



UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

THURSDAY, OCTOBER 20, 2016
AGENDA SETTING MEETING AGENDA

CALL TO ORDER

Chairman Bruce H. Bergen presided over the meeting and called the meeting to order at 7:02pm.

ROLL CALL

Roll call showed Chairman Bruce H. Bergen, Vice Chairman Sergio Granados, Freeholder Linda Carter, Freeholder Angel G. Estrada, Freeholder Mohamed S. Jalloh, Freeholder Bette Jane Kowalski, Freeholder Alexander Mirabella and Vernell Wright were present, with Freeholder Christopher Hudak absent.

Also present were County Manager Alfred J. Faella, County Counsel Robert F. Barry, Esq., and Clerk of the Board James E. Pellettiere.

PRAYER AND SALUTE TO THE FLAG

The prayer and salute to the flag were led by Clerk of the Board Pellettiere.

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

The statement of compliance with the Open Public Meetings Act was read by Clerk of the Board Pellettiere.

PRESENTATION TO THE BOARD

A presentation will be made by Mr. Gary W. White to the Board relative to Fibrodysplasia Ossificans Progressiva (FOP) research.

Chairman Bergen called upon Mr. Gary W. White to the podium to make a presentation to the Board.

Mr. Gary W. White thanked the Board for the opportunity to update the Board as to the progress made in the awareness program for FOP throughout New Jersey. He stated that FOP is a disease where children grow a second skeleton in their bodies when their muscles and ligaments turn into bone. He stated that he learned about the disease in 2001 when he heard a presentation made by Dr. Fred Kaplan, of the University of Pennsylvania. He stated that he was so moved by his speech, he decided that he would do everything he could do to spread awareness.

Mr. Gary W. White stated that in 2002, he and his son wrote to all 566 mayors in New Jersey asking them to adopt a proclamation to urge research and awareness of FOP. He added they wrote to all 21 Freeholder Boards and all state governors. He proudly stated that all 21 Boards of Chosen Freeholders passed resolutions in support, and of the 566 municipalities, they have received 478 proclamations. He stated that last year, the New Jersey Historical Society informed him that there has never been an initiative like this in the State of New Jersey; adding that once this initiative is completed, they will provide the books to the State of New Jersey for their archives.

Mr. Gary W. White stated that this year they held a fundraiser acknowledging the 15 year endeavor and recognizing those individuals who have greatly assisted in the success in raising awareness. He stated that Sheriff Cryan was recognized for his efforts when he was an Assemblyman, noting that he introduced him to the Legislative Health Committee. He stated that Freeholder Estrada was not able to make the event, but that he wanted to come tonight to present him with his plaque. He read the inscription aloud.

Freeholder Estrada stated that this is a tremendous task that they have engaged in. He commended him on his commitment and tireless efforts in achieving his goal in raising awareness of FOP. He thanked him for the honor and wished him the best of luck on obtaining the remaining proclamations.

APPROVAL OF COMMUNICATIONS

Note and File

Chairman Bergen noted that the Board would approve the communication at the next Regular Meeting of the Board.

OFFICE OF THE UNION COUNTY PROSECUTOR

Grace H. Park, Acting Prosecutor

First Assistant Prosecutor Tim Isenhour represented the Office.

1. Authorizing the County Manager, through the Union County Prosecutor's Office, to purchase surveillance equipment from Special Services Group, LLC, Denair, CA in an amount not to exceed \$27,000. **(Chairman Bruce H. Bergen)**

Vice Chairman Granados asked for additional explanation as to the type of surveillance equipment that will be purchased.

First Assistant Prosecutor Tim Isenhour advised that this is confidential equipment that will allow individuals to conduct surveillances without having individuals physically close to the scene. He stated that they install such equipment in multiple municipalities and utilize them in some of their cases. He added that the funding for this equipment is from last year's capital budget.

