



Union County Department of Parks & Recreation Guidelines for Athletic Field Permits



If an emergency or other problem arises during your event, call the UNION COUNTY POLICE at 908-654-9800. For non-emergency issues, call the Department of Parks & Recreation during regular business hours at 908-527-4900 or 908-654-9800.

Permits are non-transferable and must be in possession of the applicant during field use. Permits cannot be transferred, re-assigned, sold or given to anyone else. Permits are issued at the discretion of the Director of the Department of Parks & Recreation and may be revoked at any time.

General Guidelines

- Music/sound is not to exceed 25 feet. Amplification is not permitted.
- Use of electric outlets or water spigots in or on any County building or facility is prohibited.
- Generators 3000 watts or under are allowed.
- Permit area shall be left in good condition. Garbage must be bagged in or near garbage cans. The permit holder is responsible for the cost of any ground or property damage caused by the use of the area.
- Dogs must be leashed at all times.
- Metal detectors and digging are not permitted.
- No feeding of waterfowl or other wildlife.

Athletic Field Permit Guidelines

- Athletic Field Permits are NON-REFUNDABLE. In the event of inclement weather, call 908-527-4900 or 908-654-9805 within 2 business days after your date of permit; another reservation will be arranged for your group.
- Charging admission fees, selling any items, food, novelties, etc. for profit is strictly prohibited. If non-compliant, the permit will be revoked and not refunded.
- Applicant is responsible for the actions/conduct of all the players on the field as well as any spectators.
- It is the applicant's obligation to call 908-558-4079 or check the field playability website at www.ucnj.org.
- Other than ordinary wear and tear, applicant is responsible for any damage to the athletic field and its adjoining facilities, including spectator stands.
- Applicant is responsible for removing all equipment and trash from the field, any adjoining area and spectator stands. Failure to leave the field in a clean condition may result in the revocation of the permit.
- Vehicles are not permitted on grassy areas or internal park paths and roads without specific permission.

The Union County Department of Parks and Recreation may, at its discretion, require applicants to post a Clean-Up Bond to cover costs and expenses of the County, should the applicant fail to clean up and maintain the athletic field. The County, at its sole discretion and without notice to the applicant, may use Clean-Up Bond funds to pay for the costs and expenses it incurs in having to clean up the debris and/or repair the damage caused by the event. All funds not utilized will be refunded to the applicant.

Signature of Acknowledgement

Date