



## UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

THURSDAY, FEBRUARY 28, 2013  
AGENDA SETTING MEETING AGENDA

### CALL TO ORDER

### PRAYER AND SALUTE TO THE FLAG

### STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

### APPROVAL OF COMMUNICATIONS

Note and File

**Oath of Office Oath of Office: Prevention of Youth Violence Advisory Board:** Trn Lassiter, **Open Space, Recreation and Historic Preservation Trust Fund Public Advisory Committee:** Ralph Salerno, **Senior Citizen Disabled Transportation Assistance Program Advisory Board:** Stephen E Thorpe, **Shade Tree Advisory Board:** Joseph Lima, **Union County Fire and Science:** William Kane, **Union County Transportation Advisory Board:** Tony Hall and Mark Kirkconnell, **Runnells Specialized Hospital of Union County Board of Managers:** Diane Murray

### PRESENTATION FROM THE BOARD

Resolution Presentations will be made honoring 2013 St Patrick's Parade Committee's Grand Marshall, Jim Tansey, General Chairwoman, Kelly Anne Scanlon, and Parade Adjutant, Harry Capko

### OFFICE OF THE UNION COUNTY PROSECUTOR

Theodore J. Romankow, Union County Prosecutor

- 1 Authorizing the County Manager, through the Union County Prosecutor's Office, to enter into a contract with Porter Lee Corporation, Schaumburg, Illinois, for the purpose of providing annual support services, supplies and additional hardware for the Barcode, Evidence Analysis, Statistics and Tracking (BEAST) evidence logging system for the period of January 1, 2013 through December 31, 2013 in an amount not to exceed \$40,000 **(Chairman Linda Carter)**
- 2 Amending Resolution Number 2013-78, to increase the amount of the reimbursement costs of attending multiple DNA workshops in the amount of \$5,000 and to extend the contract with the DNA Consultant, Cortnev Boccardi through September 30, 2013 for the total contract amount of \$97,500 00 **(Chairman Linda Carter)**

- 3 Authorizing the County Manager to designate the following vehicle as surplus, no longer needed for County purposes and authorizes the County Manager to dispose of the vehicle in accordance with N.J.S.A. 40A 11-36 2003 Ford Escape (blue), Vin #1FMYU92153KB64821 **(Chairman Linda Carter)**
- 4 Authorizing the County Manager to donate the following vehicle a 2003 Ford Escape to the Plainfield Police Department as it is no longer needed for County purposes pursuant to N.J.S.A. 40A 11-36(2) **(Chairman Linda Carter)**
- 5 Authorizing the County Manager, through the Union County Prosecutor's Office, to enter into a Professional Services Contract with various experts for litigation support and transcription services for the period of January 1, 2013 through December 31, 2013 in the amount of \$185,000.00 **(Chairman Linda Carter)**

#### **DEPARTMENT OF ADMINISTRATIVE SERVICES**

Matthew N. DiRado, Esq., Director

- 1 Approving the Third Party Claim Administration contract for general liability, professional liability, and employment practices with Dietz and Hammer Risk Solutions for the contract period of March 1, 2013 through February 28, 2014 in an amount not to exceed \$97,500 **(Chairman Linda Carter)**
- 2 Renewing the Public Officials Bond for Melinda Zito, Deputy Comptroller, with the Hartford Fire Insurance Company in an amount not to exceed \$1,750.00 **(Chairman Linda Carter)**
- 3 Renewing the Third Party Claim Administration Contract for Workers' Compensation, Auto and Property Claims with PMA Insurance Company from March 1, 2013 through February 28, 2014 in an amount not to exceed \$295,000.00 **(Chairman Linda Carter)**
- 4 Renewing the Runnells Specialized Hospital General, Professional and Excess Liability coverage with Princeton Insurance Company from March 1, 2013 through February 28, 2014 in amount not to exceed \$449,523 (General/Professional Liability \$285,073.00 - Excess Liability \$164,450.00) This is a \$17,472.00 decrease from last year's premium **(Chairman Linda Carter)**
- 5 Renewing the Insurance Design Administrators (IDA) to administer the County of Union's co-pay reimbursement plan for 62 employees at \$5.00 administration fee per employee per month. In addition, the 2012 claims reimbursement totaled \$7,280.00 per year. This contract is from March 1, 2013 through February 28, 2014 for a total amount not to exceed \$11,000.00. To be charged to account 3-01-23-736-460-305 \$9,166.00 and 4-01-23-736-460-305 \$1,834.00 **(Chairman Linda Carter)**
- 6 Amending Resolution Number 2011-590, (BA #79) a contract with George's Auto Repair, Roselle Park, New Jersey to increase the contract amount for collision repair services of cars and light trucks in the amount of \$50,000 for a total contract amount not to exceed \$180,000 **(Chairman Linda Carter)**

