

BOARD OF ELECTIONS

2019 Budget Presentation

What does the Election Board do?

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- **Voter Registration**
 - New registrations
 - Changes to registration (voters who move in or out of the county, pass away, inactive confirmation coding, disenfranchisements)
 - Investigations
- **Poll Worker Management**
 - Poll Worker Recruitment
 - Manage, Assign, Train and Pay approximately 2,000 poll workers
- **Polling Place Management**
 - Work with Municipal Clerks to determine fitting locations to serve as polling places
 - Ensure ADA Compliance

What does the Election Board do?

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- **Receive and Count Vote by Mail Ballots**
 - Voters return VBMs to the BOE
 - Immediately upon receipt, VBMs are scanned as received
 - Signatures of voter verified
 - Open and tally VBMs on Election Day
 - Receive, open and tally 48-Hour VBM
- **Coordinate Election Day**
 - Distribute Polling Place Supplies
 - Coordinate transportation of Voting Machines to and from polling places
 - Manage poll workers
 - Collect provisional ballots and polling place supplies from municipal clerks on election night

What does the Election Board do?

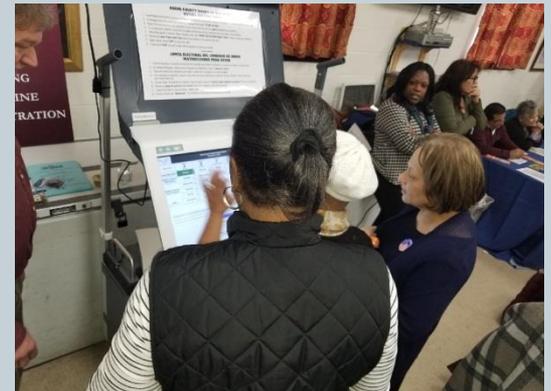
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- **Receive and Count Provisional Ballots**
 - Receive Provisional Ballots voted on election day
 - Investigate the validity of the provisional ballot (i.e.: Did the voter mail in a VBM ballot? Did the voter vote at a polling place? Did they just move into the county?)
 - Count provisional ballots
 - After the ballots are counted, all the changes to the SVRS must be made (This took over 2 months following the 2018 General Election).
- **Challengers**
 - Receive requests for challengers from all candidates
 - Prepare and Issue challenger badges and permits

What does the Election Board do?

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- **Constituent Services & Community Outreach**
 - List requests
 - Mock elections for schools
 - Challenger training for local campaigns and municipal party organizations
 - Voter registration drives
 - Poll worker recruitment
 - Voting machine demonstrations
 - Speaking engagements



2018 ACCOMPLISHMENTS

BOARD OF ELECTIONS

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- **ADA Compliance**

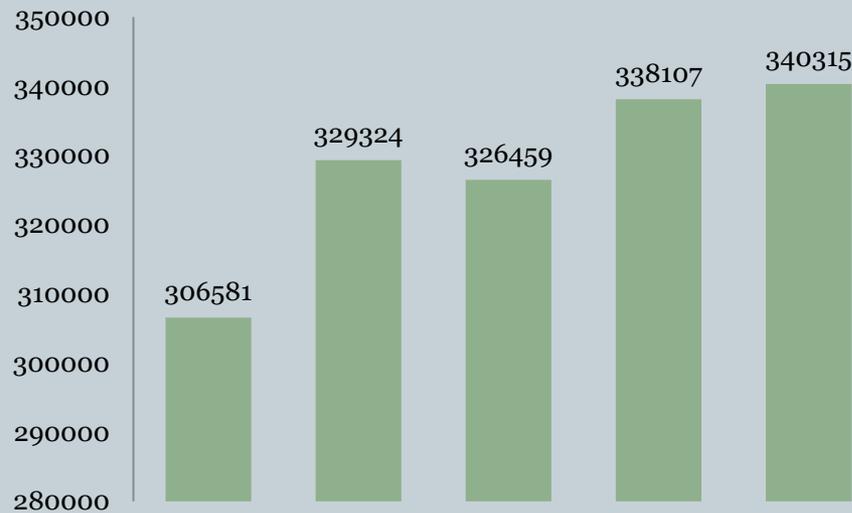
- UC BOE continued to work with the US Department of Justice to ensure ADA compliance at all our 167 polling places on Election Day.
- Hosted individual meetings with each of the 21 municipalities including the municipal clerks, DPW staff, Board of Education staff to discuss importance of ADA compliance and ensuring any cures to deficiencies are in place before the polls open.
- Provided more in-depth training regarding ADA Compliance to the poll workers and master poll workers.
- For the first time, voters were advised of alternate, ADA entrances where appropriate on our website and sample ballots.

