



STATE OF NEW JERSEY

**SENIOR CITIZENS & DISABLED RESIDENTS
TRANSPORTATION ASSISTANCE PROGRAM**

&

**FTA NON-URBANIZED AREA FORMULA PROGRAM
(SECTION 5311 AND SECTION 5311 INNOVATION)**

JANUARY 1, 2019 – DECEMBER 31, 2019

County	Union
Name of Transportation System	Union County Paratransit System
Applicants Legal Name	County of Union
Address	10 Elizabethtown Plaza 2 nd Fl
	Elizabeth, NJ 07207
Name & Title of Person Completing the Application	Kathleen E. Carmello,
	Director
Phone Number	908-659-5001
Fax Number	908-659-7443
E-Mail Address	kcarmello@ucnj.org

NJ TRANSIT
Local Programs and Minibus Support
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TECHNICAL CAPACITY

All applicants must demonstrate the technical capacity to carry out the services proposed. At a minimum the applicant must be able to:

- Demonstrate the financial ability to perform and deliver the service applying for and awarded.
- Demonstrate the adequate level of staffing and grant experience and knowledge to comply with all FTA grant requirements.
- Demonstrate the adequate level of staffing and operational experience needed in delivering the service as per grant award.
- Demonstrate the adequate level of staffing and maintenance experience for performing required maintenance on vehicles used or purchased for this service.
- Demonstrate the adequate level of vehicles including back-up vehicles to perform the service under this program.
- Demonstrate a driver training program to ensure safe and reliable service to all passengers.
- Demonstrate that the service provided is not duplicating other services funded under FTA or other funding sources. All FTA subrecipients must be part of the local Human Service Coordination Transportation plan.
- Demonstrate there are written procedures and policies for operations, grant administration and FTA reporting requirements.

When filling in this application ensure that you are clearly documenting the technical and financial capacity required to deliver this State and/or Federally funded project.

If applicant is providing route deviation service with published timetable/schedule – include copies of timetables. All Timetables and/or Marketing Materials must include the following:

- Systems must provide information to the public on how to request a deviation. Phone number on timetable must be listed for requesting deviation in advance
- All deviation service must be open to the general public and noted on timetable
- Title VI “Notice to Beneficiaries” must be on all Marketing Materials
- ADA Reasonable Modification Language must be on all Marketing Materials
- Instructions on how to obtain information in alternate format or languages
- Universal symbol of accessibility

PROPOSED SCHEDULE FOR CASINO REVENUE APPLICATION FOR YEAR 2019

The schedule below is for guidance purposes only. The suggested timetable below is to assist you in planning the completion of your SCDRTAP application on time. It is understood that dates and local procedures may vary.

Date:

SCDRTAP Application Only Activity:

No later than September 7, 2018

By this date you should have:

- Published your public hearing notice in two different newspapers, notice must be published at least 30 calendar days prior to hearing date.
- Sent copy of public hearing notice to all municipal clerks in county
- Sent copy of public hearing notice to interested agencies including but not limited to senior centers, nutrition sites, adult workshops, senior and disabled non-profit agencies.
- Posted large print on-board public hearing notices in your vehicles.

At your Public Hearing

- Read into the public hearing record summary of 2018 (to date) grant activities and proposed 2019 SCDRTAP budget
- Provide copies of summary of 2018 grant activities (to date) and copies of proposed 2019 budget. (should be available in alternative format upon request)

14 days After Public Hearing

- A copy of summary of 2018 grant activities/goals and copies of proposed 2019 grant activities/goals and budget should be placed in the main branch of the county library and/or the County Website for public review at least 14 days after the public hearing date. The County should make every effort to have a full application in the library and/or the website one available. If the entire application is not available 14 days after the hearing, the county should place a copy of the proposed description of service and proposed line item budget in the library and/or website for public review.

September 21, 2018

Application due to NJ TRANSIT. If full transcript of the public hearing, notarized public hearing notices and/or original Freeholder Resolution is not available by this date please note it on your cover letter and submit as soon as available.

Please note: The County must meet with their local CAC to review the proposed service activities, goals and budget for 2019. Their input and feedback should be considered in the planning process for this application.

SECTION I – COUNTY INFORMATION**Project Contacts/Personnel**

1. Complete the below Table with the key contact people.

Table 1

Name	Title	Address	Phone #	E-mail
Edward T. Oatman	County Manager	10 Elizabethtown Plaza 6 th Fl. Elizabeth, NJ 07207	908-527-4100	eoatman@ucnj.org
Karen Dinsmore	Procurement Contact	10 Elizabethtown Plaza 2 nd Fl. Elizabeth, NJ 07207	908-527-4809	kdinsmore@ucnj.org
Erick Mesias	Audit Contact	10 Elizabethtown Plaza 6 th Fl. Elizabeth, NJ 07207	908-527-4050	emesias@ucnj.org
Claudia Martins	EEO Contact*	10 Elizabethtown Plaza 6 th Fl. Elizabeth, NJ 07207	908-527-4289	cmartins@ucnj.org
Leslie Gutierrez	ADA Representative*	10 Elizabethtown Plaza 4 th Fl. Elizabeth, NJ 07207	908-527-4807	lgutierrez@ucnj.org
Stella Malpere	Title VI Representative*	10 Elizabethtown Plaza 6 th Fl. Elizabeth, NJ 07207	908-527-4230	smalpere@ucnj.org
James McCrady	Safety Officer*	10 Elizabethtown Plaza 6 th Fl. Elizabeth, NJ 07207	908-527-4064	jmcrady@ucnj.org

*Required for Section 5311, recommended for SCDRTAP

2. Provide the name, title, phone number, e-mail address and estimated percentage of their salary that will be charged to the grants. For example: Administrator, Operations Manager, and Safety Officer. Do not list each individual Operator, Dispatcher, or Reservationist - list the number of these positions and percentage charged per grant.

Table 2

Staff Member		Phone #	E-mail	SCDRTAP		5311	
Name	Title			Admin %	Operating %	Admin %	Operating %
Kathleen E. Carmello	Director	908-659-5001	kcarmello@ucnj.org	15%			
Helen E. Kirsch	Assist. Director	908-659-5011	hkirsch@ucnj.org	15%			
Salma Macias	Clerk/typist	908-659-5000	smacias@ucnj.org	64.82%			
Joseph Haligowski	Supervising Mechanic	908-659-7472	jhaligowski@ucnj.org		100%		
Thomas Tiplady	Diesel Mechanic	908-659-7472			100%		
3 rd Party Contract	39 Drivers, 3 Dispatchers, 2 Reservationists			81%			

3. By grant, for positions that will only be partially charged to either grant, describe how the estimated percentage of the salary to be charged to the grant was derived. Describe what mechanism(s) are used to verify the actual time that an individual spends on grant related activities.

The county has "X" amount of dollars to spend on salaries, the money is divvied up. The two higher salaries are figured to work on the grant 61% and the one lower salary is figured to work 68% of the time on the grant.

4. Attach an official organizational chart for those involved in your transportation program. If you contract out your service to a third party vendor, include an organization chart for the vendor's operations.

Attach as NJT Attachment A

5. List SCDRTAP Citizens Advisory Committee 2019 meeting dates, locations and times. Attachment B

6. Provide us with the names of SCDRTAP Citizen Advisory Committee Members. Indicate if the members are senior citizens, people with disabilities or consumer advocates and demographics of the board. Indicate Chairperson, and if applicable, Vice-Chairperson of Committee. Attachment C

Documents and Recordkeeping

Refer to program documents listed below that are maintained relating to program activities. Indicate which staff member(s) performs the administration and oversight of the following:

Table 3

Documents	Name and Title of Responsible Person
Grant Application / Administration	Kathleen Carmello
	Paratransit Director
Contract (w/ NJ TRANSIT)	Kathleen Carmello
	Paratransit Director
Operations/Manifest	Brandon Fox, General Manager
	MPC Bus Corp.
Financial Records	Shelley Morgan, Fiscal Analyst
	U.C. Department of Finance
Procurement / Bid Documents Including RFP's	Karen Dinsmore, Assist. Director
	U.C. Dept. of Human Services
Daily Pre-Trip form	Kirk Arnold, Road Supervisor
	MPC Bus Corp.
Maintenance Records	Joseph Haligowski, Supervising Mechanic
	U.C. Dept. of Motor Vehicle
Driver Training	Caseme Banks, Assistant Project Manager
	MP Bus Corp.
Monthly/Quarterly Ridership Reports	Kathleen Carmello, Director
	U.C. Paratransit System
Drug & Alcohol Data	Brandon Fox, General Manager
	MPC Bus Corp.
Monitoring 3 rd Party Contractors	Karen Dinsmore, Assist. Director
	U.C. Dept. of Human Services
Complaints (ADA, Title VI, Service, etc)	Stella Malpere, Affirmative Action Officer
	U.C. Dept. of Administrative Services
Others:	Helen Kirsch, Assist. Director
	U.C. Paratransit System

Procedures for Grant Administration Reporting

1. Describe the methodology that is used to determine how trips are charged to each funding source or grant.

The funding source the trips are charged to be determined by the intake person based on the information provided by the passenger during the intake process.

1. Title III (Older Americans Act) – Gives preference to individuals age 60 and over, with the greatest social and economic needs and those that are impoverished, frail or vulnerable who require transportation.
2. Title XIX (Medicaid) – These trips are assigned to us through Logisticare for the purpose of transporting Medicaid eligible passengers to medical providers. These providers must either participate in the Medicaid program or meet the requirements for participation.
3. Title XX – The County of Union has an agreement with the New Jersey DHS Division of Disability Services for transportation to economically disadvantaged residents, the income levels are set by the Division of Housing and Community Resources.
4. Veterans Association – Provide transportation to veterans that are residents of Union County to VA hospitals and regional VA offices.
5. JARC (Job Access and Reverse Commute) – A Federally funded program to assist localities to develop new or expanded transportation services that connect welfare recipients and other low income persons to jobs and other employment related services. Targeted to developing new or expanded services such as shuttles, vanpools, new bus routes, connector services to mass transit and guarantee ride home programs for welfare recipients and low income persons. Also, provides transportation services to suburban employment centers from urban, rural and other suburban locations for all populations.
6. SCDRTAP (Senior Citizens & Disabled Resident Transportation Assistance Program) – Passengers that do not meet any of the above criteria but, are elderly or disabled residents of Union County are then considered qualified for transportation under this grant to medical, education, employment, shopping, recreation, nutrition sites and for bus or rail service.
7. County (subsidy funding) – When the funding from SCDRTAP is exhausted, the County of Union Board of Chosen Freeholders contributes the bulk of the funding that is needed to meet the demand of remaining passengers requesting use of the Paratransit system traveling anywhere within the county.

2. Complete Table 4 and attach all of the policies and procedures that are applicable as NJT **Attachment C**. Please attach all applicable policies and procedure that were not submitted with your 2018 application. (User's Guide)

Table 4

PROCEDURES/POLICIES	Date Revised
Driver Manual/Operations Manual	4/1/2017
Reservation/In-take Policy (RSD procedures/policies)	4/1/2017
No Show/Denial Policy	1/1/2015
Fares/Donation Policy	4/12/2009
Vehicle Maintenance Policy	2/1/2015
Vehicle Accident Policy	1/1/2016
Capital Replacement Policy	1/1/2015
3 rd Party Monitoring Policy	1/1/2017
Route Deviation Policy	2/1/2013
Complaint Policy	4/1/2017
Indirect Cost Allocation Plan	N/A
ADA Procedures/Policy (Should Include Reasonable Modification Policy)	5/1/2015
Title VI Program Non-Discrimination Policy*	1/1/2013
Drug and Alcohol Plan*	
Procurement Policy (County's)*	
CAC By-Laws (SCDRTAP)	05/01/2013
EEO Plan	01/01/2007
Other:	
Other:	

*Required for Section 5311

SECTION II - DESCRIPTION OF SERVICE

Service Description

1. Describe any changes that were made (days, hours of operations) in 2018 (to date).

SCDRTAP: **No changes were made in the last year.**

Section 5311:

2. Describe, in detail, the proposed project for 2019. (Include type of service provided by grant type (i.e. deviated fixed route, demand response) and include days & hours of operation.

SCDRTAP: **To provide curb-to-curb transportation to seniors (60+), persons with disabilities and/or economically disadvantaged residents of Union County Monday through Friday from 7:30 a.m. to 5:30 p.m. with limited service on Saturday and evenings. We provide transportation for medical, mental health, employment, education, nutrition, shopping, recreation and bus and rail service. A fee of \$2.00 is charged per one way trip. Transportation is available on a first-come-first served basis. Group and/or evening transportation is provided by special arrangement through the administrative office by calling 908-659-5000. Veterans' transportation will be provided every Tuesday and Thursday to Lyons Hospital and every Monday and Wednesday to East Orange VA Hospital. Transportation will be provided daily to the veterans' clinic at Trinitas Hospital.**

Section 5311: N/A

3. In planning public transportation services, private sector providers must be given an opportunity to express their views. How does the subrecipient allow for input on services from private operators in the service area? **Public Hearing, Posting of notice on all vehicles, notice sent to senior agencies and municipalities in Union County. Open Freeholder meetings once a month.**

Service Operations

Describe how the following functions are performed by your system. Explain any differences between your SCDRTAP and 5311 programs.

1. Demand response reservation process:
 - a. Provide the phone number for reservations, and provide the hours and days reservations are accepted. If there is more than one provider, list name, telephone number and the hours and days that they accept reservations.
Reservations can be made by calling 908-241-8300 Monday through Friday from 8:00 a.m. to 4:00 p.m. Press 1 for reservations press 2 for dispatch. First time callers should call between 1:00 p.m. and 4:00 p.m.
 - b. What is the minimum and maximum amount of time needed to reserve a trip?
**The maximum amount of time needed to reserve a trip is 2 weeks.
The minimum amount of time needed is 5 to 7 days.**
 - c. Will you accept a same-day reservation?
Not usually, unless there is a cancellation that leaves an opening that will accommodate the person's need for transportation
 - d. What is your agency's available hours for open appointments other than subscription trip? (For example, limited capacity from 7-10am and 3-5pm due to nutrition and/or non-competitive employment).
We recommend that passengers making open appointments make them between the hours of 10am to 2pm, that is our least busy time of the day. Early in the morning and later in the afternoon most all the vehicles are in use dropping off and picking up passengers from sheltered workshops and adult day care centers.
 - e. Do you maintain a customer profile? If yes, what information is contained in this profile?
Yes, name, address, phone number, D.O.B., Medicaid eligible, income level (if required by funding source) disability or special needs, mobility device, ethnicity, emergency contact name and phone number.
 - f. How is customer eligibility verified for SCDRTAP?
Eligibility is determined as the intake information is being taken for the first time by date of birth, disability, income level and status, such as Medicaid eligibility or veterans status. Eligibility verification does not differ between

seniors (60+) and/or persons with disabilities.

- g. How is a trip identified as Section 5311 eligible? **N/A**
- h. Name the computer routing and scheduling software product currently used for operations. Include yearly license fee/cost for this product.
Trapeze NOVUS Tripspark
- i. How is the above computer routing and scheduling product used? Please check all that apply.
☒ Customer database
☒ Computer assisted routing and scheduling
☒ Generate ridership reports
- j. Describe any other computer technology used for operations. Example: mobile data terminal, global positions systems, AVL, Tablets, IVR, Cameras, Etc.
Mobile data terminals along with GPS are used for routing and scheduling, IVR is used for call reminding of scheduled trips and pick up times. Cameras are installed on all vehicles and are triggered upon impact or by panic buttons used by the drivers.

Americans with Disabilities Act (ADA) Service Requirements

1. Does your program have a way for customers with visual impairments waiting at a stop to know what bus has arrived? Vehicle Identification Mechanisms are required on routes where multiple vehicles serve the same stop, but suggest done at all times as a common passenger courtesy.
☒ Yes ☐ No ☐ N/A
2. Does your program permit individuals with disabilities to travel with their service animals?
☒ Yes ☐ No
3. Lift and Securements
 1. Do you have securements for mobility devices on your vehicles?
☒ Yes ☐ No
 2. Do you service passengers whose mobility devices cannot be secured to your satisfaction on your vehicles?
☒ Yes ☐ No
 3. Do you allow a passenger to remain in their mobility device or do you require them transfer to another seat?
☒ Yes ☐ No
 4. Does your staff provide assistance with the use of lifts, ramps and securement

systems?

X ☐ Yes ☐ No

5. Do you permit individuals with disabilities who do not use a mobility device to use of a lift or ramp, including standees?
X ☐ Yes ☐ No
6. Do you allow wheelchair passengers to refuse a lap belt if all other customers are not required to use one?
☐ Yes X ☐ No
4. Do you provide service to persons using respirators or portable oxygen?
X ☐ Yes ☐ No
5. Do you ensure adequate time for individuals with disabilities to board or disembark a vehicle?
X ☐ Yes ☐ No
6. Do you provide training to operators of deviated fixed routes and demand responsive service including training for the safe operating of the vehicles and accessibility equipment and the proper treatment of people with disabilities? Drivers and support staff should have regular sensitivity training in addition to other required driver training.
X ☐ Yes ☐ No
7. Do you make reasonable accommodations in policies, practices, or procedures when such accommodations are necessary to avoid discrimination on the basis of disability?
X ☐ Yes ☐ No
8. Do you make information about how to contact the agency to make requests for reasonable modifications readily available to the public through the same means it uses to inform the public about its policies and practices?
X ☐ Yes ☐ No

Service Area Details and Feeder Service

Complete the following by Grant:

1. List area you propose to serve in this application by grant.

SCDRTAP: : All 21 municipalities of Union County; Berkeley Heights, Clark, Cranford, Elizabeth, Fanwood, Garwood, Hillside, Kenilworth, Linden, Mountainside, New Providence, Plainfield, Rahway, Roselle, Roselle Park, Scotch Plains, Springfield, Summit, Union, Westfield and Winfield Park. We transport to a 5 mile radius outside of the county Monday through Friday; anything beyond the 5 miles we transport on Monday and Wednesday for medical proposes only.

Section 5311: (Include the specific municipalities served). **N/A**

2. Provide a list of relevant common sites and key trip generators, including central business districts, major employment centers, shopping centers, hospitals, social service

centers and college/universities, apartment complexes, senior complexes. Indicate those that are in your 5311 service area. In addition provide a map of your Section 5311 service area as NJT Attachment U. If you are operating a deviated fixed route(s) service please indicate the route on the map.

3. **Hospitals/Medical Centers:** Trinitas Behavioral Health, Overlook Medical Center, Summit Medical Group, UCPC Behavioral Health, RWJ Rahway Medical Associates, JFK Medical Center in Edison, Lyons VA and the VA Hospital in East Orange, Newark Beth Israel, St. Barnabas Hospital in Livingston, Kessler Institute in East Orange and West Orange, St. Peters and UMDNJ in Newark.
4. **Colleges/Universities:** Kean University, Union County College (3 campuses – Cranford, Scotch Plains and Elizabeth)
5. **Senior Services:** John T. Gregorio Center, Jewish Family Services, Liberty Square Senior Center, O'Donnell Dempsey Senior Center, Ehrhart Gardens, Richmond Towers, Plainfield Tower West, Schaefer Gardens, Union Township Senior Center, Kenilworth Senior Center, Cranford-Lincoln Senior Apartments and Ann Ferguson Towers
6. **Shopping Centers:** Aviation Plaza, Linden Plaza, Blue Star, Watchung Square, Woodbridge Center, Menlo Park Mall, Jersey Gardens
7. **Workshops/employment:** In Roads to Opportunity (formally OCUC), Bridgeway, ARC of Union County, Community Access and Park Hotel
8. **Senior Centers:** Spend-a-day (SAGE) J.C.C. (Jewish Community Center) Cedar Harbor and YMCA – WISE Center for Adults
9. **Senior/disabled housing:** Carteret Assisted Living, Clark Nursing Home, Cornell Hall, Elizabeth Nursing Home, Cranford Extended Care, Elmora Hills, Plaza Nursing Home, Woodlands Nursing Home and The Chelsea at Fanwood.
10. **Dialysis:** New Point Campus Dialysis, Davita Plainfield, Hillside, Millburn, Mountainside and Rahway. Trinitas Dialysis Center Linden and Elizabeth. FMC of Elizabeth, Kenilworth, Linden, Union and South Plainfield.

11. Indicate if the proposed service feeds other services? (check all that apply):

Private bus service	<input type="checkbox"/> SCDRTAP	<input type="checkbox"/> 5311
List bus routes _____		
Municipal bus service	<input type="checkbox"/> SCDRTAP	<input type="checkbox"/> 5311
List municipalities _____		
County bus service	<input type="checkbox"/> SCDRTAP	<input type="checkbox"/> 5311
List bus routes _____		
County paratransit	<input type="checkbox"/> SCDRTAP	<input type="checkbox"/> 5311

List counties _____

NJ TRANSIT train service X ☐ SCDRTAP ☐ 5311

List train line & stations **All train stations located in Union County**

NJ TRANSIT local fixed route bus X ☐ SCDRTAP ☐ 5311

List route numbers **All bus routes located in Union County**

NJ TRANSIT Light Rail X ☐ SCDRTAP ☐ 5311

List train line & stations **All light rail stations located in Union County.**

ACCESS LINK paratransit ☐ SCDRTAP ☐ 5311

12. Does your service extend to the required 5 miles outside the county borders?

X ☐ Yes ☐ No

- a. What significant trip generators have been identified outside the county borders?
Specialty doctors' offices and dialysis are our significant out of county trip generators.
- b. Do you provide non-medical out of county trips? No
- c. Does your agency place any restrictions on out of county trips? **We provide out of county trips over five miles on Monday and Wednesday only for medical proposes.**

Service Coordination

All service providers must have in place a Coordinated Human Service Transportation Plan (CHSTP) that has been locally developed. The CHSTP may include the intercity bus needs of seniors, people with disabilities, and low income populations. The FTA encourages the inclusion of intercity transportation in the CHSTP.

