



UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

THURSDAY, JANUARY 17, 2019
AGENDA SETTING MEETING AGENDA

CALL TO ORDER

ROLL CALL

PRAYER AND SALUTE TO THE FLAG

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

APPROVAL OF COMMUNICATIONS

Note and File

Oaths of Office: Advisory Council on Aging: Ellen Hunt and Ellen Staunton.

DEPARTMENT OF ADMINISTRATIVE SERVICES

Michael Yuska, Director

1. Authorizing the County Manager to enter into a contract for essential Telecommunication Services with Verizon Inc. of New Jersey, a Board of Public Utilities regulated supplier, for an estimated not to exceed amount of \$325,000 for a period of twelve (12) consecutive months. **(Chair Bette Jane Kowalski)**
2. Authorizing the County Manager to enter into an Equipment Maintenance Policy with Specialty Underwriters, Oak Creek, WI for a contract period of twelve (12) consecutive months in an amount not to exceed \$210,000. This policy provides coverage for maintenance costs for electronic office equipment due to mechanical failure. **(Chair Bette Jane Kowalski)**
3. Authorizing a payment to Beckerman, Inc., the County's General Insurance Agent of record, to renew the Marine Insurance Policy covering UC Marine 1 and UC Marine 2, Union County Police Fire Boats, with North American Specialty for twelve (12) consecutive months in an amount not to exceed \$ 13,136.00. **(Chair Bette Jane Kowalski)**

DEPARTMENT OF ENGINEERING, PUBLIC WORKS & FACILITIES MANAGEMENT

Joseph Graziano, Director

1. Concurring with the Borough of New Providence's Ordinance Number 2018-10 dated November 26, 2018 reducing the Speed Limit on Mountain Avenue (C.R. 622) from 45 MPH to 40 MPH from Diamond Hill Road - Union Avenue to the center of Glenside Road - South Street, Borough of New Providence. **(Chair Bette Jane Kowalski)**

2. Authorizing the County Manager to enter into an Agreement between the County of Union and Borough of Fanwood for the installation of an "Illuminated Pedestrian Warning Sign" at the Intersection of Midway Avenue (C.R. 610) and Willow Avenue, Fanwood, New Jersey in compliance with the New Jersey Department of Transportation Standards and Manual on the Uniform Traffic Control Devices (MUTCD). **(Chair Bette Jane Kowalski)**
3. Authorizing the County Manager to submit a grant application and execute a grant contract with the New Jersey Department of Transportation (NJDOT) for Fiscal Year 2019 State Aid to Counties (CA-2019 Union County - 00011) in the amount of \$6,990,563.00. (Union County Engineering Project Number 2018-020 - 2020 Road Resurfacing Project) **(Chair Bette Jane Kowalski)**
4. Amending Resolution Number 2017-1035 adopted on December 21, 2017, BA#29-2017, a contract awarded through advertised public bidding in accordance with the Local Public Contracts Law, N.J.S.A. 40A: 11-1 et seq., to Precision Building and Construction of Bound Brook, New Jersey approving Change Order Number 1 in an amount not to exceed \$22,188.56 for a new contract amount not to exceed \$381,988.56 for additional work associated with the Jury Waiting Room Project. **(Chair Bette Jane Kowalski)**
5. Authorizing the County Manager to apply for the 2018 NJDEP Recycling Enhancement Grant in the Amount of \$537,450.00 to execute all necessary documents and adopt the proposed spending plan. The grant will partially fund recycling-related positions, recycling events and programs, associated advertising and education costs, educational programs and a new recycling display at Trailside. **(Chair Bette Jane Kowalski)**
6. Resolution concurring with the City of Plainfield granting approval to the Public Schools of Plainfield to hang a banner on Park Avenue and Randolph Road to announce Black History Month from January 15, 2019 through February 28, 2019. **(Chair Bette Jane Kowalski)**

DEPARTMENT OF FINANCE

Bibi Taylor, Director

1. Amending Resolution Number 6-2019 to include the petty cash fund for the Board of Elections. **(Vice Chairman Alexander Mirabella)**
2. Authorizing the County Manager to utilize the first 24-month option to extend a contract awarded to Economic Planning Group, Edison, NJ (RCCP 2016-10 Resolution 2016-1008), for Retirement Planning Services for the period January 1, 2019 through December 31, 2020 at no cost to the County. **(Vice Chairman Alexander Mirabella)**

