



## UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

THURSDAY, MARCH 24, 2011

### MINUTES OF THE AGENDA SETTING MEETING

Chairman Deborah P. Scanlon called the meeting to order at 7:15pm. Roll call showed Vice Chairman Alexander Mirabella, Freeholder Angel G. Estrada, Freeholder Christopher Hudak, Freeholder Mohamed S. Jalloh, Freeholder Bette Jane Kowalski and Freeholder Daniel P. Sullivan were in attendance. Freeholder Linda Carter and Freeholder Nancy Ward were absent.

Also present were Deputy County Manager M. Elizabeth Genievich, County Counsel Robert E. Barry, Esq. and Clerk of the Board Nicole L. DiRado.

The Prayer and Salute to the Flag were led by the Clerk of the Board.

The statement of compliance with the Open Public Meetings Act was read by the Clerk of the Board.

Freeholder Carter entered the meeting.

<b>APPROVAL OF COMMUNICATIONS</b>
-----------------------------------

Note and File

Oaths of Office

- **Human Services Advisory Council:** Charles Gillon
- **Union County Advisory Council on Aging:** Yves Aubourg and Suzanne Rosenthal
- **Union County College:** Eric G. Mason
- **Union County Transportation Advisory Board:** Ronald Zuber
- **Union County Utilities Authority:** Roy Eastman



## UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

### RESOLUTIONS

#### DEPARTMENT OF ADMINISTRATIVE SERVICES

M. Elizabeth Genievich, Deputy County Manager / Director

---

Director Michael Yuska of the Division of Purchasing represented the Department.

1. Authorizing the County Manager to award the proposed contracts obtained through advertised public bidding in accordance with the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq: **(CHAIRMAN SCANLON)**
  - a. Department of Engineering, Public Works and Facilities, Division of Facilities Management: Positive Attitude Industries, Inc., Marlboro, New Jersey, to provide and deliver janitorial maintenance chemicals for a period of 24 consecutive months in the amount of **\$463,755.**
  - b. Department of Engineering, Public Works and Facilities, Division of Facilities Management and Runnells Specialized Hospital: AA Electrical Contractors & Design, Inc., Freehold, New Jersey, to exercise an extension option to provide electrical system repairs, maintenance and installation services for the period of July 1, 2011 through June 30, 2013 in the amount of **\$712,440.** {All terms and conditions remain the same.}
  - c. Department of Parks and Community Renewal, Division of Golf Operations: Agrium Advanced Technologies, North Brunswick, New Jersey in the amount of **\$46,743.34; Reed & Perrine Sales, Tennent, New Jersey in the amount of **\$521,923.35; Grass Roots Turf Products, Inc., Randolph, New Jersey in the amount of **\$3,555** and John Deere Landscape, Cleveland, Ohio in the amount of **\$18,768.80** to provide and deliver ground maintenance chemicals for a period of 24 months.****
2. Authorizing the use of contracts obtained through participation in the **Cranford Police Cooperative** for possible use in 2011 as an exception to bidding. **(CHAIRMAN SCANLON)**

Vice Chairman Mirabella asked if other towns have been researched for the use of competitive bids. Director Yuska replied that this is strictly to help Union County receive police cars. He said the Crown Victorian will replace the Ford Taurus as the Prosecutor's would like to purchase at least one vehicle. Vice Chairman Mirabella asked about the State. Director Yuska replied that the State chose the Chevrolet Impala.



## UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

3. Amending Resolution Number 2010-1155, which authorized the possible use of **Somerset County Co-Op** in order to add new vendors and adjust amounts of estimates. **(CHAIRMAN SCANLON)**
4. Amending Resolution Number 2010-1157, which authorized the possible use of **NJ State Contracts** in order to add new vendors and adjust amounts of estimates. **(CHAIRMAN SCANLON)**

### DEPARTMENT OF CORRECTIONAL SERVICES

Brian Riordan, Director

---

Resolution requests have not been submitted at this time.

### DEPARTMENT OF ENGINEERING, PUBLIC WORKS AND FACILITIES

Joseph Graziano, Director

---

County Engineer Thomas Mineo represented the Department.