Provide the following:

1. Date last updated CHSTP: **December 2011**

2. Did your Agency hold any CHSTP meeting in 2017 to Date?

☐ Yes X ☐ No

If yes please list dates of when meeting occurred

Meeting Date _____

Meeting Date _____

Meeting Date _____

Meeting Date _____

3. Did your agency update your CHSTP in 2017 to date?

☐ Yes ☒ No

If yes please attach all addendums and/or updates to your CHSTP since 2017 to date.
Attach as NJT Attachment D **N/A**

4. Please list CHSTP stakeholder 2019 meetings dates, locations and times. Meetings should be scheduled at a minimum of two times a year.

Union County will hold a CHSTP stakeholders meeting on September 12, 2018 at 9:30 a.m. at the Cranford Community Center. We currently have a survey out asking for a list of needs and gaps in the service.

5. List all formal and informal coordination efforts with other agencies, organizations, municipalities and/or counties where **no money** is involved in Table 5. The description of the service provided should include trip purposes, customer characteristics, days and span of hours. Submit copies of all written agreements as NJT Attachment E.

Table 5

Name of Agency	Description of Service Provided
Richmond Towers Plainfield	Shopping

6. List all contracts in which you **receive funds from an agency** to provide service. Complete Table 6. The description of the service provided should include trip purposes, customer characteristics, days and span of hours. Submit copies of all written agreements as NJT Attachment F.

Table 6

Name of Agency	Contract Term	Unit Cost	Annual Revenue	Description of Service Provided
Bridgeway Rehab Services	1 yr.	\$7.00 Per trip	\$20,545	Partial Care Transportation M-F 7:30am -5:30pm
Inroads to Opportunities	1 yr.	\$6.00 Per trip	\$28,866	Partial Care Transportation M-F 7:30 – 5:30pm
Logisticare	1 yr.	\$10.00 Per trip	\$29,090	Provide Medicaid Transportation M-F 7:30am – 5:30pm
HFT Management Inc.	2 yrs.	62% of gross	\$5,831	Advertising on Union County Paratransit vehicles

Route Deviation

1. If you operate route deviation service, explain how trips are documented and how deviation requests are tracked?
Union County operates a Route 22 shuttle where a passenger can request a route deviation up to one-half mile off route which needs to be requested by 3:00 PM the day prior to service by calling 908-241-8300. For their return trip the passenger must call and press 2 to notify dispatch.

2. List routes and provide data in Table 7.

Table 7

Route by Name	Is This Route Funded by SCDRTAP?	Is This Route Funded by 5311?	Annual One-Way Trips	Annual Total # of Times Vehicle Deviates from Route
Route 22 Safety Shuttle	No	No	73,188	11,022

3. Is it your policy to announce stops at transfer points, major intersections and destination points, at adequate intervals along a route and an individual stop upon request? This requirement must be noted in driver manual.

x ☐ Yes ☐ No

4. Do your vehicles have signage showing route and destination?

x ☐ Yes ☐ No

5. Do you allow deviation for general public passengers?

x ☐ Yes ☐ No

6. Do your vehicles have the universal accessibility symbol?

☒ Yes

☐ No

Training

1. Do you provide training for your Administration /Operations staff?

☒ Yes

☐ No

If yes, list trainings and recertification requirements.

Sexual Harassment, Drug and Alcohol, Customer Service, Conflict Resolution and Specific department/technology training.

2. Do you provide training for your drivers?

☒ Yes

☐ No

If yes, please list trainings.

Sexual Harassment, Drug and Alcohol, Blood borne pathogens.

Classroom Training includes: Defensive Driving, Wheelchair securement, PASS, Following Distance, Pedestrian Awareness, Pre-trip inspections, Intersections, Backing-up, Railroad crossings and more.

Behind the wheel training with another driver or road supervisor: Maneuverability, Forward/Reverse Three Point, Six point turn, Serpentine, Straight backing, and Railroad crossings.

3. Does your agency have a certified driver trainer on staff or do you outsource your trainings?

The contracted agency's certified trainer is responsible for the training of all drivers.

2019 Short-Term Program Goals

List at least three goals to improve your system in grant year 2019. Include Milestones on how you will obtain these goals.

Goal 1. Update our CHSTP (Coordinated Human Service Transportation Plan)

Milestone 1 Hold meeting September 12, 2018

Goal 2. Fill out our SCDRTAP Advisory Board

Milestone 1 Advertising and asking at meetings

Goal 3. Secure additional funding.

Milestone 1 Apply for grants.

SECTION III – BUDGET

Program Budgets

Complete attached Excel spreadsheets for your grant year 2017 Expenditure and grant year 2019 projected budgets. Please make sure to include **ALL** funding sources. You can edit the heading to include funding sources that are not listed.

Close-out funds

Does your agency have carry over funds that will be added into the 2019 SCDRTAP budget? (Please note close-out funds should be added to your 2019 allocation and shown in the attached budget spreadsheet 2019 proposed budget by funding source.

☐ Yes ☒ No

If yes, please explain what the carry over funds will be allocated for.

Alternative Revenue Total Collected for Calendar Year 2017

1. Is a fare charged to use your 5311 service?
☐ Yes ☐ No
2. Is a fare charged for your SCDRTAP service?
☒ Yes ☐ No
3. Is there a donation policy for your 5311 service?
☐ Yes ☐ No
4. Is there a donation policy to use your SCDRTAP service?
☐ Yes ☒ No
5. Are funds from donations and fares placed in an account for transportation?
☒ Yes ☐ No (Donations only accepted from Title III passengers)
If no, explain.
6. Explain how donations/fares are collected.

Fares are collected monthly; an invoice is mailed to the passenger the month following their service. All payments are accepted in the form of a check or money order only and mailed to the Administrative office in order that their account may be credited. Passengers that fall below the Federal Health and Human Service Poverty Guidelines or are Medicaid recipients are exempt from paying a fare.

7. Complete Table 8 with all dollar amounts earned through alternative revenue sources.

Table 8

Alternative Revenue	Revenue Collected in 2017	Revenue Projected for 2019
Fares / SCDRTAP	\$106,761.35	\$110,000
Fares / 5311	N/A	N/A
Donations / SCDRTAP	-0-	-0-
Donations / 5311	N/A	N/A
Advertising on vehicles	\$5,831.32	\$4,000
Medicaid (Logisticare)	\$29,090	\$30,000
Revenue Contracts <u>YMCA - Wise</u>	\$44,000	-0-
Other <u>Partial Care (Bridgeway and Inroads to Opportunities)</u>	\$49,411	\$50,000
Other <u>SAGE (to begin in 2019)</u>	-0-	\$67,200
Total	\$235,093.67	\$261,200

Indirect Administrative Costs

1. By grant, do you charge indirect cost to either SCDRTAP or 5311?
If yes, attach your approved Indirect Cost Plan as NJT Attachment G.

SCDRTAP

☐ Yes X ☐ No

5311

☐ Yes ☐ No

What federal agency has approved your indirect cost plan for 5311?

2. Has the applicant made a change in its accounting system and/or cost rate proposed methodology, thereby affecting the previously approved cost allocation plan/indirect cost rate and its basis of application?
- ☐ Yes X ☐ No

Third Party Contracting

1. Current Third Party Contracting

Please list all transit-related third party purchases and contracts that were funded (i.e., transportation services, computer routing/scheduling or services, dispatching, auditing, drug and alcohol testing, legal, and marketing, vehicles, maintenance) to a third party.

Table 9 – **SCDRTAP** January 1, 2018- December 31, 2018

Name of Agency	Contract Term	Unit Cost	Annual Cost	Description of Service Purchased
MPC Bus Co.	1 year	\$56.63	\$4,326,457.62	Routing and scheduling

Table 10 – **5311** January 1, 2018- December 31, 2018

Name of Agency	Contract Term	Unit Cost	Annual Cost	Description of Service Purchased

2. Proposed Third Party Contracting

Please list all transit-related third party proposed purchase and contracts that will be funded (i.e., transportation services, computer routing/scheduling or services, dispatching, auditing, drug and alcohol testing, legal, marketing, vehicles, maintenance) to a third party.

Table 11– **SCDRTAP** January 1, 2019- December 31, 2019 (please make sure to include proposed CAPITAL purchases).

Name of Agency	Contract Term	Unit Cost	Annual Cost	Description of Service Purchased
MPC Bus Co.	1 year	\$57.66	\$4,412,986.77	Routing and scheduling

Table 12 – Section **5311*** January 1, 2019- December 31, 2019

Name of Agency	Contract Term	Unit Cost	Annual Cost	Description of Service Purchased

All procurements for SCDRTAP and S5311 over \$1,000 require prior approval of NJ TRANSIT, this includes service and capital procurements. Section 5311 third party contracts must include applicable federal clauses and be reviewed and approved by NJ Transit prior to advertising. All vendors with multiyear contracts under FTA programs must sign annual certifications in order to remain compliant.

SECTION IV – PROJECT EQUIPMENT

Vehicle Inventory

Attach a current inventory list of all vehicles in fleet using excel spreadsheet that was provided. If possible, inventory should be sorted by oldest model year listed first. Attach as NJT Attachment H (Use provided Excel spreadsheet)

The inventory includes:

- A. License plate number
- B. VIN
- C. Mileage
- D. Year of Purchase
- E. Funding Source
- F. Vehicle Manufacturer – (engine manufacturer) - Ford, International, Chevy, etc.
- G. Vehicle Body – when a chassis or body is altered by another manufacturer (such as Blue Bird, Champion), the company completing the alteration is considered the body manufacturer.
- H. Vehicle Model – the manufacturer's model name and/or number.
- I. Vehicle Type
 - Bus 40 ft. – large transit bus
 - Bus 35 ft. – medium transit bus
 - Bus < 30 ft. – small transit bus, 18-24 passenger
 - Bus < 30 ft. – minibus (158" WB)
 - Bus < 30 ft. – extended minibus (176" WB)
 - Sedan/station wagons – Sedan/wagons
 - Accessible minivan
- J. Vehicle Cost
- K. Grant Year
- L. Location
- M. Use and condition
- N. In-service Date
- O. Projected Retirement Date – *All counties should have a vehicle replacement plan*
- P. Proposed Disposition Action (Auctioned; Active; Competitive Sale Process, Transferred, Returned to NJ TRANSIT)
- Q. Fuel – DF (Diesel); GA (Gas); AF (Alternative Fuel)
- R. Floor Plan – Please include # seats; # foldaway; foldaway type; # securements. (For example: If you have a vehicle that can seat 14 and has a floor plan that seats 12 ambulatory, has one double foldaway seat that seats an additional two and one securement position up you would provide information as follows:)
 - # of seats: 12
 - # of Foldaway: 1
 - Foldaway: (seats one or two) 2
 - # of securements: 1
- S. Accessible – LF (low floor); LE (lift-equipped); NA (not accessible)
- T. Other-fill in description

Non-Vehicle Inventory

FTA funded non-vehicle inventory, for those subrecipients who have used 5311 funds to purchase non-vehicle items. Attach as NJT Attachment I (Use provided Excel spreadsheet).

Inventory/Asset Name	Serial Number	Funding Source	Grant Year	Date of Purchase	Original Purchase Price	Maintenance Plan Required for Items over \$5,000.00*	Date Useful Life will be met
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All items purchased with FTA funding must be tagged with grant year, funding source and date of purchase.

Capital Disposal 2017

1. Did the applicant dispose of any vehicles and/or equipment purchased with SCDRTAP funds in calendar year 2017 (to date)?

☐ Yes X ☐ No

If yes, were any vehicles and/or equipment removed from service before the end of useful life?

☐ Yes* X ☐ No

*If yes, complete the Table 13 below

2. Did the applicant dispose of any vehicles and/or equipment purchased with Section 5311 funds in 2017?

☐ Yes ☐ No

If yes, were any vehicles and/or equipment removed from service before the end of useful life?

☐ Yes* ☐ No

*If yes, complete the Table 13 below

Table 13

Description of Disposed Equipment	Grant Used to Purchase Equipment		Was NJ TRANSIT notified?		Date of Notification	Amount Received if Auction or Sold	Was Supporting Documentation Submitted?		Appraised Value if Vehicle was removed prior to useful life	Name of Appraiser
	SCDRTAP	5311	Yes	No			Yes	No*		

SECTION V - PUBLIC OUTREACH

Public Outreach Activities

1. Describe special events, presentations, conferences, articles, news coverage, reports or any other forms of media that the county participated in 2017 to-date. In addition, if applicable, any activities that may be planned for 2019.

The County holds many events throughout the year including street fairs, craft shows, fishing derbies, Harvest Festival, Family Flix, Bio-Blitz, concerts in the park where Paratransit vans are used either for transporting residents or a vehicle is on display. The Freeholders Information van attends nearly all these events and is also frequently requested by townships and local organizations. This van is a hub of information about the services offered to county residents; the “Paratransit User’s Guide” in both English and Spanish along with the Route 22 Safety Shuttle brochures can be found in this van. The User’s Guide is also distributed in different public offices throughout the County. (I.e. DHS, Div. on Aging, One Stop Operations, libraries).

2. Provide a list of locations of where transportation marketing materials are distributed in the service area, how often are they distributed?

During the year we joined forces with the Union County Division on Aging at the Jewish Community Center, Scotch Plains, Jewish Family Services in Elizabeth, Union Township Community Action Org., Union County Minority Task Force in Rahway and JFK Adult Day Medical Program in Edison. Paratransit presented at Division on Aging’s Public Hearing held on July 24th at Winfield Park. One of our CAC board members is the editor of the Senior News and Third Wave News and she often puts information about Union County Paratransit in the paper and invites us to speak at health and lifestyle events. This year we attended the Senior Citizens Council of Union County at the Westwood in Garwood where we were one of the featured speakers on the topic of Transportation.

3. In planning public transportation services, private sector providers must be given an opportunity to express their views. How does the subrecipient allow for input on services from private operators in the service area?

Freeholder’s meetings and Public Hearings.

Marketing Materials

1. Attach SCDRTAP and Section 5311 marketing materials. (i.e., system brochure, timetables, cable TV ads, advertising, mailings, newspaper articles and copies of website). Attach as NJT Attachment J
2. Do you make service information available in accessible format upon request?
X ☐ Yes ☐ No

Public Hearing and Notification (only required for SCDRTAP funding)

Attach all documents as NJT Attachments K1-K7

1. The notice should include the location, when and where the application will be available for public review. The notice must be advertised in two different newspapers at least 30 days prior to the public hearing dates. Submit notarized copies of both public notices with application as NJT Attachment K1.
2. The Public Hearing Notice must be sent to all Municipal Clerks in your county. The Public Hearing Notice must also be sent to county organizations, agencies, and associations that serve senior citizens and people with disabilities. Submit a list of organizations and Municipalities that the letter was sent to as NJT Attachment K2.
3. A large print of the Public Hearing Notice must be posted on all system vehicles. Notice must be posted on all vehicles at least 30 days prior to the public hearing and left on the vehicles until the date of the hearing. Submit a sample of the vehicle notice **as NJT Attachment K3**.

Prior to and After Public Hearing Date:

1. Prior to the Public Hearing a copy of the 2019 budget and goals must be available for public review on the County Website and/or in the Public Library (and at least 14 days after the public hearing date). Include as **NJT Attachment K4** the screen shot of the website and copies of correspondence requesting the web post and/or name of the library branch, address and date copy was placed in Library..
2. Once your application is completed an electronic copy of the 2019 application must be placed on the county website for public review. Attach a screen shot of the county website with the link to the electronic application as **NJT Attachment K5**.
3. The County must meet with their local CAC to review the proposed service activities, goals and budget for 2019. Their input and feedback should be considered in the planning process for this application. Please indicate the date of this CAC meeting and include copy of meeting minute notes showing application was reviewed with CAC members as **NJT Attachment K6**.
4. Copies of the 2019 application (if available) or a summary of proposed activities, goals and proposed budget should be available at the public hearing.
5. Complete public hearing transcripts must be submitted. If not available by application due date the transcripts can be submitted after the application's filing deadline as **NJT Attachment K7**.

SECTION VI - ADDENDUMS

SCDRTAP Maintenance of Effort (MOE) Certification

Excerpt from Guidelines, Description and certification of Maintenance of Effort (MOE)

(a) The purpose of the Senior Citizen and Disabled Resident Transportation Assistance Program to provide for additional or expanded transportation services to senior citizens and disabled residents. Therefore designated recipients must maintain the same level of funding for senior citizen and transportation services as prior years.

(b) In order to comply with this Maintenance of Effort (MOE) requirement, the application must contain senior citizen and disabled resident transportation non-capital expense data from the past two years prior to the implementation of the Senior Citizen and Disabled Resident Transportation Assistance Program. This data should include non-capital expenditures of the designated recipient and/or applicant and any other agency, group, or groups, which will participate in the coordinated transportation program. Data from groups joining the coordinated system since the implementation of the Senior Citizen and Disabled Resident Transportation Assistance Program must be added to the original year period immediately preceding their joining the coordinated system

Actual Maintenance of Effort for 2017 \$2,774,565.50

Proposed Maintenance of Effort for 2019 \$3,314,995.00

If the MOE for 2019 has increased/decreased, please explain below: **MOE has increased due to the cost of the 3rd party vendor increasing.**

Sample of Required SCDRTAP Application Cover Letter

Attach as NJT Attachment L

August 13, 2018

Anna Magri, Director
NJ TRANSIT
Local Programs and Minibus Support
One Penn Plaza East, 4th floor
Newark, New Jersey 07105-2246

Dear Mrs. Magri:

The County of Union is hereby applying for funds under Senior Citizens & Disabled Residents Transportation Assistance Program (SCDRTAP). The approval of this grant will enable transportation services to be available to the senior citizens and disabled residents in our County. County of Union is requesting \$886,022 for 2019. The scheduled public hearing date is August 21, 2018. The application will be available at the following locations on the county web site as of the following date August 22, 2018.

To my knowledge, all information provided in support of this application is true and correct. If you have questions or require additional information, please contact Kathleen Carmello, Director of the Union County Paratransit System at 908-659-5001.

As the Applicant, the County of Union agrees to comply with all regulations and administrative guidance required for application to the Senior Citizens and Disabled Resident Transportation Assistance Program for the program year 2019. The Applicant affirms the truthfulness and accuracy of the information it has made in the statements submitted herein and any other submission made to NJ TRANSIT. In signing this document, I declare the foregoing information and any other statement made on behalf of the Applicant are true and correct.

Sincerely,

Kathleen E. Carmello

Kathleen E. Carmello, Director
Union County Paratransit System

SCDRTAP Applicant Authorizing and Supporting Resolution

Sample Text for Authorizing Resolution. Attach as NJT Attachment M.

Resolution authorizing the filing of an application to NJ TRANSIT on behalf of (Subrecipient) for a grant under the Senior Citizen and Disabled Resident Transportation Assistance Act, as amended.

WHEREAS, in 1984 the governor of New Jersey signed into law legislation creating the "Senior Citizen and Disabled Resident Transportation Assistance Act;" and,

WHEREAS, under this law Casino Tax Revenues may be utilized for the provision of elderly (60+) and disabled transportation; and,

WHEREAS, the county of (Name of County) must submit an application to NJ Transit Corporation to obtain funding in amount of \$_____ for period covering January 1, 2019 to December 31, 2019;

NOW, THEREFORE, BE IT RESOLVED BY (Name of Governing Body)

1. (Title of Subrecipient's Designated Official) shall forward one (1) original application together with one (1) certified copy of this resolution to:

NJ TRANSIT
Local Programs & Minibus Support
One Penn Plaza East- 4th Floor
Newark, NJ 07105-2246; and,

2. BE IT FURTHER RESOLVED, that the (Name of Subrecipient's Designated Official) is hereby authorized to execute the necessary contractual agreements on behalf of the county of (Name of County).

SECTION VII – 5311 ADDITIONAL ITEMS

The following are only required by Section 5311 Applicants

Opinion of Counsel Letter

Sample Opinion of Counsel-Attach as NJT Attachment N

(Date)

(Name of Applicant)

(Address of Applicant)

To Whom It May Concern:

This communication will serve as the requisite opinion of counsel to be filed with NJ TRANSIT in connection with the application of Name of Applicant for financial assistance pursuant to the provisions of Section 5311 of the Federal Transit Act, as amended for administration, capital, and operating assistance project(s). The legal authority for Name of Applicant's ability to carry out administration, capital and/or operating assistance projects directly, by lease, contract, or otherwise is set forth below:

Name of Applicant is authorized to provide and assist public transportation by acquisition, construction and operation of existing or additional transit facilities. This assistance may be provided directly or by agreements with other parties.

The authority of Name of Applicant to provide funds for the local share of the project is set forth in (cite source and provide a copy of, for example, of the local ordinance passed by County Board of Chosen Freeholders or other governing body authorizing funding for the local share, if applicable).

I have reviewed the pertinent Federal State and local laws, and I am of the opinion that there is no legal impediment to making application for Section 5311 assistance. Furthermore, as a result of my examination, I find that there is no pending or threatened litigation or other action, which might in any way adversely affect the proposed project in the program or the ability of Name of Applicant to carry out such projects in the program.

Sincerely,

Legal Counsel

ADA Certification of Equivalent Service

Attach as NJT Attachment O

The **County of Union** certifies that its demand responsive/ Route Deviation service offered to individuals with disabilities, including individuals who use wheelchairs, is equivalent to the level and quality of service offered to individuals without disabilities. Such service, when viewed in its entirety, is provided in the most integrated setting feasible and is equivalent with respect to:

- (1) Response time;
- (2) Fares;
- (3) Geographic service area;
- (4) Hours and days of service;
- (5) Restrictions on trip purpose;
- (6) Availability of information and reservation capability; and
- (7) Constraints on capacity or service availability.

