



UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

THURSDAY, FEBRUARY 1, 2018
AGENDA SETTING MEETING MINUTES

CALL TO ORDER

Chairman Sergio Granados presided over the meeting and called the meeting to order at 7:05pm.

ROLL CALL

Roll call showed Chairman Sergio Granados, Freeholder Bruce H. Bergen, Freeholder Linda Carter, Freeholder Angel G. Estrada, Freeholder Mohamed S. Jalloh, and Freeholder Alexander Mirabella were present, with Freeholder Angela Garretson, with Freeholder Christopher Hudak and Vice Chairman Bette Jane Kowalski absent.

Also present were County Manager Alfred J. Faella, County Counsel Robert E. Barry, Esq., and Deputy Clerk of the Board Annie Croom.

PRAYER AND SALUTE TO THE FLAG

The prayer and salute to the flag were led by Deputy Clerk of the Board Annie Croom.

The statement of compliance with the Open Public Meetings Act was read by Deputy Clerk of the Board Annie Croom.

OFFICE OF THE UNION COUNTY SHERIFF

Peter Corvelli, Sheriff

1. Authorizing the County Manager to rescind the previously adopted Resolution 2017-996 as it was erroneously adopted without the receipt of the Non-Fair Documents from the vendor, Rapiscan System, Inc. (**Freeholder Bruce H. Bergen**)

Freeholder Estrada asked Sheriff Corvelli to clarify that he was pulling the one resolution relative to the Rapiscan System.

Sheriff Corvelli confirmed that was correct.

Freeholder Mirabella asked Sheriff Corvelli the reason for rescinding the Resolution.

Sheriff Corvelli advised that the paperwork was filled out erroneously; adding that when it's completed his Office will resubmit the resolution to enter into the contract.

Chairman Granados asked Sheriff Corvelli confirm that the request is to rescind the prior resolution.

Sheriff Corvelli confirmed that was correct.

OFFICE OF THE UNION COUNTY PROSECUTOR

Michael A. Monahan Acting Prosecutor

1st Assistant Prosecutor Cernadas represented the Office.

1. Authorizing the County Manager, through the Union County Prosecutor's Office, to enter into an agreement with ThermoFisher Scientific, Waltham, Massachusetts, for the purpose of providing chemicals and supplies for DNA testing for the period of January 1, 2018 through December 31, 2018 in an amount not to exceed \$40,000.00. **(Chairman Sergio Granados)**

Chairman Granados acknowledged Acting Prosecutor Michael Monahan in the audience and wished him well.

Freeholder Mirabella welcomed Mr. Cernadas back to the Freeholder Meetings (representing the office).

Freeholder Carter asked the Mr. Cernadas to confirm that this was an annual contract, and if so, asked how the amount differed from previous years.

Mr. Cernadas advised that it is an annual contract, and noted that the allocation amounts have remained consistent over the years.

Freeholder Carter asked Mr. Cernadas, while the allocation has been steady, if the Office has expended a lower amount over the years.

Mr. Cernadas advised that the Office annually expends the same approximate range.

DEPARTMENT OF ADMINISTRATIVE SERVICES

Michael Yuska, Director

Director Yuska provided additional background, as it related to the vender to be determined ("TBD") regarding his second resolution. He advised at the last meeting the County awarded a contract to a new broker who will be handling the County's bonds for certain small insurance (i.e. boats). He advised the Board that his office has directed the broker to be more aggressive and make sure the County obtains the lowest quote possible. He advised, as a result, the contract amount will likely be decreased from the listed \$1,250 amount.

1. Authorizing the County Manager to exercise the option to extend and award a contract obtained through advertised public bidding to Elizabeth Truck Center, Elizabeth, New Jersey for the purpose of providing Collision Repair Services for Large Trucks, Buses and Specialty Equipment for the Department of Administrative Services, Division of Motor Vehicles, for the period of 24 months in an estimated amount not to exceed \$250,000. **(Chairman Sergio Granados)**

Freeholder Estrada asked the Director if this was the first time that the County has contracted with Elizabeth Truck Center for the provision of these services.

Director Yuska advised that the County is finishing the first twenty-four months of the previous award, noting that the County was satisfied with their work.

Freeholder Estrada asked the Director if the \$250,000 is for two years.

Director Yuska advised that was correct (twenty-four month option).

Freeholder Estrada asked the Director how much the County spent over the past year.

