



UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

THURSDAY, MARCH 28, 2019
AGENDA SETTING MEETING MINUTES

CALL TO ORDER

Chairman Kowalski presided over the meeting and called the meeting to order at 7:09 P.M.

ROLL CALL

Roll call showed Chairman Bette Jane Kowalski, Vice Chairman Alexander Mirabella, Freeholder Angel G. Estrada, Freeholder Angela R. Garretson, Freeholder Sergio Granados, Freeholder Christopher Hudak, Freeholder Kimberly Palmieri – Mouded, Freeholder Andrea Staten, and Freeholder Rebecca Williams were present.

Also present were County Manager Edward T. Oatman, County Counsel Robert E. Barry, Esq., and Clerk of the Board James E. Pellettiere.

PRAYER AND SALUTE TO THE FLAG

The prayer and salute to the flag were led by Clerk of the Board Pellettiere.

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

The statement of compliance with the Open Public Meetings Act was read by Clerk of the Board Pellettiere.

PRESENTATION BY THE BOARD

A resolution presentation was made by Freeholder Rebecca Williams to Ms. Shalonda Archibald of Maxon Middle School in Plainfield for being honored as the 2019 Literacy Teacher of the Year by the New Jersey Literacy Association.

Freeholder Williams asked Freeholder Staten to join her for the Resolution Presentation. Freeholder Williams noted that Ms. Shalonda Archibald has been a dedicated instructor in the Plainfield school system for six years, currently serving as an English language arts (ELA) and Response to Intervention (RTI) teacher, as well as a literacy coach and coordinator for Project LIT, among her many scholastic affiliations. Freeholder Williams added that Ms. Archibald also received the Governor's Educational Services Professional of the Year award this year.

Ms. Shalonda Archibald thanked the Board for recognizing, honoring, and supporting her work as an educator. She concluded by introducing the individuals that accompanied her that night including her sister, daughter, and literacy mentor.

Freeholder Staten congratulated Ms. Archibald on being honored, thanked her for her continued efforts and work, and noted that she was a graduate of Maxon Middle School.

A resolution presentation was made by Freeholder Sergio Granados and Freeholder Kimberly Palmieri-Mouded to the Westfield Model UN Club to congratulate the students on being awarded the Outstanding Delegation Award at the Model UN Conference.

Freeholder Palmieri-Mouded noted that the Westfield Model UN Club was collaboration between the Westfield YMCA and Westfield High School. She advised that 180 students from the aforementioned organization attended the annual Model UN Conference earlier in the year and noted the extensive research conducted by the students in preparation for the event. She added that over 2,000 students participated nationwide, with several of the students from the Westfield Model UN Club receiving individual honors, including top debater and outstanding first year, among others.

Freeholder Granados added that roughly 80 schools throughout the region participated in the annual conference, with the Westfield Model UN Club dominating the competition.

Brianna Vaca, a Westfield junior, and company thanked the Board for recognizing and honoring the club's hard work and determination to succeed.

APPROVAL OF COMMUNICATIONS

Chairman Kowalski advised that communications would be approved later during the regular meeting.

Note and File:

Oath of Office: Advisory Council on Aging: Sharron Brown; Fire Services Advisory Board: John Lestarchik and Joseph Signorello; Union County Transportation Advisory Board: Robert Beiner and Kevin McFarlane; Voter Accessibility Advisory Committee: Clara Harelik, Mary Ellen Harris, John DeSimone, Robert Polidore and John Waters.

OFFICE OF THE UNION COUNTY CLERK

Joanne Rajoppi, County Clerk

Deputy Clerk Clara C. Fernández represented the Office of the County Clerk.

There were no questions or comments from the Board.

1. Authorizing the County Manager to enter into an agreement with IBM, Piscataway, New Jersey for the purpose of providing hardware and software maintenance for the Union County Clerk's imaging and web servers in both the Elizabeth and Westfield locations for the period of January 1, 2019 through December 31, 2019 contract period in an amount not to exceed \$37,515.22. **(Chair Bette Jane Kowalski)**

Freeholder Granados welcomed Deputy Clerk Clara C. Fernández to her first Freeholder Meeting and wished her luck on her new professional endeavor.

