



UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

THURSDAY, MAY 1, 2014
AGENDA SETTING MEETING MINUTES

CALL TO ORDER

Chairman Christopher Hudak called the meeting to order at 7:00 PM.

Attendee Name	Title	Status	Arrived
Bruce H. Bergen	Freeholder	Present	
Linda Carter	Freeholder	Absent	
Angel G. Estrada	Freeholder	Present	
Sergio Granados	Freeholder	Present	
Bette Jane Kowalski	Freeholder	Present	
Alexander Mirabella	Freeholder	Present	
Vernell Wright	Freeholder	Present	
Mohamed S. Jalloh	Vice Chairman	Absent	
Christopher Hudak	Chairman	Present	

Also present were County Manager Alfred J. Faella, County Counsel Robert E. Barry, Esq. and Clerk of the Board James E. Pelletiere.

PRAYER AND SALUTE TO THE FLAG

The Prayer and Salute to the Flag were led by the Clerk of the Board.

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

The statement of compliance with the Open Public Meetings Act was read by the Clerk of the Board.

APPROVAL OF COMMUNICATIONS

Note and File

OFFICE OF THE UNION COUNTY SHERIFF

Ralph Froehlich, County Sheriff

County Counsel Robert E. Barry represented the Office.

1. Authorizing the County Manager to enter into an agreement with SPEX Forensics, Edison, New Jersey for the purchase of a SceneScope Advance RUVIS System for the visualization and photographing of fingerprints for the Sheriff's Identification Unit in the amount of \$26,150.00. (Chairman Christopher Hudak)

DEPARTMENT OF ADMINISTRATIVE SERVICESNorman W. Albert, Esq., Director

There were no questions.

1. Approving the Medical Malpractice Liability policy for Dr. Raymond Lanza, at Runnells Specialized Hospital, with Princeton Insurance Company, Princeton, New Jersey, for the period of May 1, 2014 through May 1, 2015 in the amount of \$13,642.69. (This policy represents a decrease of \$1,515.52 from last year's policy) **(Chairman Christopher Hudak)**

DEPARTMENT OF ECONOMIC DEVELOPMENTWilliam Reyes, Deputy County Manager / Director

1. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq: Economic Development, Division of Engineering: Ritacco Construction Company, Inc., of Belleville, New Jersey, for the purpose of providing Lake Surprise Dam Rehabilitation, in the amount of \$3,608,000.00. **(Chairman Christopher Hudak)**
2. Authorizing the County Manager to award a Professional Service Contract to French & Parrello Associates, PA, Consulting Engineers of Wall, New Jersey to provide Construction Administration and Inspection Services for the Lake Surprise Dam Replacement and Seeley's Pond Dam Overtopping Improvement Projects for an amount not to exceed \$373,570.00. (U C Engineering Project No. 2011-015) **(Chairman Christopher Hudak)**

Freeholder Estrada asked for an explanation of items 1 and 2. He asked for the timeline of the project.

Deputy County Manager Reyes explained that item #1 is awarding the actual contract.

Deputy County Manager Reyes asked County Engineer Mineo to explain item #2.

Mr. Mineo stated that item #2 is the second step. He explained that the contract is for the inspection and administrative costs. He said the project is scheduled to begin construction before June and should take no more than 1.5 years, and said they are optimistic that it will be completed by next summer.

Freeholder Mirabella asked about the sequence of the dams being reviewed.

Mr. Mineo stated that the DEP requires the dams to be inspected every 2 years for safety. He said Surprise Lake Dam is inspected annually due to its age.

3. Authorizing the County Manager to award a Professional Engineering Service Contract to Harbor Consultants, Inc., of Cranford, New Jersey for the purpose of providing Design, Surveying, Construction Management and Inspection Services for a Garden Sprinkler System at Chatfield Gardens located at Warinanco Park for an amount not to exceed \$26,080.00 (U C Engineering Project No. 2014-019) **(Chairman Christopher Hudak)**
4. Authorizing the County Manager to enter into an agreement with the Union County Economic Development Corporation for the purpose of providing general economic development services to private businesses in Union County for the period of January 1, 2014 through December 31, 2014 in the amount of \$70,000.00. **(Chairman Christopher Hudak)**

Freeholder Granados asked for an explanation of item #4 and #5.

