF ENGINEERING, PUBLIC WORKS AND FACILITIES

Joseph Graziano, Director

Thomas Mineo, County Engineer, represented the Department.

1. Granting permission to the Lupus Foundation of America, New Jersey Chapter, Inc., to hang a banner on Springfield Avenue by the entrance to Nomahegan Park from October 17, 2011 to October 24, 2011 to advertise the annual "Walk for Lupus Now" event to be held on Sunday, October 23, 2011 at Nomahegan Park. **(Chairman Deborah P. Scanlon)**
2. Concurring with the Township of Springfield's Ordinance No. 2011-15, establishing a no parking zone on Mountain Avenue, a County road, between North Trivet Avenue and South Trivet Avenue. **(Chairman Deborah P. Scanlon)**
3. Authorizing the County Manager to execute a Joint Funding Agreement with the U.S. Department of Interior, U.S. Geological Survey, for the operations and maintenance of a Flood Monitoring System in the Lower Rahway River Basin, beginning October 1, 2011 through September 30, 2012 for a sum not to exceed \$14,990.00. **(Chairman Deborah P. Scanlon)**

Freeholder Hudak asked if this contract was for maintenance on an existing system or for a new program. Mr. Mineo advised that this is an existing system which the USGS uses to monitor three gages along the Rahway River. The system is used and maintained by the USGS and the County participates in the funding.

Freeholder Estrada indicated that he does not recall previous expenditures for this system. Mr. Mineo advised that this is an annual expenditure for all three sites. Although it is maintained and operated by the USGS, we must pay for what is monitored in our county.

4. Authorizing the County Manager to enter into a Shared Service Agreement between the County of Union and the City of Rahway to replace the traffic control signal at West Grand and Elizabeth Avenues. **(Chairman Deborah P. Scanlon)**
5. Authorizing the County Manager to award a contract to T&M Associates, Middletown, New Jersey for the purpose of providing Professional Engineering Services for a Manual for Uniform Traffic Control Devices Sign Inventory & Assessment Program in the amount not to exceed \$199,643. **(Chairman Deborah P. Scanlon)**

Freeholder Carter asked Mr. Mineo to further explain this Resolution. Mr. Mineo explained that the Federal government publishes the manual for uniform devices. Although Union County's signs are in pretty good shape, there are many signs deficient in their reflectivity. This project is grant funded through the North Jersey Transportation Planning Authority to allow the County to prepare a more formal plan, as well as conduct a videolog of the County's roads. This program must begin by March.

6. Resolution awarding a contract to EMSA Solar LLC, Parlin, New Jersey for the installation of solar photovoltaic (PV) systems at the Trailside Nature Center, the New Juvenile Detention Center and the Ruotolo Justice Center, totaling 146 kW for an amount not to exceed

\$669,400.00. This project is funded by a Federal Energy Efficiency and Conservation Block Grant (EECBG). **(Chairman Deborah P. Scanlon)**

Freeholder Estrada asked if this project is part of the Union County Improvement Authority's program. Mr. Mineo explained that this project occurred prior to the UCIA's project. This project is federally funded to install solar panels on the county's structure. The County will have the full benefit of the savings for this project since we own the panels.

7. Concurring with the Township of Springfield, granting permission to the Springfield Patriot Chamber of Commerce to close Mountain Avenue between Caldwell Place and Morris Avenue from 7:00 a.m. to 6:00 p.m. on Sunday, October 16, 2011 with a rain date of Sunday, October 23, 2011 for the Fall Festival. Also, granting permission to hang a banner on Mountain Avenue and Meisel Avenue from September 28, 2011 to October 26, 2011. **(Chairman Deborah P. Scanlon)**
8. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq: Department of Administrative Services, Division of Motor Vehicles: Construction Crane & Tractor, Inc., Folcroft, Pennsylvania, for the purpose of providing one (1) Asphalt Planer, in the amount of \$488,560.00 to be used by Public Works. **(Chairman Deborah P. Scanlon)**
9. Authorizing the County Manager to enter into a Shared Service Agreement between the County of Union and Berkeley Heights, Summit, and Union for six (6) Intersection Improvements located on the following County Roads: (1) Berkeley Heights - Intersection of Diamond Hill Road and McMane Avenue; (2) City of Summit – Intersection of Springfield Avenue and New England Avenue; and (3) Intersection of Springfield Avenue, Passaic Avenue and Old Springfield Road; (4) Township of Union- Vauxhall Road (CR 630) and Pine Street; (5) Vauxhall Road (CR 630) and Caldwell Avenue; and (6) Chestnut Street (CR 619) and Parkview Terrace. **(Chairman Deborah P. Scanlon)**
10. Amending Resolution Number 2010-351, a Professional Engineering Service contract with Pennoni Associates, Philadelphia, Pennsylvania, approving Change Order No. 1, for additional engineering services associated with the 2009 ARRA Roadway Project, in an amount of \$55,000.00 for a new contract amount of \$285,058.50. **(Chairman Deborah P. Scanlon)**

