

**County Of Union**  
**Workforce Development Board of Directors Meeting**  
**Union County College, 1033 Springfield Avenue, Cranford, NJ 07016**  
**9:00 A.M. Friday, April 15, 2016**

**Board Members Present:**

Glenn Nacion, Trinitas Regional Medical Center **(Chair)**  
Anna Belin-Pyles, Superintendent of Plainfield Public Schools  
Pamela Capaci, HSAC Chair / Prevention Links  
Peter Capodice, Union County Vocational Technical Schools  
Hugh Caufield, Plainfield One-Stop / Workforce New Jersey  
Juan Carlos Dominguez, J.J.J. Distributors  
Gloria Durham, Genesis Healthcare Solutions  
James Horne, Jr., United Way of Union County  
Jean Koszulinski, Union County One Stop Operator  
Anadir Liranzo, Omega Maintenance Corp.  
Richard Malcolm, Iron Workers Local #11  
Yoshi Manale, Kean University  
Dr. Margaret McMenamin, Union County College (Dr. Stephen Nacco)  
Lenin A. Paredes, Global Insurance Agency LLC  
Gary Pfarr, IBEW  
John Perry, Council for Airport Opportunities  
Pat Williams, NJ Div. of Vocational Rehabilitation Services (Leila Molaie)  
Stan Robinson Jr., SHR Marketing, LLC

**Board Members Absent:**

Carlos Valdes, Comcast **(Vice-Chair)**  
Erich Peter, Union County Economic Development Corp. **(Secretary)**  
James R. Brady, The Savor Group, LLC  
Mark Bocchieri, Verizon New Jersey  
Roberto Camacho, Investors Bank  
Richard Capac, Leaf Group, LLC  
Monica Chenault-Kilgore, The Chenault Group, Inc.  
Noel Christmas, Utilities Workers Union of America Local 601  
Donna Dedinsky, Wakefern Food Corporation  
Salvador Garcia, MAS Development Group  
Charles Gillon, Division of Social Services  
Alberto Goncalves, AZAD Companies  
Eugenia Hamlett, Hamlett Management, LLC  
Jerry Masin, CompasScale  
Kim McConnell, The McConnell Leadership Group  
Sandra McLachlan, Phillips 66 Bayway Refinery  
Christopher Morreale, FedEx  
Kamran Tasharofi, Union County Healthcare Associates

**County of Union:**

Bruce Bergen, Freeholder Chairman  
Amy Wagner, Director, Department of Economic Development  
Antonio Rivera, Director, Workforce Development Board  
Lisa Bonanno, Workforce Development Board  
Phil Kandl, Workforce Development Board  
Elizabeth Paskewich, Workforce Development Board  
Eric Graham, Workforce Development Board  
Jeffrey Jackson, Workforce Development Operations, Department of Human Services  
Rossi Jackson, Union County American Job Centers  
Lilian Roman, Union County American Job Centers

**County Of Union**  
**Workforce Investment Board of Directors Meeting**  
**Union County College, 1033 Springfield Avenue, Cranford, NJ 07016**  
**9:00 A.M. Friday, April 15, 2016**

**I. CALL TO ORDER**

The meeting was called to order by Workforce Development Board (WDB) Chairman Mr. Glenn Nacion at 9:14 a.m.

**II. OPEN PUBLIC MEETINGS ACT**

Ms. Elizabeth Paskewich read the Open Public Meetings Act Statement.

**III. ROLL CALL**

Ms. Elizabeth Paskewich conducted the Roll Call.

**IV. APPROVAL OF THE FEBRUARY 19<sup>th</sup> MEETING MINUTES**

- Motion was made by Erich Peter and seconded by Stan Robinson to approve the minutes of the February 19<sup>th</sup>, 2016 meeting. Motion carried.

**V. ACTION REQUIRED:**

**Approval of the American Job Centers Partners MOU**

Elizabeth Paskewich presented to the Board the American Job Centers Partners MOU. This MOU is an update to the MOU developed in 2013. The revision of the MOU was required to update changes in policy due to the Workforce Innovation and Opportunity Act.

- Motion was made by Peter Capodice, and seconded by Gloria Durham to approve the Workforce Development Board Replacement Appointment as presented. Motion carried.

**VI. WDB Directors Report**

Mr. Antonio Rivera presented the Workforce Development Board Directors report:

- Business 2 Business Networking Event will be held October 26, 2016 at Galloping Hill.
- Workforce Development Board Re-Certification July 2016-June 2018
  - WDB Certification Materials and Information due to SETC on April 1, 2016. Based on SETC review of required documents Union County WDB has no major obstacles to overcome before the June 19<sup>th</sup> SETC Approval session.

**VII. Workforce Innovation Business Center**

Isaias Rivera presented Workforce Innovation Business Center program updates:

- Workplace Skills Training- 10 students have successfully completed program. Employers from Jared Vault, Brooks Brothers, and Nalco provided training session on workplace topics such as: Communication and Workplace Readiness, Problem Solving, and Time Management.
- WIBC Recruitment Efforts- Recruitment Events were held for: Work at Home Jobs, United Summer Assist Program, Trinitas, and barCode. Those sessions garnered 15 hires.
- Demographic break down of WIB Center clients indicated that 51% of Union County residents hired through the WIB Center were from Elizabeth, Union followed at 11%.
- Informational flyers for all Employment Recruitment events through the WIB Center will now be dispersed to all WDB Members.

**VIII. American Job Center Report –**

Jean Koszulinski, American Job Center Operator, presented the American Job Center Report.

- Collaboration with the WIB Center has increased and improved. All AJC Individual Training Account (ITA) clients are now mandated to take the Soft Skills program at the Center to increase Employability Skills.
- Lilian Roman, American Job Center, MIS Specialist provided the current March WIOA Performance Measures. Youth Vendor test scores will be included in the June Performance indicators. Post-tests received from youth vendors were unsatisfactory and vendors were required to redo.
- Jean Koszulinski informed the WDB that American Job Center staff attended WIOA Adult, Dislocated Worker, and Youth Training provided by the NJLWD.
- The American Job Center is undergoing a redesign of current workflow systems, State programs will fit into new design.
- Hugh Caufield, American Job Center Employment Services, indicated that Gwen Wiggins has transferred to the West Orange American Job Center so he will be overseeing Employment Services for Elizabeth and Plainfield.
- ABAWD (SNAP/food stamp program) update- 18 Sessions have been planned, 1500 individuals were notified, 300 attended. Time has been extended for participants to attend so sanctioning will not begin till September.

## **IX. Committee Reports**

### Executive Committee

Mr. Glenn Nacion reported on the March 14, 2016 meeting of the Executive Meeting. The agenda included:

- MOU between the UCWDB and the Union County Board of Chosen Freeholders, Local Chief Elected Officials.
- James Horne from United Way of Greater Union County presented the Committee with a WIOA Youth Consortium update.

## **X. Old Business**

No old business reported.

## **XI. New Business**

No new business reported.

## **XII. Next WDB Meeting**

Date: 9:00 A.M. - June 16, 2016

Location: Union County College, 1033 Springfield Avenue, Cranford, NJ 07016

## **XIII. ADJOURNMENT**

- A motion was made by Peter Capodice, and seconded by Stan Robinson to adjourn the April 15, 2016 Workforce Development Board meeting. Motion Carried.