



# UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

THURSDAY, JUNE 7, 2018  
AGENDA SETTING MEETING MINUTES

## **CALL TO ORDER**

Chairman Granados presided over the meeting and called the meeting to order at 7:07pm..

## **ADMINISTRATION OF THE OATH OF OFFICE TO FREEHOLDER REBECCA WILLIAMS**

Assemblywoman Linda Carter will administer the Oath of Office to Freeholder Rebecca Lynne Williams.

Prior to roll call Chairman Sergio Granados called upon Assemblywoman Linda Carter to present Oath of Administration to Freeholder Rebecca Williams, who was nominated and approved on Thursday May 31 to fill the seat vacated by then Freeholder Linda Carter.

Freeholder Williams thanked everyone and stated that she pledged to do the job to best of her abilities. She stated that she looked forward to supporting all of the wonderful events in Union County, adding that her door would always be open.

## **ROLL CALL**

Roll Call showed Freeholder Bruce Bergen, Freeholder Angela Garretson, Freeholder Hudak, Freeholder Jalloh, (new) Freeholder Rebecca Williams, Vice Chairman Bette Jane Kowalski and Chairman Sergio Granados were in attendance, with Freeholders Angel G. Estrada and Alexander Mirabella absent.

Also present were County Manger Edward Oatman, Second Deputy County Counsel Moshood Muftau, and Clerk of the Board Pellettiere.

## **PRAYER AND SALUTE TO THE FLAG**

The Prayer and Salute to the Flag were led by the Clerk of the Board.

## **STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT**

The Statement of Compliance was read by the Clerk of the Board.

## **PRESENTATIONS FROM THE BOARD**

A resolution and check presentation will be made by Chairman Granados to the 2017/2018 Union County Student Training and Enrichment Program's Anti-Bullying Campaign Start Now Grants to the Alexander Hamilton Preparatory Academy in the amount of \$1,000 (winner), New Providence High School, Union County TEAMS Charter School, and Governor Livingston High School in the amount of \$250 (honorable mention) for a combined total amount of \$1,750.

Chairman Granados called upon Assemblywoman Carter to make presentation to the 2017-2018 Union County Student Training and Enrichment Program, also known as UC STEP, for the program's anti-bullying campaign. Stating that the UC STEP program was her created as a Chairman's Initiative during her tenure as Chairwoman.

Assemblywoman Carter stated that this was the fifth year of this program and thanked everyone for being present. She said that the program allows for students to come together from all over the county to participate in a one-day training course, resulting in the students conceptualizing a service project that would run throughout the county. She noted that this year's theme was an "anti-bullying project", adding that it coincided nicely with Chairman Granados' anti-bullying initiative (set forth in January). She commended the students for their work and advised them that Passaic County schools are following in their footsteps with a similar program.

Chairman Granados stated that Assemblywoman Carter is an educator in Passaic and was the one to bring this program to Passaic County. He stated (to the students) that their work on this program will leave a lasting impression and make a difference in the lives of many fellow students; letting those individuals know that they have allies against bullying.

Assemblywoman Carter explained the scoring system and announced the award amounts. She introduced Deputy County Manager Wagner and Deana Ma Mesaros who coordinated the program.

Deputy County Manager Wagner stated that this was a great idea that Assemblywoman Carter established, noting that it was a labor of love for her (Assemblywoman Carter). She spoke to the energy that comes from the program, and congratulated all the teachers, parents and (most of all) the students for being as engaged and dedicated to the program. She encouraged the students to come back as a team leader for subsequent UC STEP programs.

Chairman Granados and Assemblywoman Carter announced the following schools as a runner-up and called them up to receive their checks: Union County TEAMS Charter School, New Providence High School and Governor Livingston High School. The winning school was the City of Elizabeth's Alexander Hamilton Preparatory School.

Photos were taken of all the schools with their checks and proclamations.