Director Yuska advised that the County spent \$216,000 over the last twenty four months. He advised that (Division) Director Meehan has advised him that there is one truck that still needs repairing, and noted that it likely will use up the remaining balance of the contract amount. He advised that they didn't believe the amount will amount to \$250,000.

Freeholder Estrada asked if the County uses another company for collision repairs, inquiring if the County has a contract with Union County Collision in Roselle Park.

Director Yuska advised that Union County Collision in Roselle Park does the auto repairs, noting that his office separated the two (auto and truck repair contracts) for a number of reasons, most notably the large trucks require special equipment which is more costly, which allows for another company to focus on only auto repairs (which is cheaper).

2. Authorizing the County Manager to renew the Public Official Bond with TBD, for Julie Origliato, from February 10, 2018 through February 09, 2019 in an amount not to exceed \$1,250.00. **(Chairman Sergio Granados)**

DEPARTMENT OF ENGINEERING, PUBLIC WORKS & FACILITIES MANAGEMENT

Joseph Graziano, Director

Director Graziano provided the Board with additional information relative to his third resolution; the Stairwell Tower Project. He advised that the County has been working on this project for ten to eleven years, noting that the County was notified with the original violations around 2001.

He reminded the Board the first part of the project was to move the family courts out of the tower complex and into the new building (on Cherry Street). He advised that the County went out to bid last year and the bids came in at the end of November, noting that GPC was the lowest responsible bidder at \$19,000,000. He advised that their bid was 12.5% (or \$2.3 million) below the County's estimates. He noted that the low bids all were comparable in price. He advised that the County has dealt with GPC before. He advised that this is a three-year project, and is expected to start around March (of 2018). He advised that the County will have start with the rotunda portion of the project first (sixteen months) and then follow with the rest of the stair tower portion of the project (twenty months).

1. Authorizing the County Manager to award a Professional Engineering Service Contract, through a Request for Proposal (RFP) process, to NV5, Inc., of Parsippany, New Jersey to provide On-Call Traffic Engineering Services commencing January 1, 2018 through December 31, 2018 for an amount not to exceed \$20,000.00. (Union County Engineering Project Number 2017-019). **(Vice Chairman Bette Jane Kowalski)**

Freeholder Estrada stated that he reviewed the backup relative to the RFP, and noted that there was nothing filled out on the ownership listed.

Director Graziano advised that he would check with County Counsel, noting that they used to be listed under another name. He advised that he would forward a completed copy to the Board.

County Manager Faella advised the Board that he would make sure the entire Board received the completed backup.

2. Authorizing the County Manager to award a contract to ESRI Environmental Systems Research Inc., of Redlands, CA for Maintenance Agreement ArcGIS Desktop License for GIS Databases and technical support as needed for an amount not to exceed \$20,600.00. **(Vice Chairman Bette Jane Kowalski)**
3. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq: Engineering, Public Works & Facilities Management; Division of Engineering: GPC, Inc., of Millburn, New Jersey, for Union County Courthouse Fire Code Upgrades Phase C1 Rotunda and Phase C2 Tower (Internal Stair) - 2 Broad Street, City of Elizabeth, County of Union, New Jersey for an amount not to exceed \$19,000,000.00. (Union County Engineering Project Number 2010-033C) **(Vice Chairman Bette Jane Kowalski)**

Chairman Granados asked the Director to confirm that the County has already allocated the funding for this project.

Director Graziano replied that was the case, noting that the County has been putting money aside for this project since 2006 (when he started as the Director) and assured that the County has enough money in the budget to handle this project. He clarified that the County was not asking for any new funds for this project.

Freeholder Estrada thanked the Director for speaking to him earlier, but stated he had a few other questions. He inquired as to how much the County has already spent on this project (over the last ten years), adding that he was aware of previous stair work.

Director Graziano advised that the stair project he was referring to was a different project, noting that it was sent to the State SHPO (State Historic Preservation Office) to get approval. He advised that the County spent approximately \$1 million toward the original tower project (stairwell on the outside of the building), but advised that that project concept was rescinded because there were some safety concerns. He advised that he would provide the total amount spent on the Stairwell Tower project.

Freeholder Estrada inquired if the \$19 million dollars (authorized by the resolution) will cover everything that is pending on this particular project, and that the project will meet all fire code regulations.

Director Graziano advised that was correct. Director Graziano advised that this project must be done as they need another form of egress, and that the County doesn't want anything to happen to its employees (safety wise). He added that he was confident that the County can get this project done under the three year timeframe.