Freeholder Hudak asked what work is included in this change order. Mr. Mineo responded that the 2009 paving project has just been completed. It was determined that handicapped ramps were not in compliance with the ADA. The County applied for additional funds from ARRA to upgrade the ramps. This resolution will increase funds for the engineer to oversee the work done on the ramps.

DEPARTMENT OF FINANCE

Bibi Taylor, Director

Chairman Scanlon confirmed that the Resolutions all represent grant money coming into the County.

1. Modifying the 2011 Union County adopted budget in the amount of \$137,995.00 as a result of notification received from the State of NJ, Office of Homeland Security and Preparedness for a program entitled: FFY09 Interoperable Emergency Communications Grant (IECGP). **(Vice Chairman Alexander Mirabella)**

2. Modifying the 2011 Union County adopted budget in the amount of \$11,235.00 as a result of notification received from the State of NJ, Department of Labor and Workforce Development for a program entitled: SmartSTEPS Program Grant. **(Vice Chairman Alexander Mirabella)**
3. Modifying the 2011 Union County adopted budget in the amount of \$269,863.00 as a result of notification received from the U.S. Department of Justice for a program entitled: 2011 Edward Byrne Memorial Assistance Grant. **(Vice Chairman Alexander Mirabella)**

DEPARTMENT OF HUMAN SERVICES

Frank Guzzo, Director

Resolution requests have not been submitted at this time.

DEPARTMENT OF PARKS AND COMMUNITY RENEWAL

Ronald Zuber, Deputy Director

1. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq: Department of Engineering, Public Works and Facilities: Niram Inc., Boonton, New Jersey, for the purpose of providing Sports Court Resurfacing System, for a twenty-four month period, in the amount of \$283,050. **(Freeholder Daniel P. Sullivan)**

Vice Chairman Mirabella asked which courts will be improved through this contract. Deputy Director Zuber explained that he worked with the supervisors to examine the basketball and tennis courts and have determined that the basketball courts in Cedar Brook Park, Mohawk Park and Warinanco Park will all be resurfaced and the tennis courts in Cedar Brook Park will be resurfaced. Additionally, he confirmed that this project was in the capital budget for this year.

2. Authorizing the County Manager to award a contract for on-call website support to Web Creations of New Jersey, Clark, New Jersey for the contract period of November 1, 2011 through October 31, 2012 in an amount not to exceed \$35,000. **(Freeholder Daniel P. Sullivan)**

Freeholder Estrada confirmed that the phrase "not to exceed" indicates that not all the money allocated for this contract will necessarily be used. Mr. Zuber indicated that this is an "on call" contract, and all the funding may not be used.

DEPARTMENT OF PUBLIC SAFETY

Andrew Moran, Director

Resolution requests have not been submitted at this time.

RUNNELLS SPECIALIZED HOSPITAL

Joan Wheeler, Administrator

1. Amending Resolution Number 2011-715 with McKesson Medical / Surgical Supplies, Golden Valley, Minnesota, to decrease the total contract amount by \$2,000 and to adjust allocations within the subaccounts. **(Freeholder Mohamed S. Jalloh)**

Chairman Scanlon asked why this contract is being reduced. Administrator Wheeler indicated that not as many supplies have been purchased as initially thought.