In accordance with 49 CFR 37.77, public entities operating demand responsive/ Route Deviation systems for the general public which receive financial assistance under 49 U.S.C. 5311 or 5307 must file this certification with the appropriate state program office before procuring any inaccessible vehicle. Such public entities not receiving FTA funds shall also file the certification with the appropriate state program office. Such public entities receiving FTA funds under any other section of the FT Act must file the certification with the appropriate FTA regional office. This certification is valid for no longer than one year from its date of filing.

Karen Dinsmore
(Name of authorized official)

Assistant Director of the Department of Human Services
(Title)

Karen Dinsmore
(Signature)

Date: 08-21-18

Civil Rights

Equal Employment Opportunity (EEO)

An EEO program is required if an applicant in previous Federal fiscal year (only FTA funds) - received in excess of \$1 million or planning assistance in excess of \$250,000 and has 50 or more mass transit related employees.

For the period **January 1, 2017 through December 31, 2017**, answer the following:

1. How many transit related employees does your agency have?
When calculating the total number of transit-related employees, agencies are required to include all part-time employees and employees with collateral duties that support the transit program. For example, a budget analyst who processes payments for the transit program would be considered a transit-related employee. This includes part-time employees and those involved in support of the transit program

52 Transit Related Employees

2. Is the applicant required to have an EEO Program?
☒ Yes ☐ No
 - a. If yes, does the applicant have an approved program in place?
☒ Yes ☐ No
 - b. If no required program is in place, provide estimated date of completion.
 Date:
3. Were any complaints received between the period January 1, 2017 and December 31, 2017?
☐ Yes ☒ No

If yes, summarize complaints, any informal or formal EEO complaints (only from transit related employees) received, and describe how these complaints were addressed or resolved.

ADA

Did applicant make reasonable accommodations for employees and/or passengers with disabilities during the past year in accordance with Title III of the ADA? (Please make sure your Reasonable Accommodation policy is attached as part of Attachment C).

☒ Yes ☐ No

If yes, explain. **Assisted passenger to and from the vehicle when required.**

Title VI

Does your agency have a current approved Title VI program submitted to NJ TRANSIT?

☒ Yes

☐ No

Has your agency received any complaints, investigations or lawsuits alleging discrimination in the delivery of transportation service within the last three years?

☐ Yes

☒ No

If yes, provide a description of the allegation and the current status and/or outcome.

Has any federal entity conducted a Title VI compliance review of your agency within the last three years?

☐ Yes

☒ No

If yes, provide the following:

- Purpose/Reason for Review
- Name of the Agency that Performed the Review
- Summary of Findings/Recommendations
- Status and/or Disposition

Do you have any pending grant applications to other federal agencies (besides FTA)?

☐ Yes

☒ No

If yes, provide a brief description of pending applications to other federal agencies.

Has your agency had a finding of noncompliance by any other federal agency?

☐ Yes

☒ No

5311 Budget Request FTA Non-Urbanized Area Formula Program (Section 5311)

January 1, 2019 - Dec 31, 2019
Project Budget Request (include Match)

Operating	Budget Request
Total Operating (should include total budget for this program)	
(-Fares)	
(-Donation)	
Total Operating	
Administrative	Budget Request

Total Administrative	
Capital	Budget Request
Total Capital	
GRAND TOTAL	

Rolling Stock

Only fill Table 17 if you are purchasing rolling stock under the Section 5311 grant.

If you are applying for rolling stock your Section 5311 contract will be reduced for the cost of the vehicle (s). NJ TRANSIT purchases all rolling stock on behalf of our FTA subrecipients. In addition there is a required local match of 10% for capital purchases. The subrecipient is given a choice at time of vehicle purchase to pay the 10% local match either by: 1) being invoiced by NJ TRANSIT for the 10% match or 2) if subrecipient receives SCDRTAP funds we will reduce by budget modification your SCDRTAP contract at time of purchase by an amount equal to the 10% cost of vehicle.

Table 17

	Budget Grant Approval (Shows current fleet numbers)	Amount of Change (Shows additions to fleet if expansion)	After Grant Approval (Shows final fleet total after grant is relieved)
I. Active Fleet			
A. Peak Requirement			
B. Spares			
C. Total(A+B)			
D. Spare Ratio(B/A)			
II. Inactive Fleet			
A. Contingency Reserve			
B. Pending Disposal			
C. Total (A+B)			
III. Total Fleet			
(IC + IC)			

Fleet Replacement

If Section 5311 vehicle is a replacement fill in this section, regardless of funding source.

Make/Model:

Year of Manufacture:

Vehicle I.D. Number (VIN):

Month/Year Placed in Revenue Service:

Accumulated Revenue Miles:

Estimated Month/Year to be Taken Out of Revenue Service:

Condition:

Original Grant Purchased Under:

Capital Public Notice Requirement

Attach as NJT Attachment P

As per the FTA there must be an opportunity for public review and comment for all FTA funded capital projects. To comply with this requirement all Section 5311 subrecipients awarded a capital project (vehicle, mobility management project and/or other capital equipment) must do a public notice in a newspaper soliciting public comment. A public hearing is only required if the capital project has a significant economic, social or environmental impact in the community.

PUBLIC NOTICE

Notice is hereby given that _____ has made application to
Agency Name

NJ TRANSIT for _____ to assist in providing
How many and what type of vehicles

transportation to general public in rural areas of _____, New Jersey. This project
List areas utilizing vehicle(s)

will be partially funded with FTA Section 5311 funds under a grant submitted to the Federal Transit Administration.

Any interested party who has a significant, social, economic or environmental interest is invited to provide comments within 30 days to:

(Name of Subrecipient)
(Address)

PLEASE NOTE:

When returning application, please include: Original notarized copies of Public Notices that actually appeared in the newspaper on two separate days. (Raised seal not required as long as the newspapers provide a certification and proof of publication.) Attach as NJT Attachment Q.

Financial Management Systems

1. Does the applicant have fiscal control and accounting procedures sufficient to do the following:
 - a. Permit the preparation of reports necessary to comply with program and statutory requirements.
☐Yes ☐No
 - b. Permit the tracking of funds to ensure that funds have not been used in violations of restrictions and prohibitions applicable to program.
☐Yes ☐No

2. Please describe accounting system used – include name of system.

3. Do you keep separate accounting records for this project?

☐ Yes ☐ No

Suspension and Debarment

It is the Section 5311 subrecipient's responsibility to ensure that none of their third party contractors are debarred, suspended, ineligible or voluntarily excluded from participation in FTA funded projects.

Has the required suspension/debarment clause been included in bid specs (services or capital) and the final contract for all third party contracts over \$25,000 utilizing FTA Section 5311 funds? (For bid specs and contracts covering 2017-2018 contract year)

☐ Yes ☐ No

Prior to entering into third party contracts over \$25,000 (services or capital) must review the website System for Awards Management (SAM) at www.sam.gov. The new website sam.gov provides a more detailed profile of the vendor including disbarment, DUNS number and federal debt then previous excluded party listing system website. (Subrecipient should print screen which would show date website was checked and verify whether vendor was NOT debarred or suspended from participating in federally funded contracts.)

Did subrecipient check the Systems for Awards Management prior to entering into contract with vendor during 2017-2018?

☐ Yes ☐ No

Local In-Kind Match and Match Source

Do you plan on using an in-kind match for 2019 S5311?

☐ Yes ☐ No

*If yes, what is the total amount and source(s)?

Total Amount \$ _____ Source(s): _____

*Documentation must be submitted by applicants who indicated they would be providing an in-kind match in period January 1, 2019 to December 31, 2019. In-Kind match will be reviewed by NJT staff to ensure that it meets federal requirements and that supporting documentation is verifiable. Subrecipient will receive approval of in-kind match prior to contract execution. *Please note that all in-kind matches must have a measurable dollar value.*

Provide breakdown of proposed match dollars for 2019 contract years in Table 18.

Table 18

Funding Match Source	Name of Source	Match Amount
Local Funds: (list)		
State Funds: (list) (i.e. Human Service funding)		
Revenue Contracts (list) (i.e. vehicle advertising contracts list indicate revenue source/contracts used as match)		

Federal (Non-FTA)		
SCDRTAP funding		
In-Kind (list)		
Other specify		

Special Section 5333(b)

The attached Special Warranty and the procedures incorporated therein represent the understandings of the Department of Labor and the Department of Transportation with respect to the formula Grant Program for Areas Other Than Urbanized Areas (C.F.R. U.S.C. Section 5311)

The Department of Transportation will make this Special Warranty a part of the contract of assistance between the U. S. Department of Transportation and each state agency designated to receive and administer funds under Section 5311 of the Urban Mass Transportation Act of 1964, as amended.

The Secretary of Labor has found that the terms and conditions of the Special Warranty meet the requirements of Section 5333(b) of the Urban Mass Transportation Act of 1964, as amended. Accordingly, the Secretary of Labor hereby makes the certification that inclusion of these terms and conditions in formula grant contract for small urban and rural program grants meets the requirements of Section 5311 of the Urban Mass Transportation Act of 1964, as amended.

A. General Application

The Public Body (A) agrees that, in the absence of waiver by the Department of Labor, the terms and conditions of this warranty, as set forth below, shall apply for the protection of the transportation related employees of any employer providing transportation services assisted by the Project (Recipient), and the transportation related employees of any other surface public transportation providers in the transportation service area of the project.

The Public Body shall provide to the Department of Labor and maintain at all times during the Project an accurate, up-to-date listing of all existing transportation providers which are eligible Recipients of transportation assistance funded by the Project, in the transportation service area of the Project, and any labor organizations representing the employees of such providers.

Certification by the Public Body to the Department of Labor that the designated Recipients have indicated in writing acceptance of the terms and conditions of the warranty arrangement will be sufficient to permit the flow of Section 5311 funding in the absence of a finding of non-compliance by the Department of Labor.

B. Standard Terms and Conditions

The Project shall be carried out in such a manner and upon such terms and conditions as will not adversely affect employees of the Recipient and of any other surface public transportation provider in the transportation service area of the Project. It shall be an obligation of the Recipient and any other legally responsible party designated by the Public Body to assure that any and all transportation services assisted by the Project are contracted for and operated in such a manner that they do not impair the rights and interest of affected employees. The term a Project, as used herein, shall not be limited to the particular facility, service, or operation assisted by Federal funds, but shall include any changes, whether organizational, operational, technological, or otherwise, which are a result of the assistance provided. The phrase "as a result of the Project," shall when used in this arrangement, include events related to the Project occurring in anticipation of, during, and subsequent to the Project and any program of efficiencies or economies related thereto; provided, however, that volume rises and falls of business, or changes in

volume and character of employment brought about by causes other than the Project (including any economies or efficiencies unrelated to the Project) are not within the purview of this arrangement.

An employee covered by this arrangement, who is not dismissed, displaced or otherwise worsened in his position with regard to his employment as a result of the Project, but who is dismissed, displaced or otherwise worsened solely because of the total or partial termination of the Project, discontinuance of Project services, or exhaustion of Project funding shall not be deemed eligible for a dismissal or displacement allowance within the meaning of paragraphs (6) and (7) of the Model agreement or applicable provisions of substitute comparable arrangements.

- (a) Where employees of a Recipient are represented for collective bargaining purposes, all Project services provided by that Recipient shall be provided under an in accordance with any collective bargaining agreement applicable to such employees which is then in effect.
- (b) The Recipient or legally responsible party shall provide to all affected employees sixty (60) days' notice of intended actions which may result in displacements or dismissal or rearrangements of the working forces. In the case of employees represent by a union, such notice shall be provided by certified mail through their representatives. The notice shall contain a full and adequate statement of the proposed changes, and an estimate of the number of employees affected by the intended changes, and the number and classifications of any jobs in the Recipient=s employment available to be filled by such affected employees
- (c) The procedures of this subparagraph shall apply to cases where notices involve employees represented by a union for collective bargaining purposes. At the request of either the Recipient or the representatives of such employees' negotiations for the purposes of reaching agreement with respect to the application of the terms and conditions of this arrangement shall commence immediately. If no agreement is reached within twenty (20) days from the commencement of negotiations, any party to the dispute may submit the paragraph (4) of this warranty. The foregoing procedures shall be complied with and carried out prior to the institution of the intended action.

For the purpose of providing the statutory required protections including those specifically mandated by Section 5333(b) of the Act, the Public Body will assure as a condition of the release of funds that the Recipient agrees to be bound by the terms and conditions of the National (Model) Section 5333(b) Agreement executed July 23, 1975, identified below², provided that other comparable agreements may be substituted therefore, if approved by the Secretary of Labor and certified for inclusion in these conditions.

Any dispute or controversy arising regarding the application, interpretation, or enforcement of any of the provisions of this arrangement which cannot be settled by and between the parties at interest within thirty (3) days after the dispute or controversy first arises, may be referred by any such party to any final and binding disputes settlement procedure acceptable to the parties, or in the event they cannot agree upon such procedure, to the Department of Labor or an impartial third party designated by the Department of Labor for final and binding determination. The compensation and expenses of the impartial third party, and any other jointly incurred expenses shall be borne equally by the parties to the proceeding and all other expenses shall be paid by the party incurring them.

In the event of any dispute as to whether or not a particular employee was affected by the Project, it shall be his obligation to identify the Project and specify the pertinent facts of the Project relied upon. It shall then be the burden of either the Recipient or other party legally responsible for the application of these conditions to prove that factors other than the Project affected the employees. The claiming employee shall prevail if it is established that the Project had an effect upon the employee even if other factors may also have affected the employee.

The Recipient or other legally responsible party designated by the Public Body will be financially responsible for the application of these conditions and will make the necessary arrangements so that any employee covered by these arrangements, or the union representative of such employee, may file claim of violation of these arrangements with the Recipient within sixty (60) days of the date he is terminated or laid off as a result of the Project, or within eighteen (5311) months of the date his position with respect to his employment is otherwise worsened as a result of the Project. In the latter case, if the events giving rise to the claim have occurred over an extended period, the 18-month

limitation shall be measured from the last such event. No benefits shall be payable for any period prior to six (6) months from the date of the filing of any claim.

Nothing in this arrangement shall be construed as depriving any employee of any rights or benefits which such employee may have under existing employment or collective bargaining agreements, nor shall this arrangement be deemed a waiver of any rights of any union or of any represented employee derived from any other agreement or provision of federal, state or local law.

In the event any employee covered by these arrangements is terminated or laid off as a result of the Project, he shall be granted priority of employment or reemployment to fill any vacant position within the control of the Recipient for which he is, or by training or retraining within a reasonable period can become qualified. In the event training or retraining is required by such employment or reemployment, the Recipient or other legally responsible party designated by the Public Body shall provide, or provide for, such training or retraining at no cost to the employee.

The Recipient will post, in a prominent and accessible place, a notice stating that the Recipient has received federal assistance under the Urban Mass Transportation Act and has agreed to comply with the provisions of Section 5333(b) of the Act. This notice shall also specify the terms and conditions set forth herein for the protection of employees. The Recipient shall maintain and keep on file all relevant books and records in sufficient details as to provide the basic information necessary to the proper application, administration, and enforcement of these arrangements and to the proper determination of any claims arising thereunder.

Any labor organization which is the collective bargaining representative of employees covered by these arrangements, may become a party to these arrangements by serving written notice of its desire to do so upon the Recipient and the Department of Labor. In the event of any disagreement that such labor organization represents covered employees, or is otherwise eligible to become a party to these arrangements, as applied to the Project, the dispute as to whether such organization shall participate shall be determined by the Secretary of Labor.

In the event the Project is approved for assistance under the Act, the foregoing terms and conditions shall be made part of the contract of assistance between the federal government and the Public Body or Recipient of federal funds; provided, however, that this arrangement shall not merge into the contract of assistance, but shall be independently binding and enforceable by and upon the parties thereto, and by any covered employee or his representative, in accordance with its terms, nor shall any other employee protective agreement merge into this arrangement, but each shall be independently binding and enforceable by and upon the parties thereto, in accordance with its terms.

C. Waiver

As a part of the grant approval process, either the recipient or other legally responsible party designated by the Public Body may in writing seek from the Secretary of Labor a waiver of the statutory required protections. The Secretary will waive these protections in cases, where at the time of the requested waivers, the Secretary determines that there are no employees of the Recipient or of any other surface public transportation providers in the transportation services area who could be potentially affected by the Project. A 30-day notice of proposed waiver will be given by the Department of Labor and in the absence of timely objection; the waiver will become final at the end of the 30-day notice period. In the event of timely objection, the Department of Labor will review the matter and determine whether a waiver shall be granted. In the absence of waiver, these protections shall apply to the Project.

5333(b) Certification Letter

Attach as NJT Attachment Q

Date:

Anna Magri, Director
NJ TRANSIT
Local Programs and Minibus Support
One Penn Plaza East, 4th floor
Newark, New Jersey 07105-2246

Dear Mrs. Magri:

The Name of Applicant has made application to NJ TRANSIT and the Federal Transit Administration pursuant to Section 5311 of the Federal Transit Act, as amended for a mass transportation grant to assist in the reimbursement of operating and/or non-operating expenses for the period January 1, 2019 to December 31, 2019.

The Name of Applicant agrees that, in absence of a waiver by the Department of Labor the terms and conditions of the Special Section 5333(b) Warranty shall apply for the protection of the employees of any employer providing transportation service assisted by the Project, and the employees of any other surface public transportation providers which are eligible recipients, in the transportation service area of the Project. The Warranty arrangement shall be made part of the contract of assistance and shall be binding and enforceable by and upon the parties thereto, by any covered employee or his representative.

Additionally, pursuant to Section (A) of the Special Section 5333(b) Warranty, included with this submission is a listing of all transportation providers in the geographic area of our project and any labor organizations representing the employees of such providers.

Sincerely,

Signature of Authorized Representative
Title

Listing of Operators and Union Representatives

As part of the 5333(b) warranty process applicants must submit an accurate and up-to-date listing of all existing transportation providers in the Section 5311 service area of the project. Applicants must also include any labor organizations representing such providers. A complete statewide list (**Addendum C**) is submitted by NJ TRANSIT to the US Department of Labor. Do not include NJ TRANSIT as a transportation provider in your area.

Submit all changes on Table 16 below (include any additions, deletions or changes to the transportation providers listed in Addendum C – do not retype information from or on Addendum C), NJ Transit will update with the below information.. Note if a (D)eleation, (A)ddition or (C)hange to Addendum by adding a (D), (A) or (C) after the name of the provider in the first column. If “no changes” indicate that below.

To assist you we also included a list of major private for-profit transportation providers in the state on Addendum A. Take note that other organizations including taxi and private non-profit organizations may provide transportation and have union representation as well and should be listed.

Note to applicant – include your county and indicate if there is a driver union.

Table 16

Other Transportation Providers in Section 5311 Service Area	Name of Union	Union Address	Union Phone Number	E-Mail Address of Union

Sample of Required S5311 and Innovative Grant Application Cover Letter

Attach as NJT Attachment R

Date

Anna Magri, Director
NJ TRANSIT
Local Programs and Minibus Support
One Penn Plaza East, 4th floor
Newark, New Jersey 07105-2246

Dear Mrs. Magri:

The (Name of Applicant) is hereby applying for a grant under FTA Section 5311 of the Federal Transit Act, as amended. The approval of this grant will enable public transportation services to be available to the small urban and rural residents of our service area.

(Name of Applicant) is requesting Non-Operating and/or Operating Assistance for the period **January 2019- December 2019**. The total amount of federal and state funds requested is as follows:

January 2019- December 2019 Section 5311

OPERATING

NON-OPERATING

FTA Section 5311 Funds:
State match funds:
Local match funds:
Total:

January 2019- December 2019 Innovation Grant (Operating only)

OPERATING

FTA Section 5311 Funds:
State match funds:
Local match funds:
Total:

To my knowledge, all information provided in support of this application is true and correct. If you have questions or require additional information, contact Name and Title of Principal Organization Contact and Phone Number.

Sincerely,

(Signature of Authorized Representative of Applicant)

Print Name
Title of Authorized Representative of Applicant

5311 Applicant Authorizing and Supporting Resolution

Attach as NJT Attachment S

The applicant must also attach a supporting resolution in the application if any portion of the Applicant's local match comes from another organization, municipality, government entity or other funding source. Below is Sample Text for Authorizing Resolution.

Resolution authorizing the filing of an application to NJ TRANSIT and the Department of Transportation, United States of America, on behalf of (Subrecipient) for a grant under the Federal Transit Act, as amended.

WHEREAS, the Secretary of Transportation is authorized to make grants for a general public transportation program of projects in other than urbanized areas under Section 5311 of the Federal Transit Act, as amended;

WHEREAS, the grant for financial assistance will impose certain obligations upon the Subrecipient (Legal Name of Applicant), including the provision of the local share of the project costs in the program;

WHEREAS, it is required by the U.S. Department of Transportation in accordance with the provisions of Title VI of the Civil Rights Act of 1965, that in connection with the filing of an application for assistance under the Federal Transit Act, as amended, the Subrecipient gives an assurance that it will comply with Title VI and EEO requirements of the Civil Rights Act of 1964 and U.S. Department of Transportation requirements; and

WHEREAS, the Subrecipient is required to adhere to the requirements as specified in the U.S. Department of Transportation's Minority Business Enterprise (MBE) regulation set forth in 49 C.F.R. Part 23, Subpart D.

NOW, THEREFORE, BE IT RESOLVED BY (Name of Governing Body)

1. That (Title of Applicant's Designated Official) is authorized to execute and file an application on behalf of Subrecipient (Legal Name of Applicant) with NJ TRANSIT who as the Designated Recipient will apply to the U.S. Department of Transportation requesting aid in the financing of administration, capital and/or operating assistance projects pursuant to Section 5311 of the Federal Transit Act, as amended.
2. That (Title of Applicant's Designated Official) is authorized to execute and file with such applications and assurance or any other document required by the U.S. Department of Transportation effectuating the purposes of Title VI and EEO requirements of the Civil Rights Act of 1964.
3. That (Title of Applicant's Designated Official) is authorized to set forth and execute affirmative minority business policies pursuant to 47 C.F.R. Part 23, Subpart D.
4. That (Title of Authorized Representative) is authorized to furnish such additional information as the U.S. Department of Transportation may require in connection with the application.
5. That (Title of Applicant's Designated Official) is authorized to execute grant agreements on behalf of Legal Name of Applicant for aid in the financing of the administration, capital and/or operating assistance.
6. That (Governing Body of Applicant) hereby authorize the amount of (\$ amount) be obligated as the local share required under the provisions of the grant application.

