



UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

THURSDAY, FEBRUARY 7, 2019
AGENDA SETTING MEETING MINUTES

CALL TO ORDER

Chairman Kowalski presided over the meeting and called the meeting to order at 7:05 P.M.

ROLL CALL

Roll call showed Chairman Bette Jane Kowalski, Vice Chairman Alexander Mirabella, Freeholder Angela R. Garretson, Freeholder Christopher Hudak, Freeholder Kimberly Palmieri – Mouded, Freeholder Andrea Staten, Freeholder Rebecca Williams were present; with Freeholder Angel G. Estrada and Freeholder Granados absent.

*Freeholder Granados arrived after the Presentations from the Board were made.

Also present were County Manager Edward T. Oatman, County Counsel Robert E. Barry, Esq., and Clerk of the Board James E. Pellettiere.

PRAYER AND SALUTE TO THE FLAG

The prayer and salute to the flag were led by Clerk of the Board Pellettiere.

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

The statement of compliance with the Open Public Meetings Act was read by Clerk of the Board Pellettiere.

APPROVAL OF COMMUNICATIONS

Chairman Kowalski advised that communications would be approved next week during the regular meeting.

Note and File

PRESENTATION BY THE BOARD

Resolution presentations were made by Freeholders Angela Garretson, Rebecca Williams and Andrea Staten to representatives of Hyacinth, Proceed Inc., and Iris House as the County of Union recognizes Thursday, February 7, 2019 as “National Black HIV/AIDS Awareness Day;” and further commends the efforts of Hyacinth, Proceed Inc., and Iris House in supporting National Black HIV/AIDS Awareness Day.

Chairman Kowalski called upon Freeholders Angela Garretson, Andrea Staten, and Rebecca Williams to present the resolutions recognizing February 7, 2019 as “National Black HIV/AIDS Awareness Day, furthermore commending the efforts of these agencies and the role they play in spreading awareness related to the issue of HIV/AIDS in the African-American community.

Freeholder Williams provided background information about the various organizations, in particular Iris House, named after HIV/AIDS activist Iris De La Cruz, which was the first agency to offer family-focused services for women of color suffering from the virus. She called upon the various representatives from each agency being honored to come forward.

Freeholder Williams presented the first resolution to Charla Cousar, Program Manager of Iris House. Ms. Cousar thanked the Board for recognizing and honoring the efforts and services provided by Iris House.

Freeholder Garretson presented the second resolution to various representatives from the Hyacinth AIDS Foundation. Health Educator Wesley McWhite accepted the award on behalf of the Hyacinth organization. Mr. McWhite thanked the Board for the honor and expressed his passion for serving those affected by HIV/AIDS.

Freeholder Staten presented the final award to Proceed Inc. and thanked them for their hard work and service.

Chairman Kowalski offered her commendation to the various agencies and the work they do to serve those affected by HIV/AIDS.

*Freeholder Sergio Granados joined the meeting.

OFFICE OF THE UNION COUNTY PROSECUTOR

Michael A. Monahan, Acting Prosecutor

First Assistant Prosecutor Al Cernadas Jr. represented the Prosecutor's Office.

There were no questions or comments from the Board.

1. Authorizing the County Manager through the Office of the Prosecutor, to apply for and accept funding from the State of New Jersey, Department of Law and Public Safety, Division of State Police Grant Program for project titled FY17 Paul Coverdell Forensic Science Improvement Grant Program in the amount of \$24,034.00 in Federal funds for the period of January 1, 2018 through June 30, 2019. **(Chair Bette Jane Kowalski)**

DEPARTMENT OF ADMINISTRATIVE SERVICES

Michael Yuska, Director

1. Authorizing the County Manager to award a contract to The Institute for Forensic Psychology, Oakland, New Jersey, to provide Psychological Evaluation Services to the Departments of Administrative Services (Division of Personnel), Corrections, Prosecutor, Sheriff and County Police for the period of February 14, 2019 through December 31, 2019 in a total amount not to exceed \$81,000. **(Chair Bette Jane Kowalski)**

Freeholder Hudak asked Director Yuska if the amount requested for 2019 exceeded the amount requested and or spent in 2018.

Director Yuska advised that while he did not have the 2018 amount readily available, he expected that the 2019 requested amount would likely exceed the amount requested in 2018 since certain

departments had requested additional funds for the cited service. He added that he would provide the exact figure requested by Freeholder Hudak following the meeting.

