



UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

THURSDAY, APRIL 26, 2018
AGENDA SETTING MEETING MINUTES

CALL TO ORDER

Chairman Sergio Granados presided over the meeting and called the meeting to order at 7:05pm.

ROLL CALL

Roll call showed Chairman Sergio Granados, Vice Chairman Bette Jane Kowalski, Freeholder Bruce H. Bergen, Freeholder Linda Carter, Freeholder Angel G. Estrada, Freeholder Christopher Hudak (and his daughter, "Junior Freeholder" Catherine Riley) were present, with Freeholder Angela Garretson, Freeholder Mohamed S. Jalloh, and Freeholder Alexander Mirabella absent.

Also present were County Manager Edward Oatman, 1st Deputy County Counsel Rosalba L. Comas, Esq., and Clerk of the Board James E. Pellettiere.

PRAYER AND SALUTE TO THE FLAG

The prayer and salute to the flag were led by Clerk of the Board Pellettiere.

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

The statement of compliance with the Open Public Meetings Act was read by Clerk of the Board Pellettiere.

PRESENTATIONS FROM THE BOARD

Resolution presentations will be made by Chairman Sergio Granados and Freeholder Linda Carter to the winners of the 2018 Shade Tree Young Writers Poetry Contest.

Chairman Granados called upon Freeholder Carter for the evening's first presentation. Chairman Granados and Freeholder Carter alternated in introducing each of the award winners and called each up to receive a proclamation. Chairman Granados advised all those in the audience that each winner will receive a check as a reward for their poetry skills. He called upon Director Graziano, James Kelly and Barbara Knapp to join in the presentation.

Freeholder Carter commended the children on their poetry, noting that there were many poems to review and evaluate. She said it was a difficult process in selecting, but commended each of the winners for their outstanding work. Chairman Granados announced that the first place winners received \$50 and the second and third place winners received \$25.

Some of the young writers read their poems aloud to great applause.

A resolution presentation will be made by Chairman Sergio Granados and Freeholder Linda Carter to Plainfield Councilwoman At-Large Rebecca Williams, Kathy Lloyd of TAPinto and

Tiffany Santana of Union County College Gay Straight Alliance for their contributions to the LGBTQ Community as Union County recognizes April 26, 2018 as Lesbian Visibility Day throughout the County of Union.

Chairman Granados made comments relative to the County of Union's dedication towards being progressive in its support of the LGBTQ community.

Freeholder Carter called on Tiffany Santana, Councilwoman Rebecca Williams, and Kathy Loyd, the Union County Office on Women, and the Union County Office on LGBTQ Service to receive their proclamations.

APPROVAL OF COMMUNICATIONS

Note and File

Chairman Granados noted that the Board would approve the communications at the next Regular Meeting. He commended the honorees for their courage, perseverance and for being active and outspoken.

OFFICE OF THE UNION COUNTY PROSECUTOR

Michael A. Monahan, Acting Prosecutor

1. Amending Resolution Number 2017-804, to include Raquel Reyes to serve as an Independent Contractor as part of the Union County Sexual Assault Response Team for the period of October 1, 2017 through September 30, 2018. **(Chairman Sergio Granados)**

Freeholder Jalloh asked the Director to provide further clarification.

Director Charles advised that this contract would allow for alternative housing for individuals in instances that involve co-defendants and for those with crimes against staffers.

DEPARTMENT OF ADMINISTRATIVE SERVICES

Michael Yuska, Director

1. Resolution declaring various goods as surplus and no longer needed for use by the County, and further authorizing the County Manager to advertise and hold public auction for said surplus goods. **(Chairman Sergio Granados)**
2. Authorizing the following vehicle to be deemed as surplus and no longer needed for use by the County: (1) 2010 Chevrolet SUV, VIN# 1GNUKCE05AR223743, with an odometer reading in excess of 100,000 miles. **(Chairman Sergio Granados)**
3. Authorizing the following surplus-deemed vehicle for donation to the Township of Scotch Plains, NJ: One (1) 2010 Chevrolet SUV, VIN # 1GNUKCE05AR223743 with an odometer reading in excess of 100,000 miles. The Township of Scotch Plains will assume all costs incurred with transfer and title. **(Chairman Sergio Granados)**

