



UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

THURSDAY, AUGUST 9, 2018
AGENDA SETTING MEETING AGENDA

CALL TO ORDER

ROLL CALL

PRAYER AND SALUTE TO THE FLAG

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

PRESENTATIONS FROM THE BOARD

A Certificate presentation will be made by Chairman Granados (Vocational-Technical School Board of Education), Freeholder Christopher Hudak (Vocational-Technical Board of Education) Freeholder Mirabella (Vocational-Technical Schools Board of Education) and Vice Chairman Kowalski (NJAC Liaison) to Vocational-Technical graduate Jeffrey Gonzalez, in recognition of receiving the New Jersey Association of Counties (NJAC) Foundation Scholarship. Joining the Freeholders in the presentation is NJAC Executive Director John Donnadio and Vocational-Technical Schools Superintendent Peter Capodice.

A resolution presentation will be made by Freeholder Mirabella and Chairman Granados to Union County Sheriff Officer Christopher Zamanski congratulating him on his distinct honor in receiving the Big Brothers Big Sisters' "2018 Bigs of the Year" award.

A check presentation will be made by Trust Fund Committee Chairman Mirabella and Chairman Granados to the nineteen (19) 2018 Library Grant Award recipients.

APPROVAL OF COMMUNICATIONS

Note and File

OFFICE OF THE UNION COUNTY SHERIFF

Peter Corvelli, Sheriff

1. Authorizing the County Manager to enter into an agreement with Westfield Veterinary Group, 562 Springfield Avenue, Westfield, New Jersey for the veterinary services and food of the Union County Sheriff's Office K-9 Unit for an amount not to exceed \$30,000.00 for 2018 services. (**Freeholder Bruce H. Bergen**)

OFFICE OF THE UNION COUNTY PROSECUTORMichael A. Monahan, Acting Prosecutor

1. Authorizing the County Manager, through the Office of the Prosecutor, to apply for and accept funding from the State of New Jersey, Office of the Attorney General, Department of Law and Public Safety for FFY16 Victims of Crime Act (VOCA) Grant Program for project titled County Office of Victim Witness Advocacy in the amount of \$461,772.00 in Federal funds with a required match of \$115,443.00 for a total project of \$577,215.00 for the period of July 1, 2018 through June 30, 2019, Subaward number V-23-16. **(Chairman Sergio Granados)**

DEPARTMENT OF ADMINISTRATIVE SERVICESMichael Yuska, Director

1. Approving the annual Short Term and Long Term Disability Insurance policy with Unum Insurance Company, Atlanta, GA, for the period of September 1, 2018 through August 31, 2019 in an estimated amount not to exceed \$230,000.00. **(Chairman Sergio Granados)**
2. Authorizing a payment to Beckerman & Company, County General Insurance Agent of Record, to obtain Cyber Security insurance coverage with ACE American Insurance Company, Philadelphia, PA for the period of 6/26/2018 through 6/25/2019 for a total amount not to exceed \$35,469.00. **(Chairman Sergio Granados)**
3. Amending Resolution Number 2017-529, a contract awarded to Sun Life Financial, Philadelphia, PA, to increase the amount by \$20,500 for a total amount not to exceed \$1,562,314 due to increased employee rolls. **(Chairman Sergio Granados)**

DEPARTMENT OF CORRECTIONSRon Charles, Director

1. Authorizing the County Manager to enter into a Shared Services Agreement with the County of Mercer, Trenton, NJ for the purpose of providing secure detention beds for its juvenile detention population at the Union County Juvenile Detention Center, on an as needed basis, effective for the initial period commencing upon the date on which both parties have fully executed the Agreement and concluding on August 31, 2019 at a per diem rate of \$225.00 per juvenile as specified in the Shared Services Agreement. **(Chairman Sergio Granados)**
2. Authorizing the County Manager to enter in an agreement with Essex Regional Educational Services Commission, Fairfield, NJ to provide and supervise the educational program at the Juvenile Detention Center for the period of September 1, 2018 to August 31, 2019 in a total amount not to exceed \$833,055.00. **(Chairman Sergio Granados)**

DEPARTMENT OF ECONOMIC DEVELOPMENTAmy Wagner, Deputy County Manager/Director

1. Authorizing the County Manager to utilize the second year option outlined in Resolution #2016-722 to extend the contract with Development Directions, LLC, of Rahway, NJ to September 1, 2018 through August 31, 2019, to provide administration of the Union County

Home Improvement Program and Senior Home Improvement Grant in an amount not to exceed \$329,000. **(Chairman Sergio Granados)**