DEPARTMENT OF HUMAN SERVICES

Debbie-Ann Anderson, Director

1. Amending Resolution 2018-918, Countywide Code Blue Emergency Shelter Initiative for the Winter of 2018-2019, to add Elizabeth Coalition to House the Homeless, Elizabeth, NJ, as an additional Code Blue vendor to address the needs of the homeless due to increased demand for shelter nights during extreme weather conditions; no change in total funding, no further changes. **(Freeholder Kimberly Palmieri-Mouded)**

2. Amending Resolution 2018-919, 2018 Social Services for the Homeless (SSH) Spending Plan amendment, to extend the grant term for all funded provider agencies an additional three (3) months for a new grant term of January 1, 2018 through March 31, 2019 with no change in total funding award or other terms and conditions of award. **(Freeholder Kimberly Palmieri-Mouded)**
3. Amending Resolution 2018-874, 2018 Community Services Block Grant (CSBG) Spending Plan, to reflect a grant term extension of three (3) months for subcontracted services to be provided during the new grant period of January 1, 2018 through March 31, 2019 with no change in funding and all other terms remain unchanged. **(Freeholder Kimberly Palmieri-Mouded)**

DEPARTMENT OF PARKS AND RECREATION

Ron Zuber, Director

1. Authorizing the County Manager to enter into a contract with Ultra Artists, of Morristown, NJ for the management and production of the 2019 Parks and Recreation Special Events for the County of Union in an amount not to exceed \$29,400.00. **(Freeholder Sergio Granados)**
2. Authorizing the County Manager to enter into a contract with This Is It! Productions, Hoboken, NJ for the management and production of the 2019 Summer Arts Festival Concert Series for the County of Union in an amount not to exceed \$78,000.00. **(Chair Bette Jane Kowalski)**
3. Authorizing the County Manager to enter into a contract with This Is It! Productions, Hoboken, NJ, for the management and production of the 2019 Rhythm and Blues by the Brook Concert to be held on Saturday, June 1, 2019 at Cedar Brook Park, Plainfield, NJ, in an amount not to exceed \$134,100.00. **(Chair Bette Jane Kowalski)**
4. Authorizing the County Manager to enter into an Agreement with the New Jersey Symphony Orchestra to perform a Concert on Friday, June 21, 2019 at Echo Lake Park in Mountainside/Westfield, New Jersey for a sum not to exceed \$35,000.00. **(Chair Bette Jane Kowalski)**
5. Authorizing the County Manager to enter into a Memorandum of Understanding with the First Tee of America Raritan Valley Chapter to allow access and use at the Galloping Hill Golf Course and Learning Center to develop community outreach programs for the County's youth from January 1, 2019 through December 31, 2019 at no cost to the County. **(Chair Bette Jane Kowalski)**
6. Authorizing the County Manager to enter into a Memorandum of Understanding with the Girls for Golf Program, part of the LPGA, Daytona, Florida to allow access and use at the Galloping Hill Golf Course and Learning Center to develop community outreach programs for the County's youth from January 1, 2019 through December 31, 2019 at no cost to the County. **(Chair Bette Jane Kowalski)**

7. Authorizing the County Manager to enter into a Memorandum of Understanding with the NJ Golf Foundation to allow access and use at the Galloping Hill Golf Course and Learning Center to develop community outreach programs for the County's youth from January 1, 2019 through December 31, 2019 at no cost to the County. **(Chair Bette Jane Kowalski)**
8. Authorizing the County Manager to enter into a Memorandum of Understanding with the Renaissance Jr. Golf, Inc., of Newark, NJ to allow access and use at the Galloping Hill Golf Course and Learning Center to develop community outreach programs for the County's youth from January 1, 2019 through December 31, 2019 at no cost to the County. **(Chair Bette Jane Kowalski)**
9. Authorizing the County Manager to execute a Cooperative Services Agreement with the United States Department of Agriculture, Animal and Plant Health Inspection Service, Wildlife Services in providing the County of Union with a two-year integrated wildlife damage management program aimed at reducing wildlife damage to human health and safety, property and natural resources in Union County, New Jersey for the period of March 1, 2019 through February 28, 2021 in the amount not to exceed \$247,052.75. **(Chair Bette Jane Kowalski)**
10. Amending Resolution Number 2017-1060 adopted December 21, 2017, BA#12-2017, a contract awarded through advertised public bidding in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., to Applied Landscape Technologies of Montville, New Jersey, approving Change Order Number 1 (final) for the Mattano Skateboard Park Project. This change order will reduce the original contract amount by (\$31,240.77) for a new contract amount not to exceed \$620,833.23. (Union County Engineering Project Number 2016-008) **(Chair Bette Jane Kowalski)**
11. Authorizing the County Manager to execute an agreement with Neglia Engineering to conduct a survey of the Gurd Ave. Baseball Field in Hillside, NJ in an amount not to exceed \$9,000. **(Chair Bette Jane Kowalski)**
12. Authorizing the County Manager to execute an agreement with CME to conduct a follow-up Preliminary Assessment investigation for the Gurd Ave. Baseball Field in Hillside, NJ in an amount not to exceed \$34,000. **(Chair Bette Jane Kowalski)**

