



UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

THURSDAY, NOVEMBER 30, 2017
AGENDA SETTING MEETING AGENDA

CALL TO ORDER

ROLL CALL

PRAYER AND SALUTE TO THE FLAG

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

APPROVAL OF COMMUNICATIONS

Note and File

OFFICE OF THE UNION COUNTY SHERIFF

Joseph Cryan, Sheriff

1. Authorizing County Manager to enter into an agreement with Rapiscan Systems, Inc. for the purpose of providing essential parts for the x-ray machines at the Cherry Street Annex for the Union County Sheriff's Office in the amount not to exceed \$22,393.47. **(Chairman Bruce H. Bergen)**
2. Authorizing the County Manager to amend Resolution 2017-601 to amend the contract with Westfield Veterinary Group to increase by \$3,000.00 for a new amount not to exceed of \$28,000.00 **(Chairman Bruce H. Bergen)**
3. Authorizing the County Manager to enter into an agreement with SPEX Forensics for the renovation of the Sheriff's Crime Scene Lab in an amount not to exceed \$39,970.00 **(Chairman Bruce H. Bergen)**
4. Authorizing the County Manager to amend Resolution 2017-12 adopted January 8, 2017, to increase the contract to SHI International Corp. (State Contract #88792) in the additional amount of \$44,198.00. **(Chairman Bruce H. Bergen)**
5. Authorizing the County Manager, by way of a contract with the State of New Jersey TI Training Corp., Golden, CO (State Contract #87158) has agreed to provide portable training lab and associated materials needed by the Union County Sheriff's Office in the amount not to exceed \$42,300.00. **(Chairman Bruce H. Bergen)**

DEPARTMENT OF CORRECTIONSRon Charles, Director

1. Amending Resolution Number 2016-1002, an agreement with Bergen County-Division of Family Guidance, Hackensack, NJ for the purpose of providing secure detention beds for Union County Juvenile detainees for the contract period of January 1, 2017 through December 31, 2017 for an additional amount of \$50,000 for a total contract amount not to exceed \$200,000.00. **(Chairman Bruce H. Bergen)**

DEPARTMENT OF ECONOMIC DEVELOPMENTAmy Wagner, Deputy County Manager/Director

1. Authorizing the County Manager to utilize its first one year option to extend the contract with Development Directions, LLC to provide the administration of the Union County Housing Assistance Payments Program (HAPP) (Section 8) for the period beginning January 1, 2018 through December 31, 2018, as outlined in Resolution Number 2015-991, in an amount not to exceed \$350,000. **(Chairman Bruce H. Bergen)**

DEPARTMENT OF ENGINEERING, PUBLIC WORKS & FACILITIES MANAGEMENTJoseph Graziano, Director

1. Amending Resolution Number 2015-850, (BA#27-2015) a contract awarded through advertised public bidding in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., to J.C. Contracting, Inc., of Bloomfield, New Jersey approving Change Order Number 1 (final) for Intersection Improvements at East Broad Street and Elm Street, Town of Westfield, County of Union, New Jersey. This change order will reduce the original contract amount by (\$49,232.53) for a new contract amount not to exceed \$386,233.38. (Union County Engineering Project Number 2013-007) **(Freeholder Bette Jane Kowalski)**
2. Amending Resolution Number 2016-688, (BA#32-2016) a contract awarded through advertised public bidding in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., to Smith Sondy Asphalt Construction Company, New Jersey approving Change Order No. 1 (final) for the 2016 Road Improvements Project, County of Union New Jersey. This change order will reduce the original contract amount by (\$115,917.12) for a new contract amount not to exceed \$777,080.88. (Union County Engineering Project Number 2016-017) **(Freeholder Bette Jane Kowalski)**
3. Authorizing the County Manager to award a Professional Engineering Service Contract, through a Request for Proposal (RFP) process, to CME Associates of Monmouth Junction, New Jersey to provide Design, Construction Administration and Inspection Services for the Replacement of Dill Avenue Minor Bridge, Li-43, City of Linden for an amount not to exceed \$147,909.00. (Union County Engineering Project Number 2017-014) **(Freeholder Bette Jane Kowalski)**