2. Amending Resolution Number 2017-538 approving the 2017-2018 Consolidated Action Plan to increase CDBG funding to the Plainfield Milt Campbell Field Facility Improvement Project in the amount of \$10,000 from \$120,000 to \$130,000 utilizing Community Development Program Income funds received from the City of Plainfield. **(Chairman Sergio Granados)**
3. Amending Resolution Number 2018-501, dated May 24, 2018 approving the 2018-2019 Annual Consolidated Action Plan to include the following projects funded with Community Development Program Income Funds received from the City of Rahway and City of Plainfield. **(Chairman Sergio Granados)**

DEPARTMENT OF ENGINEERING, PUBLIC WORKS & FACILITIES MANAGEMENT

Joseph Graziano, Director

1. Amending Resolution Number 2017-382 adopted on May 18, 2017, a Professional Engineering Service Contract with CME Associates of Monmouth Junction, New Jersey, to provide additional Licensed Site Remediation Professional Services (LSRP) related to the remediation of the former Trap and Skeet Facility at Lenape Park located in Cranford, New Jersey, in an amount not to exceed \$25,500.00 for a new contract amount not to exceed \$611,021.00. (Union County Engineering Project Number 2011-029) **(Vice Chairman Bette Jane Kowalski)**
2. Amending Resolution Number 2018-151, adopted February 8, 2018, a Professional Engineering Service Contract with NV5, Inc., of Parsippany, New Jersey, to provide additional On-Call Traffic Engineering Services in an amount not to exceed \$5,000.00 for a new contract amount not to exceed \$25,000.00. (Union County Engineering Project Number 2017-019) **(Vice Chairman Bette Jane Kowalski)**
3. Awarding a Professional Engineering Service Contract to Dewberry Engineers, Inc., of Bloomfield, New Jersey, to provide Construction Administration and Inspection Services for Intersection Improvements - West Seventh Street (C.R. 601) Corridor Project, City of Plainfield, County of Union, New Jersey; Federal Project Number HSP0601 (301) for an amount not to exceed \$262,235.79. Federal funds for this project will be provided by North Jersey Transportation Planning Authority (NJTPA), Local Safety 2015/2016 Program and administered by the New Jersey Department of Transportation (NJDOT). (Union County Engineering Project Number 2014-044) **(Vice Chairman Bette Jane Kowalski)**
4. Amending Resolution Number 2018-034, adopted on January 7, 2018, a Professional Engineering Service Contract with CME Associates, of Parlin, New Jersey, to provide additional On-Call Environmental Engineering Services, in an amount not to exceed \$10,000.00 for a new contract amount not to exceed \$30,000.00. (Union County Engineering Project Number 2017-022) **(Vice Chairman Bette Jane Kowalski)**

5. Amending Resolution Number 2017-224, adopted March 9, 2017, a Professional Engineering Service Contract with Mott MacDonald, of Morristown, New Jersey, to provide additional Engineering Services associated with the Lenape Park Dam Rehabilitation Project, in an amount not to exceed \$31,300.00 for a new contract amount not to exceed \$77,300.00. (Union County Engineering Project Number 2016-044). **(Vice Chairman Bette Jane Kowalski)**
6. Concurring with the Town of Westfield's Resolution Number 180-2018 adopted on July 10, 2018 implementing timing changes to the traffic signal at the Intersection of South Avenue (C.R. 610) and Central Avenue (C.R. 613), Town of Westfield, New Jersey. **(Vice Chairman Bette Jane Kowalski)**

DEPARTMENT OF FINANCE

Bibi Taylor, Director

1. Resolution modifying the 2018 Union County adopted budget in the amount of \$262,235.79 as a result of notification received from the State of New Jersey, Department of Transportation for a program entitled: Local Safety Program: West 7th Street Intersection Improvement (CI Services). **(Freeholder Bruce H. Bergen)**
2. Resolution Approving the Corrective Action Plan for the Financial Statements Ending December 31, 2017. **(Freeholder Bruce H. Bergen)**
3. Resolution modifying the 2018 Union County adopted budget in the amount of \$56,928.78 as a result of notification received from the State of New Jersey, Department of Environmental Protection for a program entitled: Clean Communities Grant. **(Freeholder Bruce H. Bergen)**
4. Resolution modifying the 2018 Union County adopted budget in the amount of \$437,126 as a result of notification received from the State of New Jersey, Department of Environmental Protection for a program entitled: Recycling Enhancement Act Grant. **(Freeholder Bruce H. Bergen)**
5. Resolution modifying the 2018 Union County adopted budget in the amount of \$461,772 as a result of notification received from the State of New Jersey, Department of Law and Public Safety for a program entitled: Victim Witness Advocacy (VOCA) Grant. **(Freeholder Bruce H. Bergen)**
6. Resolution Approving the Corrective Action Plan for the Financial Statements Ending December 31, 2017. **(Freeholder Bruce H. Bergen)**
7. Resolution Modifying the 2018 Union County adopted budget in the amount of \$166,500 as a result of notification received from the State of New Jersey, Department of Law and Public Safety for a program entitled: State Facilities Education Act (SFEA). **(Freeholder Bruce H. Bergen)**