Freeholder Estrada asked if there has been an increase amount compared to last year relative to item 5.

Deputy County Manager Reyes replied yes. He stated that they were awarded \$60,000 but they asked for an additional \$10,000. He said they do not believe that they will need to use these extra dollars.

Mr. Reyes stated that the UCEDC provides loan services to small business, business finances and general monitoring.

Freeholder Kowalski added that the UCEDC has received a number of awards for being the leader in lending to small businesses.

5. Authorizing the County Manager to enter into an agreement with the Union County Economic Development Corporation for the purpose of providing procurement training/technical assistance to private businesses within the County of Union and associated general economic development services to the County of Union for the period of January 1, 2014 through December 31, 2014 in the amount of \$100,000.00. **(Chairman Christopher Hudak)**

Deputy County Manager Reyes stated that the amount mentioned in item #5 is the same as last year.

DEPARTMENT OF FINANCE

Bibi Taylor, Director

Comptroller Erick Mesias represented the Office.

Chairman Hudak asked if the items on the Agenda are to modify the 2014 Budget.

Mr. Mesias replied yes.

Freeholder Mirabella asked if they are mostly grants. He asked if these dollars that are being added to the 2014 Budget will decrease taxes to the residents.

Mr. Mesias stated that these Resolutions are adding grants to the Budget and that there will be no decrease in taxes to County residents.

1. Resolution Modifying the 2014 Budget in the amount of \$550,384 as a result of notification received from the US Department of Health & Human Services for a Program entitled: Union County Residential Services for Undocumented Children. **(Vice Chairman Mohamed S. Jalloh)**
2. Resolution Modifying the 2014 Budget in the amount of \$401,996 as a result of notification received from the City of Plainfield for a Program Entitled: 2014 Road Resurfacing Project - Plainfield **(Vice Chairman Mohamed S. Jalloh)**
3. Resolution Modifying the 2014 Budget in the amount of \$100,373 as a result of notification received from the State of New Jersey, Department of Environmental Protection for a Program Entitled: County Environmental Health Act - CEHA. **(Vice Chairman Mohamed S. Jalloh)**

4. Resolution Modifying the 2014 Budget in the amount of \$5,329 as a result of notification received from the State of New Jersey, Governor Council on Alcoholism and Drug Abuse for a Program Entitled: Alliance for Prevention of Alcoholism and Drug Abuse. (Vice Chairman Mohamed S. Jalloh)

DEPARTMENT OF HUMAN SERVICES

Frank Guzzo, Director

1. Amending Resolution Number 2009-1006 to change the name of the task force from Union County Homelessness Trust Fund Task Force to Union County Homeless Trust Fund Advisory Board. (Freeholder Bette Jane Kowalski)
2. Amending Resolution Number 2009-1086 to change all references from Union County Homelessness Trust Fund to Union County Homeless Trust Fund. (Freeholder Bette Jane Kowalski)
3. Amending Resolution Number 2011-307 to change all references from Union County Homelessness Trust Fund to Union County Homeless Trust Fund; all references from Union County Homelessness Trust Fund Advisory Board to Union County Homeless Trust Fund Advisory Board; and to further change the terms of the composition of the Advisory Board. (Freeholder Bette Jane Kowalski)

Freeholder Granados asked for the reason of the name change relative to items #1, 2 and 3.

Director Guzzo explained that the name has been corrected to reflect the proper name as stated in the by-laws of the Homeless Trust Advisory Board.