2018 ACCOMPLISHMENTS BOARD OF ELECTIONS

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- **Registration**

- In 2018, we saw over 18,700 new voters register in the County of Union.
- Processed over 53,000 updates to current voter registrations including changes and deletions.



Voter Registration 2015 - 2019

2018 ACCOMPLISHMENTS

BOARD OF ELECTIONS

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- Elections
- Primary Election:
 - Of 328,946 registered voters, 46,407 turned out to vote.
 - 1,156 vote by mail ballots were received and 1,134 were counted.
 - An additional 257 provisional ballots were counted.
- General Election:
 - Of 338,107 registered voters, 182,831 voted.
 - Another 18,954 voters voted by mail by election night – compared to 16,773 in the 2016 Presidential Election.
 - 1,377 – 48Hour VBMs
 - 4,851 Provisional Ballots
 - 54% turnout – Compared to 36% in the 2014 mid-term election, 38% in the 2017 gubernatorial election and 68% in the 2016 presidential election.



2018 ACCOMPLISHMENTS

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- **New Jersey Voter Audit**
 - New Jersey Division of Elections commissioned a geo-locating service to pin point every voter statewide on the counties' election district maps.
 - Where the results contradicted the voter's assignment in SVRS, the counties were required to conduct an audit, which means the Board was responsible for pin-pointing each of these voters on the election district maps. In many cases physical investigations were conducted.
 - As a result, approximately 4,300 voters were affected and moved into a new election district for the 2018 general election.
 - Each voter was notified and poll workers were trained to handle any questions relative to changes.

2018 ACCOMPLISHMENTS

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- **Poll Workers**
 - Redesigned the poll worker training presentations to provide more in depth instruction.
 - Westfield Poll Workers received mandatory training due to the introduction of the new voting machine.
 - In an effort to provide a more voter-friendly environment, the Board worked with the Department of Justice to increase the County's bilingual poll workers. Through outreach efforts over the summer, we were able to double our bilingual workforce, placing a bilingual poll worker in every polling place. Our goal is to place a bilingual poll worker in every district.

2018 ACCOMPLISHMENTS

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The ExpressVote XL Voting Machine

- On October 11, 2018, the County awarded a contract to ES&S for a new vote tabulation system.
- In less than 3 weeks, the Board trained staff, over 125 poll workers and the voting electorate in Westfield, the first town to receive the new machines, in preparation for the 2018 General Election.
- While there were lessons learned and course corrections throughout the day, every vote was counted and there is a voter verified paper audit trail to prove it.
- 11,107 voters used the new machines in Westfield.
- Post-Election meeting was held with the Westfield poll workers to get their input for our next set of deployments



2018 ACCOMPLISHMENTS

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● Risk Limiting Audit

- Now that the County has a voter verified paper audit trail, a 2005 law is now in effect which requires the Board to participate in a Risk Limiting Audit, which is conducted by the New Jersey Secretary of State's Office.
- The Union County Board of Elections hosted the New Jersey Secretary of State, New Jersey Division of Elections and New Jersey Department of Homeland Security in order to conduct the RLA. The RLA took place on Friday, November 30 and proved, as per statute for a Federal Election, that the **ExpressVote XL recorded the winner of the election with 99% accuracy**. A Risk Limiting Audit does not confirm the tally, but instead confirms the outcome of the election.



2019 Goals & Objectives

Board of Elections

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- **Polling Places**

- The Board will continue to work with our local partners as well as Federal officials to ensure ADA compliance at all our polling locations.
- While it would be most ideal for schools to close on Election Day and host in-service, professional development days, the Board is attempting to get out of schools where possible.
- Working with municipalities to secure HAVA funding through the State to improve accessibility at polling places.



