



## UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

THURSDAY, OCTOBER 5, 2017  
AGENDA SETTING MEETING AGENDA

### CALL TO ORDER

Chairman Bruce H. Bergen presided over the meeting and called the meeting to order at 7:00pm.

### ROLL CALL

Roll call showed Chairman Bruce H. Bergen, Vice Chairman Sergio Granados, Freeholder Linda Carter, Freeholder Angel G. Estrada, Freeholder Mohamed S. Jalloh, Freeholder Bette Jane Kowalski, Freeholder Alexander Mirabella, and Freeholder Vernell Wright were present, with Freeholder Christopher Hudak absent.

Also present were County Manager Alfred J. Faella, County Counsel Robert E. Barry, Esq., and Clerk of the Board James E. Pellettiere.

### PRAYER AND SALUTE TO THE FLAG

The prayer and salute to the flag were led by Clerk of the Board Pellettiere.

### STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

The statement of compliance with the Open Public Meetings Act was read by Clerk of the Board Pellettiere.

Chairman Bergen requested a moment of silence to remember the victims of the tragedy in Las Vegas.

### PRESENTATIONS FROM THE BOARD

A resolution presentation will be made by Freeholder Linda Carter and Freeholder Vernell Wright to Daphne Lee, of Rahway, congratulating her upon being the first woman from the State of New Jersey to win the Miss Black USA title.

Chairman Bergen called upon Freeholders Carter and Wright for the night's presentation.

Freeholder Carter stated that it was an honor to showcase one of the marvels in Union County. She stated that it was a privilege to honor Daphne Lee. She stated that Miss Black USA Organization empowers women to own their power and celebrate their unique talents, traits and beauty; celebrating the whole woman: mind, body and spirit. She stated that Daphne began her dance career at the Rahway Dance Theatre and noted the many accolades Daphne has received.

Freeholder Carter invited Freeholder Kowalski to join them for the presentation of the proclamation.

Daphne Lee thanked the Board. She stated that she was excited to be from Rahway; excited to be from New Jersey; and excited to be the first to win the title. She looked forward to the future and thanked her mother, her first dance teacher, for her experience and support.

**APPROVAL OF COMMUNICATIONS**

Chairman Bergen noted that the Board would approve the communication at the next Regular Meeting of the Board.

Note and File

**OFFICE OF THE UNION COUNTY PROSECUTOR**

Thomas K. Isenhour, Acting Prosecutor

There were no questions or comments by the Board.

1. Authorizing the County Manager to apply for and accept funding from the State of New Jersey, Police Training Commission, for the 2017 Law Enforcement Officers Training and Equipment Grant, for the period of July 1, 2017 through June 30, 2018, in the amount of \$20,840. **(Chairman Bruce H. Bergen)**

**DEPARTMENT OF ADMINISTRATIVE SERVICES**

Michael Yuska, Director

1. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding for the Department of Human Services, Division on Aging Meals on Wheels program, to Hertrich Fleet Services, Milford, DE for the purpose of providing two (2) Ford Transit Connect Vans for a total amount of \$45,306.00. **(Chairman Bruce H. Bergen)**

Vice Chairman Granados asked how many individuals were benefited by the program per day.

Director Yuska asked for Acting Director Dinsmore to advise of the programmatic details.

Acting Director Dinsmore advised that over 400 meals are delivered per day.

2. Authorizing the County Manager to award a contract to Medcom, Birmingham, AL to provide Retiree Benefit Billing Services and COBRA Administration Services from November 1, 2017 through October 31, 2018 for an amount not to exceed \$36,000.00 through the recommendation of our contracted insurance broker. **(Chairman Bruce H. Bergen)**

Freeholder Estrada inquired as to the number of individuals who would benefit from this service.

Director Yuska asked advised that he would obtain that information and provide it to the Board.