1. Concurring with the **City of Summit**, granting permission to **Our House Foundation, Summit, New Jersey**, to close Broad Street from Summit Avenue to Maple Street between 12:00pm and 5:00pm on Sunday May 1, 2011 for the 5-Mile Run Event. **(CHAIRMAN SCANLON)**
2. Granting permission to the **Borough of Roselle Park**, to close Chestnut Street, from Warren Avenue to Grant Avenue on Saturday, June 11, 2011, from 4:00pm to 8:30pm and on Saturday, September 17, 2011 from 3:00pm to 7:30pm for the "Crusin' Night Car Shows." **(CHAIRMAN SCANLON)**
3. Concurring with the **Township of Berkeley Heights**, granting permission to the **Berkeley Heights Youth Soccer Club, Berkeley Heights, New Jersey**, to hang a banner across Springfield Avenue from April 25, 2011 to May 14, 2011 to advertise their "Berkeley Heights Travel Soccer Tryouts May 14 for Fall 2011/Spring 2012 Season League Play." **(CHAIRMAN SCANLON)**
4. Authorizing the County Manager to retain **Environmental Contractors, Inc., West Orange, New Jersey**, to provide asbestos operation and maintenance procedures and mold remediation in the designated areas of the Old Annex boiler room, storage area, in an amount not to exceed **\$18,750**. **(CHAIRMAN SCANLON)**
5. Amending Resolution Number 982-2001, a professional engineering service contract with **Birdsall Services Group, Cranford, New Jersey**, for the purpose of providing environmental services at the Venneri Complex facility located in Westfield, New Jersey



## UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

in an additional amount of \$68,600 for a new contract amount of **\$264,985**. (CHAIRMAN SCANLON)

Freeholder Sullivan asked if the contract in item #5 is to take care of existing environmental issues at the Venneri Complex. Mr. Mineo replied, yes. He explained that the Venneri site had contaminated ground water and during the construction the monitoring wells were removed. He said that they have been replaced in different areas to continue monitoring the water.

Freeholder Sullivan suggested that the name of the Complex be changed. Freeholder Estrada stated that at a Policy Committee Meeting that was held last year, it was discussed, and the new name will be announced in September.

6. Authorizing the County Manager to enter into a professional engineering service contract with **CME Associates, Parlin, New Jersey**, for design, construction administration and inspection services for the replacement of Raymond Avenue Bridge over Green Brook (Pl-20), City of Plainfield, New Jersey in an amount not to exceed **\$264,075**. (UC Engineering Project No. 2011-004). (CHAIRMAN SCANLON)
7. Amending Resolution No. 2010-1090, a contract (through public bidding process) with **Drill Construction, West Orange, New Jersey**, approving Change Order No. 2 (final) in the amount of \$56,621 for a new contract amount of **\$1,024,866** for additional work performed at the Houdaille Quarry Pistol Range. **{\$44,924 of the \$56,621 will be reimbursed to Union County by the design consultant T&M Associates.}** (CHAIRMAN SCANLON)

### DEPARTMENT OF FINANCE

Lawrence Caroselli, Director

---

Chairman Scanlon wished Director Caroselli a Happy Birthday.

There were no questions.

1. Establishing a **Cap Bank** within the 2011 County Budget year pursuant to **N.J.S.A 40A:4-45.15b**, and increasing the Cap Levy to 3.5% pursuant to **N.J.S.A. 40A:4-45 1 et seq.** (VICE CHAIRMAN MIRABELLA)
2. Introducing the **2011 Operating and Capital Budget**. (VICE CHAIRMAN MIRABELLA)
3. An Amendment to the **Temporary 2011 Budget** in the amount of **\$5,668,384** as a result of notification received from the following agencies for a cumulative total of **\$227,300,023.04**: (VICE CHAIRMAN MIRABELLA)



## UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

- . City of Newark  
**“Ryan White HIV Emergency Relief Grant” - \$902,612**
  - . U.S. Department of Housing and Urban Development  
**“McKinney-Vento Homeless Assistance Grant” - \$3,123,975**
  - . U.S. Department of Housing and Urban Development  
**“Neighborhood Stabilization Program Grant” - \$1,574,051**
  - . State of New Jersey Office of the Attorney General  
**“Megan’s Law” - \$16,198 - “Match – Megan’s Law” - \$5,399**
  - . State of New Jersey Department of Community Affairs  
**“Rape Prevention Education Grant” - \$46,149**
4. An amendment to the **2011 Temporary Budget**, pursuant to the provisions of CH.96, P.L. 1951 (N.J.S.A. 40A: 4-20) (**VICE CHAIRMAN MIRABELLA**)