Exhibit A – List of Private Bus Operators Serving New Jersey

Aristocrat Limo & Bus Co. 354 Kingston Road Parsippany, NJ 07054 973-887-2726 Fax: 973-884-1880 Mr. Robert Wright Mrs. Brenda Baxter Safety Director: Richard Wright	Atlantic Express Coachways, Inc. 7 North Street Staten Island, NY 10302 718-556-8078 FAX: 718-556-8042 Ms. Laura Cagnetta Safety Director: Mr. Ron Caruso	Ayan Travel, Inc. 149 17th Avenue Elmwood Park, NJ 07407 973-340-8750 FAX: 973-340-8759 E-MAIL: ayanbus@yahoo.com Ms. Beverly Corasio
Bestway Coach Express, Inc. 2 Mott Street Suite 705 New York, NY 10013 212-608-8988 FAX: 212-608-9169 E-MAIL: info@bestwaycoach.com WEBSITE: www.bestwaycoach.com Mr. Wilson Cheng Mr. Kelvin Chan	Camptown Bus Lines, Inc. 126-140 Frelinghuysen Avenue Newark, NJ 07114-1633 973-242-6100 FAX: 973-242-4123 E-MAIL: camptownbus@verizon.net Mr. Thomas M. Zambolla	Carefree Bus Tours 45 Somerset Place Clifton, NJ 07017 1-800-640-9429 973-778-4000 FAX: 973-778-4610 E-MAIL: CBL4000@aol.com Mr. Paul Lenoir
Classic Tours/Classic Cruisers, Inc. 1533 Prospect Street Lakewood, NJ 08701 732-657-1144 FAX: 732-367-8233 By request only Mr. Mark R. Waterhouse	Coachman International Tours, Inc. P.O. Box 8328 Haledon, NJ 07538 201-398-9855 FAX: 201-398-9855 EMAIL: coachmanintl@optonline.net Mr. Richard Jaeger Ms. Pauline Wolthouse, VP	Coastal Coach 603 Whildam Ave N. Cape May, NJ 08204 609-602-2271 FAX: 609-345-5300 E-MAIL: tidi03@aol.com Mr. Tim Generale
Express Tours, Inc./Golden Express 15 Division Street 3rd Floor New York, NY 10002 212-966-8433 FAX: 212-343-7207 Mr. Richard Chow Ms. May Chow	Greyhound Lines, Inc. 3104 Pacific Avenue Atlantic City, NJ 08401 609-345-5921 FAX: 609-345-5927 Mr. Nate Karp E-MAIL: nkarp@greyhound.com	Infinity Tours, Inc. 6013 Al Ventura Road Wallington, NJ 07057 201-507-5055 FAX: 201-507-5001 Ms. Mary Ann Kamrowski Safety Director: Mr. Tom Boyle
Jay/Nay Travel PMB 106-621 Beverly Rancocas Road Willingboro, NJ 08046 609-877-7127 FAX: 609-877-7546 E-MAIL: sales@jayandnaytravel.com WEBSITE: www.jayandnaytravel.com Mr. John Mills Ms. Renee Mills	Lakeland Bus Lines, Inc. PO Box 898 425 E. Blackwell Street Dover, NJ 07802-0898 973-366-0600 Ext. 632 FAX: 973-366-8012 E-MAIL: taylor@lakelandbus.com WEBSITE: www.lakelandbus.com Mr. Tom Taylor Ext. 632 Mr. Tom Graves	Leprechaun Lines, Inc 100 Leprechaun Lane New Windsor, NY 12550 845-565-7900 FAX: 845-565-1220 E-MAIL: fgallagher@leprechaunlines.com Mr. Frank Gallagher
Lion Trailways Hornet and Ranger Roads Rio Grande, NJ 08242 609-889-0925 FAX: 609-889-0033 E-MAIL: info@lionbus.com WEBSITE: www.lionbus.com Mr. Nick Paglione	Martz Lines 239 Old River Road Wilkes-Barre, PA 18702 570-821-3838 FAX: 570-821-3813 E-MAIL: shenry@martzgroup.com WEBSITE: www.martzgroup.com Mr. Scott E. Henry	Passaic Valley Coach Lines 71 River Road Chatham, NJ 07928-1930 973-635-2374 FAX: 973-635-0199 E-MAIL: www.wayne@passaicvalleycoach.com WEBSITE: passaicvalleycoach.com Mr. Wayne Braunwarth
Peter Pan Bus Lines 25 County Avenue Secaucus, NJ 07094 201-866-6001 FAX: 201-866-6234 E-MAIL: frank@peterpanbus.com WEBSITE: www.peterpanbus.com Mr. Frank Farrow	Raritan Valley Bus Service PO Box 312 Metuchen, NJ 08840-0312 732-549-1212 FAX: 732-549-1168 E-MAIL: www.raritanvalleybus.com Mr. Steve Yelencsics Mr. Steve Yelencsics, Jr.	Safety Bus 7200 Park Avenue Pennsauken, NJ 08109 856-665-2662 FAX: 856-665-0658 Mr. Thomas Dugan, Jr.

<p>Sheppard Bus Service 35 Rockville Road Bridgeton, NJ 08302 856-451-4004 FAX: 856-453-1620 E-MAIL: john@sheppardbus.com Mr. John Sheppard Mr. Ken Sheppard</p>	<p>Starr Tours 2531 E. State Street Trenton, NJ 08619 609-587-0626 FAX: 609-587-3052 E-MAIL: msussman@starrtours.com Mr. Mitchell Sussman</p>	<p>Stout's Charter Service, Inc. 20 Irven Street Trenton, NJ 08638 609-883-8891 FAX: 609-883-6682 E-MAIL: vivian@stoutsbus.com WEBSITE: www.stoutsbus.com Mr. Harry Stout Mr. Shawn Stout</p>
<p>Trans-Bridge Lines 2012 Industrial Drive Bethlehem, PA 18017 610-868-6001 Ext. 122 FAX: 610-868-9057 WEBSITE: www.transbridgebus.com Mr. Tom JeBran Mr. Len Marzen</p>	<p>Travelynk, INC 52 Bailly Drive Burlington, NJ 08016 201-232-0563 FAX: 201-232-0563 Michael Rodriguez</p>	<p>Triple D Travel PO Box 3208 Hamilton, NJ 08619 609-631-0200 FAX: 609-631-0047 Mr. David A. Tenney</p>
<p>Trolley Tours, Inc. 216 North Main Street (Route 9) PO Box 418 Forked River, NJ 08731-0418 609-971-6699 800-468-0446 FAX: 609-971-6341 E-MAIL: ronaldfailace@hotmail.com WEBSITE: www.trolleytoursinc.net Ronald R. Failace, President</p>	<p>Vanderhoof Transportation 18 Wilfred Street West Orange, NJ 07052 973-325-0700 FAX: 973-669-9639 WEBSITE: www.evanderhoof.com Mr. Edward Vanderhoof</p>	<p>Via Bus 19 Tilton Street Hammonton, NJ 08037 609-567-7705 800-890-4756 FAX: 609-567-2328 Mr. Glenn Davis</p>
<p>Villani Bus Company 811 East Linden Avenue Linden, NJ 07036 908-862-3333 FAX: 908-474-8058 Mr. Dee Villani</p>	<p>Coach USA Northeast Region 349 First Street Elizabeth, NJ 07206 908-354-3330 FAX: 908-994-9338 E-MAIL: john.emberson@coachusa.com Mr. John Emberson</p>	<p>Community Coach 160 South Route 17 North Paramus, NJ 07652 201-225-7515 FAX: 201-225-7590 E-MAIL: jon.nguyen@coachusa.com Jon Nguyen</p>
<p>Olympia Trails 349 First Street Elizabeth, NJ 07206 908-354-3330 ext. 232 FAX: 908-994-9355 E-MAIL: jim.rutherford@coachusa.com Mr. Jim Rutherford</p>	<p>Rockland Coaches 180 Old Hook Road Westwood, NJ 07675 201-263-1254 ext. 418 FAX: 201-664-8036 E-MAIL: david.gee@coachusa.com Mr. David Gee</p>	<p>Short Line/Hudson Transit/Coach USA 4 Leisure Lane Mahwah, NJ 07430 201-529-3666 ext. 1036 FAX: 201-529-0221 E-MAIL: George Grieve WEBSITE: george.grieve@coachusa.com Mr. George Grieve</p>
<p>Suburban Transit 750 Somerset Street New Brunswick, NJ 08901 732-249-1100 ext. 201 FAX: 732-545-7015 WEBSITE: ronald.kohn@coachusa.com Mr. Ronald Kohn</p>	<p>MPC Bus corp 320 Nassau Blvd, Garden City, NY 11530 718-647-2988-3600 FAX: 718-235-8075 E-MAIL: avona@totalbuscompany.com Mr. Augustino vona</p>	

Exhibit B – Designated Leads for Human Services Transportation Coordination Plan
Please update if necessary

County	Lead	E-mail	Phone Number
Atlantic	Mr. Carl Lindow	lindow_carl@aclink.org	609-645-7700 x4058
Bergen	Mr. Tom Murphy	tmurphy@co.bergen.nj.us	201-336-3380
Burlington	Mr. Jerry Kilkenney	jkilkenney@co.burlington.nj.us	609-265-5597
Camden	Ms. Carol Miller Mr. Bob Damminger	cmiller@sjta.com	856-427-0988
Cape May	Mr. Dan Mulraney	dmulraney@co.cape-may.nj.us	609-889-3700 x107
Cumberland	Ms. Barbara Nedohon	barbarane@co.cumberland.nj.us	856-453-2220
Essex	Mr. Michael Viera	michaelmvsr@aol.com	973-395-8418
Gloucester	Ms. Lisa Cerny	lcerny@co.gloucester.nj.us	856-686-8362
Hudson	Ms. Darice Toon	dtoon@hcnj.us	201-369-5280 x4231
Hunterdon	Ms. Tara Shepherd	tara@hart-tma.com	908-788-5553
Mercer	Mr. Martin DeNero	mdenero@mercercounty.org	609-530-1970 x17
Middlesex	Ms. Laila Caune	laila.caune@co.middlesex.nj.us	732-745-4029
Monmouth	Ms. Kathy Lodato	kathleen.lodato@co.monmouth.nj.us	732-577-6731
Morris	Mr. Joesph Costantino	jcostantino@co.morris.nj.us	973-829-8105
Ocean	Mr. David Fitzgerald	dfitzgerald@co.ocean.nj.us	732-736-8989 x235
Passaic	Mr. John McGill Ms. Mary Kuzinski	johnm@passaiccountynj.org maryk@passaiccountynj.org	973-305-5763/5758 973-569-4070
Salem	Ms. Stephanie Bradway	stephanie.bradway@salemcountynj.gov	856-339-8622
Somerset	Mr. John Adair	Jadair@co.somerset.nj.us	908-231-7116
Sussex	Ms. Carol Novrit	cnovrit@xbp.dhs.state.nj.us	973-383-3600 x5152
Union	Ms. Karen Dinsmore	kdinsmore@ucnj.org	908-527-4809
Warren	Ms. JanMarie McDyer	jmcdyer@co.warren.nj.us	908-475-6080

SECTION VIII FTA SECTION 5311 INNOVATION GRANT

Purpose

The FTA Section 5311 Innovation Grant is a designation of a portion of unused **funding allocated to Section 5311 eligible counties** which is made available to these counties on a competitive application basis. The objective is to provide funding to promote integration of community transit services and NJ Transit bus and rail services in rural counties.

Grant Qualification Criteria

Project applications must meet the following standards in order to be eligible for competitive review:

1. Project must provide a **direct connection with an existing NJ Transit bus, private fixed route bus or rail service** either within or in a contiguous county
2. Route must serve residential origins **within the Census defined rural area**
3. The service must consist of a **deviated fixed route service with a service frequency of 60 minutes or less** during either peak or off-peak periods
4. Service must be provided on a **minimum of five days per week**
5. The proposed service may be **either a new service or an expansion of service span or frequency of an existing service** that provides direct connections to a rail station or an established bus route at either a route endpoint or key bus stop or station.
6. Submit a marketing plan which includes a commitment to provide a bus timetable that includes at minimum key time-points, a map with a designation of those key time-points, pickup/drop-off points, fare information, and connecting transit bus and rail services. The proposer must also provide a plan for a timetable distribution program including key residential, commercial and employment locations served and the proposed mode of ensuring that bus timetables are supplied and available to potential customers.
7. Proposed service operator must demonstrate the ability to meet operating requirements including but not limited to:
 - Meeting New Jersey Motor Vehicle Commission (NJMVC) requirements for operating authority and vehicle inspections if charging a fare
 - Demonstrate a vehicle fleet sufficient to meet the peak vehicle requirement for the service with a minimum 15% spare ratio in order to ensure that the daily peak vehicle requirement is met

Funding Requirements

Funding may be used only for direct operating expenses for the provision of vehicle services including driver salary and benefits, fuel, vehicle parts and maintenance labor or the cost of contract operated service.

Funding may NOT be used to cover operating expenses including operations management, dispatch and training. It is assumed that the existing system will be able to provide these direct operating support services within the context of the existing service or through other grant funding sources.

The applicant must demonstrate the financial capability to provide the required **25% match** which must be used in combination with the NJ Transit 25% match to support half of the direct operating expenses for the proposed service. Once approved projects have been Identified Resolutions will be requested.

A maximum of \$200,000.00 (including match) will be made available to a single project.

Factors Supporting Proposed Section 5311 Innovation Grant Route Proposal

A. Percentage of low-income individuals (150% of poverty level) in project service area:

0 – 20% _____

61 – 80% _____

21 – 40 % _____

81 – 100% _____

41 – 60% _____

B. Percentage of zero-car and one auto households in project service area:

0 – 10% _____

21 – 40% _____

11 – 20 % _____

Over 41% _____

C. Characteristics of proposed route deviation bus service (Check one)

___ Proposed route is a new route deviation service

___ Proposed route is an expansion of an existing route deviation service

___ Proposed route serves at least one shopping center or village shopping area

___ Proposed route serves at least one congregate (multi-family) residential building or apartment complex

D. Connection to Traditional Transit (Check all that apply)

___ Connection provided to an existing NJT Rail, Bus or Private bus station/stop

___ Connection provided during Peak Period (defined as 6-9 AM and 4-7 PM)

___ Connection provided during Off-Peak period

___ Connection provided to hub with three or more rail lines and/or bus routes

E. The service must meet a minimum threshold of three (3) passenger trips per revenue hour at the end of the initial service period (first year) and four (4.0) passenger trips per revenue hour for years thereafter. Services not meeting the minimum operating standard will not be eligible for continued funding in the next year. If funding is available subrecipients may continue to apply for the same project for up to five (5) years from the service start date. By year five (5) innovative projects should be self-sustaining.

If you are applying for continuation of an existing Section 5311 innovation project provide the number of passenger trips per revenue hour that your service is generating.

_____ per revenue hour

Project Description

Describe the parameters of your current and/or proposed route: (Include start date of current innovative project.)

How many vehicles will be used to operate this service?

Please note: If you are charging a mandatory fare you must meet New Jersey Motor Vehicle Commission (NJMVC) requirements for operating authority and vehicle inspections

Please describe your Marketing plan for this project:

Submit a marketing plan which includes a commitment to provide a bus timetable that includes at minimum key time-points, a map with a designation of those key time-points, pickup/drop-off points, fare information, and connecting transit bus and rail services.

Timetables must also include Route Deviation Policy, Nondiscrimination Policy, and Reasonable Accommodation Policy.

The proposer must also provide a plan for a timetable distribution program including key residential, commercial and employment locations served and the proposed mode of ensuring that bus timetables are supplied and available to potential customers.

Route Description

Provide Turn by Turn route description:

Provide a Map highlighting the route **(Attach as Attachment T)**

Identify bus/rail or light rail service connection points along the route:

Span of Service

Provide a schedule identifying time points and trip times:

Number of Operating Days

Days and hours of operation of operations

Number of Projected Daily Revenue Hours for each bus operated per day from route starting point to route ending point, not including deadhead from and to garage.

Projected Operating Budget (include match from subrecipient and NJT in your budget)

The applicant must demonstrate the financial capability to provide the required 25% match which must be used in combination with the NJ Transit 25% match to support half of the direct operating expenses for the proposed service. Once approved projects have been Identified Resolutions will be requested.

A maximum of \$200,000.00 (including match) will be made available to a single project.

**January 1, 2019 - Dec 31, 2019
Project Budget Request**

Operating	Budget
Total Operating (should include total budget for this program)	
(-Fares)	
(-Donation)	
Total Request Amount for this grant	

Line Item Budget

Operating Budget	Budget
Driver Salaries/Fringe	
Third Party Contract Svcs	
Maintenance & Repairs	
Materials Consumed (Fuel)	
Total Operating	
(-Fares)	
(-Donation)	
Total Request Amount for this grant	

Identify Source of Hard (Cash) 25% Match: _____

NOTE: Operating Costs are limited to driver labor, driver benefits, third party contract services, fuel and/or maintenance costs.

Provide the number of Staff that will be charged to this grant. Do not list each individual Operator, Dispatcher, or Reservationist - list the number of these positions and percentage charged per grant:

SECTION IX- COMPLETE APPLICATION CHECKLIST OF DOCUMENTS

The following documents are to be attached to this application.

<input checked="" type="checkbox"/>	NJT Attachment A	Organizational Chart
<input checked="" type="checkbox"/>	NJT Attachment B	Vendor Organization Chart (if applicable)
<input checked="" type="checkbox"/>	NJT Attachment C	Policies and Procedures
<input checked="" type="checkbox"/>	NJT Attachment D	CHSTP Addendums/Updates
<input type="checkbox"/>	NJT Attachment E	CHSTP Written Agreements (if applicable)
<input type="checkbox"/>	NJT Attachment F	Contracts Program receives funds from (if applicable)
<input type="checkbox"/>	NJT Attachment G	Indirect Cost Plan (if applicable)
<input checked="" type="checkbox"/>	NJT Attachment H	Vehicle Inventory (use spreadsheet provided)
<input type="checkbox"/>	NJT Attachment I	Non-Vehicle Inventory (5311 only)
<input checked="" type="checkbox"/>	NJT Attachment J	Marketing Materials
<input checked="" type="checkbox"/>	NJT Attachment K1	Notarized Copies of Public Notice
<input checked="" type="checkbox"/>	NJT Attachment K2	List of Organizations for Public Hearing Notice
<input checked="" type="checkbox"/>	NJT Attachment K3	Large Print Vehicle Notice
<input type="checkbox"/>	NJT Attachment K4	Library Public Notice Information
<input type="checkbox"/>	NJT Attachment K5	Website Screen Shot Public Notice
<input checked="" type="checkbox"/>	NJT Attachment K6	CAC Meeting Public Notice
<input type="checkbox"/>	NJT Attachment K7	Public Hearing Transcript
<input type="checkbox"/>	NJT Attachment L	SCDRTAP Application Cover Letter
<input type="checkbox"/>	NJT Attachment M	SCDRTAP Resolution
<input type="checkbox"/>	NJT Attachment N	Opinion of Council Letter (5311 only)
<input checked="" type="checkbox"/>	NJT Attachment O	ADA Certification of Equivalent Service
<input type="checkbox"/>	NJT Attachment P	Capital Public Notice (5311 only if applicable)
<input type="checkbox"/>	NJT Attachment Q	5333(b) Certification Letter (5311 only)
<input type="checkbox"/>	NJT Attachment R	5311 Application Cover Letter
<input type="checkbox"/>	NJT Attachment S	5311 Resolution
<input type="checkbox"/>	NJT Attachment T	Innovative Grant Map (5311 Innovation only)
<input type="checkbox"/>	NJT Attachment U	Section 5311 Service Map (5311 only if applicable)

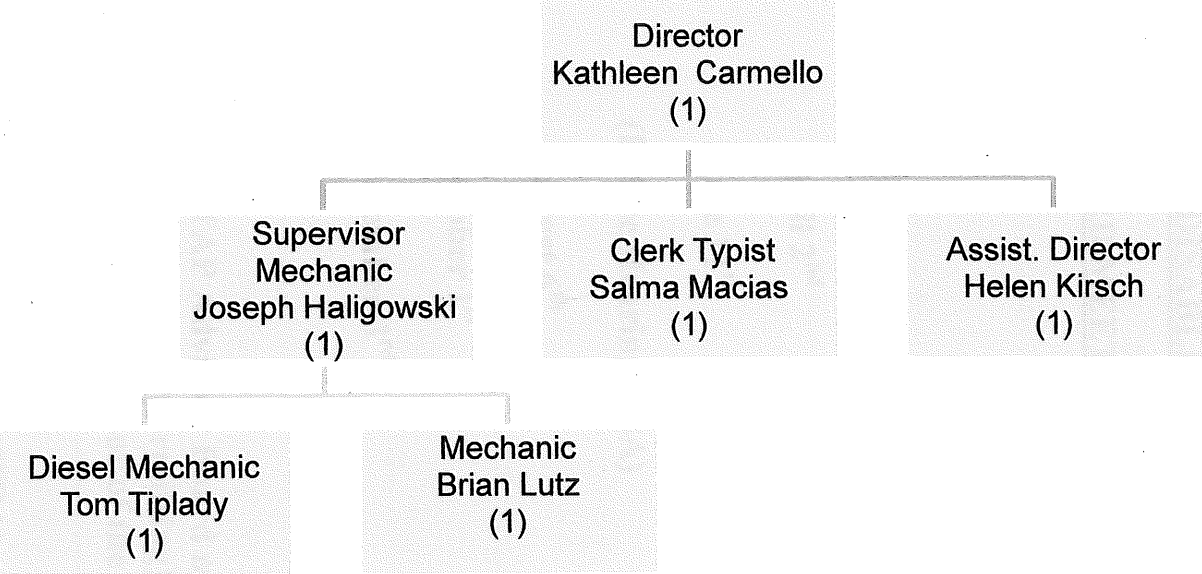
Excel Spreadsheet attachments

- 2017 Actual Expenditures by funding source/ 2019 Proposed budget by funding source
- NJT Attachment H Vehicle Inventory
- NJT Attachment I Non-Vehicle Assets