3. Amending Resolution Number 2014-61 to appoint Claudia Martins as a HIPAA Privacy Officer to implement and oversee the HIPAA privacy policies and procedures for the County's health plans. Also, appointing Diego Otero as HIPAA Security Officer to oversee the HIPAA security policies and procedures for the County's health plans. **(Chairman Bruce H. Bergen)**

Freeholder Mirabella inquired as to why they would be asked to make appointments in October.

Director Yuska advised that this vacancy was brought to the Administration's attention by the County's TPA.

4. Amending Resolution Number 2017-450, an open ended contract awarded through initial Bid Award 32-2017 to Maplecrest Auto Mall, Vauxhall, New Jersey to purchase one (1) additional 2018 Ford Explorer at \$36,621 and two (2) 2018 Ford Escapes in an amount not to exceed \$56,896 replacing outdated fleet vehicles. **(Chairman Bruce H. Bergen)**

#### **DEPARTMENT OF ECONOMIC DEVELOPMENT**

Amy Wagner, Deputy County Manager/Director

---

Division Director Givens represented the Department.

1. Authorizing the County Manager to enter into a lease agreement with Koam Investors Group, LLC c/o The Liz Group Corp. for rental space at 288 North Broad St. 2nd Floor, Elizabeth, NJ for We Are One NJ – Union County Program (formerly situated at The Mills at Jersey Gardens Mall in the Workforce Innovation Business Center), the lease amount includes all expenses including utilities for a period of five (5) years commencing on December 1, 2017 through November 30, 2022. The proposed rent for one year shall be at a rate of \$25/sq. ft. The Base Rent will increase 3% each subsequent year of the lease. The total rental fees over a 5 year lease agreement in an amount not to exceed \$265,456.79. **(Chairman Bruce H. Bergen)**

Vice Chairman Granados inquired as to the previous contract amount, and how many individuals become citizens through this contract. He also asked if local transportation was provided for individuals seeking assistance.

Division Director Givens stated that the current location is donated through the WIB program. He noted that the program is expanding, forcing the County to seek a new location. He advised that currently (in 2017), 389 individuals have been serviced through the program; 172 individuals have become citizens. He advised the Board of the two transportation options for individuals (the 59 bus line and the 113 bus line). He also noted that there is ample parking available.

County Manager Faella added that this building is located directly across the main post office in Elizabeth; close to the train and bus transportation.

Freeholder Estrada inquired as to when the County will be ready to begin intake on new applicants (in relation to the move).

Division Director Givens stated that the December 1<sup>st</sup> date is the expected date to move in, due to some minor renovations.

Freeholder Jalloh inquired as to the monthly rate of the contract.

Division Director Givens stated that the monthly rate is \$4,166, \$4,200 with 3% increases.

Freeholder Jalloh inquired as to how this facility was chosen.

Division Director Givens advised that they met with a realtor and considered a number of locations (96 West Grand, 295 N. Broad), however they both were not feasible due to ADA compliance and

the rentals exceeded the budget of \$25 per square foot. He noted that this program will be replacing a current program at this location.

Freeholder Jalloh inquired as to whether or not this contract was budgeted.

Division Director Givens advised that the County has entered into a joint-partnership program with We Are One New Jersey, to assist with the budget process.

## **DEPARTMENT OF ENGINEERING, PUBLIC WORKS & FACILITIES MANAGEMENT**

Joseph Graziano, Director

Director Graziano asked to pull the first resolution as the State has notified the County it was not ready for a concurring resolution.