2. Authorizing the County Manager to continue a month to month contract with Always Caring Medical Transportation, Dunellen, New Jersey for essential ambulance services at Runnells Specialized Hospital for a period not to exceed six months in an amount not to exceed \$60,000. **(Freeholder Mohamed S. Jalloh)**

OFFICE OF THE COUNTY COUNSEL

Robert E. Barry, Esq., County Counsel

There were no questions.

1. Amending Resolution Number 2011-94, to increase the appropriation allotted for the deductible costs of the Prosecutor's Office liability insurance for an additional amount of \$7,500.00 for a total amount not to exceed \$20,000.00 and to increase the appropriation allotted for court reporting for an additional amount of \$20,000.00 for a total amount not to exceed \$28,000.00 **(Chairman Deborah P. Scanlon)**

OFFICE OF THE COUNTY MANAGER

Alfred J. Faella, County Manager

Resolution requests have not been submitted at this time.

FREEHOLDER SPONSORED RESOLUTIONS

Freeholder Sullivan announced that he will have Resolutions from the Trust Fund Committee for next week's meeting.

Freeholder Estrada will have three additional resolutions for next week's agenda.

Freeholder Hudak indicated that he will have a laudatory resolution for next week's agenda.

1. Honoring Mr. Warren Eisenberg, Rabbi Emeritus Charles A. Kroloff, Ms. Myrna Dyson, Mr. Henry Foster, Ms. Brett Harris and Gordon Golum for their efforts on behalf of the "I Have a Dream" Foundation of Plainfield. **(Freeholder Linda Carter)**
2. Opposing New Jersey Assembly Number 3285, pending legislation which would require certain public contract bid advertisements to contain certified cost estimates and specifies grounds for the rejection of all bids. **(Freeholder Angel G. Estrada)**
3. Authorizing the County Manager to award a contract to Aquatic Analysts, Middleville, New Jersey for Hydroraking of Sperry Pond Park, Cranford, New Jersey in the amount of \$25,725. **(Freeholder Daniel P. Sullivan)**
4. Amending Resolution Number 2009-80, awarding a contract to Harbor Consultants, Cranford, New Jersey for professional services as they relate to the Clark Reservoir property. This contract, in conjunction with and for the Open Space, Recreation and Historic Preservation Trust Fund, will assist the County Of Union in remaining in compliance with the NJDEP, Green Acres Program by proactively identifying, marking and surveying encroachments at that

- site. This amendment is in the amount of \$45,150.00, for a new total not to exceed \$192,650.00. **(Freeholder Daniel P. Sullivan)**
5. Celebrating the 3rd Annual Columbus Day Flag Raising Event in Union County. **(Vice Chairman Alexander Mirabella)**
 6. Honoring David Toma of Clark who will deliver the keynote address at Union County's Third Annual Columbus Day Flag Raising event. **(Vice Chairman Alexander Mirabella)**
 7. Appointing the following as members of the Union County Vocational Technical School Board for a term commencing November 1, 2011 through October 1, 2015: Charles Mancuso, Jane Lorber and Marge Devanney. **(Chairman Deborah P. Scanlon)**
 8. Congratulating Joseph Burlew, Sr. of Unon Township, New Jersey on being honored by the Grand Knights of Union Council 4504. **(Chairman Deborah P. Scanlon)**
 9. Recognizing October 2011 as Breast Cancer Awareness Month in the County of Union. **(Chairman Scanlon and the Entire Board)**
 10. Congratulating two Union County Vo-Tech Schools (Magnet High School and The Academy for Information Technology) for being recognized by US News & World Report for academic excellence. **(Chairman Scanlon and the Entire Board)**
 11. Congratulating three Union County VoTech Schools (Academy for Allied Health Sciences, Magnet High School, and Academy for Information Technology) on being ranked among the top 500 public schools in the nation by Newsweek Magazine. **(Chairman Scanlon and the Entire Board)**
 12. Congratulating Frank Bradley upon the occasion of his retirement as Business Administrator from the Township of Union. **(Chairman Scanlon and the Entire Board)**

EXECUTIVE SESSION

To the extent known, the following items will be discussed in Executive Session:

1. Potential Contract Negotiations with the Union County Improvement Authority
2. Personnel Matters
3. Contract Negotiations with the County's Bargaining Units

County Counsel Barry stated that pursuant to provisions of the Open Public Meetings Act a public body may enter into Executive Session for the purpose of discussing certain enumerated subjects. This Board will now enter Executive Session for the purpose of discussing Potential Contract Negotiations with the Union County Improvement Authority, Personnel Matters and Contract Negotiations with the County's Bargaining Units.

