

**County Of Union**  
**Workforce Investment Board of Directors Meeting**  
**Kean University, STEM Building, 6<sup>th</sup> Floor Conference Room**  
**1075 Morris Avenue, Union, NJ**  
**9:00 A.M. Friday, April 17, 2015**

**Board Members Present:**

Glenn Nacion, Trinitas Regional Medical Center **(Chair)**  
Carlos Valdes, Comcast **(Vice-Chair)**  
Erich Peter, Union County Economic Development Corp. **(Secretary)**  
Mark Bocchieri, Verizon New Jersey  
James R. Brady, The Savor Group, LLC  
Peter Capodice, Union County Vocational Technical Schools  
Gloria Durham, Genesis Healthcare Solutions  
Salvador Garcia, MAS Development Group  
Eugenia Hamlett, Hamlett Management, LLC  
James Horne, Jr., United Way of Union County  
Jean Koszulinski, Union County One Stop Operator  
Anadir Liranzo, Omega Maintenance Corp.  
Richard Malcolm, Iron Workers Local #11  
Yoshi Manale, Kean University  
Jerry Masin, CompasScale  
Sandra McLachlan, Phillips 66 Bayway Refinery  
Lenin A. Paredes, Global Insurance Agency LLC  
Gary Pfarr, IBEW  
Myrna Pinckney, NJ Div. of Vocational Rehabilitation Services  
Stan Robinson Jr., SHR Marketing, LLC

**Board Members Absent:**

Gary Alessio, Print Tech  
Anna Belin-Pyles, Superintendent of Plainfield Public Schools  
Elizabeth Bennett, Evergreen Partners, Inc.  
Roberto Camacho, Investors Bank  
Richard Capac, Leaf Group, LLC  
Pamela Capaci, Prevention Links  
Noel Christmas, Utilities Workers Union of America Local 601  
Monica Chenault-Kilgore, The Chenault Group, Inc.  
Donna Dedinsky, Wakefern Food Corporation  
Juan Carlos Dominguez, J.J.J. Distributors  
Charles Gillon, Division of Social Services  
Alberto Goncalves, AZAD Companies  
Kevin Lynott, AGL Resources/Elizabethtown Gas  
Kim McConnell, The McConnell Leadership Group  
Dr. Margaret McMenamin, Union County College  
Christopher Morreale, FedEx  
John Perry, Council for Airport Opportunities  
Scott Sharp, PSE&G  
Kamran Tasharofi, Union County Healthcare Associates

**County of Union:**

Sergio Granados, Freeholder  
William Reyes, Deputy County Manager, Director Economic Development  
Antonio Rivera, Director, Workforce Investment Board  
Phil Kandl, Workforce Investment Board  
Gina Tuesta, Workforce Investment Board  
Elizabeth Paskewich, Workforce Investment Board  
Eric Graham, Workforce Investment Board

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**I. CALL TO ORDER**

The meeting was called to order by Workforce Investment Board (WIB) Chairman Mr. Glenn Nacion at 9:04 a.m.

**II. OPEN PUBLIC MEETINGS ACT**

Ms. Gina Tuesta read the Open Public Meetings Act Statement.

**III. ROLL CALL**

Ms. Gina Tuesta conducted the Roll Call.

**IV. APPROVAL OF THE FEBRUARY 20, 2015 MEETING MINUTES**

James Brady made a motion to approve the February 20, 2015 Meeting Minutes as presented. It was seconded by Marc Bocchieri and carried unanimously.

**V. MEMBERSHIP APPOINTMENTS / REAPPOINTMENTS**

James Brady made a motion to approve the Workforce Investment Board Reappointments as presented. It was seconded by Stan Robinson and carried unanimously.

<b>Glenn Nacion</b> , <i>Vice President Human Resources</i> Trinitas Regional Medical Center	Private Sector	7/1/2012 - 6/30/2015
<b>Carlos Valdes</b> , <i>Senior Director Human Resources</i> Comcast	Private Sector	7/1/2012 - 6/30/2015
<b>Mark Bocchieri</b> , <i>Director, External Affairs</i> Verizon New Jersey	Private Sector	1/1/2013 - 6/30/2015
<b>Peter Capodice</b> , <i>Superintendent</i> Union County Vocational Technical Schools	County Vocational /Technical Schools	1/1/2013 - 6/30/2015
<b>Noel Christmas</b> , <i>President</i> Utilities Workers Union of America, Local 601	Organized Labor	1/1/2013 - 6/30/2015
<b>Salvador Garcia</b> , <i>Principal</i> MAS Development Group	Private Sector	2/1/2014 – 6/30/2015
<b>James Horne Jr.</b> , <i>CEO</i> United Way of Union County	Community Based Organization	2/1/2014 – 6/30/2015