DEPARTMENT OF ECONOMIC DEVELOPMENT

Amy Wagner, Deputy County Manager/Director

1. Authorizing the County Manager to apply for and execute an application and agreement relating to a grant from the New Jersey Historic Trust on behalf of the Union County Improvement Authority to conduct a Historic Structure Report for the Homestead Farm at Oak Ridge, in an amount not to exceed \$50,000.00. **(Chairman Sergio Granados)**
2. Authorizing the County Manager to award funding for the 2018 Infrastructure and Municipal Aid Grant Program to the twenty-one (21) municipalities in the County of Union identified in the attached hereto and made a part hereof, in an amount not to exceed \$1,500,000.00 **(Chairman Sergio Granados)**
3. Authorizing the County Manager to amend Resolution Number 2018-294, adopted on March 22, 2018, to modify Budget Charge Accounts for the United Way of Greater Union County Workforce Innovation and Opportunity Act Out-of-School Youth Employment & Training Consortium Program. Amendment would increase Account # G-02-16-365-371-534 funds by \$23,299.57 and reduce Account # G-02-16-365-371-535 funds by \$23,299.57. Total award amount was not changed. **(Chairman Sergio Granados)**
4. Authorizing the County Manager to amend the 2006-2007, 2014-2015 and 2016-2017 Consolidated Action Plan Home Investment Partnership Program – approved by resolution numbers 2006-556, 2015-666 and 2016-515 respectively to re-program the following funds that did not get committed/funded as per contract to fund Premier Community Development Corporation in the amount of \$239,255.71 for Acquisition and Rehabilitation and \$30,294.10 for CHDO operating expenses for a total of \$269,549.81. **(Chairman Sergio Granados)**

DEPARTMENT OF ENGINEERING, PUBLIC WORKS & FACILITIES MANAGEMENT

Joseph Graziano, Director

There were no questions or comments by the Board.

1. In accordance with the provisions of New Jersey Statue 39:4-8, Union County concurs with the Township of Springfield's Resolution Number 2018-102 adopted on March 27, 2018 consenting to the adjustment of traffic signal timing at the Intersection of South Springfield Avenue and Milltown Road. **(Vice Chairman Bette Jane Kowalski)**
2. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq: Department of Engineering, Public Works & Facilities Management, Division of Engineering: Smith-Sondy Asphalt Construction Company, for the 2018 Road Resurfacing Project, Various Municipalities, County of Union, New Jersey, for an amount not to exceed \$7,408,615.85. (Union County Engineering Project Number 2016-045. Partial Funding will be provided by the New Jersey Department of Transportation, County Aid 2017. **(Vice Chairman Bette Jane Kowalski)**
3. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq: Department of Engineering, Public Works & Facilities Management, Division of Engineering: Manor II Electric, Inc., of Holmdel, New Jersey, for the purpose of Installing an Emergency Generator at the Department of Public Works Facility located in Scotch Plains, New Jersey, for an amount not to exceed \$192,000.00. (Union County Engineering

Project Number 2013-028) This project is being funded by the United States Department of Homeland Security, Federal Emergency Management Agency (FEMA-DR4086-HMGP-NJ-333-F) **(Vice Chairman Bette Jane Kowalski)**