2. Authorizing the County Manager to award the proposed contract extension for On-call Digital Imaging Services originally obtained through public bid # UCCP 28-2015 with DRS Imaging, Springfield, NJ as an open ended cooperative contract and specifically approving scanning services for the Office of the Surrogate in an amount not to exceed \$16,000. **(Chair Bette Jane Kowalski)**
3. Authorizing a payment to Beckerman & Company, County General Insurance Agent of Record, to obtain the Equine Mortality Policy with Great American Assurance Company, Cincinnati, OH from February 24, 2019 through February 23, 2020 in an amount not to exceed \$2,117.00. **(Chair Bette Jane Kowalski)**
4. Amending Resolution Number 2019-42, authorizing a program of pre-approved reimbursement of job-related courses by Union County full-time employees, to change the account number only, with no change in the amount total or other terms and conditions of the agreement. **(Chair Bette Jane Kowalski)**
5. Appointing Laura Scutari as the Commissioner to the New Jersey Counties Excess Joint Insurance Fund and Eugenio Esquivel, as Alternate to the Fund pursuant to Resolution 2018-251. **(Chair Bette Jane Kowalski)**
6. Authorizing the County Manager to obtain a Public Official Bond with Travelers Insurance Company, Morristown, NJ, through our broker Beckerman & Company for Julie Origliato, from February 10, 2019 through February 09, 2020 in the amount of \$942.00. **(Chair Bette Jane Kowalski)**
7. Authorizing the County Manager to renew a Public Official Bond with the Travelers Insurance Company, Morristown, NJ for Anthony Ugoaru from March 09, 2019 through March 08, 2020 in an amount not to exceed \$756.00. **(Chair Bette Jane Kowalski)**

DEPARTMENT OF ECONOMIC DEVELOPMENT

Amy Wagner, Deputy County Manager/Director

1. Authorizing the County Manager to utilize its option to extend the contract with All Covered, a division of Konica Minolta Business Solutions, USA, Cherry Hill, NJ, through the competitive contracting process (RCCP#2013-2) a fair and open process, to provide the necessary services to the County of Union, for the period of January 1, 2019 through December 31, 2019, in the amount not to exceed \$284,000. **(Chair Bette Jane Kowalski)**
2. Amending Resolution Number 2018-1059, an agreement with We Are One New Jersey, Inc., of Trenton, NJ, to provide social and human services, reflecting a change in account numbers only. All other terms remain the same. **(Chair Bette Jane Kowalski)**

Freeholder Granados asked Deputy County Manager Wagner to elaborate on some of the services provided by the vendor cited in item no. 2.

Deputy County Manager Wagner advised that We Are One New Jersey, Inc. offers a variety of services including but not limited to assistance in obtaining U.S. Citizenship and Permanent Resident Cards.

DEPARTMENT OF HUMAN SERVICES

Debbie-Ann Anderson, Director

1. Amending Resolution Number 2018-1090 to extend the contract period through December 31, 2019 for providing additional professional psychiatric medical services to patients of Cornerstone Behavioral Health Hospital of Union County. All other terms remain the same. **(Freeholder Angel G. Estrada)**

Freeholder Hudak asked Director Anderson to elaborate on who would be providing the cited services in item no. 1.

Director Anderson advised that services would be rendered by various outsourced providers that had been qualified through a request for quotation (RfQ) process.

2. Amending Resolution 2018-982, a contract with MPC Bus Corporation for the continued provision of Paratransit Service, to reflect a change in account numbers only. All other terms remain the same. **(Freeholder Angel G. Estrada)**
3. Amending Resolution Number 2018-1069, approving the 2018 Youth Services Commission Comprehensive Spending Plan, to reallocate \$161.49 in funds from the UC Division of Youth Services detention alternative case management support services contract to the UC Juvenile Detention Center detention alternative services contract to be charged to account numbers specified with no change in the total spending plan amount; no further changes to the 2018 Youth Services Commission Comprehensive Spending Plan. **(Freeholder Sergio Granados)**
4. Amending Resolution Number 2018-918 to include Knights Inn as an additional Code Blue vendor and ratifying the list of authorized shelters and motels under the Countywide Code Blue Emergency Shelter Initiative for the Winter of 2018-2019 at no cost to the County. **(Freeholder Kimberly Palmieri-Mouded)**

Freeholder Staten inquired about the location of the cited vendor.

Director Anderson advised that the vendor Knights Inn was located in Elizabeth.

5. Authorizing the County Manager to award contracts in accordance with the 2019-2021 Area Plan in the total amount not to exceed \$4,626,165.00 pursuant to a Request for Proposal (RFP), for contract year one period of January 1, 2019 through December 31, 2019, to deliver services to Union County residents 60 years of age or older and /or their caregivers with an option to renew contracts for two years and further authorizing the County Manager to transfer funds among the agencies during the contract period should service needs change and/or if any of the agencies should fail to meet its contracted obligation. **(Freeholder Angel G. Estrada)**

Freeholder Granados asked Director Anderson to elaborate on the services provided and what steps are taken to inform the various municipalities about said services.