#### **APPROVAL OF COMMUNICATIONS**

Note and File

Oath of Office: Cultural and Heritage Advisory Board: Darius Tullis; Advisory Board on the Disabled: Diane Granada; Emergency Management Council: Peter Corvelli, Sebastian D'Elia, Joseph Graziano, Sr., Michael Monahan and Edward T. Oatman; Homeless Trust Fund Advisory Board: Janice Lilien and Donna Morris; Union County Commission on the Status of Women: Diane Barbosa.

Chairman Granados stated that they would approve the communications during the regular meeting.

#### **OFFICE OF THE UNION COUNTY PROSECUTOR**

Michael A. Monahan, Acting Prosecutor

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The Office of the Prosecutor was represented by Tom Kaundry, Chief of Staff.

There were no questions or inquires by the Board.

1. Authorizing the County Manager, through the Union County Prosecutor's Office, to purchase Forensic Laboratory Workstations from SteelSentry Inc. of Round Rock, Texas in an amount not to exceed \$36,000. **(Chairman Sergio Granados)**

#### **DEPARTMENT OF ADMINISTRATIVE SERVICES**

Michael Yuska, Director

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1. Authorizing the County Manager to enter into a contract for a Medical Malpractice insurance policy for Cornerstone staff, through Beckerman & Company, with Princeton Insurance Company, Princeton, New Jersey, from July 1, 2018 through June 30, 2019 in the amount of \$13,522.00 **(Chairman Sergio Granados)**

Freeholder Jalloh asked if this was a usual expenditure.

Director Yuska replied that it was, noting that this agreement is done every year by law (and in agreement by the doctors).

Freeholder Jalloh asked do we usually do it at the beginning of the year.

Director Yuska explained that the contract expires in the beginning of July.

#### **DEPARTMENT OF CORRECTIONS**

Ron Charles, Director

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1. Authorizing the County Manager to exercise the option in Resolution #2016-352, adopted 4/28/16, in order to re-new the contract between the County of Union and Aramark Correctional Services, LLC, Philadelphia, Pa., for a period of twenty-four (24) consecutive months to provide food services for the Juvenile Detention Center. **(Chairman Sergio Granados)**

Freeholder Jalloh inquired as to the amount of the contract.

Director Charles Director Charles replied that it was \$5.45 per meal, noting that amount has been reduced from \$7.80 per meal from the last contract.

Freeholder Hudak asked if there was a gross number on the contract.

Director Charles replied that it is \$180,000 over the last two years, noting that of that amount, \$65,000 is reimbursed by the State. He added that the approximate amount, with the state reimbursement is approximately \$110,000 per year.

Freeholder Jalloh inquired as why the amount wasn't listed on the agenda.

Director Charles apologized for the oversight, noting that he thought he had entered it. He stated that the resolution would have the amount listed.

#### **DEPARTMENT OF ECONOMIC DEVELOPMENT**

Amy Wagner, Deputy County Manager/Director

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1. Amending Resolution Number 2018-502, adopted on May 24, 2018, to de-obligate grant funding under the WorkFirst New Jersey Program. Amendment would de-obligate \$15,000.00 from Account #G-02-17-365-388-734, \$17,500.00 from Account #G-02-17-365-387-434, \$2,800.00 from G-02-17-365-382-434, and \$83,378.72 from Account #G-02-17-365-381-434, for a total award de-obligation of \$118,678.72. Amended award total is \$613,321.28. The de-obligation of funds is necessary in order to increase grant expenditure via re-allocation to ensure complete utilization of Program Year funding. **(Chairman Sergio Granados)**
  
2. Amending Resolution Number 2017-695, adopted on August 17, 2017, to de-obligate grant funding under the WorkFirst New Jersey Program to B & M Consultants, Inc. Amendment would de-obligate \$52,817.28 from Account #G-02-17-365-388-734, \$4,406.00 from Account #G-02-17-365-387-434, \$5,850.00 from G-02-17-365-382-434, and \$21,794.00 from Account #G-02-17-365-381-434, for a total award de-obligation of \$84,867.28. Amended award total is \$87,132.72. **(Chairman Sergio Granados)**

Freeholder Kowalski asked Director Wagner to explain what de-obligating grant means on Resolutions Numbers 1 & 2 (for anyone in the audience that may not know what it means).

