



## Appendix F: Request for Information

This appendix includes the Request for Information that was given to each of the municipalities to collect the information for the plan.



Union County 2015 Hazard Mitigation Plan Update  
County Request for Information

General and Background Information					
Item	Available Y/N	Target Date	How Provided (email, link, paper)		Notes
Jurisdiction logo (electronic version preferred)		Mid-June			None
Zoning ordinance		Late June			None
Zoning map (in GIS shapefile format)		Late June			None
Zoning statistics (percent land in various categories)		Late June			
Capital Improvement Plan		Late June			None
Building code		Late June			None
Subdivision ordinance		Late June			None
Floodplain ordinance		Late June			None
Emergency management plan		Late June			None
Continuity of Operations plan		Late June			None
Other engineering plans and studies		Late June			None
Insurance claims for damages in natural hazards		Late June			None
Reserved	Reserved	Reserved	Reserved		Reserved
Approval and Adoption					
Item	Responsible		Target Date	Notes	
Review and edit approval and adoption procedures – customize for jurisdiction	Jurisdiction		Late June	Consultant to provide review document	
List all local officials/persons who will be involved in the jurisdiction/county plan update process, including job titles and specific roles in process	Jurisdiction		Late June	Consultant to provide draft table, combined with stakeholders list, below	
List local 'stakeholders' in the process, i.e. people or organizations who you may ask for input as the plan is developed.	Jurisdiction			The list can include a wide variety of individuals and organizations, including schools, business organizations, religious institutions, colleges, representatives of civic groups, insurance companies, etc. Consultant to provide draft table, combined with local officials list, above.	
Reserved	Reserved		Reserved	Reserved	
Reserved	Reserved		Reserved	Reserved	



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<b>Hazard Identification and Profiling</b>			
<b>Item</b>	<b>Responsible</b>	<b>Target Date</b>	<b>Notes</b>
Review and verify list of hazards	Jurisdiction	Late July	Consultant to provide review document
Verify hazards history	Jurisdiction	Late July	Consultant to provide review document
Local wildfire response history	Jurisdiction	Late July	Consultant to provide review document
Verify dam inventory	Jurisdiction	Late July	Consultant to provide review document
Reserved	Reserved	Reserved	Reserved
<b>Item</b>	<b>Responsible</b>	<b>Target Date</b>	<b>Notes</b>
Total number of residential/commercial/mobile homes	Jurisdiction	Mid-July	Provide data even if incomplete
Square footage of use types (same list as above)	Jurisdiction	Mid-July	Provide data even if incomplete
Number of building permits last ten years	Jurisdiction	Mid-July	Provide data even if incomplete
Addresses of building permits last ten years	Jurisdiction	Mid-July	Provide data even if incomplete
List of critical facilities in the jurisdiction. Any additional data related to the facilities, including address, use, occupancy, structural type, replacement cost of structure and/or contents, budget/s of operations taking place in the facility.	Jurisdiction	Mid-July	There is no general definition of critical facilities, though the list would typically be comprised of police and fire stations, EOCs, shelters, hospitals and key infrastructure. Provide list even if it does not include all the information listed to the left.
Update dam location maps	Consultant	Mid-July	Jurisdiction to verify inventory
Develop jurisdiction floodplain map showing changes since last FIRM and comparing to the effective FIRM	Consultant	Mid-July	None
Number of square miles and % land in jurisdiction	Consultant	Mid-July	None
Update hazardous materials (fixed sites) tables	Consultant	Mid-July	None
Update hazardous materials (transportation) table	Consultant	Mid-July	None
Adapt landslide susceptibility map to locals	Consultant	Mid-July	None
Adapt USACE storm surge map to jurisdiction/s	Consultant	Mid-July	None
Map and description of wildfire hazard areas	Consultant	Mid-July	None
NFIP claims data	Consultant	TBD/Mid-July	Jurisdiction to review later
List of NFIP Repetitive Loss properties	Consultant	TBD/Mid-July	Jurisdiction to review later
List of NFIP Severe Repetitive Loss (SRL) properties	Consultant	TBD/Mid-July	Jurisdiction to review later



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SRL risk projection data	Consultant	TBD/Mid-July	Jurisdiction to review later
Residential and non-residential Repetitive Loss Maps	Consultant	TBD/Mid-July	Jurisdiction to review later
Map of critical facilities with 100-year floodplain	Consultant	TBD/Mid-July	None
Number of structures in the floodplain	Consultant	TBD/Mid-July	None
Reserved	Reserved	Reserved	Reserved
Reserved	Reserved	Reserved	Reserved
<b>Mitigation Goals and Strategies</b>			
Review and verify draft local goals list	Jurisdiction	Mid-July	Consultant to provide review document
List all letters of interest submitted to State (Sandy);	County	TBD	On request
Review and update strategies and actions from 2010 County mitigation plan	Jurisdiction	Mid-July	List to be provided – will not apply to those jurisdictions that did not participate in 2010
Identify new strategies and actions	Jurisdiction/Consultant	August	Based on interviews/review of local materials
Reserved	Reserved	Reserved	Reserved
Reserved	Reserved	Reserved	Reserved
<b>Plan Monitoring and Maintenance</b>			
Review/edit/approval maintenance schedule/process	Jurisdiction	Mid-July	Consultant to provide boilerplate for review
ID who is responsible for monitoring/maintaining the plan at the local level, including title	Jurisdiction	Mid-July	None
Reserved	Reserved	Reserved	Reserved