1. Supporting a Preliminary Preferred Alternative (PPA) for the Reconstruction of the South Front Street Bridge over the Elizabeth River and Improvements to the approach Roadways in the City of Elizabeth. **(Freeholder Bette Jane Kowalski)**
2. Amending Resolution Number 2017-296, a Professional Engineering Service Contract with T&M Associates of Middletown, New Jersey to provide additional engineering services associated with the Groundwater Remediation and Monitoring at the Venneri Complex, Westfield, New Jersey in an amount not to exceed \$112,500.00 for a new contract amount not to exceed \$295,160.00. (Union County Engineering Project #2011-031) **(Freeholder Bette Jane Kowalski)**
3. Amending Resolution Number 2016-800, a Professional Service Contract with LCA Engineering, LLC, of Union, New Jersey to provide additional engineering services associated with the Installation of an Emergency Generator at the Union County Police Academy Building in Scotch Plains, County of Union, New Jersey in an amount not to exceed \$12,965.00 for a new contract amount not to exceed \$91,085.00. (Union County Engineering Project Number 2013-015) **(Freeholder Bette Jane Kowalski)**

Freeholder Estrada inquired if this would be the final amount for this project.

Director Graziano advised that this resolution pertains to the Police Academy, noting that the County did do a similar resolution for the Engineering Building. He advised that both projects were tied into the one project, noting that this would be the final amount.

Freeholder Estrada asked if the County now would have backup power for both facilities.

Director Graziano advised they would, with the thought of offering both as EOC's during natural emergencies. He noted that there was another one in Westfield.

4. Amending Resolution Number 2017-70, a Professional On Call Environmental Engineering Service Contract with CME Associates of Parlin, New Jersey to provide additional services for the County of Union in an amount not to exceed \$20,000.00 for a new contract amount not to exceed \$40,000.00. (Union County Engineering Project Number 2016-047) **(Freeholder Bette Jane Kowalski)**
5. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law, NJSA 40A:11-

- 1 et seq: Department of Engineering, Public Works & Facilities Management, Division of Engineering: Colonnelli Brothers, Inc., of Hackensack, New Jersey, for the Replacement of East Hazelwood Avenue Minor Bridge, Ra-69, City of Rahway, County of Union, New Jersey, in an amount not to exceed \$1,396,330.00. (BA#52-2017; Union County Engineering Project #2013-009) **(Freeholder Bette Jane Kowalski)**
6. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq: Engineering, Public Works & Facilities, Division of Engineering: Tony & Son, Inc., of Colonia, New Jersey, for the Superstructure Replacement of Husa Street Bridge, Li-113, City of Linden, County of Union New Jersey, in an amount not to exceed \$589,265.00. This project is being funded by the NJDOT 2015 Local Bridge Future Needs Program. (BA#22-2017; Union County Engineering Project #2015-019) **(Freeholder Bette Jane Kowalski)**
7. Authorizing the County Manager to award the proposed contract for the Department of Engineering, Public Works and Facilities: Division of Facilities Management with the Elizabeth Parking Authority, Elizabeth, New Jersey, for the purpose of providing Jury Parking, as per state mandate, for a contract period of twelve (12) consecutive months from January 1, 2018 through December 31, 2018 in an amount not to exceed \$240,000.00. **(Freeholder Bette Jane Kowalski)**
8. Amending Resolution Number 2016-299, (BA# 7-2016) a contract awarded through advertised public bidding process in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., to Pravco, Inc., Rahway, New Jersey for Roofing Maintenance, Repair and Replacement Service, for Change Order #1 increasing contract in an amount not to exceed \$46,800 for a new total contract amount not to exceed \$280,800. **(Freeholder Bette Jane Kowalski)**
9. Authorizing the County Manager to award the proposed contract extension originally obtained through advertised public bidding in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq: Department of Engineering, Public Works & Facilities, Division of Facilities Management: Scientific Boiler Water Conditioning Co., Linden, New Jersey, for the purpose of providing Water Treatment Services & Supply Services, for twenty-four (24) consecutive months commencing October 28, 2017 through October 27, 2019, in an amount not to exceed \$32,000. **(Chairman Bruce H. Bergen)**
10. Resolution concurring with the Borough of Roselle Park granting permission to hang a banner from October 1, 2017 to October 16, 2017 over Chestnut Street to advertise the Borough-wide garage sale to be held on Saturday October 14, 2017. **(Freeholder Bette Jane Kowalski)**
11. Resolution concurring with the Township of Cranford to close Springfield Avenue between North Avenue and North Union Avenue on Sunday, October 15, 2017 from 11:00 a.m. to 5:00 p.m. for the Cranford Fire Department 125th Anniversary. **(Freeholder Bette Jane Kowalski)**
12. Authorizing the County Manager to enter into a contract with Foley, Inc., Piscataway, New Jersey, for the purchase of a 2017 Caterpillar Model 930 M Wheel Loader for the Department of Engineering, Public Works & Facilities Management; Division of Public