Freeholder Mirabella thanked the Director for laying out the time line of the Stairwell Tower project. He inquired as to whether the project moving forward will be disruptive to be to the public and the employees.

Director Graziano advised that there is a stair tower going through most of the courtrooms on each of the floors, starting with the third floor, noting that they will be doing construction one floor at a time. He advised that they have had meetings with the courts to ensure a smooth process.

4. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq; Department of Engineering, Public Works, & Facilities Management, Division of Engineering: Reivax Contracting Corporation, Newark, New Jersey, for the Replacement of Elm Street and Orchard Street Bridge over 10-7-15, Town of Westfield, County of Union, New Jersey, in an amount not to exceed \$638,004.00. (Union County Engineering Project Number 2015-021) **(Vice Chairman Bette Jane Kowalski)**
5. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq; Department of Engineering, Public Works & Facilities Management: Division of Public Works, W.E. Timmerman Company, Inc, for the purpose of providing an Asphalt Recycler in the amount of \$45,200. **(Vice Chairman Bette Jane Kowalski)**
6. Resolution concurring with the Township of Berkeley Heights granting permission to the Brooke Healy Foundation to hang a banner from May 28, 2018 through June 11, 2018 on Plainfield Avenue for the Brooke Healey Foundation Bikers for Brooke Healey Motorcycle Run and Family Barbeque. **(Vice Chairman Bette Jane Kowalski)**
7. Resolution concurring with the Borough of Kenilworth to close the Boulevard from 14th Street to 24th Street on Sunday, May 20, 2018, 7:00 a.m. to 7:00 p.m. for the 2018 Annual Street Fair. **(Vice Chairman Bette Jane Kowalski)**
8. Authorizing the County Manager to apply for the 2017 NJDEP Recycling Enhancement Grant in the amount of \$437,126 to execute all necessary documents and adopt the proposed spending plan. The grant will partially fund recycling-related positions, recycling events and programs, associated advertising and education costs, educational programs and a new recycling display at Trailside. **(Vice Chairman Bette Jane Kowalski)**

DEPARTMENT OF HUMAN SERVICES

Debbie-Ann Anderson, Director

Director Anderson advised the Board relative to her second resolution for the Countywide Code Blue that the amount of the request is \$100,000 (as listed on the agenda) and not the \$85,000 listed in the (minutetraq) system. She added that the new total amount is not to exceed \$215,000 (as listed on the agenda).

There were no questions or comments from the Board.

1. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq; Department of Human Services / Paratransit System: Rannix Corp., DBA Truck Body East, Orange, New Jersey, for the purpose of providing collision repairs, body work and paint services for heavy duty buses and shuttle vans, vendor agreed to honor bid prices for the 24 consecutive months beginning upon execution of the contract in the total amount not to exceed \$121,000. **(Freeholder Angel G. Estrada)**

2. Amending Resolution Number 2017-968 to reflect an additional appropriation in the amount of \$100,000, for a new total amount not to exceed \$215,000, for the Countywide Code Blue Emergency Shelter Initiative for the Winter of 2017-2018 to address the needs of the homeless due to increased demand for shelter nights during extreme weather conditions and to add Knights Inn as an additional Code Blue vendor; no further changes. **(Vice Chairman Bette Jane Kowalski)**
3. Amending 2016-848 to reflect an increase of \$7,650 in the contract awarded to Community Access Unlimited, Elizabeth, New Jersey, for the operation of the Union County Children's Shelter at a per diem amount of \$255 for a new total contract amount not to exceed \$387,600 for Year One period of January 1, 2017 through December 31, 2017; all other terms remain the same. **(Vice Chairman Bette Jane Kowalski)**
4. Authorizing the County Manager to adopt the American Job Center One-Stop 2018 Supportive Services Spending Plan, as approved by the Workforce Development Board pursuant to a Request for Proposals, in the total amount not to exceed \$129,000 for the period of February 1, 2018 through June 30, 2018 with the option to renew an additional year, further authorizing the transfer of funds among the agencies during the contract period should service needs change and/or if any agency fails to meet its contractual obligation. **(Vice Chairman Bette Jane Kowalski)**
5. Authorizing the County Manager to exercise the option to award Year 3 contracts for the period of January 1, 2018 through December 31, 2018 in accordance with the 2016-2018 Area Plan in the total amount not to exceed \$1,528,668, pursuant to a Request for Proposal (RFP), to deliver services to Union County residents 60 years of age or older and/or their caregivers and further authorizing the transfer of funds among the agencies during the contract period should service needs change and/or if any of the agencies should fail to meet its contractual obligation. **(Freeholder Angel G. Estrada)**

OFFICE OF THE COUNTY MANAGER

Alfred J. Faella, County Manager

There were no questions or comments from the Board.