4. Amending Resolution Number 2013-819 to permit a three month subcontract extension of the Sandy Homeowner/Renter Assistance Program (SHRAP) funding for Homefirst for a new subcontract period commencing on October 11, 2013 through May 31, 2014. (Freeholder Bette Jane Kowalski)
5. Authorizing the County Manager to approve the 2014 Aging Peer Grouping Services Spending Plan in the total amount of \$508,000 for subcontracted services to be provided during the period of January 1, 2014 through December 31, 2014 and further authorizing the County Manager to transfer funds among the agencies during the contract period should service needs change and/or if any of the agencies fails to meet its contractual obligation. (Freeholder Bette Jane Kowalski)
6. Authorizing the County Manager to enter into contract with Trinitas Regional Medical Center, Elizabeth, New Jersey, in the amount of \$131,223.00 for the Year One, 2nd through 4th quarter period of January 1, 2014 through September 30, 2014, of a three year agreement to provide case management and mental health services for juveniles in the Union County Juvenile Detention Center consistent with the federal DUCS grant agreement. (Freeholder Bette Jane Kowalski)

Freeholder Estrada asked if item #6 is a conflict with Trinitas Hospital. Freeholder Estrada asked for the specifics relative to the use.

Director Guzzo explained that the County is the pass-through agency. The County receives all the dollars and a vendor is needed, in this case, it is Trinitas Hospital. He said the dollar amount is based upon usage from last year.

Freeholder Estrada asked if the County receives dollars regardless of the amount of youths detained.

Director Guzzo stated that a contract is formulated based on use from the prior year. He said the dollars may lapse into the following year.

DEPARTMENT OF PUBLIC SAFETY

Andrew Moran, Director

1. Authorizing the County Manager to accept and expend a New Jersey Department of Environmental Protection, County Environmental Health Act (CEHA) Grant Funds in the amount of \$100,373 for the Calendar Year 2014 for Elective Programs. **(Chairman Christopher Hudak)**

Chairman Hudak asked for a description of the grant relative to item #1.

Director Moran stated that it is a grant to expend a New Jersey Department of Environmental Protection, County Environmental Health Act (CEHA) for Elective Programs. He stated it is part 2 of a 2 part grant. He said they usually receive one allotment in a fiscal year.

Chairman Hudak asked if gas stations are randomly inspected and also asked who performs the inspections.

Director Moran stated that gas station inspections are required by the State each year, adding that County Personnel/Office of Environmental Health performs the inspections.

DEPARTMENT OF PUBLIC WORKS AND FACILITIES

Joseph Graziano, Director

Freeholder Kowalski commended Director Graziano and Director Moran along with their staff for the great job they did with the street flooding the day before due to heavy rains.

There were no questions.

1. Amending Resolution Numbers 2012-410 and 2012-113, to reflect a name change from Hess Corporation, Woodbridge, New Jersey to Hess Energy Marketing, LLC, at the same address with no monetary value change. **(Chairman Christopher Hudak)**
2. Resolution concurring with the Township of Berkeley Heights granting permission to the Mt. Carmel Society to close Springfield Avenue from the intersection of Snyder Avenue to the Berkeley Heights/Long Hill Township Bridge from 6:00 p.m. on Monday, July 16, 2014 to 2:00 a.m. on Wednesday, July 17, 2014 from the annual festival and fireworks display. **(Chairman Christopher Hudak)**
3. Resolution granting the Borough of New Providence permission to close various road ways and hanging of banners for the following events for the 2014 Calendar Year: the Annual Memorial Day Parade on Monday, May 26, 2014 from 7:00 a.m. to 12:00 p.m. relative to the closure of Springfield Avenue from Central Avenue to Gales Drive; the "Downtown Fireworks Spectacular on Thursday, July 3, 2014 from 6:00 p.m. to 11:00 p.m. relative to the closure of

South Street from Gales Drive to Springfield Avenue; the Annual Street Fair on Sunday, September 7, 2014 from 7:00 a.m. to 7:00 p.m. relative to the closure of Springfield Avenue from South Street to Gales Drive. Resolution further grants the Borough of New Providence permission to hang banners on South Street and Springfield Avenue for the following events: New Providence Business and Professional Association 5K Race; Bikers for Brooke; Summer Concert Series and Centennial Park Anniversary; Independence Day; Farmers Market; Street Fair; NP Alliance – Red Ribbon Week; and the New Providence Downtown Improvement District Christmas Walk. **(Chairman Christopher Hudak)**

4. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq; Department of Public Works & Facilities: Modern Handling Equipment, Edison, New Jersey, for the purpose of providing one Chipper, in the amount of \$63,370.00. **(Chairman Christopher Hudak)**
5. Authorizing the County Manager to award the proposed contract to Foley Inc., Piscataway, New Jersey, to purchase a Caterpillar MODEL 308E2 CRSB Mini Hydraulic Excavator at the discounted cost of \$106,149.00 obtained through the use of the National Intergovernmental Purchasing Alliance. Price includes a trade-in allowance for the excavator being replaced and the proposed resolution shall also approve its obsolescence for disposal in this manner. **(Chairman Christopher Hudak)**
6. Resolution concurring with the Borough of Fanwood granting permission to the Fanwood Business and Professional Association to close Martine Avenue between South Avenue and La Grande Avenue; and South Avenue between Martine Avenue and Second Street on Sunday, June 8, 2014 from 7:00 a.m. to 7:00 p.m. to hold its Annual Street Fair. **(Chairman Christopher Hudak)**

RUNNELLS SPECIALIZED HOSPITAL

Sandra Adour, Acting Administrator

1. Authorizing the County Manager to renew the contract with Genesis Rehab Services, Kennett, Pennsylvania, to provide rehab services (OT,PT,ST) to the patients/residents of Runnells Specialized Hospital for the contract period of June 1, 2014 through May 31, 2015 in an amount not to exceed \$1,860,000. **(Freeholder Vernell Wright)**

Chairman Hudak asked if item #1 is a renewal with the same vendor of last year. He also asked if the Hospital is sold during the contract period, if they would be obligated to fulfill the contract terms.

County Counsel Barry interjected and explained that there is a 30 day provision to opt out of the contract.

Ms. Adour replied that it is the same vendor. She added that the vendor will be billed for services rendered only.

Freeholder Estrada stated that he was under the impression that the majority was billed to the vendor.

Ms. Adour stated that the Hospital gets billed and then we pay the vendor.

She explained that there are different rates for the various treatments provided. Therefore, the Hospital is billed for the variety.

Freeholder Estrada asked how the amount compares to the last contract.

Ms. Adour stated that last year they used \$1.7 million, and this is \$300,000 less in the last contract.

Freeholder Estrada asked if they were able to recoup the \$1.7 million dollars that was billed.

Ms. Adour stated that she will provide him with the information. Freeholder Estrada stated that he was satisfied with the information Ms. Adour was able to provide that night.

OFFICE OF THE COUNTY MANAGER

Alfred J. Faella, County Manager

There were no questions.

1. Authorizing the County Manager to adjust and/or change the Internal Position Control Schedules. **(Vice Chairman Mohamed S. Jalloh)**

FREEHOLDER SPONSORED RESOLUTIONS

Chairman Hudak stated that he will have Advisory Board appointments for the next meeting, along with Laudatory Resolutions.

Freeholder Kowalski asked to join Freeholder Wright on item #4, and asked if she could join Chairman Hudak on #13.

Freeholder Mirabella asked Chairman Hudak if the entire Board could join him on item #14.

Freeholder Wright stated that she will have a Resolution for the next Freeholder Meeting as a result of the Policy and Administrative Code meeting.

Freeholder Granados asked to join Vice Chairman Jalloh in items #7 and #8 and he stated that he will have an additional Laudatory Resolution.

Freeholder Estrada asked the Board to join him in sponsoring a Resolution for the Portugal Day Parade.

1. Laudatory resolution congratulating Dr. Elsa Gomez on her induction to the Hispanic Latino Alumni Council. **(Freeholder Angel G. Estrada)**
2. Commending the honorees at the Hispanic/Latino Alumni Council (HLAC) 14th Anniversary Scholars Award Dinner Dance. **(Freeholder Angel G. Estrada)**
3. Appointing Mary Withers to the Local Advisory Committee on Alcoholism and Drug Abuse for a term from January 1, 2014 to December 31, 2016. **(Freeholder Vernell Wright)**
4. Laudatory resolution acknowledging the Grand Opening of the Township of Union Community Garden at Eleanor Erickson Park to be held on May 3, 2014, and to further congratulate all the participants on this endeavor. **(Freeholder Wright, Freeholder Kowalski)**

