PUBLIC MEETING OF THE UNION COUNTY WORKFORCE DEVELOPMENT BOARD

SERGIO GRANADOS, CHAIRMAN
UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

EDWARD OATMAN, COUNTY MANAGERCOUNTY OF UNION

AMY C. WAGNER, DEPUTY COUNTY MANAGER
ECONOMIC DEVELOPMENT, COUNTY OF UNION

DEBBIE-ANN ANDERSON, DIRECTOR HUMAN SERVICES, COUNTY OF UNION



JUAN CARLOS DOMINGUEZ, CHAIR
WORKFORCE DEVELOPMENT BOARD

GLORIA DURHAM, VICE CHAIR
WORKFORCE DEVELOPMENT BOARD

Gary Pfarr, Secretary

Workforce Development Board

ANTONIO C. RIVERA, MSW, DIRECTOR
WORKFORCE DEVELOPMENT BOARD

**WHEN*

WEDNESDAY ❖ JUNE 27, 2018 ❖ 9:00AM

WHERE

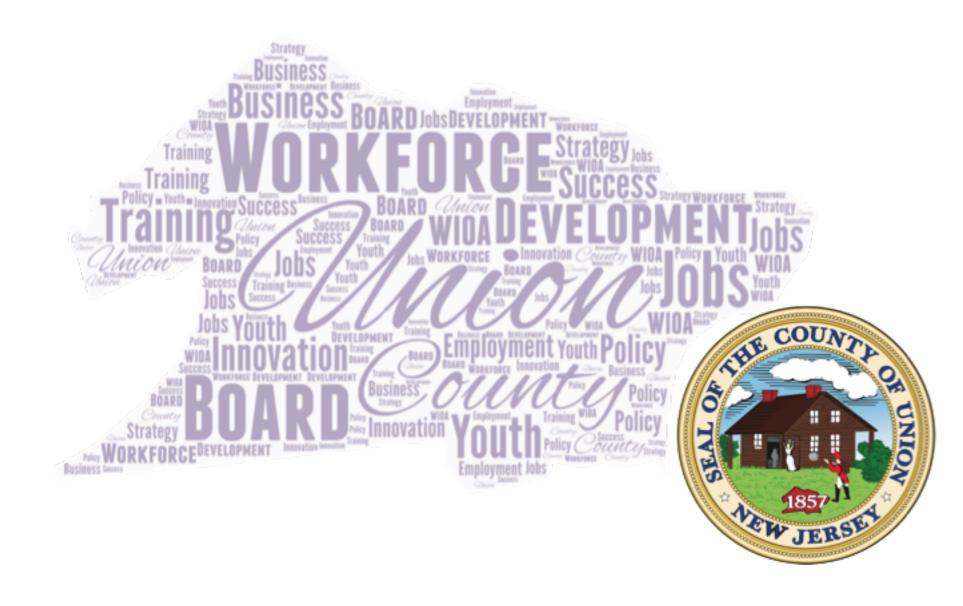
WASHINGTON CONFERENCE ROOM
HOLIDAY INN CLARK \$\&\displaysis 36 VALLEY ROAD \$\&\displaysis CLARK \$\&\displaysis NJ 07066



I. CALL TO ORDER



JUAN CARLOS DOMINGUEZ, CHAIR





II. OPEN PUBLIC MEETINGS ACT



LISA BONANNO

THE CHAIR WISHES TO ANNOUNCE THAT, PURSUANT TO THE REQUIREMENTS OF N.J.S.A. 10:4-10 OF THE OPEN PUBLIC MEETINGS ACT, ADEQUATE NOTICE OF THIS MEETING OF THE UNION COUNTY WORKFORCE DEVELOPMENT BOARD HAS BEEN GIVEN BY MAILING THE YEAR 2017 ANNUAL MEETING SCHEDULE TO NEWSPAPERS CIRCULATING WITHIN THE COUNTY OF UNION AND DESIGNATED TO RECEIVE SUCH NOTICE. AND BY POSTING THE YEAR 2018 ANNUAL MEETING SCHEDULE IN THE COUNTY COURT HOUSE AND BY FILING THE YEAR 2018 ANNUAL MEETING SCHEDULE WITH THE OFFICE OF THE COUNTY CLERK.