4. Resolution granting permission to the Township of Berkeley Heights to hang a banner across Plainfield Avenue, from May 6, 2018 to May 13, 2018 to advertise the Berkeley Heights PAL Golf Outing and to hang a banner across Springfield Avenue from May 13, 2018 through June 4, 2018 to advertise the American Cancer Society Relay for Life. **(Vice Chairman Bette Jane Kowalski)**
5. Resolution concurring with the Township of Springfield granting permission to St. James the Apostle Church to close South Springfield Avenue between Mountain Avenue and Shunpike Road from May 1, 2018 – May 4, 2018 between the hours of 6:00 p.m. to 10:00 p.m. and May 5, 2018 between the hours of 2:00 p.m. to 10:00 p.m. **(Vice Chairman Bette Jane Kowalski)**
6. Resolution granting permission to the Township of Scotch Plains to close a portion of Martine Avenue between West Broad Street and Parkwood Drive for the Fanwood-Scotch Plains YMCA 5K race to be held on Wednesday, May 16, 2018 between the hours of 6:00 p.m. to 8:00 p.m. **(Vice Chairman Bette Jane Kowalski)**
7. Resolution concurring with the Borough of Roselle Park to close Chestnut Street, from Grant Avenue to Webster Avenue on Monday, May 28, 2018 from 8:00 a.m. to 3:00 p.m. for the Memorial Day Parade and Service; to close Chestnut Street from Grant Avenue to Clay Avenue on Tuesday, August 7, 2018 from 4:00 p.m. to 10:00 p.m., to hold the 2018 National Night Out; to close Chestnut Street from Grant Avenue to Webster Avenue on Saturday, September 15, 2018, with a rain date of Saturday, September 22, 2018 from 2:00 p.m. to 9:00 p.m. to hold a Car Show. **(Vice Chairman Bette Jane Kowalski)**

DEPARTMENT OF FINANCE

Bibi Taylor, Director

Division Director Charles Charafesi represented the Department.

There were no questions or comments by the Board.

1. Amending previously adopted Resolution #6-2018 designating petty cash custodians. **(Freeholder Bruce H. Bergen)**
2. Amending previously adopted Resolution 2018-8 authorizing various County Signatories. **(Freeholder Bruce H. Bergen)**

DEPARTMENT OF HUMAN SERVICES

Debbie-Ann Anderson, Director

1. Amending Resolution Number 2017-1038, to reflect an increase in the amount of \$5,000 awarded to the list of Practitioners/Psychiatrists to provide Psychiatric services to the patients of Cornerstone Behavioral Health Hospital of Union County during additional weekday hours and weekends/vacations/holidays/emergencies in a new total amount not to

- exceed \$21,000 for all Practitioners/Psychiatrists for the period of January 1, 2018 through March 31, 2018. **(Freeholder Angel G. Estrada)**
2. Amending Resolution 2017-1043, approving the 2018 Community Services Block Grant (CSBG) Spending Plan, to reflect a grant term extension of three (3) months for subcontracted services to be provided during the new grant period of January 1, 2018 through June 30, 2018 with no change in funding and all other terms remain unchanged. **(Vice Chairman Bette Jane Kowalski)**
 3. Authorizing the County Manager to renew the agreement with Visual Computer Solutions, Inc., Freehold, New Jersey, to provide maintenance for the Division of Social Services' employees' Time Management System / Time Clock for the period of December 1, 2017 through November 30, 2018 in the total amount not to exceed \$35,000. **(Vice Chairman Bette Jane Kowalski)**

DEPARTMENT OF PARKS AND RECREATION

Ron Zuber, Director

There were no questions or comments by the Board.