### DEPARTMENT OF HUMAN SERVICES

Frank Guzzo, Director

---

1. Authorizing the County Manager to enter into a contract with **Unitronix Data Systems, Raritan, New Jersey**, for purposes of providing services and maintenance for the Department of Human Services, Division of Social Services software and hardware systems for the period of January 1, 2011 through December 31, 2011 in the amount of **\$72,993.36**. {State funding: \$36,496.68; Local funding: \$36,496.68} (**FREEHOLDER KOWALSKI**)
2. Authorizing the County Manager to enter into an Agreement of Understanding between the Union County Division of Social Services and the **Robert Wood Johnson University Hospital, Rahway, New Jersey**, for the out-stationing of County Welfare Agency staff (1 part-time employee) to process Medicaid applications for the period of January 1, 2011 through December 31, 2011. {State funding: 100%} (**FREEHOLDER KOWALSKI**)

Freeholder Sullivan asked for the purpose of out-stationing the staff as mentioned in item #2. Director Guzzo stated that this is done annually and has been done for many years. The purpose is to do mobile applications for Medicare/Medicaid patients. Freeholder Sullivan asked why this agreement needs the Board’s approval. Director Guzzo stated that since it is a contract with Robert Wood Johnson University Hospital and since the County will be allocating money, a Resolution approving a contract is required.



## UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

3. Authorizing the County Manager to enter into an Agreement of Understanding between the Union County Division of Social Services and **Trinitas Medical Center, Elizabeth, New Jersey**, for the out-stationing of County Welfare Agency staff (3 full-time employees) to process Medicaid applications for the period of January 1, 2011 through December 31, 2011. {State funding: 100%} **(FREEHOLDER KOWALSKI)**
4. Authorizing the County Manager to enter into an Agreement of Understanding between the Union County Division of Social Services and **Overlook Hospital, Summit, New Jersey**, for the out-stationing of County Welfare Agency staff (1 part-time employee) to process Medicaid applications for the period of January 1, 2011 through December 31, 2011. {State funding: 100%} **(FREEHOLDER KOWALSKI)**
5. Establishing the **Union County Homeless Trust Fund Advisory Board**, a voluntary committee to advise local government on the creation of a local homeless housing plan and participate in a local homeless housing program. The Board will be comprised of the following 15 positions: three from municipalities with the largest populations of homeless people in Union County (Elizabeth, Plainfield, and Linden); one representative from the Office of the County Clerk; three homeless or formally homeless persons; four local non-profit organizations with experience assisting the homeless or providing housing; two from the local planning committee to end homelessness; one representative from the Union County Division of Planning and Community Development; and one representative from the Board of Chosen Freeholders. **(FREEHOLDER KOWALSKI)**
6. Authorizing the County Manager to award subcontracts to various agencies for the period of March 1, 2011 through February 29, 2012 for the purpose of providing services to people with HIV/AIDS in the amount of **\$690,552**. This resolution would further authorize the County Manager to transfer funds among various agencies during the contract period should service needs change and/or if any of the various agencies fails to meet its contracted obligation. {Federal funding: \$690,552} **(FREEHOLDER KOWALSKI)**
7. Authorizing the County Manager to award subcontracts to various agencies for the period of March 1, 2011 through February 29, 2012 for the purpose of providing services to people with HIV/AIDS in the amount of **\$166,930**. This resolution would further authorize the County Manager to transfer funds among the various agencies during the contract period should service needs change and/or if any of the various agencies fails to meet its contracted obligation. Federal funding: \$166,930} **(FREEHOLDER KOWALSKI)**



## UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

### DEPARTMENT OF PARKS AND COMMUNITY RENEWAL

Alfred Faella, Director

---

1. Authorizing the County Manager to sign any and all documentation necessary to conform by federal regulations consenting to the County of Union's participation in the **Community Development Block Grant (CDBG) and Home Investment Partnership Programs (HOME)** for fiscal years 2012 through 2014. **(FREEHOLDER ESTRADA)**

Vice Chairman Mirabella asked if item #1 is to allow for the County's participation in the CDBG Grant and the HOME Programs. Director Faella, replied, yes, and explained that in order for the County to participate, we need to recertify and to advise HUD that we want to participate, and at which level. He said that they anticipate a 7% to 20% reduction from last year.