DEPARTMENT OF HUMAN SERVICESDebbie-Ann Anderson, Director

1. Amending Resolution 2017-655, approving an amendment to the FY2016 SuperNOFA Continuum of Care (CoC) Spending Plan, to change the grant time frame for the Elizabeth Housing Authority subcontract 17-CoC-120 to May 1, 2018 through April 30, 2019, as approved by the US Department of Housing & Urban Development (HUD), with no change in funding and no further changes to the spending plan. **(Vice Chairman Bette Jane Kowalski)**
2. Amending Resolution 2017-981, approving an amendment to the 2017-2018 HEARTH Emergency Solutions (HES) Grant Spending Plan, to reflect a three (3) month grant term extension period of August 1, 2017 through October 31, 2018 with no change in funding and no further changes to the spending plan. **(Vice Chairman Bette Jane Kowalski)**
3. Amending Resolution 2018-569, increasing the 2016-2018 Area Plan, to reflect an additional increase in funding only in the amount not to exceed \$180,500 for a new grand total not to exceed \$5,028,954 to be allocated as outlined and charged to account numbers specified for the same contract year three period of January 1, 2018 through December 31, 2018 with no other changes to the 2016-2018 Area Plan. **(Freeholder Angel G. Estrada)**
4. Amending Resolution 2018-284, contracting with MPC Bus Corporation for the continued provision of Paratransit Service, to reflect an adjustment to the appropriation accounts and to increase the contract award in an amount not to exceed \$316,000 for a new total contract amount not to exceed \$4,797,120 for the same contract period. **(Vice Chairman Bette Jane Kowalski)**
5. Amending Resolution 2018-582, awarding a contract to Dr. Vipul C. Mody, of Bridgewater, NJ for professional medical services to the Union County Immunization Clinic, to include Dr. Mody's medical practice firm, KNJ Hospitalist Group, LLC, as an additional party and authorized signatory to the contract. **(Vice Chairman Bette Jane Kowalski)**

DEPARTMENT OF PARKS AND RECREATIONRon Zuber, Director

1. Authorizing the County Manager to conduct the 2018-2019 Deer Management Program for Union County, relative to the reduction of the white-tailed deer population within the Watchung Reservation, Nomehegan Park, Lenape Park, Summit portion of Passaic River Park, Ash Brook Reservation, Oak Ridge Park, the Hawk Rise Sanctuary, the Crushing Road Detention Basin and the Hillside Portions of Elizabeth River Park. Licensed hunters, acting as agents of the county, would harvest during the permit shotgun and Archery equipment season of September 2018 through March 2019, in the manner prescribed by the Fish and Game Code of the State of New Jersey and the 2018-2019 Deer Management Program for Union County Guidelines in an amount not to exceed \$20,815.00. The County Manager is authorized to restrict areas when conditions necessitate. **(Chairman Sergio Granados)**

2. Authorizing the County Manager to enter into an agreement with United Youth of New Jersey to run the "Annual Cookout" event at the Warinanco Park on August 11, 2018; and to make available for this specific event for the United Youth of New Jersey the sum, in the amount not to exceed \$1,500.00. **(Chairman Sergio Granados)**
3. Authorizing the County Manager through the Office of Cultural & Heritage Affairs to execute any and all agreements for the 2018 HEART (History, Education Arts Reaching Thousands) Grant Program for the total allocated amount of \$100,000.00 to 63 recipients. **(Chairman Sergio Granados)**
4. Authorizing the County Manager, through the Office of Culture and Heritage Affairs, to enter into agreement with Page Conservation, Inc., and execute all necessary items needed with services of specialist in art conservation, at the locations of the Deserted Village of Feltville, in the amount, not to exceed \$40,000.00. **(Chairman Sergio Granados)**