OFFICE OF THE COUNTY COUNSEL

Robert Barry, County Counsel

1. A resolution authorizing the Office of the County Counsel to engage and compensate experts such as court reporters, expert witnesses, examining physicians and other litigation support and specialists which are essential to the defense of the County of Union in amount not to exceed \$45,000.00. **(Chair Bette Jane Kowalski)**
2. A resolution authorizing the County Manager to enter agreements with Gann Law Books for the purchase of such law books and materials as is necessary for various departments, constitutional officers and agencies within the County of Union in an amount not to exceed \$59,940.00. **(Chair Bette Jane Kowalski)**

3. A resolution authorizing the County Manager to enter agreements with LexisNexis for the purchase of such law books and materials as is necessary for various departments, constitutional officers and agencies within the County of Union in an amount not to exceed \$55,915.00. **(Chair Bette Jane Kowalski)**
4. A resolution authorizing the County Manager to enter agreements with various vendors for the purchase of such law books and materials as is necessary for various departments, constitutional officers and agencies within the County of Union in an amount not to exceed \$42,135.00. **(Chair Bette Jane Kowalski)**
5. A resolution authorizing the County Manager to enter agreements with Thompson Reuters for the purchase of such law books and materials as is necessary for various departments, constitutional officers and agencies within the County of Union in an amount not to exceed \$107,850.00. **(Chair Bette Jane Kowalski)**

OFFICE OF THE COUNTY MANAGER

Edward T. Oatman, County Manager

1. Authorizing the County Manager to sign any and all documents necessary to enter into a Collective Bargaining Agreement with PBA250-Prosecutor's Detectives & Investigators effective January 1, 2018 through December 21, 2020. **(Chair Bette Jane Kowalski)**
2. A resolution authorizing the County Manager to execute an Amendment to the Agreement with the Union County Improvement Authority (UCIA) for Recreational Improvements to Oak Ridge Park by extending its term to March, 2021. **(Chair Bette Jane Kowalski)**

FREEHOLDER SPONSORED RESOLUTIONS

1. Amending the by-laws of the Senior Citizen Disabled Resident Transportation Advisory Board to reflect three year terms. **(Freeholder Angel G. Estrada)**
2. Amending Resolutions 2016-549; 2017-142; 2017-188; 2018-228; 2018-678 and 2018-871, appointing various individuals to the Senior Citizen Disabled Resident Transportation Advisory Board to reflect three year terms. **(Freeholder Angel G. Estrada)**
3. Extending the Board's deepest condolences to the family of Leby C. Jones, Essex County Freeholder At-Large upon the occasion of her passing. **(Freeholder Angela R. Garretson)**
4. Re-appointing the following members to the Emergency Management Council for a one year term ending December 31, 2019: Christopher Hudak (Freeholder); Ed Oatman (County Manager); Andrew Moran (Public Safety Director); Christopher Scaturro (OEM Coordinator); William Kane (Deputy OEM Coordinator) Chris Debbie (County Police Chief); Frederic Fretz (Fire Coordinator); Gareth Williams (EMS Coordinator); Thomas Mineo (Damage Assessment/County Manager); Sebastian D'Elia (Public Information Officer); Michael Redding (Elizabethtown Gas); Michael Monahan (Acting Prosecutor); Peter Corvelli (Sheriff); Joseph Graziano (DPW Director); Annarely McNair (Health Officer) and Drew Stephens (Salvation Army). **(Freeholder Christopher Hudak)**