2. Authorizing the County Manager, through the Union County Prosecutor's Office, to enter into a contract with O'Brien and Kolano, LLC, Glen Gardner, NJ, to provide Crisis Intervention Training to law enforcement and mental health personnel in an amount not to exceed \$22,400. **(Chairman Bruce H. Bergen)**
3. Authorizing the County Manager through the Union County Prosecutor's Office to enter into a Professional Services Agreement with Sexual Assault Nurse Examiners to serve as Independent Contractors as part of the Union County Sexual Assault Response Team for the period of October 1, 2016 through September 30, 2017 in the amount of \$24,580.00. **(Chairman Bruce H. Bergen)**
4. Authorizing the County Manager to enter into an agreement with Hertrich Fleet Services, Milford, DE to purchase two 2017 Chevrolet Suburban vehicles at a total cost not to exceed \$100,000 through NJ State Contract A89939. **(Chairman Bruce H. Bergen)**

Freeholder Wright asked if the purchase was a replacement or for two additional vehicles.

First Assistant Prosecutor Tim Isenhour advised that this resolution is for a replacement of two vehicles. He added that the Prosecutor's Office has six vehicles in the UCERT fleet and primarily carry a lot of equipment. He stated that last year the Prosecutor's Office replaced two vehicles with 10 years and a quarter million miles on them, noting that this is the same with this request. He stated that one of the vehicles is being purchased out of capital and one out of forfeiture funds.

5. Authorizing the County Manager, through the Union County Prosecutor's Office, to purchase computer software from SHI International, 290 Davidson Avenue, Somerset, NJ in an amount not to exceed \$75,000 through NJ State Contract #89851. **(Chairman Bruce H. Bergen)**

Freeholder Carter asked for additional explanation as to the purpose of resolution request #5.

First Assistant Prosecutor Tim Isenhour advised they were hoping to obtain this through grant funding, but instead will be using forfeiture funds to purchase this software. He advised that the Office of Victim Witness Advocacy changed some of the reporting requirements of the office. He advised that this software will allow the county to comply with the very specific details they are requesting of the office; noting that without this software, the office would have had to double its staffing in order to comply. He stated that if they are successful in obtaining grant funds, they will use such instead of the forfeiture funds.

DEPARTMENT OF ECONOMIC DEVELOPMENT

Amy Wagner, Director

There were no questions or comments by the Board.

1. Authorizing the County Manager and the Clerk of the Board to award Group I&I Consultancy with a contract for professional consulting services in an amount not to exceed \$17,500.00. This resolution would allow Group I&I to provide the Union County Workforce Development Board with professional research, writing, strategic policy, planning and program development services so as to assist the Board to meet the new requirements of the Workforce Innovation and Opportunity Act. **(Chairman Bruce H. Bergen)**
2. Authorizing the County Manager to award Gambit Services with a contract for professional consulting services in an amount not to exceed \$17,500.00. This resolution would allow Gambit Services to provide the Union County Workforce Development Board with professional research, writing, strategic policy, planning and program development services so as to assist the Board to meet the requirements of WorkFirst New Jersey. **(Chairman Bruce H. Bergen)**
3. Authorizing the County Manager to reflect a change in the developer's company name from Ingerman Development Company, LLC to Rahway LIHTC, LLC funded through the HOME Investment Partnership in program years 2013 and 2015. There is no change in dollar amount. **(Chairman Bruce H. Bergen)**
4. Authorizing the County Manager to enter into an agreement with Microsystems - NJ.com, LLC, Bridgewater, NJ to provide online Tax Systems/Services to be utilized by the Union County Board of Taxation, pursuant to a competitive contracting process (RCCP #7-2016) for a contract period of 5 years commencing on November 11, 2016, through November 10, 2021 in an amount not to exceed \$225,000. **(Chairman Bruce H. Bergen)**

DEPARTMENT OF ENGINEERING, PUBLIC WORKS & FACILITIES MANAGEMENTJoseph Graziano, Director

There were no questions or comments by the Board.