Director Wagner advised that they are merely de-obligating funds that were assigned to a specific entity to operate the Workforce Development Board. She advised that the County is moving funds around so it can spend them down, noting that otherwise the County would have to send those unused funds back to the issuing authority. She stated that the funds expire at end of June, advising that if the County de-obligates the funds, it can use them for other purposes (within the grant contract term).

3. Authorizing the County Manager to enter into shared services agreements with local municipalities for the use of the County Print and Sign Shops housed at 179 West Grand Street, Elizabeth. The County of Union by way of Resolution #2017-1036 dated December 21, contracted with Xerox Capital Services LLC for the period of January 1, 2018 through December 31, 2022. **(Chairman Sergio Granados)**

Freeholder Hudak asked if this is authorizing County Manager *should* a municipality want a shared services agreement or are there a number of communities associated with this Agreement?

Director Wagner stated that the County offers the services of its print shop as a shared service to municipalities, noting that the County only charges the cost for the print shop to produce the item. She advised that the County must offer a Memorandum Of Understanding (MOU) for the County to send to the State. She advised the term of the MOU typically coincides with the five-year term of the print shop.

Freeholder Hudak asked if this resolution authorizes an MOU with just one municipality.

Director Wagner advised that County Council drafts the MOU and sends them to every municipality in the County. She stated that the memorandum would be in place for all municipalities if they decide to utilize the service.

Freeholder Hudak asked how many municipalities took advantage this service.

Director Wagner stated that all of the municipalities utilize the print shop shared service in varying degrees. She spoke to the growth of the shared service of the print shop over the years, speaking to the various capabilities of the print shop.

Freeholder Kowalski asked Deputy County Manager Wagner to confirm that the service is for both the print shop and the sign shop. She also inquired if, in most cases, the County's print shop offers a cheaper rate. She stated that she has heard that many municipalities are happy with the service.

Director Wagner stated that she was correct, spoke to the capabilities of both the print shop and sign shop. She did note that bulk mailing may lack behind in service as compared to other private mailing houses.

Freeholder Garretson asked if there were any rate changes with new contract.

Director Wagner said that they are reevaluated each year, noting that the contract decreased from the last contract. She stated that she was unaware of paper cuts, but didn't think towns would see an increase.

Director Williams asked if the County makes the large banners (hung across streets).

Director Wagner advised the shop does in fact print the banners, noting that the print and sign shops can do almost anything.

## **DEPARTMENT OF ENGINEERING, PUBLIC WORKS & FACILITIES MANAGEMENT**

### Joseph Graziano, Director

Director Graziano advised (as it relates to Deputy County Manager Wagner's shared services agreement) that a lot of the police departments use the County's service for lettering police vehicles as well.

1. Resolution granting permission to the Township of Berkeley Heights for the Suburban Chamber of Commerce to close Springfield Avenue from Snyder Avenue to Plainfield Avenue on Sunday, June 24, 2018 from 7:00 a.m. to 6:00 p.m. for the Annual Berkeley Heights Street Fair and to hang a banner across Springfield Avenue from June 4, 2018 through June 25, 2018. Also, concurring with the Township of Berkeley Heights granting permission to the Mt. Carmel Society to close Springfield Avenue from the intersection of Snyder Avenue to the Berkeley Heights/Long Hill Township Bridge from 6:00 p.m. on Monday July 16, 2018 to 2:00 a.m. on Tuesday, July 17, 2018 for the annual festival and fireworks display. **(Vice Chairman Bette Jane Kowalski)**
2. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq: Department of Engineering, Public Works and Facilities Management; Division of Public Works to Cambria Mack, Edison, NJ, for the purchase of two Dump Trucks in the amount of Not to Exceed \$409,194.00. **(Vice Chairman Bette Jane Kowalski)**
3. Resolution concurring with the Borough of Roselle Park to hang a banner on Chestnut Street from June 11, 2018 until July 9, 2018, to advertise the Borough's June 30, 2018 Independence Day Fireworks Display. Also, granting permission to hang a banner on Chestnut Street from July 1, 2018 until October 1, 2018 to advertise the Arts Festival to be