II. OPEN PUBLIC MEETINGS ACT



LISA BONANNO

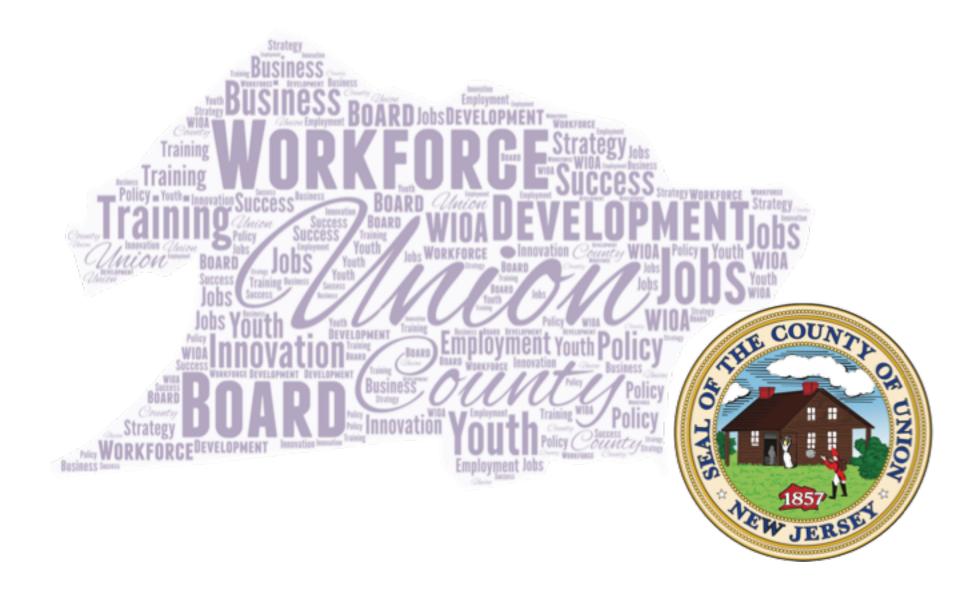
FURTHERMORE, THE CHAIR WISHES TO ANNOUNCE THAT ADEQUATE NOTICE OF THE LOCATION OF THIS MEETING HAS BEEN GIVEN BY PROVIDING AT LEAST FORTY-EIGHT NOTICE TO THE NEWSPAPERS CIRCULATING WITHIN THE COUNTY OF UNION AND DESIGNATED TO RECEIVE SUCH NOTICE AND BY POSTING THE SAID NOTICE AT LEAST FORTY-EIGHT HOURS PRIOR TO THIS MEETING IN THE COURT HOUSE AND BY FILING THE NOTICE AT LEAST FORTY-EIGHT HOURS IN ADVANCE OF THIS MEETING WITH OFFICE OF THE COUNTY CLERK. THE CHAIR REQUESTS THAT THE ABOVE STATEMENT ENTERED IN FULL IN THE MINUTES OF THIS MEETING.



III. ROLL CALL



LISA BONANNO





IV. APPROVAL OF THE MINUTES



JUAN CARLOS DOMINGUEZ, CHAIR





V. REQUEST FOR PROPOSALS UPDATE PROGRAM YEAR 2018 ELIZABETH PASKEWICH





UCWDB Procurement Report

Recommendations to Award

PY18 WFNJ Comprehensive Professional Services WIOA ISY/OSY Employment & Traing

PY18 WorkFirst New Jersey

| | | _ | | | | | |
|--|------------------------|-------------------------|--------------|---------------|---------------|------------------|----------------|
| | | SIX SUB-RECIPIENTS | | | | | |
| | Workforce Advantage | Union County College | Urban League | The ARC of UC | в&м | America Works | TOTAL |
| | Elizabeth | Elizabeth/Plainfield | Elizabeth | East/West | Elizabeth | Elizabeth | |
| TANF | | | | | | | |
| Job Search | х | | x | x | х | х | |
| CWEP Transitional | x | | x | x | х | х | |
| CWEP | x | | x | x | х | х | |
| CWEP+ Education Directly Related to Employment | х | х | | × | x | x | |
| CWEP+ Job Skills Directly Related to Employment | x | x | | | x | x | |
| CWEP+ GED | | x | | | | х | |
| TANF TOTAL | \$200,000.00* | \$100,000.00* | \$30,000.00* | \$30,000.00* | \$60,000.00* | \$80,000.00* | \$500,000.00* |
| GA/SNAP | | | | | | | |
| Job Readiness | х | | × | x | х | х | |
| CWEP Transitional | х | | x | x | х | х | |
| CWEP | х | | x | x | x | х | |
| CWEP+ GED, HSE, ESL | х | х | | x | 77000 | х | |
| GA/SNAP TOTAL | \$230,000.00* | \$100,000.00* | \$55,000.00* | \$50,000.00* | \$75,000.00* | \$55,000.00* | \$565,000.00° |
| TOTAL | \$430,000.00* | \$200,000.00* | \$85,000.00* | \$80,000.00* | \$135,000.00* | \$135,000.00* | \$1,065,000.00 |

*projected allocations

WFNJ Employment Activity Benchmarks

| EMPLOYMENT DIRECTED ACTIVITIES | BM I | BM 2 | BM 3 | 8M 4 | BM 5 | BM 6 | TOTAL SLOT COST |
|--|---------|---------|---------|---------|---------|---------|-----------------|
| IANE | | | | | | | |
| Job Search | \$300 | \$300 | | | | | \$600 |
| Community Work Experience Program | \$400 | \$400 | \$400 | \$400 | \$400 | \$400 | \$2,400 |
| CWEP Transitional | \$400 | \$400 | | | | | \$800 |
| CWEP + Education Directly Related to Employment | \$750 | \$750 | \$750 | | | | \$2,250 |
| CWEP + Job Skills Training Directly Related to Employment | \$750 | \$750 | \$750 | | | | \$2,250 |
| CWEP + Satisfactory School Attendance- CERT. OF General Equivalence | \$750 | \$750 | \$750 | | | | \$2,250 |
| GA/SNAP Job Readiness/Life Skills | \$300 | \$300 | | | | | \$600 |
| Community Work Experience Program | \$400 | \$400 | \$400 | \$400 | \$400 | \$400 | \$2,400 |
| CWEP Transitional | \$400 | \$400 | ***** | - | - | 7.77 | \$800 |
| Community Work Experience Program (CWEP) combined Adult Basic Education (ABE), High School Equivalency Preparation (HSE), and English as a Second Language (ESL) | \$750 | \$750 | \$750 | | | | \$2,250 |
| TABE Testing Services | \$50 | | | | | | \$50 |
| Placement in Unsubsidized Employment | \$750 | | | | | | \$750 |
| Retention – 90 days | \$500 | | | | | | \$500 |