1. Supporting the Borough of Kenilworth's application for project funding from the New Jersey Department of Transportation (NJDOT) - Transportation Alternatives Program (TAP) for street-scape, specifically along the Boulevard, a County road, Borough of Kenilworth, New Jersey. **(Freeholder Linda Carter)**
2. Supporting the Borough of Fanwood's application for project funding from the New Jersey Department of Transportation (NJDOT) Transportation Alternatives Program (TAPA-2016-Fanwood Borough-00080) for streets - scape along South Avenue, a road that intersects with South Martine Avenue, a County road. **(Freeholder Linda Carter)**
3. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq: Department of Engineering, Public Works & Facilities Management: T. Slack Environmental Services of Kenilworth, New Jersey, for the replacement of Underground Storage Tank (UST) at the Department of Public Works Facility, Scotch Plains, New Jersey, in an amount not to exceed \$475,340.00. **(Freeholder Linda Carter)**
4. Supporting the Township of Springfield's application for project funding from the New Jersey Department of Transportation (NJDOT) Transportation Alternatives Program (TAP) for the Springfield Community Partnership Mountain Avenue Streetscape Improvement Project on Mountain Avenue, (C.R. 635) **(Freeholder Linda Carter)**
5. Resolution granting permission to the Township of Scotch Plains to close Park Avenue, between Bartle Avenue and East Second Street/Westfield Avenue from 2:30 p.m. until 5:00 p.m. on Sunday October 30, 2016 for the Family Fun Trunk or Treat festival. **(Freeholder Linda Carter)**

DEPARTMENT OF FINANCEBibi Taylor, Director

There were no questions or comments by the Board.

1. Resolution Modifying the 2016 Union County Adopted Budget in the amount of \$12,576 as a result of notification received from the State of New Jersey, Department of Community Affairs for a program entitled: Universal Service Fund-CWA Administration Grant. **(Freeholder Alexander Mirabella)**
2. Resolution Modifying the 2016 Union County Adopted Budget in the amount of \$4,295 as a result of notification received from the State of New Jersey, Department of Human Service/Division on Aging for additional funds for a program entitled: Division on Aging Title III Area Plan. **(Freeholder Alexander Mirabella)**
3. Resolution Modifying the 2016 Union County Adopted Budget in the amount of \$133,124 as a result of notification received from the State of New Jersey, Department of

- Environmental Protection for additional funds for a program entitled: County Environmental Health Act (CEHA) Grant. **(Freholder Alexander Mirabella)**
4. Resolution Modifying the 2016 Union County Adopted Budget in the amount of \$39,830 as a result of notification received from the State of New Jersey, Department of Health through the County of Middlesex for a program entitled: Chronic Disease Coalition Grant. **(Freholder Alexander Mirabella)**
 5. Resolution Modifying the 2016 Union County Adopted Budget in the amount of \$43,000.00 as a result of notification received from the County of Union, Department of Human Services for additional fares collected for a program entitled: Paratransit Fares. **(Freholder Alexander Mirabella)**

DEPARTMENT OF HUMAN SERVICES

Frank Guzzo, Director

1. Amending Resolution Number 2016-127, establishing County funds for indigent burial costs for the period of January 1, 2016 through December 31, 2016, to reflect an additional appropriation in the amount \$15,500, for a new total amount not to exceed \$60,080, due to increased demand; all other terms remain the same. **(Freholder Bette Jane Kowalski)**

Freholder Estrada asked if the cost for this contract increased over the years. He also inquired if the \$15,500 will cover expenses through the year.

Director Guzzo stated that the county started out with the same amount as last year, but the county has had more indigent burials than expected. He said he was hopeful that this amount will cover the costs necessary for the remainder of the year.

2. Authorizing the County Manager to award a contract pursuant to competitive contracting law, N.J.S.A. 40A:11-4 for the contract period of January 1, 2017 through December 31, 2017 to Community Access Unlimited, Elizabeth, New Jersey, for the operation of the Union County Children's Shelter at a per diem amount of \$255 for a total contract amount not to exceed \$379,950 for Year One, with a four year option to renew at the prices quoted in the agency's competitive contract proposal. **(Freholder Bette Jane Kowalski)**
3. Authorizing the County Manager to award a contract to Mutual of America, Parsippany, New Jersey, in an amount not to exceed \$111,903.97 for the period of July 1, 2016 through June 30, 2017 to implement an employee 401(a) benefits plan for county employees not covered under the Public Employee Retirement System (PERS). **(Freholder Bette Jane Kowalski)**
4. Authorizing the County Manager to award a contract to Mutual of America, Parsippany, New Jersey, in an amount not to exceed \$20,424.00 for the period of January 1, 2017 through December 31, 2017 for the provision of Group Life Insurance with Group Accidental Death and Dismemberment Plan for employees not covered under the Public Employee Retirement System (PERS). **(Freholder Bette Jane Kowalski)**
5. Authorizing the County Manager to apply for and obtain a grant from the New Jersey Department of Community Affairs (NJDCA) in the approximate amount of \$12,576 for the