Works through the Educational Services Commission of NJ (MRESC 15/16-08) ID #65 MCESCCPS, in an amount not to exceed \$173,708.34. **(Freeholder Bette Jane Kowalski)**

13. Authorizing the County Manager to enter into a 24 month contract with Safeguard Document Shredding, 800 Rike Drive, Millstone, NJ, for Document Destruction Services at the County of Union administrative offices. Services include provision of 96-gallon totes at designated county location, shredding truck(s), manpower, monthly or bi-monthly on-site shredding of all documents and the recycling of materials collected. Contract will run October 15, 2017 - October 14, 2019 with one additional 24-month extension option. Price per 96 gallon tote is \$9.65. Annual contract not to exceed \$10,000. **(Freeholder Bette Jane Kowalski)**
14. Authorizing the County Manager to apply for the 2016 NJDEP Recycling Enhancement Grant in the amount of \$415,628 to execute all necessary documents and adopt the proposed spending plan. The grant will partially fund positions, fund Household Hazardous Waste programs, Electronics, Shredding and other recycling programs as well as associated advertising and education costs. (See attached NJDEP SAMPLE RESOLUTION) **(Freeholder Bette Jane Kowalski)**

#### DEPARTMENT OF FINANCE

Bibi Taylor, Director

---

There were no questions or comments by the Board.

1. Resolution Modifying the 2017 Union County Adopted Budget in the amount of \$62,000 for additional funds as a result of notification received from the State of New Jersey, Office on Homeland Security and Preparedness for a Program Entitled: "Urban Areas Security Initiative (UASI) Grant. **(Freeholder Alexander Mirabella)**

#### DEPARTMENT OF HUMAN SERVICES

Karen Dinsmore, Acting Director

---

1. Authorizing the County Manager to enter into a lease agreement with The Gateway Family YMCA, Elizabeth Branch, to rent space for the 2018 Intoxicated Driver Resource Center (IDRC) education classes to be held at 1564 Irving Street, Rahway, New Jersey, at a rate of \$520 per day for a minimum of 52 scheduled days during the period of January 1, 2018 through December 31, 2018 in the total amount not to exceed \$27,040. **(Freeholder Bette Jane Kowalski)**

Freeholder Jalloh asked for clarification that an Elizabeth organization would be assisting an organization in Rahway.

Acting Director Dinsmore advised that the resolution is for the leases for the Gateway Y, noting that they operate a location in Rahway. She noted that they have offered the space to the County to operate its intoxicated Driver program.

Freeholder Jalloh asked if the Elizabeth YMCA is simply managing the contract.

Acting Director Dinsmore advised that was correct, noting that in this instance, they are acting as the landlord for this program.

Vice Chairman Granados inquired as to how many individuals participate in this program.

Acting Director Dinsmore advised that it is based on those individuals sent to the County by the State, noting that the County is mandated to operate 26 sessions. She added that the amount could range between 50-100 individuals. She added that the reason for requesting approval of this resolution in October is to allow for the State to advertise the location and times of the sessions.

Freeholder Estrada inquired as to any funds provided to the County to offset the cost of the training.

Acting Director Dinsmore advised that the lease is fully funded by the revenues from the fess (budget neutral).

#### **DEPARTMENT OF PARKS AND RECREATION**

Ron Zuber, Director

There were no questions or comments by the Board.

1. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq: Department of Parks and Recreation: Country Feed and Grain of Haskell, NJ, for the purpose of providing Horse Feed (BA 61-2017), for a period of 24 months in the amount not to exceed \$112,000.00. **(Vice Chairman Granados)**

#### **OFFICE OF THE COUNTY MANAGER**

Alfred J. Faella, County Manager

County Manager Faella advised that the position controls relate to the Board of Elections, the County's IT office and Public Safety; all of which were approved by the Fiscal Committee.

1. Authorizes the County Manager to adjust and/or change the Internal Position Control Schedules. **(Freeholder Alexander Mirabella)**

#### **FREEHOLDER SPONSORED RESOLUTIONS**

1. Congratulating and supporting Two Ques Cafe of Union as they commemorate their first dinner theater of "Breakfast at the Layton's." **(Freeholder Linda Carter, Freeholder Mohamed S. Jalloh & Freeholder Vernell Wright)**
2. Congratulating Trevor P. Martin of Boy Scout Troop 75 of Cranford upon attaining the rank of Eagle Scout. **(Freeholder Bette Jane Kowalski & Freeholder Christopher Hudak)**
3. Extending the Board's deepest condolences to the family of Michael T. Moriarty upon his passing. **(Freeholder Bette Jane Kowalski)**
4. Congratulating the Columbus Parade Association of Union County "500th" Inc'd. upon their 29th annual Christopher Columbus celebration honoring Columbus' 525th anniversary of his discovery of America. **(Freeholder Alexander Mirabella)**

5. Congratulating UNICO District X and Plainfield's UNICO for developing and co-sponsoring Union County's Ninth Annual Columbus Day Flag Raising Event **(Freeholder Alexander Mirabella)**
6. Congratulating the recipients of the Snyder Awards honored by The Snyder Academy of Elizabethtown & The Old First Historic Trust. **(Chairman Bruce H. Bergen & The Entire Board)**
7. Extending the Board's appreciation to Dairy Queen of South Avenue, Plainfield, for their efforts in restoring and repairing bicycles for the bicycle and helmet giveaway on October 7, 2017; and further thanking Lieutenants Dante and Monica Cox of the Plainfield Salvation Army for their efforts. **(Chairman Bruce H. Bergen & The Entire Board)**
8. Congratulating Freeholder Bette Jane Kowalski upon being the recipient of the Public Leadership Award and Kevin Casey upon being the recipient of the Ira Geller Award by Community Access Unlimited at their annual gala on November 2, 2017. **(Chairman Bruce H. Bergen & The Entire Board)**
9. Proclaiming October 21, 2017 as Red Ribbon Day throughout the County of Union. **(Chairman Bruce H. Bergen & The Entire Board)**
10. Congratulating Union County College Men's Head Soccer Coach Alex Louis' 300th win over 21 seasons. **(Freeholder Alexander Mirabella)**

Freeholder Carter stated that she would have additional laudatory resolutions for the next Regular Meeting agenda.

Freeholder Estrada stated that he would have 2 additional laudatory resolutions for the next Regular Meeting agenda.

Freeholder Mirabella stated that he would have an additional laudatory resolution for the next Regular Meeting agenda.

Vice Chairman Granados stated that he would have an additional laudatory resolution for the next Regular Meeting agenda.

Chairman Bergen stated that he would have an additional laudatory resolution for the next Regular Meeting agenda.

#### **EXECUTIVE SESSION**

Attorney-Client privileged communications and discussion relative to the Union County Insurance Fund Commission and potential negotiations and discussion on terms and conditions relating to same.

County Counsel Barry stated that pursuant to provisions of the Open Public Meetings Act, a public body may enter into Executive Session for the purpose of discussing certain enumerated subjects.

He stated that this Board wished to enter into Executive Session for the purpose of discussing Attorney-Client privileged communications and discussion relative to the Union County Insurance

Fund Commission and potential negotiations and discussion on terms and conditions relating to same.