- held on Saturday, September 29, 2018 and granting permission to close Chestnut Street from Charles Street to Webster Avenue from 7:00 a.m. to 9:30 p.m. to hold the Arts Festival. **(Vice Chairman Bette Jane Kowalski)**
4. Resolution concurring with the Borough of Fanwood granting permission to hang a banner across Martine Avenue, between South and LaGrande Avenue from June 11, 2018 to July 9, 2018 announcing the “FANJAM” event to be held July 8, 2018. **(Vice Chairman Bette Jane Kowalski)**
  5. Resolution ratifying the permission given to the Borough of New Providence to close Springfield Avenue from Central Avenue to Gales Drive for the Memorial Day Parade to be held on Monday, May 28, 2018 from 7:00 a.m. to 12:00 p.m. Also, concurring with the Borough of New Providence for closures of the following events; South Street from Gales Drive to Springfield Avenue on Tuesday, July 3, 2018 from 6:00 p.m. to 11:00 p.m. for the Downtown Fireworks Spectacular; Sunday, October 28, 2018 Springfield Avenue from South Street to Gales Drive from 7:00 a.m. to 7:00 p.m. for the Annual Street Fair; Friday, November 23, 2018 South Street from Gales Drive to Springfield Avenue from 4:00 p.m. to 10:00 p.m. for the “Holiday Festival”. **(Vice Chairman Bette Jane Kowalski)**
  6. Resolution granting permission to the City of Linden to close Wood Avenue from U.S. Routes 1 and 9 to East Gibbons Street to hold their Annual Halloween Parade to be held on Sunday, October 28, 2018 from 12:00 p.m. to 6:00 p.m **(Vice Chairman Bette Jane Kowalski)**
  7. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq: Department of Engineering, Public Works and Facilities Management; Division of Public Works to W. E. Timmerman Company, Inc., Whitehouse, NJ, for the for the purchase of a 70 Ft Forestry Truck in the amount of \$256,000. **(Vice Chairman Bette Jane Kowalski)**

Chairman Granados asked Director Graziano to elaborate on resolution number 7.

Director Graziano stated the County is buying a bucket truck for the Shade Tree Department. He added that after twenty years, per OSHA, the bucket trucks need to be abandoned.

8. Resolution granting permission to the City of Linden to close Wood Avenue on Tuesday August 7, 2018 from 4:30 p.m. to 7:30 p.m. for the Linden’s Police Department National Night Out Event. **(Vice Chairman Bette Jane Kowalski)**
9. Resolution granting permission to the Township of Cranford to close Springfield Avenue between North Avenue and North Union Avenue on Tuesday, August 7, 2018, from 5:00 p.m. to 10:00 p.m. for the Cranford National Night Out Celebration Event. **(Vice Chairman Bette Jane Kowalski)**
10. Resolution authorizing the County Manager to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq; to DCRS, Deer Carcass Removal Service LLC, Cream Ridge, New Jersey (BA-UCCP# 33-2016) for the purpose of road sweeping removal services for the Department of Engineering, Public Works & Facilities Management; Division of Public

Works, for an extended twenty-four month (24) contract amount not to exceed \$129,500.  
**(Vice Chairman Bette Jane Kowalski)**

Chairman Granados also asked for elaboration on resolution number 10.

Director Graziano stated that the resolution represents an extension of the existing twenty-four month contract for road sweepings, clarifying that it was not for deer carcass removal. He advised the company does provide that service, but is not contracted with the County for such service.