CWA Administration of the 2017 Universal Service Fund. **(Freeholder Bette Jane Kowalski)**

6. Authorizing the County Manager to enter into a contract with NJ Department of Children and Families (DCF), Division of Child Protection & Permanency (DCPP), for the 2017 Human Services Advisory Council (HSAC) grant funding in the amount of \$318,163 for the period of January 1, 2017 through December 31, 2017, with a required County Match of \$15,900, for a total project amount of \$334,063. **(Freeholder Bette Jane Kowalski)**
7. Authorizing the County Manager to award subcontracts in accordance with NJ Department of Children and Families, 2017 Human Services Advisory Council (HSAC) grant, in the total amount not to exceed \$250,000 for the continuation of Family Support and Prevention (FSP) services for the period of January 1, 2017 through December 31, 2017; further authorizing a one-time advance payment of up to one month of the award amount to prevent undue hardship for the agency to carry out the program activities. **(Freeholder Bette Jane Kowalski)**

DEPARTMENT OF PARKS AND RECREATION

Ronald Zuber, Director

Kathy Villaggio represented the office. County Manager noted that Director Zuber and Division Director Brennan were attending a meeting relative to mountain bike access in the Watchung Reservation at the Trailside Science and Nature Center.

There were no questions or comments by the Board.

1. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq: Department of Parks & Recreation: Total Turf Golf Services, Inc., of Huntingdon Valley, PA, for The Learning Center Range and 9-Hole Renovation Project at Galloping Hill Golf Course, Borough of Kenilworth, County of Union, New Jersey in an amount not to exceed \$428,152.50. **(Vice Chairman Sergio Granados)**
2. Amending Resolution Number 2016-666, a resolution authorizing the execution of any and all agreements for the 2016 HEART (History, Education Arts Reaching Thousands) Grant Program for the total allocated amount of \$100,000.00 to 58 recipients, to reallocate the sum of \$2,500 from one project (the Arts Guild of Rahway) to Terrence McKnight (Black History Month programming) . **(Freeholder Bette Jane Kowalski)**

DEPARTMENT OF PUBLIC SAFETY

Andrew Moran, Director

There were no questions or comments by the Board.

1. Authorizing the County Manager to enter into a contract with ICL Performance Products LP, Willington, DE to provide a fire suppression course to 36 firefighters from the Urban Area Security Initiative (UASI) Region, through the 2016 UASI Grant, in an amount not to exceed \$156,960. **(Chairman Bruce H. Bergen)**

2. Amending Resolution Number 2016-487 to increase and further authorizing the County Manager to accept the additional \$133,124 and expend funds from the New Jersey Department of Environmental Protection in the new amount of \$313,124 in the CEHA Grant which also includes a match of \$232,964 during July 1, 2016 to June 30, 2017 **(Freeholder Angel G. Estrada)**
3. Authorizing the County Manager to accept and execute a Sub-Grant Agreement with Middlesex County for inclusion in the New Jersey Department of Health, Chronic Disease Coalition Grant Program in the amount of \$39,830.00 for the period of July 1, 2016 through June 30, 2017. **(Freeholder Angel G. Estrada)**

OFFICE OF THE COUNTY COUNSEL

Robert E. Barry, Esq., County Counsel

There were no questions or comments by the Board.

1. Amending Resolution 2015-695, to increase the appropriation to Bauch, Zucker, Hatfield, LLC of Springfield, New Jersey, in the matter entitled Barbara Egger v. UC, et als., in an amount not to exceed \$20,000.00 for a sum not to exceed \$120,000.00. **(Chairman Bruce H. Bergen)**

OFFICE OF THE COUNTY MANAGER

Alfred J. Faella, County Manager

There were no questions or comments by the Board.