Comprehensive Professional Services

Recommended Awardee:

Group I & I

Award amount:

\$75,000.00

Contract Period:

July 1, 2018- June 30, 2019

WIOA In-School and Out-of-School Youth Employment & Training

Recommended Awardee:

United Way of Greater Union County

3 Awards:

ISY-\$300,000.00

OSY- WEST- \$280,000

OSY- EAST- \$280,000

Contract Period

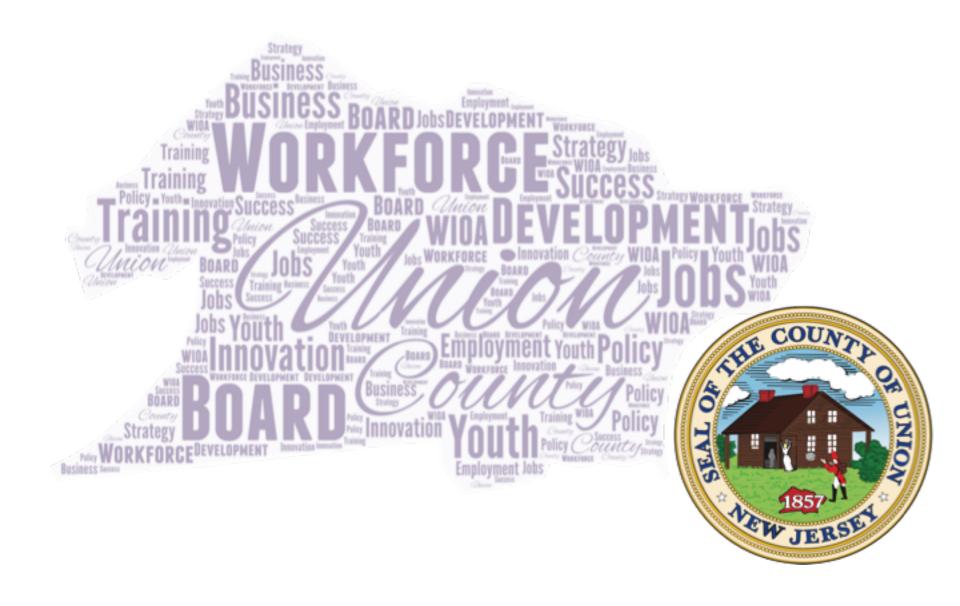
July 1, 2018-June 30, 2019



VI. PY 2017 WDB BUDGET UPDATE



THOMAS MCCABE



Program Year 2016 Budget Status For May 31, 2018 Year To Date

| | WOIA Adult | WOIA Youth | WIOA Dislocated Worker |
|--|-------------|-------------|------------------------------|
| Program Year 2016 Allocation | \$1,077,410 | \$1,125,241 | \$1,537,178 |
| Program Year 2016 Expense For May 31, 2018 Y | TD | | |
| Administration | \$17,873 | \$34,541 | \$37,787 |
| Program | \$875,933 | \$731,815 | \$1,167,346 |
| Total | \$893,806 | \$766,356 | \$1,205,133 |
| Program Year 2016 Funds to Be Expended* *WIOAJune 30, 2018 | \$183,604 | \$358,885 | \$332,045 |

| | Workforce Learning Link | WFNJ TANF | WFNJ GA/SNAP | SmartSTEPS |
|---|-------------------------------|-------------|-----------------|------------|
| Program Year 2016 Allocation | \$177,579 | \$1,824,915 | \$895,758 | \$8,025 |
| Program Year 2016 Expense Closed As Of Dece | mber 31, 2017 | | | |
| Administration | \$11,109 | \$218,497 | \$107,013 | \$525 |
| Program | \$155,237 | \$1,394,080 | \$758,374 | \$7,500 |
| Total | \$166,346 | \$1,612,577 | \$865,387 | \$8,025 |
| Program Year 2016 Funds Rescinded | \$11,233 | \$212,338 | \$30,371 | \$0 |

Program Year 2017 Budget Status For May 31, 2018 Year To Date

| | WOIA Adult | WOIA Youth | WIOA Dislocated Worker |
|--|-------------|-------------|------------------------------|
| Program Year 2017 Allocation | \$1,154,842 | \$1,045,950 | \$1,379,393 |
| Program Year 2017 Expense For May 31, 2018 | YTD | | |
| Administration | \$97,852 | \$83,322 | \$117,151 |
| Program | \$207,860 | \$123,887 | \$321,839 |
| Total | \$305,711 | \$207,209 | \$438,990 |
| Program Year 2017 Funds to Be Expended* *WIOAJune 30, 2019 | \$849,131 | \$838,741 | \$940,403 |