Exhibits:

- Exhibit A: List of Private Bus Operators Serving New Jersey
- Exhibit B: Designated Leads for Human Services Transportation Coordination Plan
- Exhibit C: Transportation Providers and Labor Representatives Spreadsheet 2019 is attached separately

Union County Paratransit Administrative Staff



NJT Attachment C – CAC Membership List

Union County Paratransit SENIOR CITIZEN AND DISABLED RESIDENT TRANSPORTATION ADVISORY BOARD MEMBERS

Name		Term Expires
1) Kevin Illing Chairperson	Disabled	12/31/18
2) William Totten Vice Chairman	Consumer Senior/Disabled	12/31/18
3) Patricia Rufo	Senior	12/31/18
4) Stephen E. Thorpe	Senior Consumer	12/31/18
5) Rosemary Coppola	Senior/Disabled Consumer	12/31/18
6) Sonja A. Ash (African American)	Senior Consumer	12/31/19
7) Tony Hall	Senior Consumer	12/31/18
8) Vera P. Roquemore, Ph.D (African American)	Senior	12/31/18
9) Ellen Steinberg	Senior	12/31/19
10) Theodore Freedman	Senior	12/31/2020
11) Vacant		
Angel Estrada (Latino)	Freeholder Liaison	12/31/18

Unit Selected Data

8/15/2018 8:48:15 AM

Report Date: 8/1/2018; Period Start Date: 8/1/2018; Period End Date: 8/31/2018

Eastern Standard Time

Unit	Spec - Vehicle Year	License Plate	Unit Serial Number	Current Miles	Spec - Funding Source	Spec - Vehicle Make	Spec - Vehicle Model	Spec - Equipment #
B043 (Bus) Paratransit	2006	OP6674	1FDWE35P76HA37250	195,972	NJT	FORD	E350 BUS 11 PASS	MB Y-1
B046 (Bus) Paratransit	2007	OP6608	1FDXE45P47DA13779	228,252	County	FORD	E450 BUS 14 PASS	MB Y-3
B051 (Bus) Paratransit	2008	OP6616	1FD4E45P68DB56852	211,091	County	FORD	E450 BUS 14 PASS	MB Y-3
B052 (Bus) Paratransit	2008	OP6602	1FD4E45P88DB56853	196,986	County	FORD	E450 BUS 14 PASS	MB Y-3
B054 (Bus) Paratransit	2008	OP7010	1FD4E45PX8DB17763	155,899	NJT	FORD	E450 BUS 18 PASS	MB Y-2
B055 (Bus) Paratransit	2009	OP6606	1GBJG316281188485	202,580	NJT	CHEVROLET	3500 EXP 13 PASS VAN	MB Y-2
B057 (Bus) Paratransit	2009	OP6607	1FD4E45P39DA50157	284,446	County Rt.22	FORD	E450 BUS 20 PASS	MB Y-2
B058 (Bus) Paratransit	2010	OP6670	1GB6G2A6XA1108159	178,095	County	CHEVROLET	3500 EXP 12 PASS VAN	MB Y-2
B059 (Bus) Paratransit	2010	OP6613	1GB6G2A60A1107831	151,557	County	CHEVROLET	3500 EXP 12 PASS VAN	MB Y-2
B060 (Bus) Paratransit	2009	OP6609	1FDXE45P67DA61252	141,481	County	FORD	E450 BUS 14 PASS	MB Y-2
B061 (Bus) Paratransit	2011	OP6694	1FD4E45F1BDA27209	253,057	County Rt.22	FORD	E450 BUS 20 PASS	MB Y-2
B062 (Bus) Paratransit	2011	OP6615	1FD4E45F3S0BDA63558	144,412	NJT	FORD	E350 BUS 12 PASS.	MB Y-2
B063 (Bus) Paratransit	2011	OP7011	1FD4E45F3SXBDA83603	132,117	NJT	FORD	E450 BUS 18 PASS	MB Y-2
B064 (Bus) Paratransit	2012	OP7028	1FD4E45F3S3CDB15833	100,432	County	FORD	E350 10 PASS. VAN	MB Y-2
B065 (Bus) Paratransit	2012	OP6676	1FD4E45F3S5CDB15834	120,187	County	FORD	E350 10 PASS. VAN	MB Y-2
B066 (Bus) Paratransit	2012	OP7017	1FD4E45F3S7CDB15835	129,838	County	FORD	E350 10 PASS. VAN	MB Y-2
B067 (Bus) Paratransit	2012	OP7031	1FD4E45F3S9CDB15836	146,279	County	FORD	E350 10 PASS. VAN	MB Y-2
B068 (Bus) Paratransit	2013	OP6697	1FD4E45F8DDA92996	91,999	5310	FORD	E450 BUS 12 PASS	MB Y-2
B069 (Bus) Paratransit	2013	OP6693	1FD4E45F5DDA95225	96,367	County	FORD	E450 BUS 12 PASS	MB Y-2

NJT Attachment H – Vehicle Inventory 2019

Unit Selected Data

8/15/2018 8:48:15 AM

Report Date: 8/1/2018; Period Start Date: 8/1/2018; Period End Date: 8/31/2018

Eastern Standard Time

Unit	Spec - Vehicle Year	License Plate	Unit Serial Number	Current Miles	Spec - Funding Source	Spec - Vehicle Make	Spec - Vehicle Model	Spec - Equipment #
B070 (Bus) Paratransit	2013	OP9808	1FD FE4FS8DDB12650	97,644	5310	FORD	E450 BUS 12 PASS	MB Y-2
B071 (Bus) Paratransit	2013	OP6696	1FD FE4FS3DDA64264	85,628	5310	FORD	E450 BUS 18 PASS	MB Y-2
B072 (Bus) Paratransit	2013	OP6695	1FDEE3FS9DDB00089	109,067	County	FORD	E350 BUS 10 PASS.	MB Y-2
B073 (Bus) Paratransit	2013	OP7014	1FDEE3FS5DDB00090	92,131	County	FORD	E350 BUS 10 PASS.	MB Y-2
B074 (Bus) Paratransit	2013	OP6691	1FDEE3FS7DDB00091	110,760	County	FORD	E350 BUS 10 PASS.	MB Y-2
B075 (Bus) Paratransit	2013	OP7018	1FD FE4FS6DDB19273	81,678	5310	FORD	E450 BUS 12 PASS	MB Y-2
B076 (Bus) Paratransit	2013	OP6671	1FD FE4FS9DDB36441	91,724	5310	FORD	E450 BUS 10 PASS	MB Y-5
B077 (Bus) Paratransit	2014	OP7030	1FD FE4FS7EDA13545	57,565	5310	FORD	E450 BUS 18 PASS	MB Y-2
B078 (Van/Mini Van) Paratransit	2014	OP9139	57WMD1A62EM100515	36,033	5310	MV	1	
B079 (Van/Mini Van) Paratransit	2014	OP9146	57WMD1A63EM101253	29,640	5310	MV	1	
B080 (Bus) Paratransit	2015	OP6688	1FDEE3FS3FDA25425	67,564	County	FORD	E350 BUS 10 PASS.	MB Y-2
B081 (Bus) Paratransit	2015	OP6690	1FDEE3FS5FDA25426	59,043	County	FORD	E350 BUS 10 PASS.	MB Y-2
B082 (Bus) Paratransit	2015	OP6689	1FDEE3FS6FDA27654	84,367	County	FORD	E350 BUS 10 PASS.	MB Y-2
B083 (Bus) Paratransit	2015	OP6687	1FDEE3FS8FDA27655	70,801	County	FORD	E350 BUS 10 PASS.	MB Y-2
B084 (Bus) Paratransit	2016	OP9811	1FDEE3FS3GDC10737	45,272	County	FORD	E350 BUS 10 PASS.	MB Y-2
B085 (Bus) Paratransit	2016	OP9809	1FDEE3FS5GDC10738	50,528	County	FORD	E350 BUS 10 PASS.	MB Y-2
B086 (Bus) Paratransit	2016	OP9812	1FDEE3FS7GDC10739	50,760	County	FORD	E350 BUS 10 PASS.	MB Y-2
B087 (Bus) Paratransit	2016	OP9810	1FDEE3FS3GDC10740	51,314	County	FORD	E350 BUS 10 PASS.	MB Y-2
B088 (Bus) Paratransit	2016	OP8900	1FDEE3FSXGDC55013	35,741	County	FORD	E350 BUS 10 PASS.	MB Y-2

NJT Attachment H – Vehicle Inventory 2019

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Unit	Spec - Vehicle Year	License Plate	Unit Serial Number	Current Miles	Spec - Funding Source	Spec - Vehicle Make	Spec - Vehicle Model	Spec - Equipment #
B089 (Bus) Paratransit	2016	OP8902	1FDEE3FS1GDC55014	40,559	County	FORD	E350 BUS 10 PASS.	MB Y-2
B090 (Bus) Paratransit	2016	OP8901	1FDEE3FS3GDC55015	43,290	County	FORD	E350 BUS 10 PASS.	MB Y-2
B091 (Bus) Paratransit	2016	OP8903	1FDEE3FS5GDC55016	42,054	County	FORD	E350 BUS 10 PASS.	MB Y-2
B092 (Bus) Paratransit	2017	OP9659	1FDEE3FSXHDC36964	25,184	County	FORD	E350 BUS 10 PASS.	MB Y-2
B093 (Bus) Paratransit	2017	OP9660	1FDEE3FS3HDC37695	24,550	County	FORD	E350 BUS 10 PASS.	MB Y-2
B095 (Bus) Paratransit	2017	OP5642	1FDEE3FS5HDC57222	10,291	5310	FORD	E350 BUS 12 PASS.	MB Y-2
B096 (Bus) Paratransit	2017	OP5643	1FDEE3FS7HDC57223	14,871	5310	FORD	E350 BUS 12 PASS.	MB Y-2
B097 (Bus) Paratransit	2017	OP5776	1FDEE3FS7HDC65919	10,202	5310	FORD	E350 BUS 8 PASS.	MB Y-1
B098 (Bus) Paratransit	2017	OP5837	1FDEE3FS9HDC61922	9,405	5310	FORD	E350 BUS 12 PASS.	MB Y-2
B099 (Bus) Paratransit	2018	OP2377	1FDEE3FS1JDC16379	5,150	County	FORD	E350 BUS 10 PASS.	MB Y-2
B100 (Bus) Paratransit	2018	OP2375	1FDEE3FS8JDC16380	5,023	County	FORD	E350 BUS 10 PASS.	MB Y-2
B101 (Bus) Paratransit	2018	OP2376	1FDEE3FSXJDC16381	5,058	County	FORD	E350 BUS 10 PASS.	MB Y-2
B102 (Bus) Paratransit	2018	OP9671	1FD FE4FS6JDC29705	30		FORD	E450 BUS 20 PASS	

NJT Attachment H – Vehicle Inventory 2019

**The Union County Board of
Chosen Freeholders**



Sergio Granados
Chairman



Bette Jane Kowalski
Vice Chairman



Bruce H. Bergen



Linda Carter



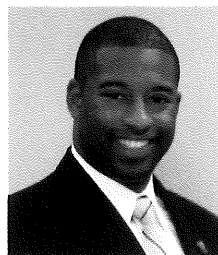
Angel G. Estrada



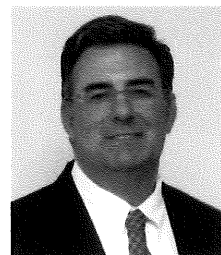
Angela R. Garretson



Christopher Hudak



Mohamed S. Jalloh



Alexander Mirabella

Edward T. Oatman
County Manager

Amy C. Wagner
Deputy County Manager

James Pelletiere, RMC
Clerk of the Board

online at www.ucnj.org



UNION COUNTY
We're Connected to You!

UNION COUNTY Paratransit System Users Guide

Department of Human Service - Paratransit System
(908) 241-8300
ucnj.org/paratransit



A Service of the Union County Board of Chosen Freeholders

NJT Attachment J – Marketing Materials

WHAT IS PARATRANSIT

The Union County Paratransit System is a curb-to-curb transport service specializing in transportation of seniors (60+), persons with disabilities and/or economically disadvantaged residents of Union County; there is a fare of \$2 per one-way trip.

Paratransit will provide non-emergency transportation

- | | |
|------------------------|---------------------------------|
| * Medical | * Nutrition |
| * Mental Health | * Shopping |
| * Employment | * Recreation |
| * Education | * Bus & rail service |

Out of county medical trips are provided on Monday & Wednesday only. Union County is required to provide services within a five (5) mile radius of the county borders. These requests are considered an in-county trip and will be scheduled as such.

DAYS AND HOURS OF OPERATION

- * Paratransit operates Monday to Friday
7:30a.m. to 5:30p.m.
- * Limited hours available on Saturday.
- * No Service is provided on Sunday.

HOLIDAYS

Paratransit does not operate on the following holidays:

- | | |
|----------------------------|------------------------|
| New Year's Day | Labor Day |
| Martin Luther King Jr. Day | Thanksgiving Day |
| President's Day | Day after Thanksgiving |
| Memorial Day | Christmas Day |
| Independence Day | |

SPECIAL REQUESTS

Group and/or evening transportation arrangements must be made by calling the Administrative office at 908-659-5000.

Trips requested after 5:30 pm and Saturday will cost \$25 per hour per vehicle pre and post trip. Group trips scheduled during normal business hours, Monday through Friday, 10 am to 2 pm will be charged \$45 per hour per vehicle.

child is required to use a car seat according to NJ State Law, the family is responsible for supplying the appropriate seat for the size of the child.

FARES

Union County Paratransit has in place a fare policy of \$2 per one-way trip. In the event that you cannot afford the fare, waivers based on the passenger's income are possible. All information is confidential. Billing will be done the month following the service. Payments are accepted in the form of a check or money order ONLY made payable to "Union County Paratransit System".

NON-DISCRIMINATION POLICY

We are committed to ensuring that no person is excluded from, or denied the benefits of our services on the basis of race, color or national origin. Any person who believes that they have, individually or as a member of any specific class of persons, been subject to discrimination on the basis of race, color or national origin may file a complaint in writing to Union County Paratransit.

To file a complaint or for more information on Union County's Obligations under Title VI please call or write to:

**UNION COUNTY PARATRANSIT SYSTEM
10 ELIZABETHTOWN PLAZA
ELIZABETH, NJ 07207
(908) 659-5000**

Persons who are deaf, hard of hearing, deaf/blind and or speech impaired may contact the NJ Relay at 1-800-852-7897 to assist with your call.

VETERANS TRANSPORTATION

- * Transportation is available every Tuesday & Thursday to Lyons Hospital.
- * Every Monday & Wednesday to East Orange Va Hospital.
- * Transportation is provided daily to the veterans clinic at Trinitas Hospital.

TRIP RESERVATIONS

Reservations can be made Monday through Friday 8 a.m. to 4 p.m. by calling the scheduling office at 908-241-8300. First-time callers should call between the hours of 1 p.m. and 4 p.m.

You will be asked to provide the following information:

- * **Name, Address & Telephone Number**
- * **Date of Birth**
- * **If you are a Medicaid recipient**
- * **Income Level (general not specific)**
- * **Disability or Special Need(s)**
- * **If you use a mobility assistance device such as a wheelchair, scooter, cane or walker**

Transportation is available on a first-come-first served basis. Five to seven days advance notice for a scheduled trip is recommended. If schedule permits, some limited service may be available on shorter notice.

- * Please do not call any earlier than three weeks prior to your desired trip.

- * Assistance is provided getting on and off the vehicle at the curb. Visually impaired passengers will be assisted door-to-door.
- * Help will be provided with securing seat belts if needed.
- * Assistance is provided to a passenger using a mobility device to get on and off the vehicle from the curb and in securing the device on the vehicle.
- * Drivers are required to report all problems to the dispatcher and take directions from the dispatcher on resolving any issues.
- * Help will be provided putting on and taking off, no more than two (grocery size) bags per passenger.
- * Only passengers on the drivers schedule will be transported.

MAKING YOUR ARRANGEMENTS FOR TRANSPORTATION

* Be flexible with your appointment time. You may be asked to change your appointment time or date. Remember we are a shared ride service that is not able to meet the needs of all residents at all times. We appreciate your cooperation so that we may best accommodate your request. However, trips will be determined by availability.

* Try to make your appointments for the middle of the day when the system is least busy. Between 10 a.m. and 2 p.m.

* Many municipalities provide transportation for their seniors; information can be obtained by calling your local municipal office.

* Children traveling with an adult will be handled on an individual basis and approved by the Director of Paratransit before it is scheduled. If the

- * Race (information required by government funding source)

You will be asked to provide the following information **each time** you request a trip:

- * Day, Date and Time of the appointment
- * Address, City, State and Telephone Number of your Destination
- * Doctor's name, Clinic name, Company name, Telephone number, etc.
- * Return trip will be scheduled - driver does not wait

PASSENGER RESPONSIBILITIES

- * If you are a veteran you may be asked to provide your ID number
- * Seat belts are to be worn at all times while the vehicle is moving.
- * Smoking, drinking or eating is not permitted on the vehicle.
- * Unruly or inappropriate behavior may result in loss of transportation privileges
- * Pets are not allowed. A service animal may accompany a person with a disability
- * Passengers will be responsible for carrying all their packages into their homes

- * Be ready 15 minutes prior to scheduled pick-up time.
- * Allow 15 minutes after your scheduled pickup time before calling the reservationists.
- * If an aide is needed, it is the passenger's responsibility to obtain one. Please notify intake when making a reservation if you will be traveling with an aide.
- * Telephone the scheduling office if you will be late for a return.

TRIP CANCELLATIONS

Cancellations cause unnecessary delays to the overall operation of the Paratransit System. If you have to cancel a trip, you must call **as soon as possible** before the scheduled pickup time. If you call after business hours, please leave your name, telephone number and scheduled trip information on the answering machine.

Three or more un-cancelled appointments (no-shows) within a 30 day period will result in the suspension of your transportation privileges for 14 days. You will be charged \$2 for all trips you fail to cancel in advance.

Severe weather conditions may force cancellation of service. Please listen to radio station 101.5 FM or call (908) 241-8300 for closure notifications after 7 a.m. or go to the county website www.ucnj.org.

DRIVER RESPONSIBILITIES

- * The Driver will blow the horn and wait 5 minutes before moving on to the next scheduled pick-up.
- * Drivers are not permitted to accept tips or collect fares.

La Junta de Legisladores Electos del Condado de Union



Sergio Granados
Chairman



Bette Jane Kowalski
Vice Chairman



Bruce H. Bergen



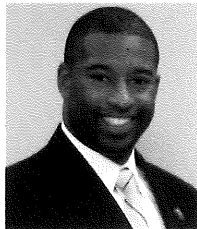
Angel G. Estrada



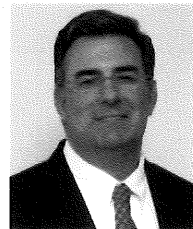
Angela R. Garretson



Christopher Hudak



Mohamed S. Jalloh



Alexander Mirabella



Rebecca Williams

Edward T. Oatman, Director del Condado
Amy C. Wagner, Director Sustituto del Condado
James E. Pellettiere, RMC, Secretario de la Junta

CONDADO DE UNION Sistema Paratransit Guia del Usuario



Departamento de Servicios
Humanos del Condado de Union

Un Servicio de La
Junta de Freeholders
Electos



Union County

Estamos Conectados con Ustedes

NJT Attachment J – Marketing Materials

QUE ES PARATRANSIT?

El sistema del Condado de Union "Paratransit" es un servicio que provee transportación a personas adultas (de 60 años de edad o mayores), personas deshabilitadas o en desventaja económica, residentes del Condado de Union. Hay un costo de \$2 por viaje de una sola via.

Paratransit proveerá transportación, no de emergencia para:

Médico	Nutrición
Salud Mental	Compras
Empleo	Recreación
Educación	Servicio de ómnibus y tren.

Se ofrece unicamente transporte medico fuera del condado los lunes y miercoles. SCDRTAP requiere proveer este servicio hasta 5 millas fuera del condado. Esta transportación es considerada como un viaje dentro del condado y será planificada como tal.

DIAS Y HORAS DE OPERACIÓN

- El sistema Paratransit opera de lunes a viernes entre las 7:00 am. hasta las 5:30 pm.
- Horario Limitado disponible el sabado
- El Servicio no opera Los Domingos

LOS VIAJES EN GRUPO O INDIVIDUALES DESPUES DE LAS 5:00 P.M. O LOS SABADOS, REQUIEREN UNA RESERVACION ESPECIAL.

Transportacion para grupos/o nocturno deben ser aprobados con la oficina Administrativa llamando al 908-659-5000. El costo para transporte en grupos de lunes a viernes durante las horas nomales de 10 am a 2 pm es de \$45.00 la hora por vehiculo. Grupos despues de las 5:30 pm y sabados el costo es de \$25.00 la hora por vehiculo.

Muchas municipalidades proveen transportación para sus residentes mayores de edad. Información puede ser obtenida llamando a su oficina municipal local.