Director Anderson advised that services include, respite care, as well as caregiver and legal services, among others. She noted that major outreach is conducted to ensure that the municipalities within the county are aware of the array of available services for older residents.

Department of Parks and RecreationRon Zuber, Director

There were no questions or comments by the Board.

1. Authorizing the County Manager to extend the contract for an additional 24 months (2 seasons of approximately seven months each) through May 24, 2021 as per BA#21-2017 for Dellano's Food, 45 Long Hill Road, Long Valley, NJ, to provide concession services at Ulrich Pool & Rahway Snack Stand for Parks & Recreation, in the amount of revenue generated to the County in an amount not to exceed \$22,304.00 (\$11,152.00 per season). **(Chair Bette Jane Kowalski)**
2. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq: Department of Parks and Recreation: SportProsUSA Inc. Wyckoff, New Jersey, for the purpose of providing Removable Sport Safety Fencing, for a contract of twelve (12) consecutive months, in the amount not to exceed \$94,569.00. **(Chair Bette Jane Kowalski)**
3. Amending Resolutions Number 2018-807, an open ended contract awarded through initial Bid Award BA#29-2018, to Campbell Freightliner, LLC of Monroe, NJ; for a second purchase of one (1) Roll off Truck with Plow and Spreader and accessories, as per the bid specifications, for the Division of Park Maintenance in a total amount not to exceed \$202,277.00, for a new total amount of \$404,554. **(Chair Bette Jane Kowalski)**
4. Authorizing the County to extend the agreement for Management and Concessionaire Services for Warinanco Sports Center, previously assigned to KemperSports pursuant to resolution 2018-881 for an additional nine (9) months, terminating on October 31, 2019. **(Chair Bette Jane Kowalski)**

OFFICE OF THE COUNTY MANAGEREdward T. Oatman, County Manager

There were no questions or comments by the Board.

1. Authorizing the County Manager to adjust and/or change the Internal Position Control Schedules. **(Chair Bette Jane Kowalski)**

FREEHOLDER SPONSORED RESOLUTIONS

1. Appointing the following members to the Union County Transportation Advisory Board for a one-year term ending December 31, 2019: Russell Graham to represent the Borough of Garwood; Robert W. Messler (delegate) and Michel Disko, Jr. (alternate) to represent the Borough of Mountainside and Kevin McFarlane (delegate) and Isabel Sousa (alternate) to represent the Borough of Roselle. **(Freeholder Angel G. Estrada)**
2. Authorizing the County Manager to award a twelve (12) month contract to Groundwork Elizabeth, Elizabeth New Jersey, by exercising the second of three (3) one-year options as authorized by Resolution Number 2017-115, for the administration and implementation of the Union County Means Green Community Garden Grants for the period of January 1,

2019 through December 31, 2019 in an amount not to exceed \$50,000; and further encompassing the Union County Community Garden Grant program and the Union County Kids Dig In! A School Garden Grant Program under the grant program entitled: "Union County Plant A Seed Grant Program." **(Chair Bette Jane Kowalski)**

3. Recognizing Michelle Velez-Jonte, Chermine Alce, Sabrina Garcia, Teresa Austin and Monica McCoy for their courage and inspiration as breast cancer survivors and congratulating each for being honored by the Yvonne McCalla Foundation, Inc. at their annual Gala. **(Freeholder Sergio Granados)**

Freeholder Garretson and Freeholder Staten asked to join this resolution.

4. Recognizing the volunteers and raising awareness for Court Appointed Special Advocates (CASA) for Children at its Women's Leadership Luncheon on March 20, 2019. **(Vice Chairman Alexander Mirabella)**

Freeholder Garretson, Freeholder Palmieri-Mouded, and Freeholder Williams asked to join this resolution, with Chairman Kowalski adding that the entire board would join.

5. Re-appointing the following members to the Fire Services Advisory Board for a one year term beginning January 1, 2019 through December 31, 2019: Joseph Moschello (Fire Prevention Assoc); Steven Ruhl (Fire Academy Dean); Gary Steitz (Fire Investigation Rep); Andrew Moran (Public Safety Director); Christopher Scaturro (Emergency Services Director/Chief); William Kane (Emergency Services Deputy); Eric Evers (Chief, Combo Department); Joseph Signorello (Chief, Volunteer Department); Thomas McNamara (Largest City Fire Chief); Michael Scanio (2nd Largest City Fire Chief and President, Fire Chief Assoc); Fred Fretz (County Fire Coordinator); Kristen Von St. Paul (Emergency Services) and Jon Lestarchik (Other Dept. Rep.) **(Vice Chairman Alexander Mirabella)**
6. Appointing Russell Graham to represent the Borough of Garwood to the Air Traffic & Noise Advisory Board for a two-year term ending December 31, 2020. **(Vice Chairman Alexander Mirabella)**
7. Resolution offering this Board's deepest sympathies to the family of Meghan Crilly, of Fanwood, during their time of sorrow. **(Freeholder Kimberly Palmieri-Mouded)**

Freeholder Hudak, Freeholder Staten, and Freeholder Williams asked to join this resolution, with Freeholder Hudak adding that the entire Board should join; Chairman Kowalski concurred.