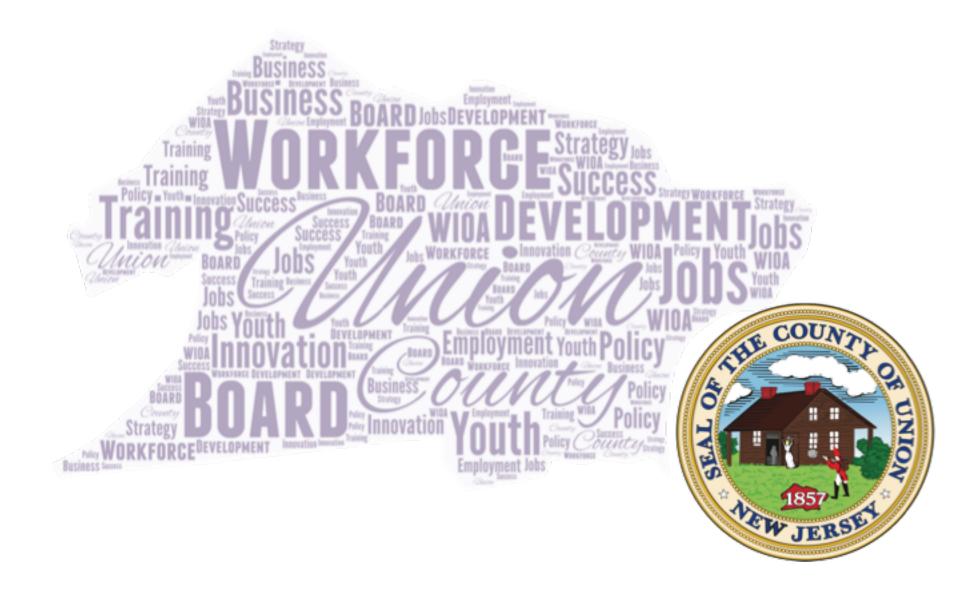
| _ | Workforce Learning Link | WFNJ TANF | CAVP | WFNJ GA/SNAP | SmartSTEPS |
|---|-------------------------------|-------------|---------|-----------------|------------|
| Program Year 2017 Allocation | \$324,000 | \$1,551,433 | \$8,000 | \$806,570 | \$8,025 |
| Program Year 2017 Expense For May 31, 2018 Y | | | | | |
| Administration | \$17,238 | \$163,286 | | \$81,035 | |
| Program | \$271,370 | \$977,439 | | \$413,770 | |
| Total | \$288,608 | \$1,140,725 | \$0 | \$494,805 | \$0 |
| Program Year 2017 Funds to Be Expended* *WFNJ December 31, 2018 (SmartSTEPS June 30, 2018 | \$35,392) | \$410,708 | \$8,000 | \$311,765 | \$8,025 |

Three Year Trend of DOL Grant Allocation Totals

| | | | PY 2018 Allocation Over/(Under) | | PY 2017 Allocation Over/(Under) |
|----------------------------------|--------------------|--------------------|------------------------------------|--------------------|------------------------------------|
| | PY 2018 Allocation | PY 2017 Allocation | PY 2017 Allocation | PY 2016 Allocation | PY 2016 Allocation |
| WIOA Adult | \$1,043,120 | \$1,154,842 | (\$111,722) | \$1,077,410 | \$77,432 |
| WIOA Youth | \$986,846 | \$1,045,950 | (\$59,104) | \$1,125,241 | (\$79,291) |
| WIOA Dislocated Worker | \$1,270,549 | \$1,379,393 | (\$108,844) | \$1,537,178 | (\$157,785) |
| Workforce Learning Link | \$213,000 | \$324,000 | (\$111,000) | \$179,000 | \$145,000 |
| WFNJ TANF | \$1,532,042 | \$1,551,433 | (\$19,391) | \$1,825,215 | (\$273,782) |
| TANF Work Verification | \$42,000 | \$0 | \$42,000 | \$45,800 | (\$45,800) |
| CAVP | \$42,420 | \$8,000 | \$34,420 | \$16,000 | (\$8,000) |
| TANF Needs Based Work Support | \$0 | \$0 | \$0 | \$40,000 | (\$40,000) |
| WFNJ GA/SNAP | \$1,044,474 | \$806,570 | \$237,904 | \$896,189 | (\$89,619) |
| GA/SNAP Needs Based Work Support | \$0 | \$0 | \$0 | \$10,750 | (\$10,750) |
| SmartSTEPS | TBD | \$0_ | TBD | \$8,025 | (\$8,025) |
| Total Allocations | \$6,174,451 | \$6,270,188 | (\$95,737) | \$6,760,808 | (\$490,620) |











WDB-2018-02: INDIVIDUAL TRAINING ACCOUNTS (UPDATED POLICY)