He stated that the minutes of the Executive Session shall be separated from the minutes of the Open Public Session and that the minutes of the Executive Session, redacted as appropriate and necessary, shall be available in approximately 30 days. He stated that the Clerk of the Board shall retain the original minutes until such time as the confidential limitations have been removed, at which time they shall be made available.

He stated that upon affirmative vote of the majority of the members present, the Board may enter Executive Session and upon the Board's return, as it is an Agenda Meeting, it will not take formal action on the matters discussed.

Chairman Bergen asked for a motion to enter Executive Session. On a motion made by Freeholder Mirabella and seconded by Freeholder Kowalski, roll call showed eight members of the Board voted in the affirmative, with Freeholder Hudak absent.

Chairman Bergen asked for a motion to return to the Agenda Meeting. On a motion made by Freeholder Mirabella and seconded by Freeholder Carter, roll call showed eight members of the Board voted in the affirmative, with Freeholder Hudak absent.

County Counsel advised that as a result of the Executive Session there will be a need to add a resolution to next week's Regular Meeting agenda relative to the Union County Insurance Fund Commission and its powers and duties and the establishment thereof.

#### **ADJOURNMENT**

Chairman Bergen asked for a motion to adjourn. On a motion made by Freeholder Jalloh and seconded by Freeholder Carter, a voice vote showed eight members of the Board voted in the affirmative, with Freeholders Hudak absent. The meeting was adjourned at 7:25pm.

**UNION COUNTY BOARD OF CHOSEN FREEHOLDERS 2017 MEETING SCHEDULE**

Please note that meetings are regularly held on Thursday evenings. Agenda Setting Sessions and Regular Meetings are held at 7:00pm in the Freeholders' Meeting Room, Administration Building, 10 Elizabethtown Plaza, 6<sup>th</sup> Floor, Elizabeth, New Jersey, unless otherwise specified. In the event an Agenda Setting Session and Regular Meeting are held on the same night, the Agenda Setting Session will commence at 7:00 pm and the Regular Meeting will commence as soon as possible after the Agenda Setting Session.

Persons requiring a sign language interpreter should contact the Office of the Clerk of the Board at 908-527-4140.

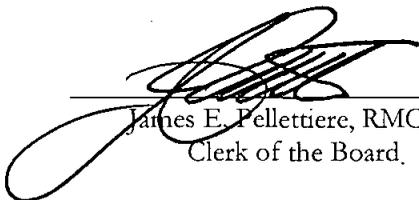
**REORGANIZATION MEETING - SUNDAY, JANUARY 8, 2017 AT 12:00 NOON  
ASSIGNMENT JUDGE KAREN M. CASSIDY'S COURTROOM, 2 BROAD STREET, ELIZABETH, NJ**

AGENDA SETTING SESSIONS

- January 19, 2017
- February 2, 2017
- February 23, 2017
- March 2, 2017
- March 16, 2017
- April 6, 2017
- April 20, 2017
- May 4, 2017
- May 25, 2017
- June 1, 2017
- June 15, 2017
- July 13, 2017
- August 10, 2017
- September 7, 2017
- September 28, 2017
- October 5, 2017
- October 19, 2017
- November 9, 2017
- November 30, 2017
- December 14, 2017

REGULAR MEETINGS

- January 26, 2017
- February 9, 2017
- February 23, 2017
- March 9, 2017
- March 23, 2017
- April 13, 2017
- April 27, 2017
- May 18, 2017
- May 25, 2017
- June 8, 2017
- June 22, 2017
- July 20, 2017
- August 17, 2017
- September 14, 2017
- September 28, 2017
- October 12, 2017
- October 26, 2017
- November 21, 2017 (Tuesday)
- December 7, 2017
- December 21, 2017




---

James E. Pelletiere, RMC, QPA  
Clerk of the Board.