8. Appointing the following Commissioners to the Voter Accessibility Advisory Committee for a one-year term: Robert Polidore (Public Member); Manny Ramirez (Public Member); Richard Barry (Public Member); Clara Harelik (Commissioner); Marie Oakie (Commissioner); Mary Ellen Harris (Commissioner); John DiSimone (Commissioner); John Waters (Disability); Nicole DiRado (County Manager Representative); Helen Alvarado (trained in Provisions ADA); Bette Jane Kowalski (Governing Body Representative). **(Chair Bette Jane Kowalski)**

Freeholder Palmieri-Mouded asked to join this resolution.

9. Congratulating Mikos N. Panagakos of Boy Scout Troop 75, Cranford, upon attaining the rank of Eagle Scout. **(Chair Kowalski & Freeholder Hudak)**
10. Congratulating Keegan Martin of Boy Scout Troop 75, Cranford, upon attaining the rank of Eagle Scout. **(Chair Kowalski & Freeholder Hudak)**
11. Congratulating Lucian A. Mahadeo of Boy Scout Troop 75, Cranford, upon attaining the rank of Eagle Scout. **(Chair Kowalski & Freeholder Hudak)**
12. Congratulating the Crane's Ford Chapter of the Daughters of the American Revolution upon commemorating its 75th anniversary. **(Chair Kowalski & the Entire Board)**
13. Resolution offering this Board's deepest sympathies to the family of Mildred Lewis, of Cranford, during their time of sorrow. **(Chair Bette Jane Kowalski)**

Chairman Kowalski advised that she would be adding a few laudatory resolutions for next week's meeting.

ADJOURNMENT

Chairman Kowalski asked for a motion to adjourn the meeting. On a motion made by Vice Chairman Mirabella and seconded by Freeholder Hudak a voice vote showed eight members of the Board voted in the affirmative; with Freeholder Estrada absent. The meeting was adjourned at 7:25 P.M.

UNION COUNTY BOARD OF CHOSEN FREEHOLDERS 2019 MEETING SCHEDULE

Please note that meetings are regularly held on Thursday evenings. Agenda Setting Sessions and Regular Meetings are held at 7:00pm in the Freeholders' Meeting Room, Administration Building, 10 Elizabethtown Plaza, 6th Floor, Elizabeth, New Jersey, unless otherwise specified. In the event an Agenda Setting Session and Regular Meeting are held on the same night, the Agenda Setting Session will commence at 7:00pm and the Regular Meeting will commence as soon as possible after the Agenda Setting Session.

Persons requiring a sign language interpreter should contact the Office of the Clerk of the Board at 908-527-4140.

REORGANIZATION MEETING - SUNDAY, JANUARY 6, 2019 at 12:00 pm
Assignment Judge Karen M. Cassidy's Courtroom, 2 Broad Street, Elizabeth, NJ

AGENDA SETTING SESSION

January 17, 2019

February 7, 2019

February 21, 2019

March 7, 2019

March 28, 2019

April 4, 2019

April 25, 2019

May 2, 2019*

May 23, 2019**

June 13, 2019

June 27, 2019

July 25, 2019

August 22, 2019

September 5, 2019

September 26, 2019

October 3, 2019

October 24, 2019

November 7, 2019

December 5, 2019

December 19, 2019

REGULAR MEETINGS

January 24, 2019

February 14, 2019

February 21, 2019

March 14, 2019

March 28, 2019

April 11, 2019

April 25, 2019

May 16, 2019

May 23, 2019**

June 20, 2019

June 27, 2019

July 25, 2019

August 22, 2019

September 12, 2019

September 26, 2019

October 10, 2019

October 24, 2019

November 14, 2019

December 5, 2019

December 19, 2019

AMENDMENTS TO THE 2019 FREEHOLDER MEETING SCHEDULE

* The Agenda Setting Session of May 9, 2019 has been rescheduled to be held on May 2, 2019. Same time and location.

**The Agenda Setting Session and the Regular Meeting of May 30th has been rescheduled to be held on May 23, 2019. Same time and location.