1. Authorizing the County Manager to award a contract to Jersey Mulch Products LLC of Towaco, NJ, for the purpose of furnishing and delivering top soil and drainage stone for golf course infrastructure needed by Parks and Recreation, Division of Recreational Facilities; through Somerset County Cooperative contract #CC-0022-18 in the amount, not to exceed \$39,500.00. **(Chairman Sergio Granados)**
2. Authorizing the County Manager to enter into an agreement with the September 11th National Memorial Trail Alliance for the portion of connecting a network of trails and greenway to honor those lost on 9/11, and connect the three national 9/11 memorials with the township of Cranford and the County of Union. **(Chairman Sergio Granados)**
3. Authorizing County Manager to Execute License Agreement with DEWLAX, Inc. to hold a Girl's Lacrosse Tournament at Oak Ridge Park on May 5, 2018. **(Vice Chairman Bette Jane Kowalski)**
4. Authorizing the County Manager to amend Resolution 2014-881 for the purpose of reflecting an amendment to the Management Contract with Kemper Sports Management, Inc., for the provision of services, in accordance with said Management Contract, and assisting the County in fulfilling the terms of a Shared Services Agreement with the Township of Scotch Plains for the operation, management and maintenance of the Scotch Hills Golf Course in an amount not to exceed \$3000.00 a month for a term to commence on May 1, 2018 and terminate on November 16, 2019. **(Chairman Sergio Granados)**
5. Authorizing the County of Union to enter into a Shared Services Agreement with the Township of Scotch Plains for the operation, management and maintenance of the Scotch Hills Golf Course, through the County's Management Contract with Kemper Sports Management, Inc., in an amount not to exceed \$3000.00 per month, for a term commencing on May 1, 2018 and terminating on November 16, 2019. **(Chairman Sergio Granados)**

DEPARTMENT OF PUBLIC SAFETYAndrew Moran, Director

There were no questions or comments by the Board.

1. Authorizing the County Manager to accept and expend \$13,500 from the NJ Department of Public Safety; Office of the Attorney General under the FFY 2017 Hazardous Materials Emergency Preparedness Grant (HMEP.) **(Freeholder Mohamed S. Jalloh)**
2. Amending Resolution 2017-634: Structural Collapse Operations Bridge Training for the purposes of changing the UASI Grant account to be charged. **(Freeholder Mohamed S. Jalloh)**
3. Authorizing the County Manager to enter into an agreement with ProPac, Charleston, SC, for the procurement of supplies through grant funds to be utilized for public health programs, in an amount not to exceed \$11,327.33. **(Freeholder Mohamed S. Jalloh)**
4. Authorizing the County Manager to enter into an agreement with, Positive Promotions Inc., Hauppauge, NY, for the procurement of supplies through grant funds to be utilized for public health programs, in an amount not to exceed \$13,260.30. **(Freeholder Mohamed S. Jalloh)**
5. Authorizing the County Manager to enter into a professional services agreement with Netta Architects, LLC., 1084 Route 22 West, Mountainside, NJ, for the purpose of architectural design and planning regarding the Union County Center Dispatch Expansion Project, in an amount not to exceed \$12,700.00. **(Freeholder Mohamed S. Jalloh)**
6. Authorizing the County Manager to enter into a five year shared services agreement with the Township of Cranford, to designate the Union County Regional Dispatch Center as the primary answering point for 9-1-1 calls, in the amount of \$9,804.00, with an annual 2% increase beginning January 1st of each subsequent year. **(Freeholder Mohamed S. Jalloh)**

OFFICE OF THE COUNTY MANAGEREdward Oatman, County Manager

There were no questions or comments by the Board.

1. Authorize the County Manager to adjust and/or change the Internal Position Control Schedules. **(Chairman Sergio Granados)**

FREEHOLDER SPONSORED RESOLUTIONS

1. Resolution sponsoring the New Jersey Sharing Network's Organ and Tissue Donor Awareness 5K Run/Walk held on June 3, 2018 in the amount of \$3,000. **(Freeholder Bergen & the Entire Board)**
2. Resolution sponsoring the City of Rahway in the amount of \$10,000 towards the following community events: 4th Annual March Madness on April 28, 2018; Annual Memorial Day Ready Set Glow 5K Race on May 24, 2018; Health & Wellness Expo on April 22, 2018; Big Thursday Nights on the Plaza held between July 5, 2018 and August 23, 2018; Independence