WDB—2018-04: INDIVIDUAL SERVICE STRATEGY

WDB—2018-05: JOB SEEKER INITIAL SERVICE STRATEGY

WDB—2018-06: AJC JOB SEEKER CERTIFICATION STANDARDS









WDB-2018-02: INDIVIDUAL TRAINING ACCOUNTS (POLICY ORIGINALLY APPROVED ON JANUARY 24, 2018) TWO MAJOR CHANGES

1. INCREASE PER STUDENT TRAINING FEE FROM \$4,000 PER STUDENT TO \$5,000 PER STUDENT, CAPPED AT \$10,000 OVER 36 MONTHS









WDB-2018-02: INDIVIDUAL TRAINING ACCOUNTS (POLICY ORIGINALLY APPROVED ON JANUARY 24, 2018) TWO MAJOR CHANGES

2. EMPLOYMENT BENCHMARK PAYMENTS TO ELIGIBLE TRAINING PROVIDERS ONLY APPLY TOWARDS FULL-TIME EMPLOYMENT AND RETENTION OPPORTUNITIES









PURPOSE STATEMENT

WDB-2018-04: INDIVIDUAL SERVICE STRATEGY
TO PUT FORWARD GUIDANCE AND INSTRUCTION FOR THE
DEVELOPMENT AND COMPLETION OF THE WIOA YOUTH
PROGRAM INDIVIDUAL SERVICE STRATEGY (ISS)









WDB-2018-04: INDIVIDUAL SERVICE STRATEGY THE WIOA AND THE FEDERAL REGISTER REQUIRE THAT THE INDIVIDUAL SERVICE STRATEGY MUST: 1. BE LINKED TO ONE OR MORE OF THE CURRENT PERFORMANCE INDICATORS;









WDB-2018-04: INDIVIDUAL SERVICE STRATEGY THE WIOA AND THE FEDERAL REGISTER REQUIRE THAT THE INDIVIDUAL SERVICE STRATEGY MUST:

2. IDENTIFY CAREER PATHWAYS THAT INCLUDE EDUCATION AND EMPLOYMENT GOALS FOR THE PARTICIPANTS (NOTING IF THE GOALS ARE CONSIDERED NON-TRADITIONAL);









WDB-2018-04: INDIVIDUAL SERVICE STRATEGY THE WIOA AND THE FEDERAL REGISTER REQUIRE THAT THE INDIVIDUAL SERVICE STRATEGY MUST:

3. INCLUDE APPROPRIATE SERVICES AND ACHIEVEMENT OBJECTIVES AND THE CONSIDERATION OF THE OBJECTIVE ASSESSMENT RESULTS TO MEET THE GOAL;









WDB-2018-04: INDIVIDUAL SERVICE STRATEGY
THE WIOA AND THE FEDERAL REGISTER REQUIRE THAT THE
INDIVIDUAL SERVICE STRATEGY MUST:
4. IDENTIFY POSSIBLE BARRIERS AS WELL AS
SUPPORTIVE SERVICE NEEDS; AND









WDB-2018-04: INDIVIDUAL SERVICE STRATEGY
THE WIOA AND THE FEDERAL REGISTER REQUIRE THAT THE
INDIVIDUAL SERVICE STRATEGY MUST:
5.ADDRESS FINANCIAL AID INFORMATION IF TRAINING IS
BEING OFFERED.









WDB-2018-05: JOB SEEKER INDIVIDUAL SERVICE STRATEGY TO ESTABLISH A SERVICE DELIVERY POLICY IN WHICH ALL CUSTOMERS ARE INTERVIEWED, EVALUATED OR ASSESSED AND PROVIDED CAREER PLANNING SERVICES PRIOR TO PLACING A CUSTOMER INTO TRAINING.









WDB-2018-05: JOB SEEKER INDIVIDUAL SERVICE STRATEGY THE POLICY OUTLINES THE AJC'S CASE MANAGEMENT INTAKE PROCEDURE, INCLUDING, BUT NOT LIMITED TO:

- 1. EMPLOYMENT AND EDUCATION GOALS
- 2. OBJECTIVE ASSESSMENT OF SKILL LEVEL
- 3. PLANNED PERFORMANCE GOALS
- 4. CHART A CAREER PATHWAY









PURPOSE STATEMENT

WDB-2018-06: AJC JOB SEEKER CERTIFICATION STANDARDS

IT IS THE RESPONSIBILITY OF THE LOCAL WORKFORCE BOARD TO ENSURE THAT THE LOCAL WORKFORCE ONE-STOP SYSTEM MEETS MINIMUM QUALITY STANDARDS, INCLUDING THE EFFECTIVE INTEGRATION OF SERVICES. IN ANTICIPATION OF MEETING CERTIFICATION REQUIREMENTS IN WIOA, THE UNION COUNTY WORKFORCE DEVELOPMENT HAS DEVELOPED PRELIMINARY MINIMUM STANDARDS FOR THE UNION COUNTY AMERICAN JOB CENTER (AJC) CERTIFICATION.