COSTO

Union County Paratransit tiene una poliza de costo de. \$2 por viaje de una sola via. En caso de que usted no pueda proporcionar el pasaje, se puede reducir basado en sus ingresos. Toda información es confidencial. Los cobros serán enviados cada mes. Se le pedirá que envíe su pago por medio de cheque o money order solamente pagado a "Union County Paratransit System."

POLITICA DE NO DISCRIMINACIÓN

El Condado de Union se compromete a garantizar que ninguna persona seaexcluída o se le nieguen los beneficios de nuestros servicios por motivos de raza, color o origen nacional, en virtud del Título VI de le Ley de Derechos Civiles de 1964 y sus enmiendas. Toda persona que crea haber side discriminada, ya sea en forma individual o como miembro de un grupo específico de personas, por motivos de raza, color u origen nacional puede presentar una denuncia por escrito a Union County paratransit. para presentar una denuncia o obtener más informacion sobre las obligaciones de paratransit bajo el Título VI

visite www.ucnj.org o escriba a:

UNION COUNTY PARATRANSIT SYSTEM
10 ELIZABETHTOWN PLAZA, 2ND Fl.
ELIZABETH, NJ 07207
908.659.5000

Personas sordas, con problemas de vision o idioma pueden contactar NJ Realy al 1.800.852.7897 para recibir asistencia con su llamada.

- Asistencia es ofrecida para subir y bajar del vehículo en la acera. Pasajeros con problemas visuales serán ayudados puerta a puerta
- Ayuda será ofrecida asegurando los cinturones de seguridad
- Asistencia será ofrecida a pasajeros que usan un aparato para movilizarse para subir y bajar del vehículo a la acera y asegurar el aparato en el vehículo
- Los choferes están obligados a reportar todos los problemas al despachador y tomar las instrucciones del despachador para resolver los problemas
- Ayuda será proveída para subir y bajar no más de dos bolsas del tamaño común de bodega, por pasajero
- Solamente los pasajeros en la lista del chofer serán transportados.

AYUDAS PARA HACER SUS RESERVACIONES PARA TRANSPORTACIÓN

Trate de ser flexible en la hora de sus citas. Pueda que le soliciten cambiar la hora y día de su cita. Recuerde, somos un servicio compartido.

De ser posible, haga sus citas para el mediodía, cuando el sistema está menos ocupado.

TRANSPORTACIÓN PARA VETERANOS

- Hay transportación disponible todos los martes y jueves al Hospital Lyons.
- Cada lunes y miercoles hay transportación disponible al Hospital VA de East Orange.
- Se provee transportación diaria a la Clínica de Veteranos del Hospital Trinitas.

RESERVACIONES PARA VIAJES

Las reservaciones pueden ser hechas de lunes a viernes de 8:00 am. hasta las 4:00 pm. llamando a la oficina de reservaciones al: (908) 241 - 8300.

Como la transportación está disponible en base al orden en que las llamadas son recibidas, se requiere un mínimo de cinco a siete días por adelantado para reservar un viaje.

Por favor, no llame antes de las dos semanas previas a su planeado viaje.

Se le solicitará proveer la siguiente información cuando solicita un viaje por primera vez:

- Nombre, Dirección y Número de Teléfono
- Fecha de Nacimiento
- Número de Medicaid (si es aplicable)
- Nivel de Ingresos Económicos (general, no específico)
- Incapacidades o necesidades especiales
- Movilidad, o aparato de asistencia (silla de ruedas, motoneta, etc.)

- Raza (Es información requerida por el gobierno como fuente de los fondos)

Se le pedirá que provea la siguiente información cada vez que solicita un viaje:

- Día, Fecha y Hora de la cita
- Dirección, Ciudad, Estado y Número de Teléfono de su destino.
- Nombre del Doctor, de la Clínica, de la Compañía, Número de Teléfono, etc.
- Hora aproximada de regreso.

Todo el esfuerzo necesario será hecho para cumplir con su solicitud, de cualquier manera, los viajes serán determinados por la disponibilidad. Es mejor hacer sus citas individuales entre las 10:00 am. y las 2:00 pm.

RESPONSABILIDAD DEL PASAJERO

- Una vez registrado, utilice su número de identificación cuando llame
- Los cinturones de seguridad deben ser usados todo el tiempo cuando el vehículo esté en marcha
- Fumar, beber o comer no es permitido en el vehículo
- Conducta rara o inapropiada podría resultar en la pérdida del servicio de transportación
- Animales no son aceptados, a excepción de los animales de servicio acompañando a personas con impedimentos.
- Los pasajeros serán responsables de llevar todos sus paquetes a sus hogares

- Esté listo quince minutos antes del tiempo de su cita en que lo pasarán a buscar
- Conceda quince minutos después de su hora de cita, antes de llamar al recepcionista por reclamo
- Si alguna ayuda es necesaria, el pasajero deberá conseguirla
- Llame a su oficina de reservaciones si se retrasará para el regreso.

CANCELACIONES DE VIAJES

Las cancelaciones causan tardanzas innecesarias a las operaciones del sistema Paratransit. Si usted debe cancelar un viaje, deberá llamar, al menos con dos horas de anticipación, a la hora en que lo van a buscar. Si usted llama después de las horas de trabajo, por favor deje su nombre, su número de teléfono y la información relacionada a su viaje en la máquina contestadora.

Tres o más reservaciones no canceladas (la persona no se presenta) durante un período de 30 días, resultará en una suspensión de su privilegio de transporte por 14 días.

Severas condiciones del tiempo pueden forzar a la cancelación de los servicios. Por favor sintonice la estación de radio 101.5 FM para la más reciente información.

RESPONSABILIDADES DEL CHOFER

- El chofer tocará la bocina y esperará por cinco (5) minutos antes de pedirle al despachador que llame a la residencia del pasajero. Si no hay respuesta, el chofer será instruido a continuar su viaje

SHUTTLE SCHEDULE

ROUTE A

Mon.-Fri. 6:30AM-7:00PM
Sat. 6:45AM-7:00PM

START Monroe Street, Union
Greeley Avenue (West-bound)
Clinton Manor Hotel
David's Bridal
Nissan Dealer
Springfield Avenue
(at Hilltop Court/Essex Road)
Pearle Vision
Lawrence Road/Autoland
Fadem Road
Lens Crafters/Carpet City
Target
Union Plaza Shopping Center
END Monroe Street, Union

ROUTE B

Mon.-Fri. 6:30AM-7:00PM
Sat. 6:45AM-7:00PM

START Monroe Street, Union
Greeley Avenue (West-bound)
Target
*Jefferson Avenue/Home Depot
*Greeley Avenue/Wal-Mart
Pet Smart
Burger King
Bob's Store/LA Fitness
Union Plaza Shopping Center
END Monroe Street, Union

ROUTE C

Mon.-Fri. 7:00PM-11:00PM
Sat. 7:00PM-9:45PM
All Day Sun. 7:30AM-7:45PM

START Monroe Street, Union
Greeley Avenue (West-bound)
Clinton Manor Hotel
David's Bridal
Nissan Dealer
Fadem Road
Lens Crafters/Carpet City
Target
*Jefferson Avenue/Home Depot
*Greeley Avenue/Wal-Mart
Pet Smart/Marburn Curtains
Burger King
Bob's Store/LA Fitness
Union Plaza Shopping Center
END Monroe Street, Union

All stops are at NJ Transit designated bus stops
except as noted
*Bus stops in parking lot by these two streets

NON-DISCRIMINATION POLICY

We are committed to ensuring that no person is excluded from, or denied the benefits of our services on the basis of race, color, or national origin. Any person who believes that they have, individually or as a member of any specific class of persons, been subject to discrimination on the basis of race, color, or national origin, may file a complaint in writing to Union County Paratransit

To File a complaint, or for more information on Union County's obligations under Title VI please call or write to: Union County

SHUTTLE SERVICES

- Shuttle service Routes A and B operate Monday through Saturday. Single vehicle service - Shuttle Route C - operates Monday through Saturday after 7:00PM and all day Sunday. See Schedule for specific service hours and stops.
- Vehicles circle the route approximately every half hour based on the 94 Bus Schedule and traffic conditions.
- All stops are at NJ Transit designated bus stops except as noted.
- You may enter or exit the bus at any stop by signaling the driver.
- Passengers can request a route deviation up to one-half mile off route which needs to be requested by 3:00 PM the day prior to service by calling 908-241-8300. For their return trip the passenger must call and press 2 to notify dispatch.
- No service is provided on the following holidays
Easter Sunday
Thanksgiving Day
Christmas Day
- Open to the public

PASSENGER CONDUCT & SAFETY STANDARDS

- Seatbelts must be worn by all passengers
- No smoking in the vehicle
- No eating or drinking in the vehicle
- No littering in the vehicle
- Speak softly when using a cellular phone as a courtesy to other passengers
- Service animals, respirators and portable oxygen tanks are permitted
- NO STANDING DURING TRANSIT

This publication is available in large print or online upon request.

908-241-8300 908-659-5000 www.ucnj.org

UNION COUNTY PARATRANSIT SYSTEM
10 ELIZABETHTOWN PLAZA STREET
ELIZABETH, NJ 07207



SAFETY SHUTTLE
USER'S GUIDE

co-sponsored by
Union County Board of Chosen Freeholders
Sergio Granados, Chairman
Bette Jane Kowalski, Vice Chairman
Bruce H. Bergen Linda Carter Angel G. Estrada
Angela R. Garretson Christopher Hudak Mohamed S. Jalloh Alexander Mirabella
NJ Department of Transportation
NJ Transit



Route 22

NJT Attachment J – Marketing Mater

Shuttle Route A

Connecting with NJ TRANSIT
Bus Routes
65, 66, 94, 114, 117

Mon. - Fri. 6:30AM-7:00PM
Sat. 6:45AM-7:00PM

Shuttle Route B

Connecting with NJ TRANSIT
Bus Routes
94, 114, 117

Mon. - Fri. 6:30AM-7:00PM
Sat. 6:45AM-7:00PM

Shuttle Route C

Connecting with NJ TRANSIT
Bus Routes
94, 114, 117

Mon. - Fri. 7:00PM-11:00PM
Sat. 7:00PM-9:45PM
Sun. 7:30AM-7:45PM

Springfield

Union

Kenilworth

NJT Attachment J - Marketing Materials

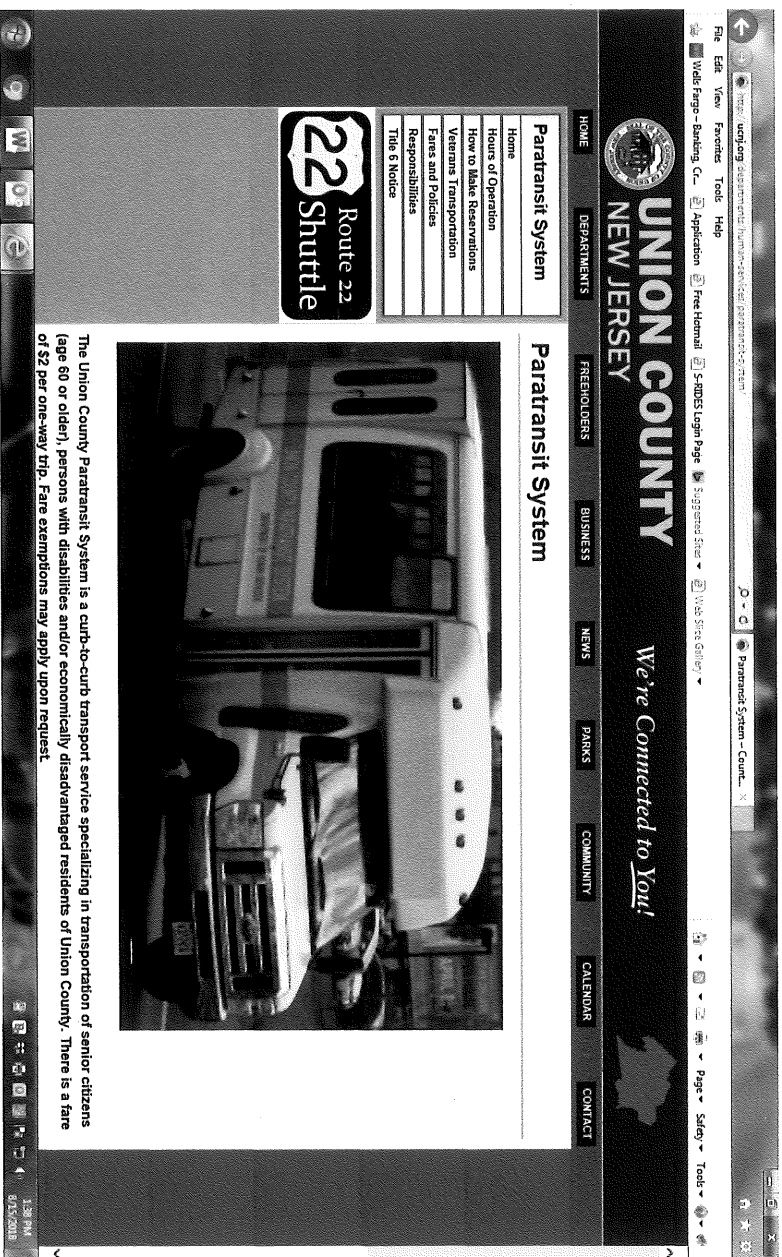


We're Connected to You!

0 0.25 0.5 1 Miles

Map Provided by the Bureau of GIS
032001 Created: March, 2018

NJT Attachment J – Marketing Materials



NJT Attachment J – Marketing Materials


File Edit View Favorites Tools Help

http://njtcnj.org/department/human-services/patranst/partransit-how-to-make-reservations...

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How to Make Reservations... X

Web Page - Banking C... Application Free Manual S4003 Login Page Suggested Site Web Site Gallery



UNION COUNTY
NEW JERSEY

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How to Make Reservations

Try to be flexible in your appointment time. You may be asked to change your appointment day or time. Please remember we are a shared ride service that is not able to meet the needs of all residents at all times. We appreciate your cooperation so that we may best accommodate your request.

If possible, make your appointments for the middle of the day when the system is least busy.

Many municipalities provide transportation for their senior residents; information can be obtained by calling your local municipal office.

Reservations can be made Monday through Friday 8 a.m. to 4 p.m. by calling the scheduling office at 508-241-4300. First-time callers should call between the hours of 1 p.m. and 4 p.m. You will be asked to provide the following information:

■ Name, Address & Telephone Number

■ Date of Birth

■ If you are a Medicaid recipient

■ Income Level (general, not specific)

■ Disability or Special Need (s)

■ If you use a mobility assistance device such as a wheelchair, scooter, cane or walker

■ Race (information required by government funding source)

Transportation is available on a first-come-first served basis. A minimum of five to seven days advance notice for a scheduled trip is recommended. Limited service may be available on shorter notice.

Please do not call any earlier than three weeks prior to your desired trip.

You will be asked to provide the following information each time you request a trip:

■ Day, Date and Time of the appointment

■ Address, City, State and Telephone Number of your Destination

■ Doctor's name, Clinic name, Company name, Telephone number, etc.

■ Approximate Time of Return

■ Every effort will be made to accommodate your request however, trips will be determined by availability.

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Web Page - Banking Cl... Application Free HTML S-MDS Login Page Suggested Site Web Site Gallery

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Passengers

- If you are a veteran you may be asked to provide your ID number
- Seat belts are to be worn at all times while the vehicle is moving
- Smoking drinking or eating is not permitted on the vehicle
- Urinary or inappropriate behavior may result in loss of transportation privileges
- Pets are not allowed. A service animal may accompany a person with a disability
- Passengers will be responsible for carrying all their packages into their homes
- Be ready 15 minutes prior to scheduled pick-up time
- Allow 15 minutes after your scheduled pickup time before calling the reservations. If an aide is needed, it is the passenger's responsibility to obtain one. Please notify intake when making a reservation
- Telephone the scheduling office if you will be late for a return.

Drivers

- The Driver will bow the horn and wait 5 minutes before moving on to the next scheduled pick-up
- Drivers are NOT permitted to accept tips or collect fares
- Assistance is provided getting on and off the vehicle at the curb. Visually impaired passengers will be assisted door-to-door
- Help will be provided with securing seat belts
- Assistance is provided to a passenger using a mobility device to get on and off the vehicle from the curb and in securing the device on the vehicle
- Drivers are required to report all problems to the dispatcher and take directions from the dispatcher on resolving any issues
- Help will be provided putting on and taking off no more than two (grocery bags) bags per passenger
- Only passengers on the drivers scheduled list will be transported

http://www.union-county.nj.us/paratransit/paratransit.htm responsibilities/

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Fares

Effective July 1st, 2012, Union County Paratransit increased its fare policy to \$2 per one-way trip. In the event that you cannot afford the fare, riders based on the passengers income are possible. All information is confidential. Billing will be done each month following the month of service. You will be asked to make your payment by check or money order ONLY payable to Union County Paratransit System.

Important Links

Paratransit Policies/Procedures

Title 6 Notice

Title 6 Complaint Form

Cancellation Policy

Cancellations made unnecessary delays to the overall operation of the Paratransit System. If you have to cancel a trip, you must call as soon as possible before the scheduled pickup time. If you call after business hours, please leave your name, telephone number and scheduled trip information on the answering machine. Three or more un-cancelled appointments (trip-shows) within a 30 day period will result in the suspension of your transportation privileges for 14 days. You will be charged the \$2 fare for all trips you fail to cancel in advance. Severe weather conditions may force cancellation of service. Please listen to radio station 101.5 FM or call (908) 241-8300 for closure notifications after 7 a.m.

Non-Discrimination Policy

We are committed to ensuring that no person is excluded from, or denied the benefits of our services on the basis of race, color or national origin. Any person who believes that they have individually or as a member of any specific class of persons, been subject to discrimination on the basis of race, color or national origin, may file a complaint in writing to Union County Paratransit. To file a complaint, or for more information on Union County's obligations under Title VI, please write to Union County: Union County Paratransit System 10 Elizabethan Plaza, 2nd Floor Elizabeth, NJ 07022


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8/17/2018

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Emergency Dial 911

Online Contact Form

Call 908-527-4000

E-mail info@unj.org

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SEARCH

Veterans Transportation

Transportation is available every Tuesday and Thursday to Lyons Hospital

Every Monday & Wednesday transportation is available to East Orange Veterans Hospital

Transportation is provided daily to the veterans clinic at Triad Hospital




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Print Title 6 Notice - County of NJ

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Title 6 Notice

County of Union operates its programs and services without regard to race, color, or national origin in accordance with Title VI of the Civil Rights Act of 1964, as amended. Any person who believes that s/he or he has been aggrieved by any unlawful discriminatory practice under Title VI may file a complaint in writing to County of Union. To file a complaint, or for more information on Union County Paratransit obligations under Title VI write to: 10 Elizabethtown Plaza, Second Floor, Elizabeth, NJ 07202 or visit www.ucnj.org. Transportation services provided by this agency are in whole or part funded through federal funds received through NJ TRANSIT and as an individual you also have the right to file your complaint to both Union County Paratransit as well as the Federal Transit Administration. Complaints may also be filed with the Federal Transit Administration in writing and may be addressed to Title VI Program Coordinator, East Building, 5th Floor – TCR, U.S. Department of Transportation, Federal Transit Administration, Office of Civil Rights, 1200 New Jersey Avenue, SE, Washington, DC 20590.

if information is needed in another language, contact 502-527-4100

El Condado de Union opera este programa y servicio sin que ninguna persona sea excluida por su raza, color u origen de acuerdo al Título VI de los derechos Civiles de 1964 y sus enmiendas.

Toda persona que sienta haber sido agredido por alguna practica discriminatoria ilegal bajo el Título VI, puede presentar una denuncia por escrito al Condado de Union.


Para presentar una denuncia o para mas informacion sobre las obligaciones de Union County Paratransit bajo el Título VI escrita a: 10 Elizabethtown Plaza, Second Floor, Elizabeth, NJ 07202

O visite: www.ucnj.org

Los servicios de Transporte proporcionados por esta Agencia son financiados en su totalidad o en gran parte con fondos recibidos a traves de NJ TRANSIT y used como persona tiene el derecho a presentar su denuncia a ambos Union County Paratransit como la Administracion de Transito Federal. Denuncias en pueden ser completadas a la Administracion Federal de Transito por escrito a:

200 PM 9/17/2018


NJT Attachment J – Marketing Materials



UNION COUNTY

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Trip S Notice

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Paratransit operates Monday to Friday 7:30a.m. to 6:30p.m.

Limited hours available on Saturday.

No Service is provided on Sunday.

Paratransit does not operate on the following holidays:

■ New Year's Day

■ Martin Luther King Jr. Day

■ President's Day

■ Memorial Day

■ Independence Day

■ Labor Day

■ Thanksgiving Day

■ Day after Thanksgiving

■ Christmas Day

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Rutgers Cooperative Extension

Superintendent of Schools

Improvement Authority

Utilities Authority

CONTACTING THE COUNTY

Emergency: Dial 911

Online Contact Form

Call 908-527-4000

Email info@ucnj.org

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http://www.unionnj.org/

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Route 22 Shuttle - County


↑ ☆ ✕



UNION COUNTY

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Route 22 Shuttle

Weather related cancellations and schedule modifications are posted on the County's home page, Facebook and Twitter groups as well on our First Alert system.

Union County Paramount System
10 Elizabethtown Plaza, Second Floor
Elizabethtown, NJ 07202
To schedule services, call 908-241-4200

Co Sponsored By



Union County Board of Chosen Freeholders

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8/15/2013


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http://urljng.org/departments/human-services/route-22-shuttle-shuttle-services/

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Shuttle Services - County of...