4. Authorizing the County Manager to award a Professional Engineering Service Contract, through a Request for Proposal (RFP) process, to Neglia Engineering Associates, Clark, New Jersey, to provide Engineering Design, Construction Administration and Inspection Services for the Replacement of the Oakland Place Minor Bridge Su-31, City of Summit for an amount not to exceed \$168,598.00. (Union County Engineering Project Number 2017-015) **(Freeholder Bette Jane Kowalski)**
5. Authorizing the County Manager to award a Professional Engineering Service Contract, through a Request for Proposal (RFP) process, to Remington & Vernick Engineers, of Secaucus, New Jersey, to provide Engineering Design, Construction Administration and Inspection Services for the Replacement of Caldwell Place Minor Bridge, Sp-37, Township of Springfield, New Jersey for an amount not to exceed \$169,502.14. (Union County Engineering Project Number 2017-016) **(Freeholder Bette Jane Kowalski)**
6. Resolution concurring with the Township of Hillside to close Liberty Avenue from the Municipal Building to Hillside High School on Sunday, December 3, 2017 from 12:00 p.m. to 4:00 p.m. to honor the accomplishments of the Hillside High School Football team. **(Freeholder Bette Jane Kowalski)**

DEPARTMENT OF FINANCE

Bibi Taylor, Director

1. Resolution Modifying the 2017 Union County Adopted Budget in the amount of \$52,850 as a result of notification received from the State of New Jersey, Department of Health and Senior Services for a Program Entitled: Chronic Disease Coalition Grant. **(Freeholder Alexander Mirabella)**
2. Resolution Modifying the 2017 Union County Adopted Budget in the amount of \$20,119 as a result of notification received from the State of New Jersey, Department of Community Affairs for a Program Entitled: Low Income Energy Heating Assistance Program (LIHEAP) Worker Grant. **(Freeholder Alexander Mirabella)**
3. Resolution Modifying the 2017 Union County Adopted Budget in the amount of \$103,353 as a result of notification for additional funds received from the State of New Jersey, City of Summit for a Program Entitled: Locust Culvert at Tulip St., City of Summit (Sanitary Sewer) Project. **(Freeholder Alexander Mirabella)**
4. Resolution Modifying the 2017 Union County Adopted Budget in the Amount of \$1.32 as a Result of Notification Received for additional funds from the State of New Jersey, Department of Community Affairs for a Program Entitled: Community Services Block Grant-CSBG. **(Freeholder Alexander Mirabella)**

DEPARTMENT OF HUMAN SERVICES

Debbie-Ann Anderson, Director

1. Authorizing the County Manager to approve the Countywide Code Blue Emergency Shelter Initiative for the Winter of 2017-2018 in an amount not to exceed \$115,000 to address the needs of the homeless during periods of extreme weather conditions. **(Freeholder Bette Jane Kowalski)**

2. Authorizing the County Manager to utilize Year Two of the option to extend the contract obtained through competitive contracting process RCCP 2-2017 to the YWCA of Eastern Union County, Elizabeth, New Jersey, for the provision of coordination services associated with the Family Justice Center for the contract period of January 1, 2018 through December 31, 2018 in the total amount not to exceed \$303,918 with the option to extend the contract for three (3) one-year periods. **(Freeholder Bette Jane Kowalski)**
3. Authorizing the County Manager to renew the contract with Community Access Unlimited of Elizabeth, NJ, through the competitive contracting process, for the operation of the Union County Children's Shelter, as mandated under N.J.S.A. 2A:158A-24, for the period of January 1, 2018 through December 31, 2018 representing Year Two (2) of the four (4) year option to renew the contract, in the total amount not to exceed \$387,400. **(Freeholder Bette Jane Kowalski)**
4. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq: Department of Human Services: HFT Management Inc., for the purpose of providing Advertising on Union County Paratransit System Vehicles, for a twenty four (24) month period with the option to extend for one (1) twenty-four (24) month period, as a revenue generated contract. **(Freeholder Vernell Wright)**
5. Amending Resolution Number 2016-894, establishing County funds for indigent burial costs for the period of January 1, 2017 through December 31, 2017, to reflect an additional appropriation in the amount \$10,000, for a new total amount not to exceed \$70,000, due to increased demand; all other terms remain the same. **(Freeholder Bette Jane Kowalski)**
6. Authorizing the County Manager to establish County funds to comply with State Legislative mandate N.J.S.A.40A:9-49.1 that establishes burial costs for Union County's indigent, unidentified or unclaimed deceased residents be the responsibility of Union County at a burial rate not to exceed \$1,550, in the total amount not to exceed \$80,000 for the period of January 1, 2018 through December 31, 2018; no particular funeral home will receive more than \$17,500. **(Freeholder Bette Jane Kowalski)**
7. Authorizing the County Manager to enter into agreements with various community based organizations to provide shelter night stays for TANF, GA, and/or Emergency Assistance recipients for the period of January 1, 2018 through December 31, 2018; agencies will be reimbursed directly by the State of New Jersey based upon individual per diem rate(s) per family per night as agreed upon by said community based organizations and the State of New Jersey; County Match appropriation is required. **(Freeholder Bette Jane Kowalski)**
8. Authorizing the County Manager to renew the contract with Unitronix Data Systems, Raritan, New Jersey, to provide services and maintenance for the Division of Social Services' software and hardware systems for the period of January 1, 2018 through December 31, 2018 in the total amount not to exceed \$103,462.16. **(Freeholder Bette Jane Kowalski)**
9. Authorizing the County Manager to renew the Agreement of Understanding between the Union County Division of Social Services and Overlook Hospital for the out-stationing of County Welfare Agency staff (one part-time employee) to process Medicaid applications for the period of January 1, 2018 through December 31, 2018 at no cost to the County of Union (State funded). **(Freeholder Bette Jane Kowalski)**