PURPOSE STATEMENT

WDB-2018-06: AJC JOB SEEKER CERTIFICATION STANDARDS UNION COUNTY AMERICAN JOB CENTERS ASSESSMENT SUMMARY

- 1. STANDARDS FOR SATISFYING JOB SEEKERS
- 2. STANDARDS FOR MANAGING JOB SEEKER SERVICES
- 3. STANDARDS FOR DELIVERING QUALITY SERVICES TO JOB SEEKERS
- 4. MANAGING INTEGRATED SERVICE DELIVERY
- 5. PHYSICAL INFRASTRUCTURE AND ACCESSIBILITY

 TWENTY-THREE STANDARDS IN TOTAL

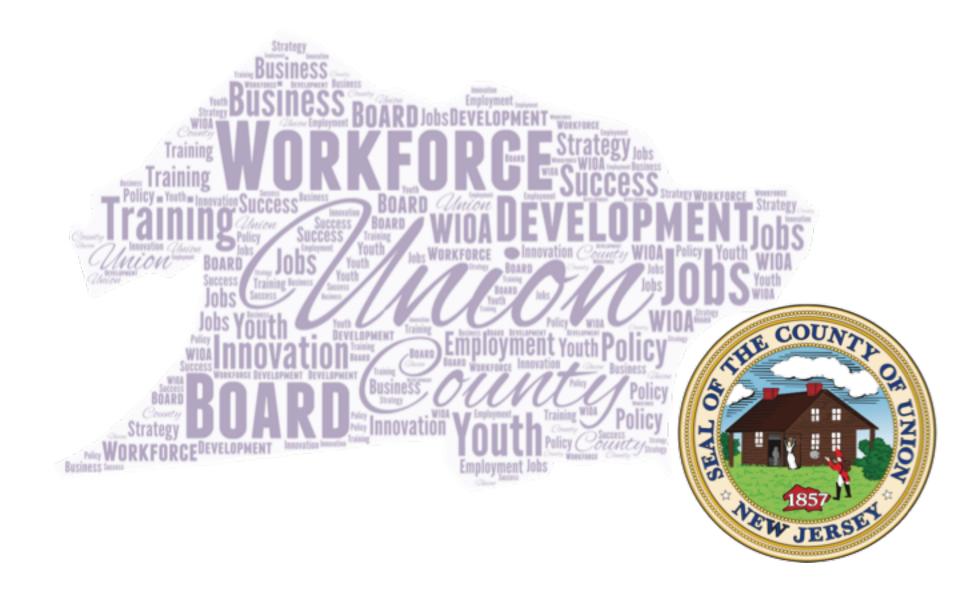






VIII A. AMERICAN JOB CENTER DEBBIE-ANN ANDERSON





Employment Services Division of Vocational Rehabilitation

Unemployment Services

Union County American Job Center 6/27/18

Division of Social Services

Union County

College

Workforce Innovation Business Center

United Way

Services Provided

7/1/17-12/30/17 1/1/18-6/15/18

1056 780

2039 1807

594 413

YOUTH

Orientations:

SNAP activity:

Tuition Waiver:

Youth Certified:203

Enrolled: 127

WIOA Dislocated Worker Training Program Period of 2017-2018

- 2017 Funds to be utilized through June 30, 2018
- Resolution 2017-875 October 26, 2017
- Expenditures commenced in late December after encumbering 2016 funds
- Dislocated Worker Total Allocation by WDB
 - \$536,273 investment in training dollars has sent a total of 124 individuals to various vocational training programs to date.
- Contract obligations stand at 89%.

WIOA Adult Training Program Period of 2017-2018

- Adult Total Allocation by WDB
- \$382,699 investment in training dollars has sent a total of 79 individuals to various vocational training programs to date.
 - Contract obligations stand at 73%.

INDIVIDUAL TRAINING CONTRACTS BY KEY GROWTH SECTORS

Report Period: 7/1/17 to 6/21/18 (RESOLUTION 2017-875 10/27/17)

| / | ADULT | Enrollment | DISLOCATED | Enrollment | TOTAL |
|---|--|------------|--|------------|-------|
| | Advanced Manufacturing | 0 | Advanced Manufacturing | 0 | 0 |
| | Construction | 2 | Construction | 5 | 7 |
| | Financial Services | 2 | Financial Services | 15 | 17 |
| | Health Care | 51 | Health Care | 32 | 83 |
| | Hospitality, Tourism & Retail | 3 | Hospitality, Tourism & Retail | 11 | 14 |
| | Life Sciences | 0 | Life Sciences | 1 | 1 |
| | Technology & Entrepreneurship | 4 | Technology & Entrepreneurship | 37 | 41 |
| | Transportation, Logistics and Distribution | 17 | Transportation, Logistics and Distribution | 22 | 39 |
| | Other | 0 | Other | 1 | 1 |
| | | 79 | | 124 | 203 |
| | | | | | |

The first of a series of trainings as part of continuous improvement—with Group i and i on 6/13/2018; attended also by counselors from our partners United Way, Urban League, HomeFirst and PROCEED



American Job Center at a Union Township Community Event and Job Fair (6/2/18)



American Job Center at Community Event for Services to Hurricane Maria victims (3/9/18)