#### **DEPARTMENT OF FINANCE**

Bibi Taylor, Director

There were no questions or comments by the Board.

1. Resolution Modifying the 2018 Union County Adopted Budget in the amount of \$7,636.78 as a result of notification for additional funds received from the State of New Jersey, Office of Homeland Security and Preparedness for a Program Entitled: Urban Areas Security Initiative (UASI) Grant. **(Freeholder Alexander Mirabella)**
2. Resolution Modifying the 2018 Union County Adopted Budget in the amount of \$3,835,039 as a result of notification received from the U.S. Department of Housing and Urban Development for a Program Entitled: SuperNofa Continuum of Care (CoCr) Grant. **(Freeholder Alexander Mirabella)**
3. Resolution Modifying the 2018 Union County Adopted Budget in the amount of \$30,000 as a result of notification received from the State of New Jersey, Department of Law and Public Safety for a Program Entitled: STEP Traffic Safety Enforcement Grant. **(Freeholder Alexander Mirabella)**
4. Resolution Modifying the 2018 Union County Adopted Budget in the amount of \$26,048 as a result of notification for additional funds received from the State of New Jersey, Department of Human Services for a Program Entitled: Area Plan Contract-Federal Financial Participation (FFP) Grant. **(Freeholder Alexander Mirabella)**
5. Resolution Modifying the 2018 Union County Adopted Budget in the amount of \$186,285.41 as a result of notification for additional funds received from the State of New Jersey, Department of Community Affairs for a program entitled: Community Services Block Grant (CSBG). **(Freeholder Alexander Mirabella)**

#### **DEPARTMENT OF HUMAN SERVICES**

Debbie-Ann Anderson, Director

1. Authorizing the County Manager to approve the 2018 Aging GAP Spending Plan pursuant to a request for proposal in the total amount not to exceed \$508,000 for subcontracted services to be provided; to exercise option year two period of January 1, 2018 through December 31, 2018 of an anticipated three year contract period; and further authorizing the transfer of funds among the agencies during the contract period should service needs change and/or if any of the agencies fails to meet its contractual obligation. **(Freeholder Angel G. Estrada)**

2. Authorizing the County Manager to award a contract, pursuant to Request for Proposal (RFP), to SAGE Eldercare, Inc., for the State Health Insurance Program (SHIP) for the period of April 1, 2018 through March 31, 2019, contract year 1 of a 3 year contract, in an amount not to exceed \$28,500. **(Freeholder Angel G. Estrada)**
3. Authorizing the County Manager to accept 2017 SuperNOFA Continuum of Care (CoC) competitive grant award funds in the total amount not to exceed \$3,835,039 from US Department of Housing & Urban Development (HUD) and to award subcontracts with varied one-year time frames as specified on the Spending Plan; further authorizing the transfer of funds among the awarded agencies during the contract period should service needs change and/or if any fails to meet its contractual obligation. **(Vice Chairman Bette Jane Kowalski)**

Freeholder Hudak asked for a brief overview of this grant.

Director Anderson advised that the Continuum of Care is for the supportive housing and shelter plus care for the County's homeless population. She advised that the County applies for this grant to the Department of Housing (and Urban Development) (HUD), noting that the County received \$3.8 million, which is a decrease of about \$763,6. She advised that because of the decrease, the recipients are renewal projects with the County's participating non-profit partners.

4. Authorizing the County Manager to award a contract to Community Coordinated Child Care of Union County, Inc., Rahway, New Jersey, for the period of August 1, 2018 through July 31, 2019 in the amount not to exceed \$136,000 for services associated with the Children's Waiting Room in the Family Court Building in Elizabeth, New Jersey. **(Vice Chairman Bette Jane Kowalski)**

Chairman Granados asked how many individuals were served under this contract.

Director Anderson advised that this resolution is for the Children Waiting Room at the Family Justice Center. She stated that when it opened the County served 112 individuals, and advised that in the subsidy program, the County was able to assist 15 children; providing services for a total of 127 children.