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CONTACTING THE COUNTY





Emergencies Dial 911

Online Contact Form

Call 908-527-4000



Email info@ucnj.org

FOLLOW US ON SOCIAL MEDIA



Shuttle Services

- Shuttle service Routes A and B operate Monday through Saturday. Single vehicle service - Shuttle Route C - operates Monday through Saturday after 7:00PM and all day Sunday. See schedule for specific service hours and stops.
- Vehicles circle the route approximately every half hour based on the 94 Bus Schedule and traffic conditions.
- All stops are at NJ Transit designated bus stops except as noted.
- You may enter or exit the bus at any stop by signaling the driver.
- Passengers can request a route deviation up to one-half mile off route which needs to be requested by 3:00 PM the day prior to service by calling 908-241-8300. For their return trip the passenger must call and press 2 to notify dispatch.
- No service is provided on Easter Sunday, Thanksgiving Day and Christmas Day
- Seatbelts must be worn by all passengers
- Open to the public



NJT Attachment J – Marketing Materials


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http://working.department.human-services.route-22.mtde.net-discrimination-policy

Web Page - Banking Co... Application Free Manual \$-BDS Login Page Suggests Site Web Site Gallery

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To file a complaint, or for more information on Union County's obligations under Title VI, please write to Union County:
Union County Paratransit System
10 Elizabethport Plaza, Second Floor
Elizabeth, NJ 07202



1:37 PM 01/17/2018



SENIOR CITIZENS COUNCIL OF UNION COUNTY, NJ
Presents

Housing & Transportation

“Your Community Connection

Living longer requires living smarter. Housing and Transportation are the connections to our community. Over time will we still be able to continue living in the same home? How will we be able to get to the places we need to go?

Speakers Panel from 10:15am to 11:45am

Featured topics:

- **PUBLIC TRANSPORTATION IN NEW JERSEY:** Are there better ways to get to the places we need to be without using our cars? What is the State doing to help?
Karen Alexander, Managing Director – NJTIP
- ★ ■ **UNION COUNTY PARATRANSIT:** How is Paratransit being modernized to better serve the needs of our communities?
Kathy Carmello, Dir/Brandon Fox, General Mgr – Union County Paratransit
- **UBER & LYFT:** How do these new car services work? Are they safe and cost effective? Can you use them without having a Smartphone?
Ann Ferracane, General Manager, NJ & Upstate NY – LYFT
- **HOME MODIFICATIONS:** Will you be able to handle the upkeep & maintenance as the health of your loved ones and yourself change? What can you do to remain in your current home?
Karen Frank, Owner/Operator – Back Home Safely
- **SENIOR HOUSING:** How do you choose the right one? What are the costs? How do you apply? How long does the application process take?
Elizabeth Fennik, Executive Director – Westfield Senior Housing Corporation
- **ASSISTED LIVING & OTHER OPTIONS:** Will your independent living needs change over time? How can you be prepared?
Maria Owens, Senior Coordinator – Arbor Terrace

NJT Attachment J – Marketing Materials

UNION COUNTY DIVISION ON AGING/ADRC, DEPARTMENT OF
HUMAN SERVICES PRESENTS:

PUBLICMEETING 2018

*Come discuss the needs and concerns of Union County's
seniors, including:*

- *Available services for seniors and caregivers*
- *What are the gaps in services?*
- *How can the Division help?*



Tuesday, July 24th

The Buckle Center
25 Wavcrest Ave.
Winfield Park, NJ
9:30am to 11:00am

*For More Information, please call the Division on Aging at
908-527-4870 or 800-820-8226*



www.ucnj.org



A Service of the Union County
Board of Chosen Freeholders

UNION COUNTY
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Two
great
papers
in one!

SENIOR NEWS

and

THIRD WAVE NEWS

Vol. 38 No. 2

MARCH - APRIL 2018

UNION, NJ

SAVE THE DATE: Tuesday, May 8 at The Westwood **Senior Council Presents "Housing and Transportation: Your Community Connections"**

On Tuesday, May 8, 2018, the Senior Citizens Council of Union County New Jersey will hold a special program at The Westwood in Garwood. The purpose of this program is to address the issues necessary for us to remain in our communities in the future.

"We are all living longer. Most of us want to stay in our community. But will we be able to continue living in the same home?" said Ellen Steinberg, Chair of the Senior Council. "That means planning and preparing for our future. And, what about getting around? What are the options to driving our own car?"

The doors for the program will open at 9:00am with a free continental breakfast. All attendees will have the opportunity to browse the informational exhibits on display showcasing offerings from Investors Bank, Social Security, CVS, and many others. Free

health screenings will also be available from our sponsor Trinitas Regional Medical Center and other local area hospitals. There will also be a formal program with a panel of experts that will address our housing and transportation concerns.

How long can we remain living in our home? Will we be able to handle the upkeep and maintenance as the health and well-being of our loved ones and ourselves change? What can we do to stay in our current home?

After hearing from a home planning expert, Elizabeth Fennik, the Executive Director of the Westfield Housing Corporation, will discuss the option of senior housing. She will explain the application process and will tell us what we can expect in the future.

What about independent living? Can choosing an assisted living option guarantee we will have a place in the community? What happens if our

health does not hold up and we need extra care? Maria Owens, of Arbor Terrace will address our concerns.

Being connected to our community also means we need transportation to get places. That could mean everything from traveling to see a doctor for a bi-annual check-up to going for weekly scheduled medical procedures. It could also mean going shopping, going to a community center, or going to a social event. Getting around in New Jersey is not easy, especially if you are older. We will hear from Karen Alexander, Senior Manager of the Voorhees Transportation Center about plans that are underway to support our needs.

✱ Union County Paratransit has been providing affordable transportation service for years. Now it is modernizing to better serve the community. What does this mean for you? The new management team will tell us about their plans.

Uber and Lyft are now part of our



vocabulary. Are they viable transportation options? Are they safe and cost effective? Do we need a smart phone to use them or are there other ways to get the service, like GoGo Grandparents or EZ Ride? We'll get our answers from one of the major companies.

There is no charge for this program, but it is requested that you RSVP. For more information or to RSVP, please contact the Senior Council at (908) 964-7555. The Senior Citizens Council is a non-profit organization devoted to living longer and living smarter.

NJT Attachment J – Marketing Materials

Two
great
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in one!

SENIOR NEWS

and

THIRD WAVE NEWS

Vol. 38 No. 3

MAY-JUNE 2018

UNION, NJ

Housing & Transportation: Your Community Connections Program Presented by Senior Citizens Council

Over 350 people attended a special program held by the Senior Citizens Council of Union County on Tuesday, May 8th at The Westwood in Garwood. The purpose of this program was to address the issues necessary for us to remain in our communities in the future.

From 8:30am onward, people kept coming. They moved from exhibitor room to breakfast buffet. There were over thirty companies and organizations showcasing their programs and services. Arbor Terrace, Autumn Ridge, Amber Court and the Jewish Community Housing Corp offered housing options while LYFT, EZ Ride and GoGoGrandparent provided information on transportation. There was Investors Bank and home care providers including Community Access, Ocean Healthcare and Holy Redeemer, as well as Bradleys Funeral Homes, AARP and

many others. Event sponsor Trinitas Regional Medical Center was also on hand to provide health screenings as was Overlook Hospital. When it came to the main event, everyone took a seat to listen to the panel of experts.

"Most of us want to stay in New Jersey. But as we continue to live longer, will we still be able to live in the same place? If we're not driving, how will we get to where we need to go?" asked Ellen Steinberg, Chair of the Senior Council.

* "Public Transportation can be an option if you are willing to give it a chance," said Karen Alexander, Senior Manager of New Jersey's Travel Independence Program (NJ TIP). Each year her staff trains hundreds of residents to use New Jersey's transit system. She offered numerous suggestions. Kathy Carmello and Brandon Fox, both from Union County Paratransit, spoke next about what the county was doing to

modernize and improve service to the community. But it was the new car service that everyone was interested in.

"The technology of LYFT and Uber gives you the driver's name and the make and license plate of the car before you get in. You'll know the cost of the ride and when the driver will arrive," explained Ann Ferracane, General Manager, NJ – LYFT. "There are also companies who offer our services so you don't need a smartphone," she added.

Switching gears to housing, Back Home Safely owner Karen Frank stressed the importance of modifying your home to accommodate your needs and to allow you to remain there. She was followed by Elizabeth Fennik, Director Westfield Housing, who advised that there is a very long waiting list to get into senior housing and that people should apply well in advance. Speak-



ing about the need to prepare for our future, Maria Owens of Arbor Terrace suggested that people should visit various independent living sites just to get a sense of what is available. Adjusting, adapting, learning and planning were the messages of the day.

For more information about our programs, please contact us at (908) 964-7555 or go to www.njseniorcouncil.com. The Senior Citizens Council is a non-profit organization devoted to living longer and living smarter.

NJT Attachment J – Marketing Materials

*Two
great
papers
in one!*

SENIOR NEWS

and

THIRD WAVE NEWS

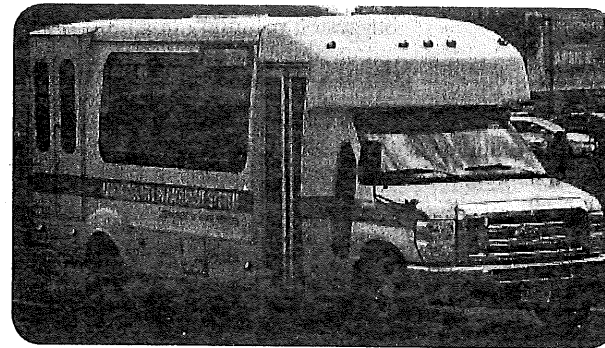
Vol. 38 No. 4

JULY-AUGUST 2018

UNION, NJ

PUBLIC HEARING NOTICE: Union County Paratransit

The County of Union Department of Human Services Paratransit System will be holding a Public Hearing on Tuesday, August 21, 2018 at 7:00 pm at the Union County, Administration Building, 10 Elizabethtown Plaza, 6th Floor Freeholders Meeting Room, Elizabeth, NJ. This hearing is held every year in order to gather information and comments from interested parties concerning funding received by the County of Union from New Jersey Transit and used to transport seniors (60+), persons with disabilities and/or economically disadvantaged county residents to medical, education, employment, nutrition, shopping and recreational facilities. The public is invited to attend and participate. For those residents unable to attend the hearing, written comments and/or testimony will be accepted through July 15th. Please send correspondence to Kathleen E. Carmello, Director, Union County Paratransit System, 79 W. Grand Street, Elizabeth, NJ 07202.



NJT Attachment J – Marketing Materials



COUNTY OF UNION

PUBLIC HEARING NOTICE

The County of Union Department of Human Services Paratransit System will be holding a Public Hearing on Tuesday August 21, 2018 at 7:00 p.m. at the Union County, Administration Building, 10 Elizabethtown Plaza, 6th Floor Freeholders Meeting Room, Elizabeth, NJ. This hearing is held every year in order to gather information and comments from interested parties concerning funding received by the County of Union from New Jersey Transit. SCDR TAP (Senior Citizen and Disabled Resident Transportation Assistance Program) funding comes from Casino Revenue and is used to transport seniors (60+), persons with disabilities and/or economically disadvantaged county residents to medical, education, employment, nutrition, shopping and recreational facilities.

The public is invited to attend and participate. For those residents unable to attend the Hearing, please know that written comments and/or testimony will be accepted through July 30th. Please send correspondence to Kathleen E. Carmello, Director, Union County Paratransit System 10 Elizabethtown Plaza 2nd Fl, Elizabeth, NJ 07207

PUBLIC HEARING NOTICE

Pursuant to an announcement by Kathleen E. Carmello, Director of the Union County Paratransit System, notice is hereby given that on August 21, 2018 at 7:00 p.m. at Union County Administration Building at 10 Elizabethtown Plaza 6th Floor, Elizabeth, NJ the COUNTY OF UNION, Department of Human Services Paratransit, will hold a Hearing accepting input concerning the 2019 Application to New Jersey Transit for funding under the Senior Citizen and Disabled Resident Transportation Assistance Program, at which time and place all interested parties will be given an opportunity to be heard. To assure that all members of the public are given an opportunity to be heard, initial presentations will be limited to five (5) minutes.

In order to encourage full participation in this Hearing, please submit any requests for accommodation of people with disabilities to the Union County Paratransit 10 Elizabethtown Plaza 2nd Fl., Elizabeth, NJ 07207 no later than five (5) business days prior to the public hearing. People who are deaf, hard of hearing and/or speech impaired should access this service by contacting New Jersey Relay Service TTY/TDD 1-800-852-7899.

For those residents unable to attend the Hearing, please know that written comments and/or testimony will be accepted through August 10th. Please send correspondence to Kathleen E. Carmello, Director, Union County Paratransit System 10 Elizabethtown Plaza 2nd Fl, Elizabeth, NJ 07207

7/12/2018 \$71.30

AFFIDAVIT

State of New Jersey
County of Middlesex

Paquale Vizzoni, being duly sworn, says that (s)he is connected with **The Star Ledger**, a newspaper circulating in Atlantic, Bergen, Burlington, Cape May, Essex, Hudson, Hunterdon, Mercer, Middlesex, Monmouth, Morris, Ocean, Passaic, Somerset, Sussex, Union, and Warren Counties, New Jersey, and that a notice of which the annexed is a true copy was published on the following dates in said newspaper:

7/12/18

Paquale Vizzoni

Sworn to before me this 13
day of July, 2018.

[Signature]

NOTARY PUBLIC

Darian N Alexander
Notary Public
New Jersey
My Commission Expires November 13, 2022
No. 50071877

AFFIDAVIT OF PUBLICATION

Publisher's Fee \$22.79 Affidavit \$35.00

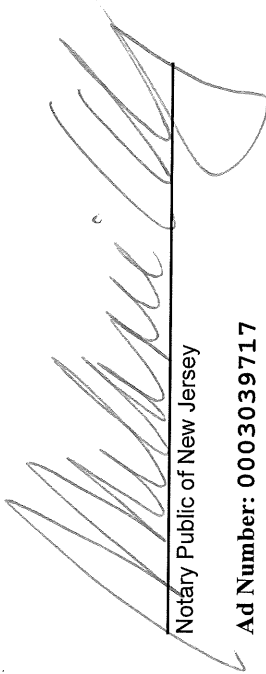
State of New Jersey
Somerset County

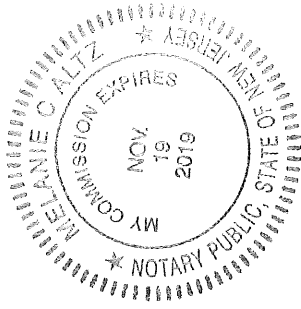
} SS.

Personally appeared 

Of the **Courier News**, a newspaper printed in Freehold, New Jersey and published in Somerville, in said County and State, and of general circulation in said county, who being duly sworn, depose and saith that the advertisement of which the annexed is a true copy, has been published in the said newspaper 1 times, once in each issue as follows:

07/20/18 A.D 2018

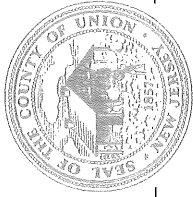

Notary Public of New Jersey
Ad Number: 0003039717



City of Elizabeth
PUBLIC HEARING NOTICE
Pursuant to an announcement by Kathleen E. Carmello, Director of the Union County Paratransit System, notice is hereby given that on August 21, 2018 at 7:00 p.m. at Union County Administration Building at 10 Elizabethtown Plaza 6th Floor, Elizabeth, NJ the COUN- TY OF UNION, Department of Human Services Paratransit, will hold a Hearing accepting input concerning the 2019 Application to New Jersey Transit for fund- ing under the Senior Citizen and Disabled Resident Transporta- tion Assistance Program, at which time and place all inter- ested parties will be given an opportunity to be heard. To as- sure that all members of the public are given an opportunity to be heard, initial presenta- tions will be limited to five (5) minutes.

In order to encourage full par- ticipation in this Hearing, please submit any requests for accom- modation of people with disa- bilities to the Union County Paratransit 10 Elizabethtown Plaza 2nd Fl., Elizabeth, NJ 07207 no later than five (5) busi- ness days prior to the public hearing. People who are deaf, hard of hearing and/or speech impaired should access this serv- ice by contacting New Jersey Re- lay Service TTY/TDD 1-800-852- 7899.

For those residents unable to at- tend the Hearing, please know that written comments and/or testimony will be accepted through August 10th. Please send correspondence to Kathleen E. Carmello, Director, Union County Paratransit Sys- tem 10 Elizabethtown Plaza 2nd Fl, Elizabeth, NJ 07207 (\$22.79)



COUNTY OF UNION

DEPARTMENT OF HUMAN SERVICES
Debbie-Ann Anderson, Director

BOARD OF CHOSEN FREEHOLDERS

July 2018

SERGIO GRANADOS
Chairman

BETTE JANE KOWALSKI
Vice Chairman

BRUCE H. BERGEN

ANGEL G. ESTRADA

ANGELA R. GARRETSON

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REBECCA WILLIAMS

EDWARD T. OATMAN
County Manager

AMY C. WAGNER
Deputy County Manager

ROBERT E. BARRY, ESQ.
County Counsel

JAMES E. PELLETIERE,
RMC
Clerk of the Board

Dear Municipal Clerk,

Please post the enclosed notice 30 days prior to the hearing date of August 21, 2018.

This Public Hearing is held annually in order to gather information and receive comments from interested parties concerning funding received through NJ Transit by the Union County Paratransit System from the Senior Citizen and Disabled Resident Transportation Assistance Program SCDRTAP) FY'2019. For the purpose of transporting seniors (60+), persons with disabilities and/or economically disadvantaged residents to medical, education, employment, nutrition, shopping and recreational facilities.

Thank you for your assistance,

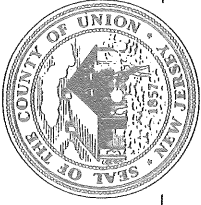
Kathleen E. Carmello

Kathleen E. Carmello, Director
Union County Paratransit System

Enclosure

PARATRANSIT SYSTEM

10 Elizabethtown Plaza, 2nd Fl. Elizabeth, NJ 07207 (908)659-5000 fax(908)659-7443 www.ucnj.org
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COUNTY OF UNION

DEPARTMENT OF HUMAN SERVICES
Debbie-Ann Anderson, Director

July 2018

**BOARD OF
CHOSEN FREEHOLDERS**

SERGIO GRANADOS
Chairman

BETTE JANE KOWALSKI
Vice Chairman

BRUCE H. BERGEN

ANGEL G. ESTRADA

ANGELA R. GARRETSON

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ALEXANDER MIRABELLA

REBECCA WILLIAMS

EDWARD T. OATMAN
County Manager

AMY C. WAGNER
Deputy County Manager

ROBERT E. BARRY, ESQ.
County Counsel

JAMES E. PELLETIERE,
RMC
Clerk of the Board

Dear Agency Director,

We would appreciate it if you could please post the enclosed notice 30 days prior to the hearing date of August 21, 2018.

This Public Hearing is held annually in order to gather information and receive comments from interested parties concerning funding received by the Union County Paratransit System through NJ Transit from the Senior Citizen and Disabled Resident Transportation Assistance Program. (SCDRTP) FY'2019 For the purpose of transporting seniors (60+), persons with disabilities and/or economically disadvantaged residents to medical, education, employment, nutrition, shopping and recreational facilities.

For those residents unable to attend the Hearing, please know that written comments and/or testimony will be accepted through July 15th. Please send correspondence to Kathleen E. Carmello, Director, Union County Paratransit System 10 Elizabethtown Plaza 2nd Fl, Elizabeth, NJ 07207

Thank you for your assistance,

Kathleen E. Carmello

Kathleen E. Carmello, Director
Union County Paratransit

Enclosure

PARATRANSIT SYSTEM

10 Elizabethtown Plaza, 2nd Fl.

Elizabeth, NJ 07207

(908) 659-5000

fax (908) 659-7443

www.ucnj.org

We're Connected to You!