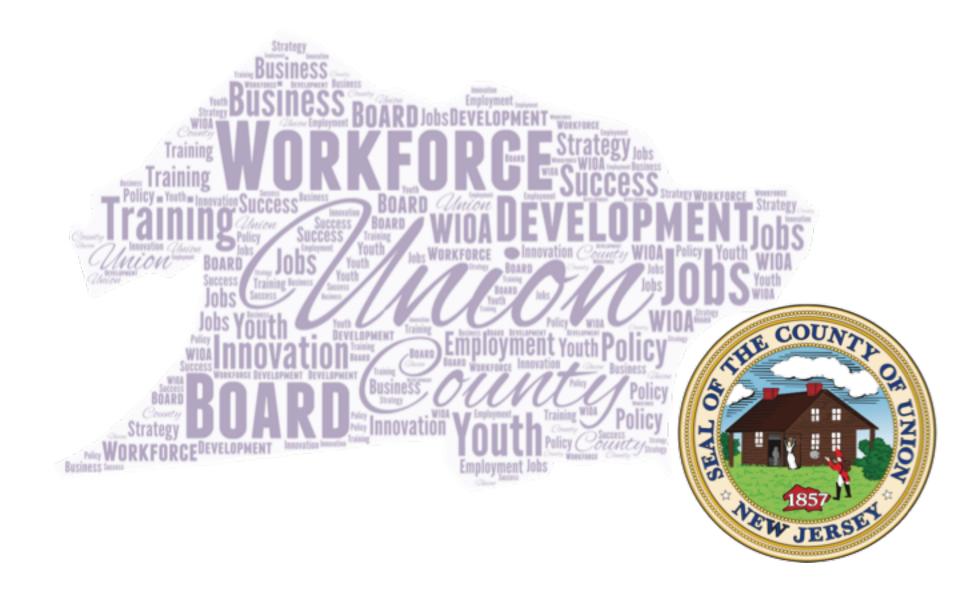
Success Story





VIII B. SUB-RECIPIENT PROGRESS REPORTS ISAIAS RIVERA







WIBC Workplace Training

- Five soft skills class completed. (60 students)
- Eight more soft skills scheduled for 2018. (104 students estimated)
- Classes in Plainfield & Elizabeth





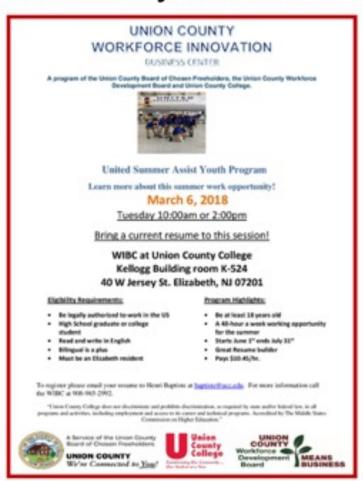
WIBC Recruitment Efforts

United Airlines Summer Assist Program 2018





4 Union County Residents Hired



WIBC Recruitment Efforts

Current Employers: 21
ORION





































WIBC Recruitment Efforts

Planning Phases with Employers



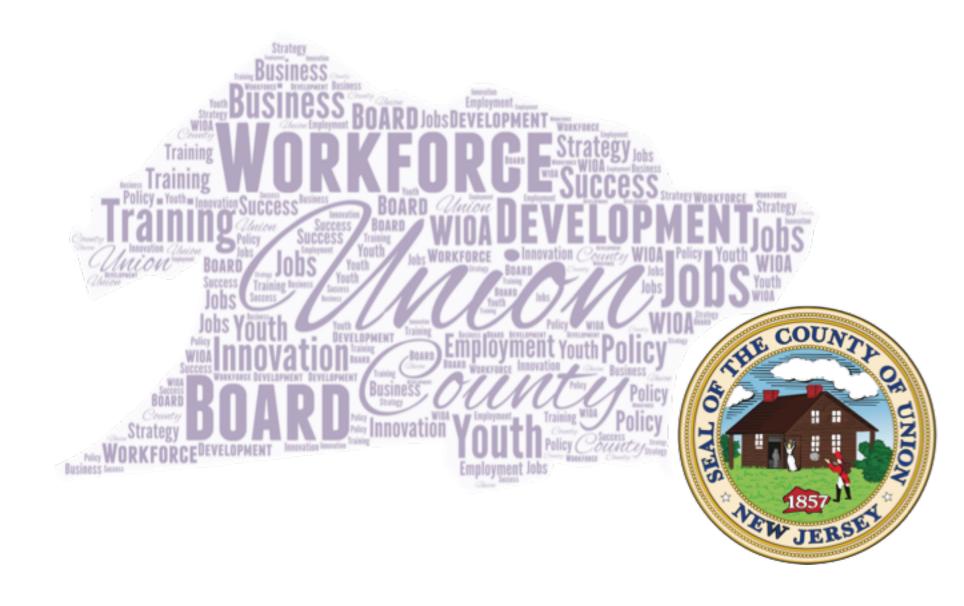






VIII C. SUB-RECIPIENT PROGRESS REPORTS JAMES HORNE







WIOA 2016-2018 June 27, 2018

AGENDA



Welcome

- I. Youth Employment Pathways Program Status
- II. Current YEPP Program Model
 - -Work Experience Model
- III. Next Steps
- IV. Q/A







YEPP PROGRAM STATUS



- 182 youth are actively engaged
- 26 youth are currently enrolled in an occupational training
- 118 youth have achieved at least one performance measure
- 62 currently have subsidized work experience
- 35 youth have unsubsidized employment







Current YEPP Program Model



- 10 Sub-grantee Partnerships
- OSY engaged in education, training, employment
- ISY to attain promotion or graduation
- OSY/ISY to engage in subsidized work experience







YEPP Work Experience Model



<u>Learn-to-Work-Initiative</u>-paid work experience to enhance a youth's soft skills. (80 ISY)

Pre-requisite: enrollment in tutoring or GED prep class.