- Day Celebration on July 3, 2018; Foodstock on August 2, 2018; Halloween in Rahway on October 27, 2018; and Winter Wonderland on November 23, 2018. **(Freeholder Bergen & the Entire Board)**
3. Resolution sponsoring the Elizabeth Portugal Day Committee in the amount of \$4,000 towards their: Annual Fishing Derby on May 19, 2018 and Portugal Day Parade on June 3, 2018. **(Freeholder Bergen & the Entire Board)**
 4. Resolution sponsoring the Borough of Roselle Park's Independence Day Celebration held on June 30, 2018 in the amount of \$4,000. **(Freeholder Bergen & the Entire Board)**
 5. Resolution sponsoring the Township of Scotch Plain's Independence Day Celebration held on June 30, 2018 in the amount of \$4,000. **(Freeholder Bergen & the Entire Board)**
 6. Resolution sponsoring the Puerto Rican Alliance of Elizabeth's Parade and Festival held on July 8, 2018 in the amount of \$1,000. **(Freeholder Bergen & the Entire Board)**
 7. Resolution sponsoring the Peruvians for Progress' annual Peruvian Parade held on July 15, 2018 in the amount of \$3,000. **(Freeholder Bergen & the Entire Board)**
 8. Resolution sponsoring the New Outlook Pioneers' Music In the Park held on August 1, 2018 in the amount of \$4,000. **(Freeholder Bergen & the Entire Board)**
 9. Resolution sponsoring the Township of Union's Great Inflatable Race held on May 12, 2018 in the amount of \$2,500. **(Freeholder Bergen & the Entire Board)**
 10. Appointing Alexander Shipley to the Union County Cultural and Heritage Advisory Board for a term ending December 31, 2019. **(Freeholder Bruce H. Bergen)**
 11. Congratulating the 46th annual Founders' Day scholarship and award recipients. **(Freeholder Christopher Hudak)**
 12. Congratulating the honorees of the Bridgeway Rehabilitation Services at its 50th Anniversary Chairman's Dinner on May 2, 2018. **(Freeholder Christopher Hudak)**
 13. Congratulating the winners of the 2018 Arbor Day Poetry Contest. **(Freeholder Jalloh, Chairman Granados)**
 14. Appointing Diane Granada to the Advisory Board on the Disabled for a term beginning January 1, 2018 through December 31, 2020. **(Chairman Sergio Granados)**
 15. Congratulating William R. Holzapfel, Esq. upon being the recipient of the Public Service Award by the Elizabeth Coalition to House the Homeless. **(Freeholder Alexander Mirabella, Chairman Sergio Granados & Freeholder Angel G. Estrada)**
 16. Recognizing Lesbian Visibility Day as April 26, 2018 throughout the County of Union; and further recognizing Plainfield Councilwoman At-Large Rebecca Williams, Kathy Lloyd of TAPinto and Tiffany Santana of Union County College Gay Straight Alliance for their contributions to the LGBTQ Community. **(Freeholder Alexander Mirabella, Freeholder Linda Carter, Chairman Sergio Granados and Freeholder Angel G. Estrada)**