2. Authorizing the County Manager to enter into a professional architectural and engineering services contract with **USA Architects, Somerville, New Jersey**, to construct a new Echo Lake Park Maintenance Building in the amount of **\$68,500**. **(FREEHOLDER SULLIVAN)**
3. Authorizing the County Manager to enter into a professional architectural and engineering services contract with **USA Architects, Somerville, New Jersey**, to restore the exterior and interior of the Comfort Station Building and to redesign the Water Park at Warinanco Park, City of Elizabeth in the amount of **\$46,000**. **(FREEHOLDER SULLIVAN)**

Vice Chairman Mirabella stated that he is happy to see the project referenced in item #3 moving forward. Director Faella stated that the Department of Public Works are implementing the plans and will have them for the Board in the near future.

### OFFICE OF THE UNION COUNTY SHERIFF

Ralph G. Froehlich, Union County Sheriff

---

#### ORDINANCE

AMENDING ORDINANCE NO. 571-2003, SETTING FEES FOR THE UNION COUNTY PISTOL RANGE.

Freeholder Estrada if the pistol range mentioned in Ordinance No. 571-2003 will be open to the public. Undersheriff Cryan replied yes, and due to the increased public demand, shooters will now be required to qualify for a Union County Pistol Range Identification Card by attending a range safety coursed provided by the Sheriff's office in order to maintain a safe environment.



## UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

Freeholder Estrada asked in what ways the program has been advertised. Undersheriff Cryan replied, it is on the Union County Sheriff's portion of the County's website. He said at one time, there were 10 to 12 inquiries, and now it has increased to 35 to 40.

### DEPARTMENT OF PUBLIC SAFETY

Andrew Moran, Director

---

There were no questions.

1. Authorizing the County Manager to accept and expend a **FEMA Grant** in the amount of **\$50,000** to support the current salaries within the Division of Emergency Management. A 50% federal and 50% local match, cash or in-kind is required. **(CHAIRMAN SCANLON)**

### RUNNELLS SPECIALIZED HOSPITAL

Joan Wheeler, Acting Administrator

---

There were no questions.

1. Authorizing the County Manager to enter into an agreement with **Eastern International College, Belleville, New Jersey**, to cooperate in providing clinical facilities in nursing for students enrolled in the Associate Degree in Nursing Program for the contract period of September 1, 2011 through August 31, 2012 at no cost to the County. **(FREEHOLDER JALLOH)**

### OFFICE OF THE COUNTY COUNSEL

Robert E. Barry, Esq., County Counsel

---

There are no questions.

1. Amending Resolution Number 2010-677, to increase the appropriation to **Palumbo & Renaud of Cranford**, special counsel in the matter entitled **Jonathan Dawkins v. UC, et als** for an additional sum of \$10,000 for a sum not to exceed **\$30,000**.

### OFFICE OF THE COUNTY MANAGER

George W. Devanney, County Manager

---

Deputy County Manager M. Elizabeth Genievich represented the Office.

There were no questions.





## UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

1. Authorizing the County Manager to sign any and all documents necessary to enter into a Collective Bargaining Agreement with **Operating Engineers Local 68**, effective January 1, 2009 through December 31, 2012. **(CHAIRMAN SCANLON)**

### **FREEHOLDERS**

---

Freeholder Hudak stated that he will have a Laudatory Resolution for next week's meeting.

Freeholder Estrada stated that he will have a Laudatory Resolution congratulating St. Patrick High School basketball team and an additional Laudatory Resolution.

Freeholder Carter stated that she will have a Condolence Laudatory Resolution for next week's meeting.

Freeholder Jalloh asked if the entire Board may join Chairman Scanlon in congratulating Freeholder Carter for being honored at the Union County Women's Political Caucus' Notable Women in Politics reception.

Vice Chairman Mirabella stated that he will have a Laudatory Resolution for next week's meeting.

Chairman Scanlon stated that she will have Laudatory Resolutions for the next Freeholder Meeting.

### **FREEHOLDER LINDA CARTER**

1. Congratulating the **Plainfield High School Boys Basketball Team** for winning the North Jersey, Section 2, Group 3 Championship and advancing to the Tournament of Champions.

### **FREEHOLDER ANGEL G. ESTRADA**

1. Congratulating **Steven R. Goncalves, Elizabeth, New Jersey, Troop 101** on attaining the rank of Eagle Scout, the highest award in scouting.