#### **DEPARTMENT OF PARKS AND RECREATION**

Ron Zuber, Director

There were no questions or inquiries by the Board.

1. Authorizing the County Manager to award a contract to ECAR Deals America Inc. of Flemington, NJ for the purchase of a 2018 Polaris 4 Wheel Drive Hi-Ryder All Purpose Vehicle in the amount of \$23,819.97. **(Chairman Sergio Granados)**

#### **DEPARTMENT OF PUBLIC SAFETY**

Andrew Moran, Director

1. Amending Resolution 2018-77 authorizing the County Manager to apply for, accept and expend 2017 Emergency Management Agency Assistance Grant. **(Freeholder Mohamed S. Jalloh)**



2. Authorizing the County Manager to enter into a contract with Spec. Rescue International, Virginia Beach, Virginia, to provide Structural Collapse Technician Course to 66 members of the Metro Urban Search and Rescue (MUSAR) Task Force from the Urban Area Security Initiative (UASI) Region, through the 2017 UASI Grant, in an amount not to exceed \$115,570. **(Freeholder Mohamed S. Jalloh)**

Freeholder Hudak asked how many of the 66 members receiving training were from Union County.

Director Moran stated that the Elizabeth Fire Department was the only agency that will participate from Union County; advising that they did not have an attendance count. He added that most of those attending will be from different municipalities within the UASI Region, noting that they work as a team and respond when needed.

Freeholder Hudak inquired if, in the event of an emergency in Union County, those 66 officers trained would respond.

Director Moran stated that would be the case. He spoke of a trench rescue in Westfield that occurred a few years ago.

Freeholder Hudak inquired how long the task force has been in place.

Director Moran advised that the Task Force has been in existence as long as he has been serving as Director, but didn't know exactly how long.

3. Authorizing the County Manager to accept, and expend, the 2018 Union County STEP Traffic Safety Enforcement Grant in the amount of \$30,000.00, awarded through the NJ Division of Highway Safety. **(Freeholder Mohamed S. Jalloh)**

#### **OFFICE OF THE COUNTY COUNSEL**

Robert Barry, County Counsel

Second Deputy Counsel Moshood Muftau represented the office.

There were no questions or inquiries by the Board.

1. A Resolution appointing DeCotiis, Fitzpatrick, Cole & Giblin, LLP of Teaneck, NJ as special counsel to represent the County of Union in the matter entitled H.C. Equities, L.P. v. UC, et als, in an amount not to exceed \$20,000.00. **(Chairman Sergio Granados)**

#### **FREEHOLDER SPONSORED RESOLUTIONS**

1. A resolution awarding the 2017/2018 Union County Student Training and Enrichment Program's Anti-Bullying Campaign Start Now Grants to the Alexander Hamilton Preparatory Academy in the amount of \$1,000 (winner), New Providence High School, Union County TEAMS Charter School, and Governor Livingston High School in the amount of \$250 (honorable mention) for a combined total amount of \$1,750. **(Freeholder Bruce H. Bergen & the Entire Board)**
2. Resolution sponsoring the Citizens Going Forward's annual Goodwill Festival 2018 held at Mattano Park on June 9, 2018 in the amount of \$800. **(Freeholder Bruce H. Bergen & the Entire Board)**