<b>Jean Koszulinski, Director</b> Union County One-Stop Operations	One-Stop Operator	7/1/2012 – 6/30/2015
<b>Jerry Masin, President</b> CompasScale	Private Sector	2/1/2014 – 6/30/2015
<b>Sandy McLachlan, Human Resources Business Partner/ Labor Relations Specialist</b> Phillips66 Bayway Refinery	Private Sector	7/1/2012 - 6/30/2015
<b>Lenin Paredes, CEO</b> Global Insurance Agency, LLC	Private Sector	2/1/2014 – 6/30/2015
<b>John Perry, Executive Director</b> Council for Airport Opportunities	Community Based Organization	7/1/2012 - 6/30/2015
<b>Myrna Pinckney, Elizabeth Office Manager</b> NJ Division of Vocational / Rehab	Division of Vocational / Rehabilitation Services	3/1/2012 - 6/30/2015
<b>Stan Robinson, Jr., Owner</b> SHR Marketing, LLC	Private Sector	1/1/2013 - 6/30/2015

## VI. Soft Skills Presentation

Lisa Hiscano, Ed.D, MBA, Union County College, Industry Business Institute, presented an overview of the 40 Hour Soft Skills Training Program developed by Union County College currently taught at the Workforce Innovation Business Center.

- a. The goal of the Training Program is to provide workplace skills as dictated critical by employers to enhance employability and retention.
- b. Program content spans Basic, Foundational, and Achievement oriented skills, these include: Interpersonal skills, communication, workplace readiness, teamwork, computer basics, problem solving, time management and job search basics and essentials.
- c. Employers from companies such as; PNC, Brooks Brothers, Coach, Verizon, UniqLO, and United are participating in the training to address Soft Skills and how they relate to their company and employees.
- d. The Soft Skills Program is a dynamic and fluid program which is held Monday-Friday, 9am-1pm at The Mills at Jersey Gardens.

## VII. WIB Director's Report

Antonio Rivera, Director, Union County Workforce Investment Board, provided the WIB Director's Report.

- a. Vision & Mission
  - The Workforce Investment Board continues to uphold its Vision and Mission of connecting jobseekers and employers through quality training and hiring incentives creating the best training workforce in Northern New

Jersey. This has been accomplished by developing innovative training curriculums (Soft Skills) and providing practical On the Job training opportunities.

b. Workforce Innovation Opportunity Act

- July 2015 will mark the start of the Workforce Innovation Opportunity Act (WIOA) which will be replacing the Workforce Investment Act (WIA). Updates and modifications will be seen throughout all four Workforce Investment Act titles. Title I (Occupational Training Youth, Adult and Dislocated workers) and Title III (Wagner Peyser, Employment Services) will be overseen by the US Department of Labor, while Title II (Adult Education and Family Literacy) and Title IV (Vocational Rehabilitation Training) will be under the US Department of Education. While the Titles will be split between two departments all Titles will have the same performance measures creating uniform accountability. Between the four Titles Union County sees over 50,000 customer service visits per year.

c. Annual Report

A brief summary of the Workforce Investment Board Annual Report Funding awards and Performance was provided.

- WIA and Workfirst New Jersey (WFNJ) Funding Awards:

Workforce Investment Act 2013-2014-	\$2,230,100.00
Workfirst New Jersey 2013-2014-	\$1,376,270.00
TOTAL Awards	<u>\$3, 606,370.00</u>
- WIA and Workfirst New Jersey Performance measures were in line with State outcomes, meeting or exceeding all goals.

d. WIA Youth Program

- The United Way of Greater Union County was recommended to take the Lead on the WIA Youth Employment and Training Consortium. The recommended awards would be for \$640,000.00. When awarded United Way plans to partner with the NJ Chamber of Commerce Foundation, The Urban League of Union County, Jefferson Park Ministries, Prevention Links, Community Access Unlimited, Court Appointed Special Advocates (CASA), Plainfield Action Services, and Rahway Community Action Organization to provide Youth training programs for 150 Youth.
- The recommended WIA Youth program will utilize both the Community Service Matrix and Family Success Model to provide: Case Management, Occupational training, academic tutoring, soft skills and job readiness training, leadership development, mentorship, supportive services, financial literacy, remote internship experience, job

placement and volunteer work experience, health maintenance, and counseling.

e. Jobs Report

- On Thursday, February 19<sup>th</sup> and Friday, February 20<sup>th</sup> Union County partnered with AirServ at Newark Airport to recruit for 150 employment positions.
- The event was attended by more than 500 jobseekers, over 150 were certified as WIA eligible, 97 registered for the Soft Skills program, 86 completed and all 86 were offered employment opportunities.
- Newark Airport has now approached the WIB and Workforce Innovation Business Center with additional job opportunities meaning future job fairs are anticipated.