### **FREEHOLDER BETTE JANE KOWALSKI**

1. Urging Congress to continue to support **Medicaid and DSH (Disproportionate Share Hospital) Funding** in its budget as a means of continuing to provide health care to our most vulnerable residents.



## UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

### FREEHOLDER MOHAMED S. JALLOH, FREEHOLDER CHRISTOPHER HUDAK AND FREEHOLDER DANIEL P. SULLIVAN

1. Congratulating the **Roselle Catholic Girls Basketball Team** for winning 2011 Union County Tournament.

### FREEHOLDER DANIEL P. SULLIVAN

1. Appointing the following members to the **Union County Transportation Advisory Board** for a term commencing January 1, 2011 through December 31, 2011 as per municipal requests: **Alexander Sharpe, Jr.**, (Delegate), City of Elizabeth; **Jack Molenaar** (Delegate), Borough of Fanwood; **Ron Stefanowicz**, (Delegate), City of Linden; **Robert W. Messler**, (Delegate) and **Michael Disko, Jr.** (Alternate), Borough of Mountainside; **Tony Hall** (Delegate), City of Rahway; **Vincent Cahill** (Delegate) and **Larry Dinardo** (Alternate), Borough of Roselle Park; **Rosemary Bariexca** (Delegate) and **Ludwig Anton Evers** (Alternate); City of Summit.

### VICE CHAIRMAN ALEXANDER MIRABELLA

1. Offering the Board's sincerest condolences to the family of **Richard I. Samuel, Esq.** in their time of sorrow.

### CHAIRMAN DEBORAH P. SCANLON AND THE ENTIRE BOARD

1. Congratulating **Dennis Scott Kobitz**, Administrator of the Union County Board of Elections, for being sworn in as the President of the New Jersey Association of Election Officials.

### CHAIRMAN DEBORAH P. SCANLON

1. Offering the Board's sincerest condolences to the family of **Charley White** in their time of sorrow.
2. Congratulating **Assemblywoman Nancy Munoz and Freeholder Linda Carter** on being honored at the Union County Women's Political Caucus' Notable Women in Politics Reception which is being held on April 13, 2011.



## UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

<b>ADJOURNMENT</b>
--------------------

Chairman Scanlon called for a motion to adjourn the meeting at 7:35pm. On a motion made by Freeholder Sullivan and seconded by Vice Chairman Mirabella, roll call showed eight members of the Board voted in the affirmative with Freeholder Ward absent.



## UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

### UNION COUNTY BOARD OF CHOSEN FREEHOLDERS' 2011 MEETING SCHEDULE

Please note that meetings are regularly held on Thursday evenings. Agenda Setting Sessions and Regular Meetings are held at 7:00pm in the Freeholders' Meeting Room, Administration Building, 10 Elizabethtown Plaza, 6<sup>th</sup> Floor, Elizabeth, New Jersey, unless otherwise specified. In the event an Agenda Setting Session and Regular Meeting are held on the same night, the Agenda Setting Session will commence at 7:00pm and the Regular Meeting will commence as soon as possible after the Agenda Setting Session.

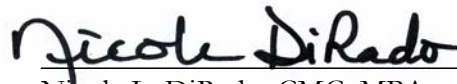
Persons requiring a sign language interpreter should contact the Office of the Clerk of the Board at 908-527-4140.

#### AGENDA SETTING MEETINGS

April 7, 2011  
April 21, 2011  
  
May 5, 2011  
May 19, 2011  
  
June 9, 2011  
June 23, 2011  
  
July 21, 2011  
  
August 11, 2011  
  
September 8, 2011  
September 22, 2011  
  
October 6, 2011  
October 20, 2011  
  
November 10, 2011  
  
December 1, 2011  
December 15, 2011

#### REGULAR MEETINGS

March 31, 2011  
  
April 14, 2011  
April 28, 2011  
  
May 12, 2011  
May 19, 2011  
  
June 9, 2011  
June 23, 2011  
  
July 28, 2011  
  
August 25, 2011  
  
September 15, 2011  
Tues. September 27, 2011  
  
October 13, 2011  
October 20, 2011  
  
November 10, 2011  
  
December 1, 2011  
December 15, 2011

  
Nicole L. DiRado, CMC, MPA  
Clerk of the Board

NLD:mb