- 7 Amending Resolution No 2012-274 Delta Dental of New Jersey/Flagship Dental Plan to reflect a two year contract expiring on December 31, 2013 and the 2013 account number 3-01-23-739-490-326 The premium number per year remains the same at \$1,485,958.30 **(Chairman Linda Carter)**

#### DEPARTMENT OF ENGINEERING, PUBLIC WORKS AND FACILITIES

Joseph Graziano, Director

- 1 Awarding a Professional Engineering Service Contract, pursuant to NJSA 40A 11-15, to Matrix New World of Florham Park, New Jersey, for Licensed Site Remediation Professional (LSRP) Environmental Compliance Services and Remedial Investigation activities at the following locations former Cherry Street Maintenance Garage, Elizabeth, Echo Lake Park, Mountainside, Galloping Hill Golf Course, Kenilworth, Houdaille Quarry, Springfield, Department of Public Works Complex, Scotch Plains, Wannanco Park, Roselle and Elizabeth, and Watchung Reservation, Mountainside, in an amount not to exceed \$396,195.00 **(Chairman Linda Carter)**
- 2 Authorizing the County Manager to award a Professional Architectural Service contract for the purpose of providing "On-Call" Architectural Services for the Year 2013, commencing January 1, 2013 to December 31, 2013 to the following GRA Architects of Berkeley Heights, New Jersey in an amount not to exceed \$25,000.00, Netta Architects of Mountainside, New Jersey in an amount not to exceed \$75,000.00, and USA Architects of Somerville, New Jersey in an amount not to exceed \$50,000.00 **(Chairman Linda Carter)**
- 3 Authorizing the County Manager to award a Professional Engineering Service Contract for the purpose of providing "On-Call" Engineering Services for the Year 2013, commencing January 1, 2013 to December 31, 2013 to the following Engineers Alamo Group of Mt Holly, New Jersey in an amount not to exceed \$25,000.00, CCMS of Wall, New Jersey in an amount not to exceed \$75,000.00, Harbor Consultants of Cranford, New Jersey in an amount not to exceed \$25,000.00, LCA of Union, New Jersey in an amount not to exceed \$75,000.00, The Louis Berger Group of Morristown, New Jersey in an amount not to exceed \$25,000.00, Neglia Associates of Lyndhurst, New Jersey in an amount not to exceed \$50,000.00, Pennoni Associates of Edison, New Jersey in an amount not to exceed \$25,000.00, The PMK Group of Cranford, New Jersey in an amount not to exceed \$200,000.00 and T&M Associates of Middletown, New Jersey in an amount not to exceed \$25,000.00 **(Chairman Linda Carter)**
- 4 Authorizing the County Manager to award a Professional Engineering Service contract to the PMK Group of Cranford, New Jersey for the purpose of providing Stormwater Compliance Services for the period of March 1, 2013 to February 28, 2014 for an amount not to exceed \$16,500.00 **(Chairman Linda Carter)**
- 5 Authorizing the County Manager to award a Professional Engineering Service contract to Pennoni Associates of Edison, New Jersey for the purpose of providing UST Environmental Compliance Services for the period of March 1, 2013 to February 28, 2014 for an amount not to exceed \$30,500.00 **(Chairman Linda Carter)**

- 6 Authorizing the Union County Board of Chosen Freeholders to award the proposed contract obtained through advertise public bidding in accordance with the Local Public Contracts Law, NJSA 40A 11-1 et seq Engineering, Public Works & Facilities, Division of Facilities Management and Runnells Specialized Hospital, Pennetta Industrial Automation, LLC, Jersey City, New Jersey, for the purpose of providing Electro Mechanical Repairs, Maintenance and Installation Services for a contract period of March 10, 2013 through March 10, 2015 in the amount of \$167,208 88 **(Chairman Linda Carter)**
- 7 Resolution concurring with the Township of Berkeley Heights granting permission to the Berkeley Heights Youth Soccer Club to hang a banner across Springfield Avenue (by Post Office Complex) from April 15, 2013 through May 11, 2013 to announce the Berkeley Heights Travel Soccer Tryouts **(Chairman Linda Carter)**
- 8 Resolution concurring with the Borough of Kenilworth granting permission to the Pride in Kenilworth Committee to close the Boulevard from 23rd Street to 14th Street on Sunday, October 27, 2013 from 7 00am to 8 00pm and to hang a banner across the Boulevard from October 1, 2013 to October 28, 2013 for the Annual Kenilworth Street Fair **(Chairman Linda Carter)**
- 9 Resolution concurring with the City of Summit granting permission to Our House Foundation to close Broad Street from Summit Avenue to Maple Street between 12 00pm and 5 00pm on Sunday, May 5, 2013 for the 5-Mile Run Event **(Chairman Linda Carter)**