6. Resolution sponsoring the New Jersey Haitian American Flag Celebration in the amount of \$4,000 for their efforts in celebrating Haitian heritage and bringing awareness of the Haitian culture through their several events including their Flag Celebration to be held at Phil Rizzuto Park on May 18, 2014. **(Vice Chairman Jalloh, Mr. Board)**
7. Resolution sponsoring the Portugal Day Committee in the amount of \$4,000 for their efforts in celebrating Portuguese heritage and bringing awareness of the Portuguese culture through their several events including their Flag Raising Ceremony on May 30th, the Portugal Day Parade on June 1st, and the Soccer Tournament on June 3rd through June 7th. **(Vice Chairman Jalloh, Mr. Board)**
8. Resolution sponsoring the Peruvians for Progress in the amount of \$3,000 for their efforts in celebrating Peruvian heritage and bringing awareness of the Peruvian culture through their several events including their annual Peruvian Parade and Festival on July 27, 2014. **(Vice Chairman Jalloh, Mr. Board)**
9. Resolution sponsoring the Club Cubano De Elizabeth in the amount of \$2,000 for their efforts in celebrating Cuban heritage and bringing awareness of the Cuban culture through their several events including their Cuban Independence Day Parade on May 18, 2014. **(Vice Chairman Jalloh, Mr. Board)**
10. Resolution sponsoring the Elizabeth African American Heritage Day Parade Committee in the amount of \$4,000 for their efforts in celebrating African American heritage and bringing awareness of the African American culture through their several events including their annual African American Heritage Day Parade on September 14, 2014. **(Vice Chairman Jalloh, Mr. Board)**
11. Laudatory resolution recognizing the week of May 4, 2014 through May 10, 2014 as "Correctional Officers and Employees Recognition Week." **(Chairman Christopher Hudak)**
12. Laudatory resolution acknowledging the month of May, 2014 as Stroke Awareness Month in Union County and further encouraging residents of Union County to use the month with appropriate awareness and educational activities in support of risk screenings and the fight against strokes. **(Chairman Christopher Hudak)**
13. Laudatory resolution congratulating twelve young women of the Westfield Girl Scout community as they achieved the highest national award attainable in Girl Scouting, the coveted Girl Scout Gold Award. **(Chairman Hudak, Freeholder Kowalski)**
14. A resolution establishing and adopting a responsible contractor policy. **(Chairman Hudak, Mr. Board)**

EXECUTIVE SESSION

To the extent known, the following item will be discussed in Executive Session:

- 1) On-going contract negotiations between the UCIA and Center Management Group pursuant to the RFP/Q process on the potential sale of Runnells Specialized Hospital.

2) Attorney-client privileged communication and on-going contract negotiations by and between the County of Union and the Union County Improvement Authority for the purchase and sale of Runnells Specialized Hospital.

County Counsel Barry stated that pursuant to provisions of the Open Public Meetings Act a public body may enter into Executive Session for the purpose of discussing certain enumerated subjects. This Board will now enter Executive Session for the purpose of discussing on-going contract negotiations between the UCIA and Center Management Group pursuant to the RFP/Q process on the potential sale of Runnells Specialized Hospital and Attorney-client privileged communication and on-going contract negotiations by and between the County of Union and the Union County Improvement Authority for the purchase and sale of Runnells Specialized Hospital.

The minutes of the Executive Session shall be separated from the minutes of the Open Public Session. The minutes of the Executive Session, redacted as appropriate and necessary, shall be available in approximately 30 days. The Clerk of the Board shall retain the original minutes until such time as the confidential limitations have been removed, at which time they shall be made available.

Upon the Board's return, it may not take formal action on the matters discussed as it is an Agenda setting meeting.

Upon a majority vote of the members present, the Board may now retire to Executive Session.

Motion to enter Executive Session.