1. Authorizing the County Manager to sign any and all documents necessary to enter into a Collective Bargaining Agreement with the Teamsters Local 469--Jail Professionals, effective January 1, 2018 through December 31, 2020. **(Chairman Sergio Granados)**
2. Authorizes the County Manager to adjust and/or change the Internal Position Control Schedules. **(Freeholder Bruce H. Bergen)**
3. Request for a waiver of the County's residency requirement for Edward Oatman, for the position of County Manager. **(Chairman Sergio Granados)**

FREEHOLDER SPONSORED RESOLUTIONS

1. Re-appointing Carol Berger (Unfunded Provider Agency); Nadina Baskerville Thomas (Criminal Justice) and Karen Yushak (Clergy/H.S. Organization) to the Local Advisory Committee on Alcoholism and Drug Abuse for a term beginning January 1, 2018 through December 31, 2020. **(Freeholder Angela R. Garretson)**

2. Appointing and re-appointing the following members to the Union County Transportation Advisory Boards to represent various municipalities: Steven Hund (Clark); Francisco Ortiz (Elizabeth); Jack Molenaar (Fanwood); Joe Sarno, III (Garwood); George Vircik (Linden); Robert W. Messler-Delegate and Michael Disko, Jr. -Alternate -(Mountainside); Andre Luboff (New Providence); Roger Stryeski -Delegate and Dan Petrosky-Alternate-(Roselle); Eugene Meola -Delegate and Jayme Lynn Negron- Alternate-Roselle Park; Louis DeSocio - Delegate and Matthew Kirson Alternate-Summit; David Judd-Delegate and Marvin Gersten-Alternate-(Westfield) for one year terms beginning January 1, 2018 through December 31, 2018. **(Freeholder Angela R. Garretson)**
3. Extending the Board's deepest condolences to the family of Rosalie Palma Bosco upon her passing. **(Freeholder Christopher Hudak)**
4. Resolution congratulating Charles M. Douglas and Kerry Ricci on being honored by the John F. Cryan Association at their 58th Annual Social on January 26, 2018. **(Freeholder Hudak & The Entire Board)**
5. Appointing the following members to the Union County Air Traffic and Noise Advisory Board for a two year term beginning January 1, 2018 and ending December 31, 2019: Rich McCormack to represent the Borough of Garwood; John B. Nicholas (Delegate) and Joseph Gallegos - (Alternate) to represent the City of Summit. **(Freeholder Mohamed S. Jalloh)**
6. Congratulating Malcolm E. Nettingham upon his 100th birthday celebration on February 17, 2018. **(Freeholder Alexander Mirabella)**
7. Congratulating Jean Koszulinski of the Department of Human Services, Workforce Development Operations, upon his retirement after 40 years of dedicated service to the County of Union. **(Vice Chairman Bette Jane Kowalski)**
8. Congratulating Groundwork Elizabeth award recipients at their WinterGreen Gala 2018 on February 21, 2018: **(Vice Chairman Bette Jane Kowalski)**
9. Proclaiming February 2, 2018 as “Go Red Day” to bring awareness to Women's Heart Health. **(Vice Chairman Bette Jane Kowalski)**
10. Authorizing the County Manager to award a contract, as an exception to public bidding pursuant to the Local Public Contracts Law N.J.S.A. 40A:11-5(1)(dd), to Continuum Voice and Data Systems, Inc., Syracuse, New York for the purposes of providing proprietary software maintenance services for the OnBase Records Management propriety software system of the County, for the period of January 1, 2018 through December 31, 2018 in an amount not to exceed \$31,682.80. **(Chairman Sergio Granados)**
11. Congratulating Denise Moscaritolo upon her retirement from the Union County Social Services Department after more than 33 years of dedicated service to the County of Union. **(Chairman Granados & The Entire Board)**
12. Recognizing and Proclaiming February 17, 2018 through February 24, 2018 as Future Farmers of America (FFA) week throughout the County of Union. **(Chairman Granados & The Entire Board)**

13. Recognizing and proclaiming the month of February as National Career and Technical Education (CTE) Month throughout the County of Union. **(Chairman Granados & The Entire Board)**

Freeholder Carter asked to join Freeholder Mirabella as co-sponsor for Resolution Number 6, and Vice Chairman Kowalski as co-sponsor for Resolution Number 9.

