

County Of Union
Workforce Development Board of Directors Meeting
Union County College, 1033 Springfield Avenue, Cranford, NJ 07016
9:00 A.M. Friday, February 19, 2016

Board Members Present:

Glenn Nacion, Trinitas Regional Medical Center **(Chair)**
Erich Peter, Union County Economic Development Corp. **(Secretary)**
James R. Brady, The Savor Group, LLC
Pamela Capaci, HSAC Chair / Prevention Links
Peter Capodice, Union County Vocational Technical Schools
Pat Dobson, Plainfield One-Stop / Workforce New Jersey (Gwen Wiggins)
Gloria Durham, Genesis Healthcare Solutions
Salvador Garcia, MAS Development Group
Jean Koszulinski, Union County One Stop Operator
Richard Malcolm, Iron Workers Local #11
Dr. Margaret McMenamin, Union County College (Dr. Stephen Nacco)
Lenin A. Paredes, Global Insurance Agency LLC
Gary Pfarr, IBEW
Myrna Pinckney, NJ Div. of Vocational Rehabilitation Services (Leila Molaie)
Stan Robinson Jr., SHR Marketing, LLC

Board Members Absent:

Carlos Valdes, Comcast **(Vice-Chair)**
Anna Belin-Pyles, Superintendent of Plainfield Public Schools
Mark Bocchieri, Verizon New Jersey
Roberto Camacho, Investors Bank
Richard Capac, Leaf Group, LLC
Monica Chenault-Kilgore, The Chenault Group, Inc.
Noel Christmas, Utilities Workers Union of America Local 601
Donna Dedinsky, Wakefern Food Corporation
Juan Carlos Dominguez, J.J.J. Distributors
Charles Gillon, Division of Social Services
Alberto Goncalves, AZAD Companies
Eugenia Hamlett, Hamlett Management, LLC
James Horne, Jr., United Way of Union County
Anadir Liranzo, Omega Maintenance Corp.
Yoshi Manale, Kean University
Jerry Masin, CompasScale
Kim McConnell, The McConnell Leadership Group
Sandra McLachlan, Phillips 66 Bayway Refinery
Christopher Morreale, FedEx
John Perry, Council for Airport Opportunities
Kamran Tasharofi, Union County Healthcare Associates

County of Union:

Bruce Bergen, Freeholder Chairman
Sergio Granados, Freeholder
Antonio Rivera, Director, Workforce Development Board
Lisa Bonanno, Workforce Development Board
Phil Kandl, Workforce Development Board
Elizabeth Paskewich, Workforce Development Board
Eric Graham, Workforce Development Board

County Of Union
Workforce Investment Board of Directors Meeting
Union County College, 1033 Springfield Avenue, Cranford, NJ 07016
9:00 A.M. Friday, February 19, 2016

I. CALL TO ORDER

The meeting was called to order by Workforce Development Board (WDB) Chairman Mr. Glenn Nacion at 9:14 a.m.

II. OPEN PUBLIC MEETINGS ACT

Ms. Elizabeth Paskewich read the Open Public Meetings Act Statement.

III. ROLL CALL

Ms. Elizabeth Paskewich conducted the Roll Call.

IV. APPROVAL OF THE November 13, 2015 MEETING MINUTES

- Motion was made by Gary Pfarr, and seconded to approve the minutes of the November 13, 2015 meeting. Motion carried.

V. ACTION REQUIRED:

Replacement Appointments:

Tina Earley, Elizabethtown Gas was recommended to be appointed to the Union County Workforce Development Board by Freeholder Granados due to vacancy of an unexpired term dated: 7/1/13-6/30/16.

- Motion was made by James Brady, and seconded to approve the Workforce Development Board Replacement Appointment as presented. Motion carried.

VI. ACTION REQUIRED:

WIOA Out-of-School Youth Request for Proposals

WIOA Out-of-School Youth RFP was released on December 15, 2015 and Proposals were received on January 20, 2016. Two Proposals, Plainfield YMCA and Union County College were reviewed by Workforce Development Board Staff recommend for Board approval.

Motion was requested for Plainfield YMCA and Union County College to be recommended for WIOA Out-of-School Youth Program funding.

- Motion was made by Gary Pfarr, and seconded to approve Plainfield YMCA and Union County College to be recommended to the Union County Freeholder Board for WIOA Out-of-School Youth Program Funding. Motion carried. Abstained: Pamela Capaci, Dr. Stephen Nacco.

VII. WDB Directors Report

Mr. Antonio Rivera presented the Workforce Development Board Directors report:

- The Workforce Development Board is currently preparing for New Jersey State Employment and Training Commission (SETC) Workforce Development Board Re-Certification. Recertification is done every 2 years. This recertification consists of 10 elements, and is due April 1, 2016. We anticipate submitting the Union County Workforce Development Board Certification to the SETC shortly.
- Mr. Isaias Rivera reported the Workforce Innovation Business Center Year to Date Outcomes
 - MTK Project- 250 applicants, 105 scheduled for interviews. Numbers of Hires will be available after background checks come back.

- 100 Work at Home Jobs per month soon to be posted. Recruitment expected to begin March 1st. Veterans will be given preference. This would be an opportunity to recruit to individuals with disabilities.
- Year to Date the Workforce Innovation and Business Center has produced 646 jobs.

VIII. American Job Center Report –

Jean Koszulinski, American Job Center Operator, presented the American Job Center Report.

- Lillian Roman, American Job Center, MIS Specialist provided the current WIOA Performance Measures. Her goal was to provide insight and educate WDB members on what the reports mean.
- Jean Koszulinski followed up from the November 2015 WDB meeting that a client transportation van has started, by appointment basis, transporting clients from the Plainfield American Job Center to the Elizabeth American Job Center. So far the van averages 3-4 trips per week.
- Mr. Koszulinski informed the Board about the changes to the Plainfield One Stop. Due to space being lost on the 2nd floor the Workforce Learning Link has temporarily moved to the Union County College Plainfield Campus. Transportation is being provided during this time.
- Due to a new NJ ABAWD (Able Bodies Adults without Dependents) policy approx. 1,200 Union County SNAP clients will be required to be placed into work activities. The One Stop will provide information sessions to these clients to prepare them for changes within their program. Turnout statewide has been less than 10% so there is no way to gauge how many of the 1,200 will report to these Information Sessions. Performance data will not include these clients and extra funding from the state will be provided to accommodate the change in policy.
- The American Job Center developed an internal training manual to aid staff in various department programs. American Job Center staff had two day training on this manual.
- Mr. Koszulinski reported on the research of additional Support Services issued through the One Stop. The Board will continue to be posted regarding any potential developments.
- Hugh Caufield, Elizabeth Employment Services, provided the Board with an update- there were 98 hires out of positive recruitment last quarter with the One Stops.
- Gwen Wiggins, Plainfield Employment Services, provided the Board with an overview about various targeted information sessions provided at the One Stop, as well as the typical client process as they make their way through the system.

IX. Committee Reports

Executive Committee

Mr. Glenn Nacion reported on the January 20, 2016 meeting of the Executive Meeting. The agenda included:

- Performance Measures & Outcomes
- One Stop Staff
- ITA Vendor Outcomes
- ITA Vendor performance metrics

X. Old Business

No old business reported.

XI. New Business

No new business reported.

XII. Next WDB Meeting

Date: 9:00 A.M. - April 15, 2016

Location: Union County College, 1033 Springfield Avenue, Cranford, NJ 07016

XIII. ADJOURNMENT

- A motion was made by Erich Peter, and seconded to adjourn the February 19, 2016 Workforce Development Board meeting. Motion Carried.