5. Re-appointing James Nichnadowicz and Steve Falco as members to the Shade Tree Advisory Board for a term beginning January 1, 2019 through December 31, 2021. **(Freeholder Andrea Staten)**
6. Extending the Board's deepest condolences to the family of former Plainfield Councilman Malcolm Dunn upon the occasion of his passing. **(Freeholder Rebecca Lynne Williams)**
7. Appointing Christopher Demko (alternate) to the Air Traffic and Noise Advisory Board to represent the Township of Union for a two-year term ending December 31, 2020; and Scott Jaffee (alternate) to represent the Town of Westfield to fill an unexpired term ending December 31, 2019. **(Vice Chairman Alexander Mirabella)**
8. Amending Resolution 2019-27, a resolution establishing Freeholder appointments to Advisory Boards. **(Chair Bette Jane Kowalski)**
9. Amending Resolution Number 2019-3, a resolution designating official newspapers for the provision of legal notices for the County of Union, to include NJ Advance Media. **(Chair Bette Jane Kowalski)**
10. Congratulating St. Michael School, Cranford, upon its 90th Anniversary Celebration. **(Chair Kowalski and Freeholders Alexander Mirabella & Kimberly Palmieri-Mouded)**
11. Appointing the following members to the Union County Transportation Advisory Board for a one-year term ending December 31, 2019: Steve Hund (delegate) to represent the Township of Clark; Francisco Ortiz (delegate) to represent the City of Elizabeth; Jack Molenaar (delegate) to represent the Borough of Fanwood; Andre Luboff (delegate) to represent the Borough of New Providence; Daniel Petrosky (delegate) and Joseph Signorello, III (alternate) to represent the Borough of Roselle Park; Christopher Capodice (delegate) to represent the Township of Springfield; Louis DeSocio (delegate) and Matthew Kirson (alternate) to represent the City of Summit; Joseph Venezia (delegate) and William Hoover (alternate) to represent the Township of Union; David Judd (delegate) and Marvin Gersten (alternate) to represent the Town of Westfield and Stephen Thorpe (delegate) to represent the Township of Winfield. **(Chair Bette Jane Kowalski)**
12. Congratulating the Union County Baseball Association upon its 83rd Annual Hot Stove Dinner celebration on February 10, 2019; and further congratulating its inductees: Chris Roof, Tom Urban, Rich Biddulph and Walter Podgurski. **(Chair Kowalski and the Entire Board)**
13. Congratulating Union Township Golf Coach William Dunscombe upon receiving the National Junior College Athletic Association Augie Eosso Award. **(Chair Bette Jane Kowalski)**

14. Congratulating Union County Vocational-Technical School's student, Cristina DeSousa upon taking 2nd place in the Human State Design Contest sponsored by the Lesniak Institute for American Leadership. **(Chair Kowalski & the Entire Board)**

15. Congratulating UC STEP civic engagement project's combined winning Teams, Orange and Blue - Life & Strive K upon their project idea titled "Link Up for Life-5K" which will take place on April 13th to raise funds for suicide prevention. **(Chair Kowalski & the Entire Board)**

ADJOURNMENT

UNION COUNTY BOARD OF CHOSEN FREEHOLDERS 2019 MEETING SCHEDULE

Please note that meetings are regularly held on Thursday evenings. Agenda Setting Sessions and Regular Meetings are held at 7:00pm in the Freeholders’ Meeting Room, Administration Building, 10 Elizabethtown Plaza, 6th Floor, Elizabeth, New Jersey, unless otherwise specified. In the event an Agenda Setting Session and Regular Meeting are held on the same night, the Agenda Setting Session will commence at 7:00pm and the Regular Meeting will commence as soon as possible after the Agenda Setting Session.

Persons requiring a sign language interpreter should contact the Office of the Clerk of the Board at 908-527-4140.

**REORGANIZATION MEETING - SUNDAY, JANUARY 6, 2019 at 12:00 pm
Assignment Judge Karen M. Cassidy’s Courtroom, 2 Broad Street, Elizabeth, NJ**

AGENDA SETTING SESSION

REGULAR MEETINGS

January 17, 2019

January 24, 2019

February 7, 2019
February 21, 2019

February 14, 2019
February 21, 2019

March 7, 2019
March 28, 2019

March 14, 2019
March 28, 2019

April 4, 2019
April 25, 2019

April 11, 2019
April 25, 2019

May 9, 2019
May 30, 2019

May 16, 2019
May 30, 2019

June 13, 2019
June 27, 2019

June 20, 2019
June 27, 2019

July 25, 2019

July 25, 2019

August 22, 2019

August 22, 2019

September 5, 2019
September 26, 2019

September 12, 2019
September 26, 2019

October 3, 2019
October 24, 2019

October 10, 2019
October 24, 2019

November 7, 2019

November 14, 2019

December 5, 2019
December 19, 2019

December 5, 2019
December 19, 2019