Chairman Granados advised he will have a few additional laudatory resolutions for the Regular Meeting.

Freeholder Bergen asked to join Vice Chairman Kowalski as co-sponsor for Resolution Number 8.

Director Graziano advised the Board that most of the stair tower work will be done at night as to not interfere with the daily work of the employees.

EXECUTIVE SESSION

To the extent known, the following item will be discussed in Executive Session:

- 1) Attorney-Client privileged communications and discussion relative to on-going litigation entitled Kevin Buckley & Ryan Wilson v. County of Union, et al.
- 2) Attorney-Client privileged communications and discussion relative to litigation entitled Farnia Bashaw, R.N. v. County of Union, et al.

County Counsel Barry stated that pursuant to provisions of the Open Public Meetings Act, a public body may enter into Executive Session for the purpose of discussing certain enumerated subjects. He stated that this Board wished to enter into Executive Session for the purpose of discussing Attorney-Client privileged communications and discussion relative to on-going litigation entitled Kevin Buckley & Ryan Wilson v. County of Union, et al.; and Attorney-Client privileged communications and discussion relative to litigation entitled Farnia Bashaw, R.N. v. County of Union, et al.

He stated that the minutes of the Executive Session shall be separated from the minutes of the Open Public Session and that the minutes of the Executive Session, redacted as appropriate and necessary, shall be available in approximately 30 days. He stated that the Clerk of the Board shall retain the original minutes until such time as the confidential limitations have been removed, at which time they shall be made available to the public.

He stated that upon affirmative vote of the majority of the members present, the Board may enter Executive Session and upon the Board's return, given it is an Agenda Setting Session; it will not take formal action on the matters discussed.

Chairman Granados asked for a motion to enter Executive Session. On a motion made by Freeholder Mirabella and seconded by Freeholder Carter, roll call showed six members of the Board voted in the affirmative with Freeholder Christopher Hudak, Freeholder Angela Garretson and Vice Chairman Bette Jane Kowalski absent.

Chairman Granados asked for a motion to return to the Agenda Meeting. On a motion made by Freeholder Mirabella and seconded by Freeholder Carter, roll call showed six members of the Board

voted in the affirmative with Freeholder Christopher Hudak, Freeholder Angela Garretson and Vice Chairman Bette Jane Kowalski absent.

County Counsel had nothing to report relative to the Executive Session.

ADJOURNMENT

Chairman Granados called for a motion to adjourn.

On a motion made by Freeholder Jalloh and seconded by Freeholder Carter, a voice vote showed roll call showed six members of the Board voted in the affirmative with Freeholder Christopher Hudak, Freeholder Angela Garretson and Vice Chairman Bette Jane Kowalski absent. Meeting was adjourned at 8:15pm.

Union County Board of Chosen Freeholders 2018 Meeting Schedule

Please note that meetings are regularly held on Thursday evenings. Agenda Setting Sessions and Regular Meetings are held at 7:00pm in the Freeholders' Meeting Room, Administration Building, 10 Elizabethtown Plaza, 6th Floor, Elizabeth, New Jersey, unless otherwise specified. In the event an Agenda Setting Session and Regular Meeting are held on the same night, the Agenda Setting Session will commence at 7:00pm and the Regular Meeting will commence as soon as possible after the Agenda Setting Session.

Persons requiring a sign language interpreter should contact the Office of the Clerk of the Board at 908-527-4140.

REORGANIZATION MEETING - SUNDAY, JANUARY 7, 2018 at 12:00 pm Assignment Judge Karen M. Cassidy's Courtroom, 2 Broad Street, Elizabeth, NJ

AGENDA SETTING SESSION

January 18, 2018
February 1, 2018
February 15, 2018
March 1, 2018
March 22, 2018
April 12, 2018
April 26, 2018
May 10, 2018
May 24, 2018
June 7, 2018
June 21, 2018
July 12, 2018
August 9, 2018
September 6, 2018
September 27, 2018
October 4, 2018
October 25, 2018
November 8, 2018
December 13, 2018
December 20, 2018

REGULAR MEETINGS

January 25, 2018
February 8, 2018
February 15, 2018
March 8, 2018
March 22, 2018
April 19, 2018
April 26, 2018
May 17, 2018
May 24, 2018
June 14, 2018
June 21, 2018
July 19, 2018
August 16, 2018
September 13, 2018
September 27, 2018
October 11, 2018
October 25, 2018
November 29, 2018
December 13, 2018
December 20, 2018