Municipal Clerk – Ana Minkoff	Municipal Clerk – Edith L. Merkel	Municipal Clerk – Pat Donahue
29 Park Avenue	430 Westfield Avenue	8 Springfield Avenue
Berkeley Heights, NJ 07922	Clark, NJ 07066	Cranford, NJ 07016
Municipal Clerk Ms. Yolanda Roberts 50 Winfield Scott Plaza Elizabeth, NJ 07201	Municipal Clerk Ms. Eleanor McGovern 75 North Martine Avenue Fanwood, NJ 07023	Municipal Clerk Ms. Christina Ariemma 403 South Avenue Garwood, NJ 07027
Municipal Clerk Ms. Lorraine Messiah Liberty & Hillside Avenues Hillside, NJ 07205	Municipal Clerk – Ms. Laura Reinertsen 567 Boulevard Kenilworth, NJ 07033	Municipal Clerk Mr. Joseph Bodek 301 North Wood Avenue Linden, NJ 07036
Municipal Clerk Ms. Martha Lopez 1385 Route 22 Mountainside, NJ 07092	Municipal Clerk Ms. Wendi Barry 360 Elkwood Avenue New Providence, NJ 07974	Municipal Clerk Abubakar Jalloh 515 Watchung Avenue Plainfield, NJ 07060
Municipal Clerk Ms. Rayna Harris 1 City Hall Plaza Rahway, NJ 07065	Municipal Clerk Ms. Rhona C. Bluestein 210 Chestnut Street Roselle, NJ 07203	Municipal Clerk Mr. Andres Casais 110 East Westfield Avenue Roselle Park, NJ 07204
Municipal Clerk Bozena Lacina 430 Park Avenue Scotch Plains, NJ 07076	Municipal Clerk Ms. Linda Donnelly 100 Mountain Avenue Springfield, NJ 07081	Municipal Clerk Ms. Rosemary Licatese 512 Springfield Avenue Summit, NJ 07901
Municipal Clerk Ms. Eileen Birch 1976 Morris Avenue Union, NJ 07083	Municipal Clerk Ms. Tara Rowley 425 East Broad Street Westfield, NJ 07090	Municipal Clerk Ms. June Planas 12 Gulfstream Avenue Winfield, NJ 07036
Fran Benson	Leslie Gutierrez	Karen Dinsmore
Div. on Aging	Office for the Disabled	Dept. of Human Services
One Stop Center	Workforce Development	Richard Thompson
Western Center	One Stop Operations	Veteran's Affairs
West 2nd St., Plainfield	Eastern Center	
Ms. Lauren Williams NJ Transit One Penn Plaza Newark, NJ 07105-2246	Liza Betz Div. of Planning 3rd Fl.	Charles Gillon Division of Social Services Westminster Ave, Elizabeth

NJT Attachment K2- b Mailing List of Agencies

ARC	C.C.S.	J.C.C.
60 Diamond Road	505 South Avenue East	1391 Martine Avenue
Springfield, NJ 07081	Cranford, NJ 07016	Scotch Plains, NJ 07076
Riverton Nursing	In Roads to Opportunity	Senior News
1777 Lawrence Street	301 Cox Street	2187 Morris Avenue
Rahway, NJ 07065	Roselle, NJ 07203	Union, NJ 07083
Cranford Senior Housing	C.P. Center	Bridgeway House
800 Lincoln Avenue	61 Myrtle Street	567 Morris Avenue
Cranford, NJ 07016	Cranford, NJ 07016	Elizabeth, NJ 07207
Gregorio Rec. Center	Elmora Hills Healthcare	Scotch Plains Senior Housing
330 Helen Street	225 W. Jersey Street	2002 Lake Avenue
Linden, NJ 07036	Elizabeth, NJ 07202	Scotch Plains, NJ 07076
Atria Assisted Living	Spend-A-Day	Community Access
10 Jackson Drive	290 Broad Street	80 W. Grand Street
Cranford, NJ 07016	Summit, NJ 07901	Elizabeth, NJ 07202
Brighton Gardens Marriott	Carteret Assisted Living	U.C. Psychiatric Clinic
1350 Rt. 22 West	1155 East Jersey Street	117-119 Roosevelt Avenue
Mountainside, NJ 07092	Elizabeth, NJ 07207	Plainfield, NJ 07061
Elizabeth Nursing & Reh.	Westfield Senior Housing	Westfield Senior Housing
1048 Grove Street	1133 Boynton Avenue	1129 Boynton Avenue
Elizabeth, NJ 07202	Westfield, NJ 07090	Westfield, NJ 07090
Hillside Senior Center	Summit Senior Housing	Berkeley Heights Conv.
265 Hollywood Avenue	12 Chestnut Street	35 Cottage Street
Hillside, NJ 07205	Summit, NJ 07901	Berkeley Heights, NJ 07922
Springfield Senior Housing	Gill Apartments	Brother Bonaventure
350 Independence Way	40 Meeker Avenue	Extended Care Center
Springfield, NJ 07081	Cranford, NJ 07016	655 E. Jersey Street
Fountain Baptist Church	Shaefer Gardens	Elizabeth, NJ 07207
116 Glenside Avenue	35 Summer Avenue	Elizabeth Towers
Summit, NJ 07901	Union, NJ 07083	315 W. Grand Street
		Elizabeth, NJ 07202

NJT Attachment K2- c - Mailing List of Agencies

Farley Towers	Kennedy Arms	Plainfield Tower West
33 Cherry Street	70 Westfield Avenue	601 W. 7th Street
Elizabeth, NJ 07202	Elizabeth, NJ 07207	Plainfield, NJ 07060
Covenant Manor	Cedarbrook Park Apts.	Ehrhardt Garden
623 E. Front Street	1272 Park Avenue	100 Frances Ct.
Plainfield, NJ 07060	Plainfield, NJ 07060	Union, NJ 07083
Clark Nursing Home	Kenilworth Senior Center	Peach Orchard Tower
1213 Westfield Avenue	526 Boulevard	1601 Dill Avenue
Clark, NJ 07066	Kenilworth, NJ 07033	Linden, NJ 07036
Rahway Senior Housing	Ford Leonard Towers	Cornell Hall
200 E. Milton Avenue	69 Division Street	234 Chestnut Street
Rahway, NJ 07065	Elizabeth, NJ 07207	Union, NJ 07083
Richmond Towers	Rahway Housing	Alexlan Manor
510 East Front Street	165 E. Grand Avenue	122 Seventh Street
Plainfield, NJ 07060	Rahway, NJ 07065	Elizabeth, NJ 07201
Morningstar Court	Roselle Senior Citizens Hsg.	The Chelsea At Fanwood
701 Cranford Avenue	250 West Second Avenue	295 South Avenue
Linden, NJ 07036	Roselle, NJ 07203	Fanwood, NJ 07023
Delaire Nursing and	Park Hotel	Elizabeth Dialysis
Convalescent Center	123 West 7th	595 Division Street
400 W. Stimpson Avenue	Plainfield, NJ 07000	Elizabeth, NJ 07207
Linden, NJ 07036		
Sunrise of Westfield	Lyons VA Hospital	The Woodlands/Genesis
240 Springfield Avenue	151 Knoll Croft Ave.	1400 Woodland Avenue
Westfield, NJ 07090	Lyons, NJ 07939	Plainfield, NJ 07060
Plainfield Health Center	Runnells Hospital	East Orange VA Hospital
1700 Myrtle Avenue	Horseshoe Road	385 Tremont Avenue
Plainfield, NJ 07000	Berkeley Heights, NJ 07922	East Orange, NJ 07000
Twin Boro Therapy	Plaza Health Care & Rehab	
2625 Morris Avenue	456 Rahway Avenue	
Union, NJ 07083	Elizabeth, NJ 07202	

Please post this notice in
every vehicle before July 21st
it must remain up until
August 22nd.
Thank you.

PUBLIC HEARING NOTICE

Tuesday, August 21, 2018
7:00 PM to 8:30 PM

Union County Paratransit System will be accepting comments regarding service and other issues. The public is welcome to attend and participate.

UNION COUNTY

ADMINISTRATION BUILDING

10 ELIZABETHTOWN PLAZA, ELIZABETH, NJ 07207

6th FL. FREEHOLDERS MEETING ROOM



www.ucnj.org

UNION COUNTY
We're Connected to You!



A Service of the Union County
Board of Chosen Freeholders

**UNION COUNTY SENIOR CITIZEN AND DISABLED RESIDENT
TRANSPORTATION ADVISORY BOARD**

August 7, 2018

MINUTES

I. Called to Order and Roll Call:

The meeting was called to order at 7:25 PM by Kevin Illing roll call was taken verbally as well as by sign in.

Present: Rosemary Coppola, Bill Totten, Sonja Ash, Ellen Steinberg and Freeholder Angel Estrada

MPC: Brandon Fox, MPC Gen. Mgr.

Staff: Kathy Carmello, Paratransit Director and Helen Kirsch, Assist Paratransit Director

Absent: Tony Hall, Steve Thorpe, Liza Betz, Pat Rufolo, Vera Roquemore

Guest: Karen Dinsmore, Assist. Director Dept. of Human Services

A motion was made to approve the minutes from June 12th, with no corrections, by Sonja Ash and seconded by Ellen all were in favor and the minutes were approved.

A moment of silence was taken for Ina White; Kathy handed out copies of the resolution that was passed by the Freeholders for Ina. Kathy said she had mailed the original copy to Ina's sister Susan in Virginia.

Kathy said we now have two openings on our board, she said she had submitted a gentleman from Elizabeth by the name of Theodore Freedman for approval by the freeholders. . Kevin reminded Freeholder Estrada he was going to call Vernell Wright to see if she would like to be a board member. Angel said he did call once and that he would call again.

II. SCDRTAP

- a) Kathy informed the board members that she just received the SCDRTAP application last Friday 8/3 and has begun working on it.
- b) Kathy went over her "Short term Program Strategies" for the 2019 application
 - 1. Update CHSTP (Coordinated Human Services Transportation)
 - 2. Fill vacancies on the Advisory Board.
 - 3. Secure additional funding
- c) Kathy went over the 2019 SCDRTAP budget with the board members and all were okay with the budget and goals. Angel said he was glad to see money in the budget for new vehicles so that we keep the fleet in good working order.
- d) Kathy reminded everyone that the Public Hearing is Tuesday August 21th at 7pm in the Freeholder's Meeting room on the 6th Floor of the Administration Building.
- e) Kathy said they had just received the replacement shuttle vehicle for the one that was lost in the fire 11 months ago.

II. Old Business:

- a) Helen reported that \$11,746 was collected in Fares for the month of June and that \$11,101 was collected in the month of July
- b) She reported that \$9,718 has been received from Logisticare YTD and we are waiting for about \$6,000 more since we started using the new reporting format.
- c) She said \$14,398 came from Partial Care Revenue YTD
- d) And \$2,170 in revenue from advertising, we currently only have Yankee ads on the vehicles.

III. New Business:

- a) Kathy said the Coordinated Transportation meeting will be held September 12th at the Cranford Community Center from 9:30am to 12:00 Freeholder asked if we were providing coffee and donuts, Kathy said there was no money in the budget for it.

NJ COST Update - Kathy informed the board that the COST Expo will be held on October 9th at the Exposition Center in Edison.

Paratransit Report – Brandon Fox distributed the YTD Indices report and went over the number of rides that were provided for the month of July and explained what quantifies a cancellation vs. a “No Show”. Kathy said she had mailed out 66 letters to frequent no showers reminding them that 3 or more “no shows” in a 30 day period is grounds for 14 day suspension and that we will be enforcing this come October 1st

NJ TRANSIT Report – None

V. Bureau of Transportation Report - None

VIII. Public Comments – None

VI. Adjournment - A motion was made by Bill and seconded by Rosemary to adjourn the meeting at 8:30pm. Kathy reminded everyone that our next meeting is scheduled for October 2nd.



COUNTY OF UNION

DEPARTMENT OF HUMAN SERVICES
Debbie-Ann Anderson, Director

August 13, 2018

**BOARD OF
CHOSEN FREEHOLDERS**

SERGIO GRANADOS
Chairman

BETTE JANE KOWALSKI
Vice Chairman

BRUCE H. BERGEN

ANGEL G. ESTRADA

ANGELA R. GARRETSON

CHRISTOPHER HUDAK

MOHAMED S. JALLOH

ALEXANDER MIRABELLA

REBECCA WILLIAMS

EDWARD T. OATMAN
County Manager

AMY C. WAGNER
Deputy County Manager

ROBERT E. BARRY, ESQ.
County Counsel

JAMES E. PELLETIERE,
RMC
Clerk of the Board

Anna Magri, Director
NJ TRANSIT
Local Programs and Minibus Support
One Penn Plaza East, 4th floor
Newark, New Jersey 07105-2246

Dear Mrs. Magri:

The County of Union is hereby applying for funds under Senior Citizens & Disabled Residents Transportation Assistance Program (SCDRTP). The approval of this grant will enable transportation services to be available to the senior citizens and disabled residents in our County. County of Union is requesting \$886,022 for 2019. The scheduled public hearing date is August 21, 2018. The application will be available at the following locations on the county web site as of the following date August 22, 2018.

To my knowledge, all information provided in support of this application is true and correct. If you have questions or require additional information, please contact Kathleen Carmello, Director of the Union County Paratransit System at 908-659-5001.

As the Applicant, the County of Union agrees to comply with all regulations and administrative guidance required for application to the Senior Citizens and Disabled Resident Transportation Assistance Program for the program year 2019. The Applicant affirms the truthfulness and accuracy of the information it has made in the statements submitted herein and any other submission made to NJ TRANSIT. In signing this document, I declare the foregoing information and any other statement made on behalf of the Applicant are true and correct.

Sincerely,

Kathleen E. Carmella

Kathleen E. Carmello, Director
Union County Paratransit System

PARATRANSIT SYSTEM

10 Elizabethtown Plaza, 2nd Fl. Elizabeth, NJ 07207 (908)659-5000 fax(908)659-7443 www.ucnj.org
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Senior Citizens and Disabled Resident Transportation Program
Budget Analysis
Projected 2019 Budget
County of Union

County: Union
Projected 2019 Budget

FUNDING SOURCE	SCDRTAP		COUNTY		Advertising		S5311 Innovation		FTA S5310		Title XX		JARC		Veterans		Title III		Logisticare		Partial Care/Fares		Ops Budget Totals	
Operating	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%
Salaries/Fringe	\$141,986.00	19%	\$0.00	0%	\$0.00	0%	\$0.00	#DIV/0!	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$141,986.00	3%
Licenses, Registration, Ins	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%
Third Party Contract Svcs	\$611,133.00	81%	\$3,025,018.00	100%	\$1,000.00	100%	\$0.00	#DIV/0!	\$200,000.00	100%	\$142,524.00	100%	\$300,000.00	100%	\$12,000.00	100%	\$91,292.00	100%	\$30,000.00	100%	\$0.00	0%	\$4,412,667.00	93%
Maintenance & Repairs	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	#DIV/0!	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$170,000.00	100%	\$170,000.00	4%
Materials Consumed	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%
Training/Travel	\$0.00	0%	\$0.00	0%	\$0.00	0%					\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%
Miscellaneous	\$0.00	0%	\$0.00	0%	\$0.00	0%					\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%
Funding Source Subtotal	\$753,119.00	100%	\$3,025,018.00	100%	\$1,000.00	100%	\$0.00	#DIV/0!	\$200,000.00	100%	\$142,524.00	100%	\$300,000.00	100%	\$12,000.00	100%	\$91,292.00	100%	\$30,000.00	100%	\$170,000.00	100%	\$4,724,953.00	100%
% Funding Source by budget	85%		91%		100%		#DIV/0!		100%		100%		100%		100%		100%		100%		100%		92%	
% of Operating by program	16%		64%		0%		0%		4%		3%		6%		0%		2%		1%		4%			
FUNDING SOURCE	SCDRTAP		COUNTY		FTA 5311		S5311 Innovation		FTA S5310		Title XX		JARC		Veterans		Title III		Logisticare		Other		Admin Budget Totals	
Administration	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%
Salaries/Fringe	\$132,903.00	100%	\$75,877.00	100%	\$0.00	#DIV/0!					\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$208,780.00	100%
Standard Overhead/Indirect Costs	\$0.00	0%	\$0.00	0%	\$0.00	#DIV/0!					\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	0%
Facilities or Equipment Rental	\$0.00	0%	\$0.00	0%	\$0.00	#DIV/0!					\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	0%
Third Party Contract Svcs	\$0.00	0%	\$0.00	0%	\$0.00	#DIV/0!					\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	0%
Office Supplies	\$0.00	0%	\$0.00	0%	\$0.00	#DIV/0!					\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	0%
Training/Travel	\$0.00	0%	\$0.00	0%	\$0.00	#DIV/0!					\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	0%
Marketing/Advertising (non-contracted)	\$0.00	0%	\$0.00	0%	\$0.00	#DIV/0!					\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	0%
Insurance premium or payment to a self-insurance reserve	\$0.00	0%	\$0.00	0%	\$0.00	#DIV/0!					\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	0%
Miscellaneous	\$0.00	0%	\$0.00	0%	\$0.00	#DIV/0!					\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	0%
Funding Source Subtotal	\$132,903.00	100%	\$75,877.00	100%	\$0.00	#DIV/0!					\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$208,780.00	100%
% Funding Source by budget	15%		2%		0%						0%		0%		0%		0%		0%		0%		4%	
FUNDING SOURCE	SCDRTAP		COUNTY		FTA 5311		S5311 Innovation		FTA S5310		Title XX		JARC		Veterans		Title III		Logisticare		Other		Capital Budget Totals	
Capital	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%
Rolling Stock	\$0.00	#DIV/0!	\$214,000.00	100%	\$0.00	#DIV/0!			\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$214,000.00	100%
Radios & Communication Equipment	\$0.00	#DIV/0!	\$0.00	0%	\$0.00	#DIV/0!			\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	0%
Passenger Shelters/Bus Stop Signs	\$0.00	#DIV/0!	\$0.00	0%	\$0.00	#DIV/0!			\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	0%
Lifts or Securement Devices	\$0.00	#DIV/0!	\$0.00	0%	\$0.00	#DIV/0!			\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	0%
Vehicle Rehabilitation	\$0.00	#DIV/0!	\$0.00	0%	\$0.00	#DIV/0!			\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	0%
Computer Hardware/Software	\$0.00	#DIV/0!	\$0.00	0%	\$0.00	#DIV/0!			\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	0%
Construction or Rehab of Transit Facility	\$0.00	#DIV/0!	\$0.00	0%	\$0.00	#DIV/0!			\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	0%
Facilities or Equipment Rental	\$0.00	#DIV/0!	\$0.00	0%	\$0.00	#DIV/0!			\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	0%
Miscellaneous	\$0.00	#DIV/0!	\$100.00	0%	\$0.00	#DIV/0!			\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$100.00	0%
Funding Source Subtotal	\$0.00	#DIV/0!	\$214,100.00	100%	\$0.00	#DIV/0!			\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$214,100.00	100%
% Funding Source by budget	0%		6%		0%				0%		0%		0%		0%		0%		0%		0%		4%	
Budget Totals	\$886,022.00		\$3,314,995.00		\$1,000.00		\$0.00		\$200,000.00		\$142,524.00		\$300,000.00		\$12,000.00		\$91,292.00		\$30,000.00		\$170,000.00		\$5,147,633.00	
% of Program Budget Total	17%		64%		0%		0%		4%		3%		6%		0%		2%		1%		3%		100%	

*Program match (es) of \$ provided by County

Senior Citizens and Disabled Resident Transportation Program
Budget Analysis
Actual 2017 Expenditures
County of Union

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
1	County: Union																								
2	Actual 2017 Expenditures																								
3	FUNDING SOURCE	SCDRTAP		COUNTY		5310 MM		Title III		Logisticare		Title XX		JARC		Veterans		Fares		Advertising		YMCA/Partial Care		Ops Budget Totals	
4	Operating	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%
5	Salaries/Fringe	\$131,832.00	21%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$131,832.00	3%
6	Licenses, Registration, Ins	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%
7	Third Party Contract Svcs	\$506,109.67	79%	\$2,493,438.00	100%	\$200,000.00	100%	\$0.00	0%	\$26,081.00	100%	\$142,524.00	100%	\$280,000.00	100%	\$12,000.00	100%	\$106,761.35	100%	\$5,831.32	100%	\$115,411.00	100%	\$3,888,166.34	95%
8	Maintenance & Repairs	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$91,292.00	100%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$91,292.00	2%
9	Materials Consumed	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%
10	Training/Travel	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%
11	Miscellaneous	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%
12	Funding Source Subtotal	\$637,941.67	100%	\$2,493,438.00	100%	\$200,000.00	100%	\$91,292.00	100%	\$26,081.00	100%	\$142,524.00	100%	\$280,000.00	100%	\$12,000.00	100%	\$106,761.35	100%	\$5,831.32	100%	\$115,411.00	100%	\$4,111,280.34	100%
13	% Funding Source Total	84%		90%		100%		100%		100%		100%		100%		100%		100%		100%		100%		91%	
14	FUNDING SOURCE	SCDRTAP		COUNTY		FTA 5311		Title III		Title XIX		Title XX		JARC		Veterans		Other		Other		Other		Admin Budget Totals	
15	Administration	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%
16	Salaries/Fringe	\$125,188.50	100%	\$70,127.50	100%	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$195,316.00	100%
17	Standard Overhead/Indirect Costs	\$0.00	0%	\$0.00	0%	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	0%
18	Facilities or Equipment Rental	\$0.00	0%	\$0.00	0%	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	0%
19	Third Party Contract Svcs	\$0.00	0%	\$0.00	0%	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	0%
20	Office Supplies	\$0.00	0%	\$0.00	0%	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	0%
21	Training/Travel	\$0.00	0%	\$0.00	0%	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	0%
22	Marketing/Advertising (non-contracted)	\$0.00	0%	\$0.00	0%	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	0%
23	Insurance premium or payment to a self-insurance reserve	\$0.00	0%	\$0.00	0%	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	0%
24	Miscellaneous	\$0.00	0%	\$0.00	0%	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	0%
25	Funding Source Subtotal	\$125,188.50	100%	\$70,127.50	100%	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$195,316.00	100%
26	% Funding Source Total	16%		3%		0%		0%		0%		0%		0%		0%		0%		0%		0%		4%	
27	FUNDING SOURCE	SCDRTAP		COUNTY		FTA 5311		Title III		Title XIX		Title XX		JARC		Veterans		Other		Other		Other		Capital Budget Totals	
28	Capital	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%
29	Rolling Stock	\$0.00	#DIV/0!	\$211,000.00	100%	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$211,000.00	100%
30	Radios & Communication Equipment	\$0.00	#DIV/0!	\$0.00	0%	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	0%
31	Passenger Shelters/Bus Stop Signs	\$0.00	#DIV/0!	\$0.00	0%	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	0%
32	Lifts or Securement Devices	\$0.00	#DIV/0!	\$0.00	0%	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	0%
33	Vehicle Rehabilitation	\$0.00	#DIV/0!	\$0.00	0%	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	0%
34	Computer Hardware/Software	\$0.00	#DIV/0!	\$0.00	0%	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	0%
35	Construction or Rehab of Transit Facility	\$0.00	#DIV/0!	\$0.00	0%	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	0%
36	Facilities or Equipment Rental	\$0.00	#DIV/0!	\$0.00	0%	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	0%
37	Miscellaneous	\$0.00	#DIV/0!	\$0.00	0%	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	0%
38	Funding Source Subtotal	\$0.00	#DIV/0!	\$211,000.00	100%	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$211,000.00	100%
39	% Funding Source Total	0%		8%		0%		0%		0%		0%		0%		0%		0%		0%		0%		5%	
40	Budget Totals	\$763,130.17		\$2,774,565.50		\$200,000.00		\$91,292.00		\$26,081.00		\$142,524.00		\$280,000.00		\$12,000.00		\$106,761.35		\$5,831.32		\$115,411.00		\$4,517,596.34	
41	% of Program Budget Total	17%		61%		4%		2%		1%		3%		6%		0%		2%		0%		3%		100%	
42	*Program match (es) of \$ provided by County																								