2019 Goals & Objectives

Board of Elections

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- **Community Outreach**

- The Board is continuing an aggressive outreach campaign to educate voters about the new voting machine and register residents to vote.
- Weekly events: Fraser Building – Saturdays – 9am – 1pm
Court House – Tuesdays – 11am – 3pm
- Mock School Elections



2019 Goals & Objectives

Board of Elections

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- **Poll Workers**

- The Board will continue to augment its poll worker workforce, increase bilingual poll workers and employ master poll workers and precinct captains to assist with the roll out of the new voting machines.
- The Board will work to improve the lines of communications with the Poll Workers using the County's First Alert system as an additional means of communication. For example, once in place, we can remind poll workers that Election Day is coming up; advise poll workers that the training schedule has been posted; and notify poll workers when the pay check distribution period has been scheduled.
- Increase bilingual work force
- "First Timers" Poll Worker Training
- Mandatory Training for all Poll Workers with the exception of Westfield Poll Workers

2019 Goals & Objectives

Board of Elections

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ExpressVote XL Voting Machines

Primary Election

Berkeley Heights
Elizabeth
Fanwood
Garwood
Kenilworth
Mountainside
Union
Winfield

General Election

Clark
Cranford
Hillside
Linden
New Providence
Plainfield
Rahway
Roselle
Roselle Park
Scotch Plains
Springfield
Summit



2019 Goals & Objectives

Board of Elections

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- **Primary:**
 - Migrate mail in ballots to the new vote tabulation system.
 - Participate in the State-required Risk Limiting Audit following each election.
- **General Election:**
 - Complete roll out of all functions of the new vote tabulation system
 - Participate in the State-required Risk Limiting Audit following each election.

2019 Goals & Objectives

Board of Elections

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- **Grant Opportunities : NJ Division of Elections
HAVA Funding**
 - ADA Compliant Measures
 - RLA Expense Reimbursements
 - Homeland Security Physical Security Assessments and Grants
 - Funding to offset the cost of piloting a new Vote Tabulation System

2019 Salary & Wages and Operating Expense Budget Board of Elections

| BOARD OF ELECTIONS | | | | |
|--|----------------------------|-----------------------------|--------------------------|----------------------------|
| Description | 2018 Adopted Budget | 2018 Modified Budget | 2018 Expenditures | 2019 Budget Request |
| Salaries | 1,269,492 | 1,269,492 | 1,274,188.86 | 1,345,366 |
| Overtime | 40,000 | 40,000 | 64,328.68 | 80,000 |
| Seasonal | 130,000 | 130,000 | 89,377.08 | 140,000 |
| Poll Workers | 770,000 | 770,000 | 726,621.96 | 800,000 |
| Other Expenses | 350,000 | 350,000 | 298,270.92 | 477,750 |
| Total | 2,559,492 | 2,559,492 | 2,452,787.50 | 2,843,116 |
| Request for Promotions for 23 employees | | | Total | 61,975 |

2019 Salary & Wages
and Operating Expense Budget
Board of Elections

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- **Salary & Wages**

- Increase in Seasonal Budget

- ✦ Seasonal Employees are starting earlier to allow staff to attend demonstrations during the day, while ensuring the registration work and election day prep continues.

- Increase in Overtime Budget

- ✦ Increase in overtime budget to allow staff to attend community events on the weekends and in the evenings.

- Increase in Poll Worker Budget

- ✦ Increase bilingual poll workers, without reducing seasoned poll workers.

2019 Salary & Wages and Operating Expense Budget Board of Elections

- **Salary & Wages – Employee Salaries**

- My budget request included \$185,000 in salary adjustments.
- Starting salary is currently \$31,000; Increase starting salary to \$38,000 and adjust current salaries accordingly.
- BOE starting salary is \$13,000 behind the starting salary for exclusionary employees throughout the county.

| Length of Service with the County | Union County Average | UC Board of Elections Average |
|---|-------------------------|-------------------------------------|
| Hired within last 12 months | \$44,930 | \$31,000 |
| Between 1 and 5 years of service | \$51,360 | \$31,804 |
| Between 6 and 10 years of service | \$49,898 | \$39,006 |
| Between 11 and 20 years of service | \$60,971 | \$44,698 |
| Between 20 and 25 years of service | \$69,066 | \$57,039 |
| *Department and Division Heads were excluded from calculations | | |

2019 Salary & Wages
and Operating Expense Budget
Board of Elections

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- **Operating Expenses**

- Increase of \$127,000 over the 2018 Adopted Budget
- Purchase of Election Security Bags necessary to transport the voted ballot cards on election night.
- Increase in travel budget to allow the voting machine technicians an opportunity to train with ES&S staff on maintaining the fleet of new voting machines.
- Increase in printing budget for the purposes of providing instructions for the new voting machines to be displayed on the machine; wall instructions to be mounted in the polling place and a new poll worker instructional manual for operating the machine.