- Expanded job readiness
- Financial literacy
- Job-Shadowing
- Career Exploration
- Career Panel Presentations
- Paid work







NEXT STEPS



- Close out of report for contract year.
- Continued data collection of participant measurable outcomes
- Continued post TABE testing to measure achievement of increased educational functioning level.
- Ongoing placement in training and occupational skills programs.
- Expansion of YETC meetings









Q/A





Q/A





IX. OLD BUSINESS

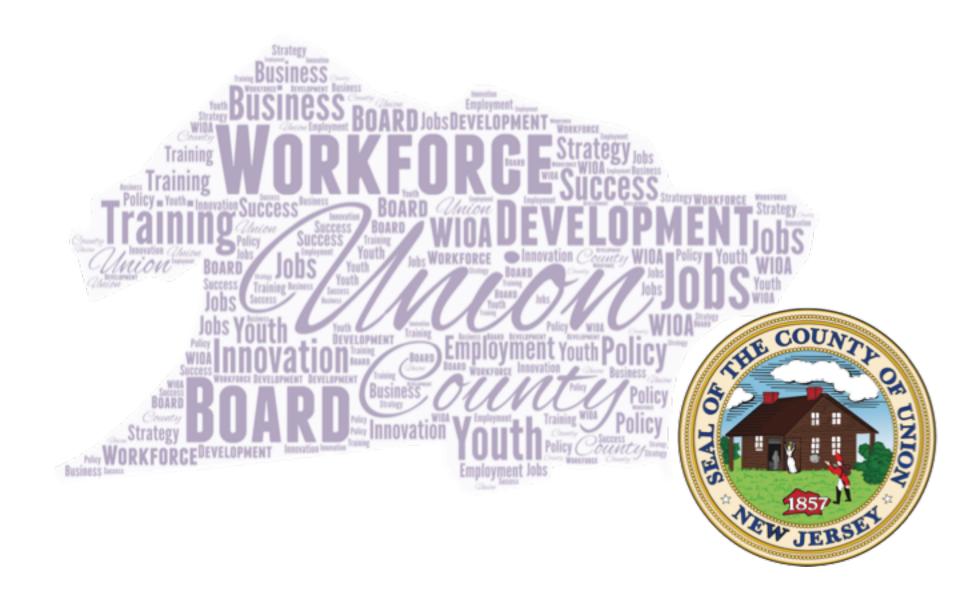






X. NEW BUSINESS

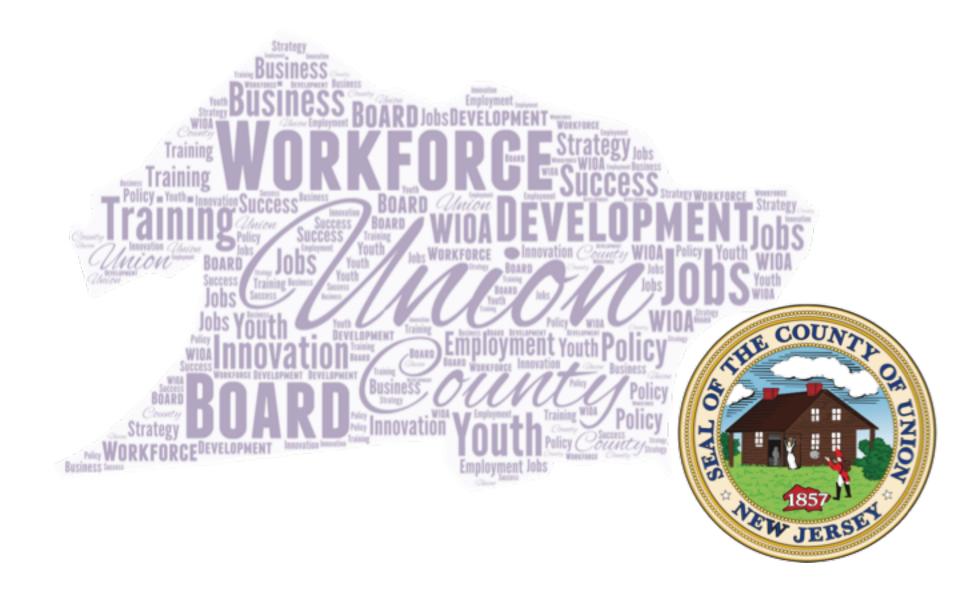






XI. PUBLIC COMMENTS







XII. ADJOURNMENT