10. Authorizing the County Manager to renew the Agreement of Understanding between the Union County Division of Social Services and Robert Wood Johnson University Hospital at Rahway for the out-stationing of County Welfare Agency staff (one part-time employee) to process Medicaid applications for the period of January 1, 2018 through December 31, 2018 at no cost to the County of Union (State funded). **(Freeholder Bette Jane Kowalski)**
11. Authorizing the County Manager to renew the Agreement of Understanding between the Union County Division of Social Services and Trinitas Medical Center for the out-stationing of County Welfare Agency staff (four full-time employees) to process Medicaid applications for the period of January 1, 2018 through December 31, 2018 at no cost to the County of Union (State funded). **(Freeholder Bette Jane Kowalski)**
12. Authorizing the County Manager to renew the Lease Agreement with Sharma Realty Investments LLC, Elizabeth, New Jersey, for the rental of 30 parking spaces located at 432 Westminster Avenue, Elizabeth, for Division of Social Services' employee parking in the amount of \$75 per space or \$2,250 per month, total amount not to exceed \$27,000 for the period of January 1, 2018 through December 31, 2018. **(Freeholder Bette Jane Kowalski)**
13. Authorizing the County Manager to renew the Lease Agreement with Immaculate Conception Church, Elizabeth, New Jersey, for the rental of 85 parking spaces located at 425 Union Avenue, Elizabeth, for Division of Social Services' employee parking in the amount of \$80 per space per month or \$6,800 per month, total amount not to exceed \$81,600 for the period of January 1, 2018 through December 31, 2018. **(Freeholder Bette Jane Kowalski)**
14. Amending Resolution Number 2017-668, in accordance with the 2016-2018 Area Plan, to reflect a decrease based on the reduction of local funds in the amount of \$12,668 for a new grand total not to exceed \$5,085,838 to be allocated as outlined and charged to account numbers specified for the same contract year two period of January 1, 2017 through December 31, 2017 with no other changes to the 2016-2018 Area Plan. **(Freeholder Vernell Wright)**
15. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq: Department of Human Services, Division on Aging/Nutrition Kitchen: Acme American Repair, Inc., for the purpose of providing Kitchen Equipment Maintenance & Repair, open end contract for twenty-four (24) consecutive months upon execution of contract with an option of a twenty-four (24) month extension, in the amount of \$36,016. **(Freeholder Bette Jane Kowalski)**
16. Amending Resolution 2017-576, adopting the 2017-2018 HEARTH Emergency Solutions (HES) Spending Plan, to reflect additional US Dept of Housing & Urban Development (HUD) funding in the amount of \$102,437 for a new total of \$443,807 to be allocated as specified on the spending plan for subcontracted services to be provided during the same budget period of August 1, 2017 through July 31, 2018; further authorizing the transfer of funds among the agencies during the contract period should service needs change and/or if any of the various agencies fails to meet its contractual obligation; no other changes to spending plan. **(Freeholder Bette Jane Kowalski)**