RESULT: ADOPTED [UNANIMOUS]; MOVER: Alexander Mirabella, Freeholder; **SECONDER:** Bette Jane Kowalski, Freeholder; **AYES:** Freeholder Bergen, Freeholder Estrada, Freeholder Granados, Freeholder Kowalski, Freeholder Mirabella, Freeholder Wright, Chairman Hudak; **ABSENT:** Freeholder Carter, Vice Chairman Jalloh;

Motion to return from Executive Session.

RESULT: ADOPTED [UNANIMOUS]; MOVER: Alexander Mirabella, Freeholder; **SECONDER:** Bette Jane Kowalski, Freeholder; **AYES:** Freeholder Bergen, Freeholder Estrada, Freeholder Granados, Freeholder Kowalski, Freeholder Mirabella, Freeholder Wright, Chairman Hudak; **ABSENT:** Freeholder Carter, Vice Chairman Jalloh;

County Counsel Barry stated that he will have 2 additional Resolutions for the next Freeholder Meeting as a result of discussions during Executive Session; one will pertain to the potential sale and purchase of Runnells Specialized Hospital and Union County Improvement Authority and the other will be related to Center Management.

Chairman Hudak stated that Undersheriff Cryan planned on attending the meeting to represent the Sheriff's Office. However, he was called to an emergency. Chairman Hudak stated County Manager Faella will relay any questions to Undersheriff Cryan that the Board may have.

ADJOURNMENT

Motion to adjourn the meeting at 8:48 PM.

RESULT: ADOPTED [UNANIMOUS]; MOVER: Alexander Mirabella, Freeholder; **SECONDER:** Vernell Wright, Freeholder; **AYES:** Freeholder Bergen, Freeholder Estrada, Freeholder Granados, Freeholder Kowalski, Freeholder Mirabella, Freeholder Wright, Chairman Hudak; **ABSENT:** Freeholder Carter, Vice Chairman Jalloh;

UNION COUNTY BOARD OF CHOSEN FREEHOLDERS 2014 MEETING SCHEDULE

Please note that meetings are regularly held on Thursday evenings. Agenda Setting Sessions and Regular Meetings are held at 7:00pm in the Freeholders' Meeting Room, Administration Building, 10 Elizabethtown Plaza, 6th Floor, Elizabeth, New Jersey, unless otherwise specified. In the event an Agenda Setting Session and Regular Meeting are held on the same night, the Agenda Setting Session will commence at 7:00pm and the Regular Meeting will commence as soon as possible after the Agenda Setting Session.

Persons requiring a sign language interpreter should contact the Office of the Clerk of the Board at 908-527-4140.

REORGANIZATION MEETING - SUNDAY, JANUARY 5, 2014 at 12:00pm
Assignment Judge Karen M. Cassidy's Courtroom, 2 Broad Street, Elizabeth, NJ

AGENDA SETTING MEETINGS

REGULAR MEETINGS

January 16, 2014

January 23, 2014

February 6, 2014
 February 20, 2014

February 6, 2014
 February 27, 2014

March 6, 2014
 March 20, 2014

March 13, 2014
 March 27, 2014

April 3, 2014
 April 24, 2014

April 10, 2014
 April 24, 2014

May 1, 2014
 May 15, 2014

May 8, 2014
 May 29, 2014

June 5, 2014
 June 19, 2014

June 12, 2014
 June 26, 2014

July 10, 2014

July 17, 2014

August 7, 2014

August 14, 2014

September 4, 2014
 September 18, 2014

September 11, 2014
 September 25, 2014

October 2, 2014
 October 16, 2014

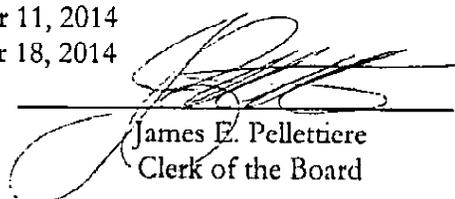
October 9, 2014
 October 16, 2014

November 6, 2014
 Tuesday, November 25, 2014

November 13, 2014
 Tuesday, November 25, 2014

December 4, 2014
 December 18, 2014

December 11, 2014
 December 18, 2014



James E. Pelletiere
 Clerk of the Board

JEP:mb