**VIII. One Stop Operator Report –**

Jean Koszulinski, One Stop Operator, provided a report regarding the Union County One Stop Career Centers.

- a. One Stop and WIB staff did a great job during the mass certification session for the Newark Airport Job Fair in February. This was the first mass certification session done on this large of a scale and all partners (Union County College, WIB, WIB Center) helped make it run smoothly.
- b. Updated One Stop performance Report Card is included with today's agenda, we are currently passing all indicators.
- c. Currently there is no status update regarding the lease at the Plainfield One Stop. We believe the State is strongly leaning towards keeping the facility open, just reducing space. Will keep the Board updated.
- d. Rutgers Heldrich Center visited the One Stops to conduct staff and Employment Service interviews as part of the Reevaluation. No outcomes are available as of yet to report.
- e. The One Stop is preparing for a Federal audit in May; we are currently preparing for this visit and will again keep the Board included with any outcomes or updates.

**IX. Committee Reports**

**1. One-Stop Committee**

Glenn Nacion, One-Stop Committee chair, presented the joint One-Stop/Adult Education & Literacy Committee Meeting update. The joint One-Stop/Adult Education & Literacy Committee Meeting was held on April 6, 2015. During this meeting Antonio Rivera provided an update that the Heldrich Center was conducting the One Stop Reevaluation. We look forward to learning the outcome. Jean Koszulinski provided a review of Program Year 2013 data as well as reviewed the February Newark Airport Job Fair event. Marlene Loff provided an update regarding the Union County Able

Plus WIA Title II Consortium. She announced that the Adult Education Provider, WIA Title II, New Jersey State Report Card for the 2014 Fiscal Year gave the Union County program an "A". The significance of this is that no other county received an "A" rating. Upcoming WIOA modifications as they pertain to the One Stop and Adult Education and Literacy were also reviewed.

**2. Adult Education & Literacy Committee**

See One-Stop Committee update

**3. Disability Issues Committee**

Elizabeth Paskewich, Workforce Investment Board, presented the Disability Issues Committee Meeting update. The Disability Issues Committee meeting was held on March 30, 2015. During this meeting the importance of isolating current resources and synchronizing partnerships was discussed. Also discussed is the importance of seamless transition from school to work, as well as increasing employer support and internship opportunities for the areas disabled youth. Next steps include determining the right way to outreach and brand the Committee's message to current partners and prepare for employer outreach in the future.

**4. Business & Industry Committee**

No new business reported

**5. Youth Investment Council**

Peter Capodice, Youth Investment Council co-chair, presented the Youth Investment Council Meeting update. The Youth Investment Council meeting was held on April 2, 2015. Representatives from Clark Board of Education, The Borough of Roselle, Rahway Community Action Organization, The City of Elizabeth, and Urban League of Union County attended to provided year end program outcomes. The Plainfield Board of Education, unable to send a representative provided a written program narrative. Antonio Rivera, WIB Director provided an update on how WIOA will greatly effect Youth funding as 75% of funds will now be allocated to Out-of-School Youth. Dr. McMenamain also brought two programs running through Union County College to the Committees attention, The American Honors Program and the College Readiness Now program. Both programs provide exceptional opportunities to Union County and Union County College students.

**X. Old Business**

No old business reported.

**XI. New Business**

Freeholder Granados announced the We Are One New Jersey Union County Center Grand Opening will take place on April 21<sup>st</sup>, 10am, at the Jersey Gardens Mall.

**XII. Next WIB Meeting**

Date: 9:00 A.M. - June 18, 2015  
New Location: Union County College  
Executive Education Center  
1033 Springfield Avenue, Cranford, NJ

**XIII. ADJOURNMENT**

Richard Capac made a motion to adjourn the April 17, 2015 Meeting. It was seconded by Peter Capodice and carried.