17. Authorizing the County Manager to award one-time subcontracts as specified on the HEARTH Emergency Solutions (HES) Grant Spending Plan in the total amount not to exceed \$54,377.84 for services to be provided for the period of December 15, 2017 through June 30, 2018 thereby utilizing prior years' unexpended funds as allowed by US Dept of Housing & Urban Development (HUD); further authorizing the transfer of funds among the agencies during the contract period should service needs change and/or if any of the various agencies fails to meet its contractual obligation. **(Freeholder Bette Jane Kowalski)**
18. Authorizing the County Manager to accept grant funding and enter into contract with the State of New Jersey, Governor's Council on Alcoholism and Drug Abuse (GCADA), for the FY2019 Alliance to Prevent Alcoholism and Drug Abuse Program award in the amount of \$536,201 for the period of July 1, 2018 through June 30, 2019. **(Freeholder Vernell Wright)**
19. Authorizing the County Manager to endorse the Union County 2019 Governor's Council on Alcoholism and Drug Abuse (GCADA) Alliance Program Spending Plan, as required by the GCADA, awarding subcontracts in the total amount not to exceed \$536,201 for the grant period of July 1, 2018 through June 30, 2019 under the 2019 Municipal Alliance Program; further authorizing the transfer of funds among the municipalities during the contract period should service needs change and/or if any of the various municipality/agency fails to meet its contractual obligation. **(Freeholder Vernell Wright)**
20. Authorizing the County Manager to award subcontracts in accordance with NJ Department of Children and Families, 2018 Human Services Advisory Council (HSAC) grant, in the total amount not to exceed \$250,000 for the continuation of Family Support and Prevention (FSP) services for the period of January 1, 2018 through December 31, 2018; further authorizing a one-time advance payment of up to one month of the award amount for the agency to carry out the program activities. **(Freeholder Bette Jane Kowalski)**
21. Authorizing the County Manager to enter into a contract with NJ Department of Children and Families (DCF), Division of Child Protection & Permanency (DCPP), for the 2018 Human Services Advisory Council (HSAC) grant funding in the amount of \$318,163 for the period of January 1, 2018 through December 31, 2018, with a required County Match of \$15,900, for a total project amount of \$334,063. **(Freeholder Bette Jane Kowalski)**
22. Authorizing the County Manager to award Union County Youth Services Commission Spending Plan subcontracts to provide program services based on the Juvenile Justice Commission Points of Continuum: Prevention, Diversion, Detention, Disposition and Reentry in the total amount not to exceed \$511,656 for the grant period of January 1, 2018 through December 31, 2018, and further authorizing the transfer of funds among the funded agencies/municipalities during the contract period should service needs change and/or if any of the funded agencies/municipalities fails to meet its contractual obligation, upon approval by the Juvenile Justice Commission. **(Freeholder Vernell Wright)**
23. Amending Resolution 2017-512, adopting the 2017 Social Services for the Homeless (SSH) Spending Plan, to reflect a one-time reallocation of funds from Homefirst, Inc in the amount of (\$30,000) to the Plainfield Area YMCA in the amount of \$30,000 with no change in overall total of the 2017 SSH Spending Plan for the same period of July 1, 2017 through December 31, 2017; no other changes. **(Freeholder Bette Jane Kowalski)**

DEPARTMENT OF PARKS AND RECREATIONRon Zuber, Director

1. Authorizing the County Manager, through the Office of Culture and Heritage Affairs, to enter into agreement with Page Conservation, Inc., and execute all necessary items needed with services of specialist in art conservation, at the locations of the Deserted Village of Feltsville, as specified by the grant requirements through the NJ Historic Trust Grant awarded for the Union County Parks Strategic Plan for Deserted Village of Feltsville, in the amount, not to exceed \$8,631.00. **(Vice Chairman Sergio Granados)**

OFFICE OF THE COUNTY COUNSELRobert Barry, County Counsel

1. Amending Resolution Number 2016-979, to increase the appropriation to Weiner Law Group, LLP of Parsippany, NJ in the matter entitled Kevin Buckley and Ryan Wilson v. UC, et als. in an amount not to exceed \$10,000.00 for a sum not to exceed \$90,000.00. **(Chairman Bruce H. Bergen)**

OFFICE OF THE COUNTY MANAGERAlfred J. Faella, County Manager

1. Request for a waiver of the County's residency requirement for Debbie Ann Anderson, the Director of the Department of Human Services. **(Freeholder Christopher Hudak)**