#### **DEPARTMENT OF FINANCE**

Bibi Taylor, Director

- 1 Amending Resolution Number 2012-158, by extending the contract with Payall Solutions on a month-to-month basis, as needed, to provide integrated human resource and outsourced payroll system services through December 31, 2013 in an amount not to exceed \$138,000 **(Freeholder Daniel P. Sullivan)**

#### **DEPARTMENT OF HUMAN SERVICES**

Frank Guzzo, Director

- 1 Authorizing the County Manager to enter into a contract with New Jersey Department of Human Services, Division of Disability Services, for 2013 Personal Assistance Services Program (PASP) funding in the grant application amount of \$820,000 00, of which \$82,000 00 will be received by the County for program administration, for the grant period of January 1, 2013 through December 31, 2013 The remainder of the grant monies will be issued directly to the State's Fiscal Intermediary for direct services to Union County residents **(Freeholder Bette Jane Kowalski)**
- 2 Authorizing the County Manager to apply for and obtain a grant from the New Jersey Department of Community Affairs (NJDCA) in the amount of \$11,557 00 for the CWA Administration of the 2013 Universal Service Fund **(Freeholder Bette Jane Kowalski)**

- 3 Authorizing the County Manager to apply for and obtain a grant from the New Jersey Department of Community Affairs (NJDCA) in the amount of \$17,336 00 for the CWA Administration of the 2013 Low Income Home Energy Assistance Program (LIHEAP) Fund **(Freeholder Bette Jane Kowalski)**
- 4 Amending Resolution 2011-1111 for an increase in the amount of \$30,000 00 in the NJ Transit Consolidated Job Access and Reverse Commute (JARC) Application, thus changing the County's application from \$95,000 00 to \$125,000 00 in federal funding, with an associated increase of \$30,000 00 in local match, thus increasing the required local match from \$95,000 00 to \$125,000 00 **(Freeholder Bette Jane Kowalski)**

#### **DEPARTMENT OF PARKS AND COMMUNITY RENEWAL**

##### Ronald Zuber, Director

- 1 Authorizing the County Manager to enter into an agreement with the City of Elizabeth Recreation Department to run a Summer Playground Program which provides children with the opportunity to participate in supervised recreational activities with a subsidized snack and lunch at no cost to the participants **(Freeholder Daniel P. Sullivan)**
- 2 Authorizing the County Manager to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law, NJSA 40A 11-1 et seq Department of Parks and Community Renewal Edward Don & Company, for the purpose of providing Event Equipment, in the amount of \$74,192 75 **(Freeholder Daniel P. Sullivan)**
- 3 Authorizing the County Manager to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law, NJSA 40A 11-1 et seq Department of Parks and Community Renewal Edward Don & Company, for the purpose of providing Buffet & Banquet Service Equipment, in the amount of \$25,202 64 **(Freeholder Daniel P. Sullivan)**
- 4 Authorizing the County Manager to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law, NJSA 40A 11-1 et seq Department of Parks and Community Renewal Edward Don & Company, for the purpose of providing Table Top & Serving China, Flatware and glassware, in the amount of \$102,265 71 **(Freeholder Daniel P. Sullivan)**
- 5 Authorizing the County Manager to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law, NJSA 40A 11-1 et seq Department of Parks and Community Renewal Culinary Depot, for the purpose of providing General Kitchenwares, in the amount of \$12,817 43 **(Freeholder Daniel P. Sullivan)**
- 6 Authorizing the County Manager to award a Professional Engineering Service contract to the PMK Group, Inc , Cranford, New Jersey to provide civil engineering and environmental services including design, construction administration and inspection services in association with the Oak Ridge Park Improvements, Township of Clark in an amount not to exceed \$308,480 00 (Union County Engineering Project No 2012-007) **(Freeholder Daniel P. Sullivan)**