1. Authorizing the County Manager to sign any and all documents necessary to enter into a Collective Bargaining Agreement with PBA199A Correction Superior Officers, effective January 1, 2017 through December 31, 2017. **(Chairman Bruce H. Bergen)**

FREEHOLDER SPONSORED RESOLUTIONS

1. Congratulating Elaine Williams upon her 82nd birthday celebration on October 22, 2016. **(Freeholder Linda Carter)**
2. Congratulating and recognizing the Hispanic Organization for Peoples Empowerment (H.O.P.E.) Inc. at the first annual Union Township Hispanic Heritage celebration. **(Freeholder Angel G. Estrada, Freeholder Mohamed S. Jalloh & Freeholder Vernell Wright)**
3. Congratulating Freeholder Mohamed S. Jalloh upon being honored by the Rahway Branch National Association for the Advancement of Colored People (NAACP) on November 4, 2016 at their 82nd annual Freedom Fund & Awards Banquet at Pantagis Renaissance, Scotch Plains. **(Freeholder Alexander Mirabella & the Entire Board)**
4. Proclaiming the month of November as National Alzheimer's Disease Awareness Month and National Caregivers' Month. **(Freeholder Vernell Wright)**
5. Supporting and recognizing Union County Project SEARCH event at Overlook Hospital on October 31, 2016. **(Vice Chairman Sergio Granados)**

6. A resolution authorizing the use of competitive contracting for the procurement of Record Storage and Management Services as per N.J.S.A. 40:11A-4.1k. **(Chairman Bruce H. Bergen)**
7. Authorizing the County Manager to award a contract to Cityside Archives, Edison, New Jersey, for records storage and management services of the County's official documents in the amount of \$18,000 for contract period ending December 31, 2016. **(Chairman Bruce H. Bergen)**
8. Re-appointing Jean Perkins to the Union County Vocational School Board of Estimates for a term beginning November 1, 2016 and ending October 31, 2020. **(Chairman Bruce H. Bergen, Freeholder Linda Carter & Freeholder Alexander Mirabella)**
9. Recognizing the week of October 21st through October 29th as Red Ribbon Week throughout the County of Union. **(Chairman Bergen & the Entire Board)**

ADJOURNMENT

Chairman Bergen asked for a motion to adjourn. On a motion made by Freeholder Carter and seconded by Freeholder Kowalski, a voice vote showed eight members of the Board voted in the affirmative, with Freeholder Hudak absent. The meeting was adjourned at 7:20pm.

UNION COUNTY BOARD OF CHOSEN FREEHOLDERS 2016 MEETING SCHEDULE

Please note that meetings are regularly held on Thursday evenings. Agenda Setting Sessions and Regular Meetings are held at 7:00pm in the Freeholders' Meeting Room, Administration Building, 10 Elizabethtown Plaza, 6th Floor, Elizabeth, New Jersey, unless otherwise specified. In the event an Agenda Setting Session and Regular Meeting are held on the same night, the Agenda Setting Session will commence at 7:00pm and the Regular Meeting will commence as soon as possible after the Agenda Setting Session.

Persons requiring a sign language interpreter should contact the Office of the Clerk of the Board at 908-527-4140.

REORGANIZATION MEETING - SUNDAY, JANUARY 3, 2016 at 12:00 pm Assignment Judge Karen M. Cassidy's Courtroom, 2 Broad Street, Elizabeth, NJ

2016 MEETING SCHEDULE

<u>AGENDA SETTING SESSION</u>	<u>REGULAR MEETINGS</u>
January 14, 2016	January 21, 2016
February 4, 2016 February 18, 2016	February 11, 2016 February 18, 2016
March 3, 2016 March 17, 2016	March 10, 2016 March 31, 2016
April 7, 2016 April 21, 2016	April 14, 2016 April 28, 2016
May 5, 2016 May 26, 2016*	May 12, 2016 May 26, 2016
June 2, 2016 June 16, 2016	June 9, 2016 June 23, 2016
July 14, 2016	July 21, 2016
August 11 2016	August 18, 2016
September 8, 2016 September 22, 2016	September 15, 2016 September 29, 2016
October 6, 2016 October 20, 2016	October 13, 2016 October 20, 2016
November 10, 2016	November 22, 2016 (Tuesday)
December 1, 2016 December 15, 2016	December 8, 2016 December 22, 2016

* As per Resolution Number 2016 372, the May 19, 2016 Agenda Setting Session was rescheduled to be held on May 26, 2016 at 7:00pm.



 James E. Pelletiere, RMC
 Clerk of the Board