The minutes of the Executive Session shall be separated from the minutes of the Open Public Session. The minutes of the Executive Session, redacted as appropriate and necessary, shall be available in approximately 30 days. The Clerk of the Board shall retain the original minutes until such time as the confidential limitations have been removed, at which time they shall be made available.

Upon the Board's return, it will not take formal action on the matters discussed.

Upon a majority vote of the members present, the Board may now retire to Executive Session.

Motion to enter Executive Session.

RESULT: ADOPTED [UNANIMOUS]; MOVER: Alexander Mirabella, Vice Chairman;
SECONDER: Linda Carter, Freeholder; **AYES:** Freeholder Carter, Freeholder Estrada, Freeholder Hudak, Freeholder Jalloh, Freeholder Sullivan, Vice Chairman Mirabella, Chairman Scanlon;
ABSENT: Freeholder Kowalski, Freeholder Ward;

Motion to return from Executive Session.

RESULT: ADOPTED [UNANIMOUS]; MOVER: Alexander Mirabella, Vice Chairman;
SECONDER: Mohamed S. Jalloh, Freeholder; **AYES:** Freeholder Carter, Freeholder Estrada, Freeholder Hudak, Freeholder Jalloh, Freeholder Sullivan, Freeholder Ward, Vice Chairman Mirabella, Chairman Scanlon; **ABSENT:** Freeholder Kowalski;

County Counsel advised that an additional item was discussed in Executive Session regarding contract negotiations with Web Creations.

ADJOURNMENT

Motion to Adjourn the meeting at 8:17pm.

RESULT: ADOPTED [UNANIMOUS]; MOVER: Christopher Hudak, Freeholder;
SECONDER: Alexander Mirabella, Vice Chairman; **AYES:** Freeholder Carter, Freeholder Estrada, Freeholder Hudak, Freeholder Jalloh, Freeholder Sullivan, Freeholder Ward, Vice Chairman Mirabella, Chairman Scanlon; **ABSENT:** Freeholder Kowalski;

 Meeting Schedule

Please note that meetings are regularly held on Thursday evenings. Agenda Setting Sessions and Regular Meetings are held at 7:00pm in the Freeholders' Meeting Room, Administration Building, 10 Elizabethtown Plaza, 6th Floor, Elizabeth, New Jersey, unless otherwise specified. In the event an Agenda Setting Session and Regular Meeting are held on the same night, the Agenda Setting Session will commence at 7:00pm and the Regular Meeting will commence as soon as possible after the Agenda Setting Session.

Persons requiring a sign language interpreter should contact the Office of the Clerk of the Board at 908-527-4140.

REORGANIZATION MEETING - SUNDAY, JANUARY 9, 2011 at 12:00pm
Assignment Judge Karen M. Cassidy's Courtroom, 2 Broad Street, Elizabeth, NJ

AGENDA SETTING MEETINGSREGULAR MEETINGS

January 20, 2011

January 27, 2011

February 3, 2011

February 10, 2011

February 17, 2011

February 24, 2011

March 10, 2011

March 17, 2011

March 24, 2011

March 31, 2011

April 7, 2011

April 14, 2011

April 21, 2011

April 28, 2011

May 5, 2011

May 12, 2011

May 19, 2011

May 19, 2011

June 9, 2011

June 9, 2011

June 23, 2011

June 23, 2011

July 21, 2011

July 28, 2011

August 11, 2011

August 25, 2011

September 8, 2011

September 15, 2011

September 22, 2011

Tues. September 27, 2011

October 6, 2011

October 13, 2011

October 20, 2011

October 20, 2011

November 10, 2011

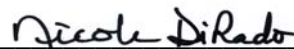
November 10, 2011

December 1, 2011

December 1, 2011

December 15, 2011

December 15, 2011



 Nicole L. DiRado, CMC, MPA
 Clerk of the Board

NLD:mb