DEPARTMENT OF PUBLIC SAFETY

Andrew Moran, Director

1. Authorizing the County Manager to extend the use of a publicly awarded contract to UASI Regional Counties as per Local Finance Notices 2005-14 and 2009-20. **(Freeholder Mohamed S. Jalloh)**
2. Amending Resolution 2018-234 by authorizing the County Manager to enter into an agreement with two(2) additional Per Diem Pathologists to be available in the absence of the Medical Examiner. **(Freeholder Mohamed S. Jalloh)**
3. Amending Resolution 2017-909 to change the vendor name from "ICL Performance Products, LLC" to "Perimeter Solutions LP." **(Freeholder Mohamed S. Jalloh)**

OFFICE OF THE COUNTY MANAGER

Edward T. Oatman, County Manager

1. Authorizing the County Manager to adjust and/or change the Internal Position Control Schedules. **(Chairman Sergio Granados)**
2. Resolution Authorizing the County Manager to enter into a Shared Services Agreement with the Union County Improvement Authority for Implementation of a Strategic Plan for the Union County Space Study in an amount not to exceed \$45,000.00 **(Freeholder Bruce H. Bergen)**

FREEHOLDER SPONSORED RESOLUTIONS

1. Resolution sponsoring the Charlie's Angel Prostate Cancer and Awareness Fair on September 29, 2018 in the amount of \$1,000.00. **(Freeholder Bergen & the Entire Board)**
2. Resolution sponsoring the Westfield YMCA's 5K Run for Everyone to be held on September 16, 2018 in the amount of \$1,000.00. **(Freeholder Bergen & the Entire Board)**

3. Resolution sponsoring the African Heritage Parade Committee's annual parade held on September 16, 2018 in the amount of \$4,000.00. **(Freeholder Bergen & the Entire Board)**
4. Resolution sponsoring the Township of Springfield's Festival and Patriot Day 5K to be held on September 30, 2018 in the amount of \$2,500.00. **(Freeholder Bergen & the Entire Board)**
5. Union County Board of Chosen Freeholders extends its request to the State of New Jersey, Department of Health, Division of Mental Health & Addiction Services, to increase current service rates, expand the services that are billable, and implement rates which cover the cost of providing services for the fee-for-service model and redirect funding on an annual basis into community mental health services to ensure access and quality of care of behavioral health services for residents in need of treatment. **(Freeholder Bergen & Chairman Granados)**
6. Recognizing the life of Miguel A. Rivera and congratulating the Rivera family on an honorary street dedication for Miguel Rivera, an activist and advocate of Puerto Rican and Latino causes; and for his community outreach to both Latino and non-Latino organizations; and causes throughout the Garden State. **(Freeholder Angel G. Estrada)**
7. Appointing Theodore Freedman to the Union County Senior Citizen Disabled Resident Transportation Advisory Board for a term ending December 31, 2020. **(Freeholder Angel G. Estrada)**
8. Congratulating the recipients of the Jefferson Award honorees chosen by the Jefferson Award Foundation. **(Freeholder Estrada & the Entire Board)**
9. Extending the Board's deepest condolences to the family of Anita Novy, a twenty-five year member and former Chair of the Union County Local Advisory Committee on Alcoholism and Drug Abuse upon her passing. **(Freeholder Angela R. Garretson)**
10. Re-appointing the following members to the Advisory Board on the Disabled: Sean P. Dineen, Alfredo Gonzalez, Claire Schuster and Susan C. Spurr for a term beginning January 1, 2018 through December 31, 2020. **(Freeholder Mohamed S. Jalloh)**
11. Proclaiming Friday, September 14, 2018 as POW/MIA Remembrance Day throughout the County of Union. **(Freeholder Mirabella & the Entire Board)**
12. Authorizing the County Manager to award the 2018 Union County Library Grants for Children's Programming and Materials, to twenty (20) public libraries in the County of Union, in accordance with the Grant's criteria, as stated in the grant application, through the Kids Recreation Trust Fund, in an amount not to exceed \$74,658.72. **(Freeholder Alexander Mirabella)**