FREEHOLDER SPONSORED RESOLUTIONS

1. Congratulating the chartering of a new chapter of Alpha Kappa Alpha Sorority, Inc, in Elizabeth. **(Freeholder Linda Carter)**
2. Congratulating Linden High School graduate and outstanding Linden Football player and Jet Football Star Muhammad Wilkerson upon retiring his Linden number, 91, at Tiger Stadium at Edward R. Cooper Field this season and further congratulating him upon an stand-out professional career. **(Freeholder Christopher Hudak & Freeholder Alexander Mirabella)**
3. Resolution opposing the Concealed Carry Reciprocity Act of 2017; legislation in both the House and Senate, which would amend the federal criminal code to allow the concealed transport of handguns across state lines. **(Freeholder Christopher Hudak & Chairman Bruce H. Bergen)**
4. Congratulating John Thal of Boy Scout Troop 104, Scotch Plains, upon attaining the rank of Eagle Scout. **(Freeholder Christopher Hudak & Freeholder Alexander Mirabella)**
5. Congratulating Dasia Edmond, a Union Township Middle School student upon officially publishing two books. **(Freeholder Mohamed S. Jalloh)**
6. Resolution congratulating Make the Road New Jersey as they celebrate its third anniversary, and further recognizing the individuals honored for their efforts in protesting the Muslim ban, supporting a clean DREAM Act, and defending NJ's immigrant and working-class communities in the courts. **(Freeholder Bette Jane Kowalski)**

7. Extending the Board's appreciation to Army Vet and Summit resident Robert Max for his service to the country, and the hardships he had to endure during World War II as a Nazi Slave Laborer; and further commending him upon writing a book about his experience. **(Chairman Bruce H. Bergen)**
8. Congratulating Bris Avrohom upon the annual Chanukah Candle lighting ceremony on December 8, 2017. **(Chairman Bruce H. Bergen)**
9. Congratulating and commending Freeholder Vernell Wright upon being honored for her dedication and commitment to Union County, Union and Vauxhall and its residents. **(Chairman Bergen & the Entire Board)**

EXECUTIVE SESSION

To the extent known, the following items will be discussed in Executive Session:

- 1) Attorney-Client privileged communications relative to on-going litigation in the matter of Esposito v. Borough of Roselle, et al and potential contract negotiations between the Roselle Board of Education and the County of Union relative to the Mind and Body Project.

ADJOURNMENT

UNION COUNTY BOARD OF CHOSEN FREEHOLDERS 2017 MEETING SCHEDULE

Please note that meetings are regularly held on Thursday evenings. Agenda Setting Sessions and Regular Meetings are held at 7:00pm in the Freeholders' Meeting Room, Administration Building, 10 Elizabethtown Plaza, 6th Floor, Elizabeth, New Jersey, unless otherwise specified. In the event an Agenda Setting Session and Regular Meeting are held on the same night, the Agenda Setting Session will commence at 7:00 pm and the Regular Meeting will commence as soon as possible after the Agenda Setting Session.

Persons requiring a sign language interpreter should contact the Office of the Clerk of the Board at 908-527-4140.

**REORGANIZATION MEETING - SUNDAY, JANUARY 8, 2017 AT 12:00 NOON
ASSIGNMENT JUDGE KAREN M. CASSIDY'S COURTROOM, 2 BROAD STREET, ELIZABETH, NJ**

AGENDA SETTING SESSIONS	REGULAR MEETINGS
January 19, 2017	January 26, 2017
February 2, 2017 February 23, 2017	February 9, 2017 February 23, 2017
March 2, 2017 March 16, 2017	March 9, 2017 March 23, 2017
April 6, 2017 April 20, 2017	April 13, 2017 April 27, 2017
May 4, 2017 May 25, 2017	May 18, 2017 May 25, 2017
June 1, 2017 June 15, 2017	June 8, 2017 June 22, 2017
July 13, 2017	July 20, 2017
August 10, 2017	August 17, 2017
September 7, 2017 September 28, 2017	September 14, 2017 September 28, 2017
October 5, 2017 October 19, 2017	October 12, 2017 October 26, 2017
November 9, 2017 November 30, 2017	November 21, 2017 (Tuesday)
December 14, 2017	December 7, 2017 December 21, 2017