- 7 Authorizing the County Manager to enter into a contract with "This Is It Productions Inc," Hoboken, New Jersey for the planning, production, promotion and management services for the 2013 Summer Arts Festival in an amount not to exceed, \$67,000 00 (**Freeholder Daniel P. Sullivan**)

#### **RUNNELLS SPECIALIZED HOSPITAL**

Joan Wheeler, Administrator

- 1 Amending Resolution Number 2012-935, a contract with Grainger Industrial Supply Company, Lake Forest, Illinois, for the provision of supplies for comprehensive maintenance, repair and operations, for the contract period of January 1, 2013 through December 31, 2013, to reflect a change in the account numbers for maintenance in an additional amount of \$2,000 for a new total contract amount of \$30,000 00 (**Freeholder Vernell Wright**)
- 2 Amending Resolution Number 2012-853, to provide for professional medical services for the patients/residents of Runnells Specialized Hospital (**Freeholder Vernell Wright**)

#### **OFFICE OF THE COUNTY COUNSEL**

Robert E. Barry, Esq., County Counsel

- 1 Amending Resolution Number 2012-489, to increase the appropriation to Roth D'Aquanni, LLC, Springfield, New Jersey, in the matter entitled Rose Bravo v UC, et als, in an amount not to exceed \$10,000 00 for a new sum not to exceed \$20,000 00 (**Chairman Linda Carter**)
- 2 A Resolution appointing Palumbo & Renaud, Cranford, New Jersey, as Special Counsel in a potential litigation matter in an amount not to exceed \$10,000 00 (**Chairman Linda Carter**)
- 3 Appointing Manuel R Grova, Esq, of Mandelbaum & Salsburg, Elizabeth, New Jersey, as Counsel to the Union County Planning Board for the period of March 1, 2013 through December 31, 2013 in an amount not to exceed \$25,000 00 (**Chairman Linda Carter**)
- 4 Awarding a contract to James Jude Plaia, Esq, Verona, New Jersey, to provide Worker's Compensation Defense Counsel services commencing March 1, 2013 through December 31, 2013 with any sums to be paid through the Third Party Administrator (**Chairman Linda Carter**)

#### **FREEHOLDER SPONSORED RESOLUTIONS**

- 1 Amending Resolution Number 2013-98, to replace Robert Brucco with Philip Haderer to represent the Township of Union as a Delegate member to the Morse Creek Flood Control Commission and to remove the term mentioned (**Freeholder Bruce Bergen**)
- 2 Appointing Dr Deborah Matro to the Mental Health Board for a term commencing January 1, 2013 through December 31, 2015 and Philip G Avila to fill an unexpired term ending December 31, 2013 (**Vice Chairman Christopher Hudak**)

- 3 Recognizing the month of March, 2013 as "Youth Art Month" in Union County  
(**Freeholder Bette Jane Kowalski**)
- 4 Appointing Stephen Thorpe as a Delegate member to the Union County Transportation Advisory Board to represent the Township of Winfield, Andre Luboff as a Delegate member to represent the Borough of New Providence and Rosemary Banexca as a Delegate member and Ludwig Anton Evers as an Alternate member to represent the City of Summit for a term commencing January 1, 2013 through December 31, 2013 (**Freeholder Daniel P. Sullivan**)
- 5 Re-appointing Michael Timoni as a member to the Union County Planning Advisory Board for a term commencing January 1, 2013 through December 31, 2015 (**Freeholder Daniel P. Sullivan**)
- 6 Congratulating Jim Tansey, Grand Marshal of the 2013 Union County Saint Patrick's Day Parade, Kelly Anne Scanlon, 2013 General Chairwoman, and Harry Capko, 2013 Parade Adjutant (**Freeholder Daniel P. Sullivan**)
- 7 Proclaiming the month of March, 2013 as "National Professional Social Workers Month" in Union County (**Freeholder Vernell Wright**)
- 8 Expressing the Board's deepest sympathy to the family of Sidney Jordan Jr., Union, New Jersey, in this their time of sorrow (**Freeholder Vernell Wright**)
- 9 Congratulating Captain John A White of the Union County Police Department on his more than 40 years of dedicated service to the Union County residents upon his retirement from the force, March 1, 2013 (**Chairman Linda Carter**)

#### EXECUTIVE SESSION

To the extent known, the following item will be discussed in Executive Session

- 1) Pending contract negotiations relative to potential professional service contract with the Union County Alliance

#### ADJOURNMENT