17. Proclaiming the month of May as National Community Action Month throughout the County of Union. **(Vice Chairman Bette Jane Kowalski & Chairman Sergio Granados)**
18. Congratulating Garrett Kennedy of Boy Scout Cranford Troop #80 upon attaining the rank of Eagle Scout. **(Vice Chairman Bette Jane Kowalski & Freeholder Christopher Hudak)**
19. Congratulating Katie McQuaid, Ciara McParland, Francesca Carlino, Sara Miller, Briana McGowen and Mary Fossaseca of the Fanwood Scotch Plains Girl Scout Community upon attaining the Girl Scout Gold Award. **(Vice Chairman Bette Jane Kowalski, Freeholder Christopher Hudak and Freeholder Alexander Mirabella)**
20. Extending the Board's deepest sympathies to the family of Robert Tedeschi, father of Deputy County Clerk Nicole L. DiRado upon his sudden passing. **(Vice Chairman Bette Jane Kowalski, Freeholder Alexander Mirabella, Freeholder Angel G. Estrada and the Entire Board)**
21. Resolution offering this Board's deepest sympathies to the family of Theodore "Ted" Spitz, during their time of sorrow. **(Vice Chairman Bette Jane Kowalski)**
22. Proclaiming May 6 through May 12, 2018 as the 49th Annual Municipal Clerks' Week throughout the County of Union. **(Chairman Sergio Granados and the Entire Board)**
23. Congratulating Dawn Marie Kosobucki upon finishing her term as the Lions District 16J District Governor as she is recognized by the Sayreville Lions Club on April 28, 2018. **(Chairman Sergio Granados)**
24. Congratulating the recipients of the Union County Human Relations Commission Unity Achievement Awards. **(Chairman Sergio Granados & the Entire Board)**
25. Extending the Board's good wishes and wishing best of luck to each of the Union County Municipalities upon the 2018 Union County Freeholder's Mayors Challenge. **(Chairman Sergio Granados & the Entire Board)**
26. Proclaiming the month of May as Older Americans' Month throughout the County of Union. **(Chairman Sergio Granados & the Entire Board)**
27. Extending the Board's sincere gratitude and appreciation to David Williams of Williams Nursery, Westfield, upon generously donating vouchers for each of the sixty school garden grant recipients through the UC Kids Dig In! School Grant program. **(Chairman Sergio Granados & Vice Chairman Bette Jane Kowalski)**
28. Congratulating Reverend Adair's 13th Year as Pastor of the 2nd Macedonia Church of Elizabeth. **(Chairman Sergio Granados)**

Freeholder Carter advised that she would have additional laudatory resolutions to add to the next Regular Meeting agenda.

Chairman Granados advised that he would have additional laudatory resolutions to add to the next Regular Meeting agenda.

ADJOURNMENT

Chairman Granados asked for a motion to adjourn. On a motion made by Freeholder Mirabella and seconded by Freeholder Hudak, a voice vote showed nine members of the Board voted in the affirmative. The meeting was adjourned at 8:01pm.

UNION COUNTY BOARD OF CHOSEN FREEHOLDERS 2018 MEETING SCHEDULE

Please note that meetings are regularly held on Thursday evenings. Agenda Setting Sessions and Regular Meetings are held at 7:00pm in the Freeholders' Meeting Room, Administration Building, 10 Elizabethtown Plaza, 6th Floor, Elizabeth, New Jersey, unless otherwise specified. In the event an Agenda Setting Session and Regular Meeting are held on the same night, the Agenda Setting Session will commence at 7:00pm and the Regular Meeting will commence as soon as possible after the Agenda Setting Session.

Persons requiring a sign language interpreter should contact the Office of the Clerk of the Board at 908-527-4140.

REORGANIZATION MEETING - SUNDAY, JANUARY 7, 2018 at 12:00 pm Assignment Judge Karen M. Cassidy's Courtroom, 2 Broad Street, Elizabeth, NJ

AGENDA SETTING SESSION

January 18, 2018

February 1, 2018

February 15, 2018

March 1, 2018*

March 22, 2018

April 12, 2018

April 26, 2018

May 10, 2018

May 24, 2018

June 7, 2018

June 21, 2018

July 12, 2018

August 9, 2018

September 6, 2018

September 27, 2018

October 4, 2018

October 25, 2018

November 8, 2018

December 13, 2018

December 20, 2018

REGULAR MEETINGS

January 25, 2018

February 8, 2018

February 15, 2018

March 8, 2018

March 22, 2018

April 19, 2018

April 26, 2018

May 17, 2018

May 24, 2018

June 14, 2018

June 21, 2018

July 19, 2018

August 16, 2018

September 13, 2018

September 27, 2018

October 11, 2018

October 25, 2018

November 29, 2018

December 13, 2018

December 20, 2018

*March 1, 2018 Agenda Setting Session was cancelled and rescheduled for March 8, 2018 at 7pm. The originally scheduled Regular Meeting for March 8, 2018 at 7:00pm was rescheduled to immediately start following the completion of the Agenda Setting Session.