13. Authorizing the County Manager to enter into a contract with Harbor Consultants Inc., 320 North Avenue East, Cranford, New Jersey 07016 for professional services as they relate to five (5) properties acquired through the Open Space, Recreation and Historic Preservation Trust Fund. This contract, in conjunction with and for the Open Space Trust Fund, will assist the County of Union in complying with grants received from the NJDEP/Green Acres program. This contract is an amount not to exceed \$38,600.00. **(Freeholder Alexander Mirabella)**
14. Recognizing and congratulating Elizabeth Urquhart of Plainfield upon being the first female and African-American President to serve on the Union County Tax Board. **(Freeholder Williams & Freeholder Estrada)**
15. Congratulating Union County College Plainfield Campus upon their upcoming 25th anniversary celebration. **(Freeholder Williams & the Entire Board)**
16. Extending the Board's deepest condolences to the family of Gordon Fuller, husband of former Administrator Barbara Fuller of Union County Office of Cultural and Heritage Affairs upon his passing. **(Freeholder Williams & Freeholder Estrada)**
17. Congratulating Michael T. Bonnell of Boy Scout Troop 104, Scotch Plains-Fanwood upon attaining the rank of Eagle Scout. **(Vice Chairman Kowalski & Freeholder Hudak)**
18. Congratulating Robert J. McNamara, Jr., Boy Scouts of America Troop 75, Cranford, upon attaining the rank of Eagle Scout. **(Vice Chairman Kowalski & Freeholder Hudak)**
19. Proclaiming August 26, 2018 as Equality Day throughout the County of Union. **(Vice Chairman Bette Jane Kowalski)**
20. Congratulating the Union County Board of Elections Administrator Dennis Kobitz upon his well-deserved retirement after 33 years of dedicated service to residents of Union County. **(Chairman Granados & Entire Board)**
21. Congratulating Josephine's Place of Elizabeth as they celebrate empowering women at their 15th anniversary gala on September 7, 2018. **(Chairman Granados & the Entire Board)**
22. Congratulating Family and Children's Services, Inc. upon its upcoming 125th anniversary celebration. **(Chairman Granados & the Entire Board)**
23. Authorizing Governing Body Certification of the 2017 Audit. **(Chairman Granados & the Entire Board)**
24. Congratulating Tommy's Italian Sausage & Hot Dogs of Elizabeth for winning NJ's best hot dog joint showdown for best Italian hot dog. **(Chairman Granados & the Entire Board)**
25. Proclaiming August 12th through August 18th, 2018 as National Health Center Week throughout the County of Union. **(Freeholder Angela R. Garretson)**

ADJOURNMENT

UNION COUNTY BOARD OF CHOSEN FREEHOLDERS 2018 MEETING SCHEDULE

Please note that meetings are regularly held on Thursday evenings. Agenda Setting Sessions and Regular Meetings are held at 7:00pm in the Freeholders' Meeting Room, Administration Building, 10 Elizabethtown Plaza, 6th Floor, Elizabeth, New Jersey, unless otherwise specified. In the event an Agenda Setting Session and Regular Meeting are held on the same night, the Agenda Setting Session will commence at 7:00pm and the Regular Meeting will commence as soon as possible after the Agenda Setting Session.

Persons requiring a sign language interpreter should contact the Office of the Clerk of the Board at 908-527-4140.

REORGANIZATION MEETING - SUNDAY, JANUARY 7, 2018 at 12:00 pm
Assignment Judge Karen M. Cassidy's Courtroom, 2 Broad Street, Elizabeth, NJ

AGENDA SETTING SESSION

January 18, 2018
February 1, 2018
February 15, 2018
March 1, 2018*
March 22, 2018
April 12, 2018
April 26, 2018
May 10, 2018**
May 24, 2018
June 7, 2018
June 21, 2018
July 12, 2018
August 9, 2018
September 6, 2018
September 27, 2018
October 4, 2018
October 25, 2018
November 8, 2018
December 13, 2018
December 20, 2018

REGULAR MEETINGS

January 25, 2018
February 8, 2018
February 15, 2018
March 8, 2018
March 22, 2018
April 19, 2018
April 26, 2018
May 17, 2018
May 24, 2018
June 14, 2018***
June 21, 2018
July 19, 2018****
August 16, 2018*****
September 13, 2018
September 27, 2018
October 11, 2018
October 25, 2018
November 29, 2018
December 13, 2018
December 20, 2018

*March 1, 2018 Agenda Setting Session was cancelled and rescheduled for March 8, 2018 at 7pm. The originally scheduled Regular Meeting for March 8, 2018 at 7:00pm was rescheduled to immediately start following the completion of the Agenda Setting Session.

**May 10, 2018 Agenda Setting Session was cancelled and rescheduled for May 3, 2018 at 7pm.

***June 14, 2018 Regular Meeting was cancelled and rescheduled for June 7, 2018 to commence immediately after the conclusion of the scheduled June 7, 2018 Agenda Setting Session.

****July 19, 2018 Regular Meeting was cancelled and rescheduled for July 12, 2018 to commence immediately after the conclusion of the scheduled July 12, 2018 Agenda Setting Session.

*****August 16, 2018 Regular Meeting was cancelled and rescheduled for August 9, 2018 to commence immediately after the conclusion of the scheduled August 9, 2018 Agenda Setting Session.