3. Congratulating the inductees of the Hispanic/Latino Alumni Council (HLAC) at its award luncheon on June 2, 2018. **(Freeholder Angel G. Estrada)**
4. Appointing Michelle J. Ghali (Criminal Justice) as a member to the Local Advisory Committee on Alcoholism and Drug Abuse to fill an unexpired term ending December 31, 2018. **(Freeholder Angela R. Garretson)**
5. Amending Resolution 2018-321, Homeless Trust Fund Advisory Board to reflect a term ending date of December 31, 2020 for Maureen Segale-Glenn. **(Freeholder Angela R. Garretson)**
6. Appointing Jon Lestarchick (other Departmental Representative) of the Scotch Plains Fire Department as a member to the Fire Services Advisory Board for a term ending December 31, 2018. **(Freeholder Alexander Mirabella)**
7. Congratulating the 2018 United Way of Greater Union County award recipients at their 18th annual celebration on June 13, 2018. **(Vice Chairman Bette Jane Kowalski & the Entire Board)**
8. Extending the Board's deepest condolences to the family of Ray Lanset, mother-in-law of Freeholder Vice Chairman Bette Jane Kowalski upon her passing on May 24, 2018. **(Chairman Sergio Granados & the Entire Board)**
9. Congratulating Frank Cuesta upon receiving New Jersey State's Governor's Jefferson Award for Volunteerism. **(Chairman Sergio Granados & Freeholder Angel G. Estrada)**
10. Resolution congratulating the First Place and Honorable Mention school recipients of the 2017/2018 UC Step Start Now Grant- Anti-bullying Civic Engagement Campaign; and further recognizing each participating school for their noteworthy efforts. **(Chairman Sergio Granados & the Entire Board)**

#### **ADJOURNMENT**

Chairman Granados asked for a motion to adjourn the meeting. A motion was made by Freeholder Kowalski and seconded by Freeholder Garretson. Voice vote showed seven members of the Board voted in the affirmative, with Freeholder Estrada and Freeholder Mirabella absent. The meeting was adjourned at 7:40 p.m.

**UNION COUNTY BOARD OF CHOSEN FREEHOLDERS 2018 MEETING SCHEDULE**

Please note that meetings are regularly held on Thursday evenings. Agenda Setting Sessions and Regular Meetings are held at 7:00pm in the Freeholders’ Meeting Room, Administration Building, 10 Elizabethtown Plaza, 6<sup>th</sup> Floor, Elizabeth, New Jersey, unless otherwise specified. In the event an Agenda Setting Session and Regular Meeting are held on the same night, the Agenda Setting Session will commence at 7:00pm and the Regular Meeting will commence as soon as possible after the Agenda Setting Session.

Persons requiring a sign language interpreter should contact the Office of the Clerk of the Board at 908-527-4140.

**REORGANIZATION MEETING - SUNDAY, JANUARY 7, 2018 at 12:00 pm  
Assignment Judge Karen M. Cassidy’s Courtroom, 2 Broad Street, Elizabeth, NJ**

<u>AGENDA SETTING SESSION</u>	<u>REGULAR MEETINGS</u>
January 18, 2018	January 25, 2018
February 1, 2018	February 8, 2018
February 15, 2018	February 15, 2018
March 1, 2018*	March 8, 2018
March 22, 2018	March 22, 2018
April 12, 2018	April 19, 2018
April 26, 2018	April 26, 2018
May 10, 2018**	May 17, 2018
May 24, 2018	May 24, 2018
June 7, 2018	June 14, 2018***
June 21, 2018	June 21, 2018
July 12, 2018	July 19, 2018
August 9, 2018	August 16, 2018
September 6, 2018	September 13, 2018
September 27, 2018	September 27, 2018
October 4, 2018	October 11, 2018
October 25, 2018	October 25, 2018
November 8, 2018	November 29, 2018
December 13, 2018	December 13, 2018
December 20, 2018	December 20, 2018

\*March 1, 2018 Agenda Setting Session was cancelled and rescheduled for March 8, 2018 at 7pm. The originally scheduled Regular Meeting for March 8, 2018 at 7:00pm was rescheduled to immediately start following the completion of the Agenda Setting Session.

\*\*May 10, 2018 Agenda Setting Session was cancelled and rescheduled for May 3, 2018 at 7pm.

\*\*\*June 14, 2018 Regular Meeting was cancelled and rescheduled for June 7, 2018 to commence immediately after the conclusion of the scheduled June 7, 2018 Agenda Setting Session.