OFFICE OF THE UNION COUNTY PROSECUTOR

Michael A. Monahan, Acting Prosecutor

There were no questions or comments from the Board.

1. Authorizing the County Manager to enter into an agreement with Clearview Data Systems, Greenville, South Carolina to renew maintenance contract in an amount not to exceed \$11,188.85 pursuant to the N.J.S.A. 40A:11-5(dd) exception to bidding. **(Chair Bette Jane Kowalski)**
2. Authorizing the County Manager, through the Union County Prosecutor's Office, to purchase software, equipment, and related training from Cellebrite USA, Inc., 7 Campus Drive, Parsippany, New Jersey, in an amount not to exceed \$32,299. **(Chair Bette Jane Kowalski)**

OFFICE OF THE BOARD OF ELECTIONS

Nicole DiRado, Administrator

1. Amending Resolution Number 2018-876, a contract award to ES&S, Omaha, Nebraska, for the purposes of providing ballot cartridge bins, ballot card stock, results tape and training days for Union County's Vote Tabulation System in an additional amount not to exceed \$100,000. **(Chair Bette Jane Kowalski)**

Freeholder Kowalski commended Administrator DiRado for her diligent work and community outreach related to the unveiling of the new voting machines.

Freeholder Estrada asked Administrator DiRado to elaborate on how funds would be distributed amongst the various cited supplies and services.

Administrator DiRado advised that approximately \$18,000 would be used on ballot cartridge bins for each of the election districts. She noted that the ballot card stock was designed in accordance with the ballots issued by the County Clerk's Office and were an essential purchase that would become an annual expense.

Freeholder Estrada asked if the ballot card stock required special maintenance and or storage to preserve the integrity of the material.

Administrator DiRado confirmed that the card stock did require specific upkeep, adding that she did not intend to purchase a surplus of the item to mitigate possible damage.

DEPARTMENT OF ADMINISTRATIVE SERVICES

Laura Scutari, Director

There were no questions or comments from the Board.

1. Authorizing the County Manager to enter into an agreement with The Hartford Insurance Company, Dallas, TX for Volunteer Accident Insurance policy for the period of April 1, 2019 through March 31, 2020 in an amount not to exceed \$360.00. **(Chair Bette Jane Kowalski)**
2. Authorizing the County Manager to enter into an agreement with Travelers Casualty and Surety Company, Hartford, CT for a Public Official Bond for B. Taylor for the period of

April 15, 2019 through April 14, 2020 in an amount not to exceed \$779.00. **(Chair Bette Jane Kowalski)**

3. A Resolution authorizing the County Manager to award contracts to Pre-Qualified Personnel Counsel on the list attached hereto in an amount not to exceed \$20,000 per Personnel Counsel, for a total amount not to exceed \$100,000.00 for the period of April 1, 2019 through December 31, 2019. **(Chair Bette Jane Kowalski)**
4. Authorizing the County Manager to affirm the County of Union's compliance with the Governing Body Certification of Compliance with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964." **(Chair Bette Jane Kowalski)**

DEPARTMENT OF CORRECTIONS

Ron Charles, Director

1. Authorizing the County Manager to enter into an agreement with CFG Health Systems, LLC., Marlton, New Jersey in order to purchase Vivitrol through a state grant for the Union County Jail inmates to treat substance abuse in an amount not to exceed \$24,190.32. **(Chair Bette Jane Kowalski)**

Freeholder Granados asked Director Charles to elaborate on how many individuals are or would be served through this initiative.

Director Ron Charles advised that currently there were 16 individuals in the reentry program, with an additional three scheduled to enter the program in the coming week.

Freeholder Hudak asked whether the proposed item related solely to the purchase of the cited medication and asked the Director to elaborate on the prescribed usage of the treatment and who would ultimately be charged with administering the treatment.

Director Charles advised that the cited agreement was part of a more comprehensive grant which includes other treatment options like Narcan and Suboxone. He added that these medications were used on individuals at risk of overdose, but mainly to help individuals cope with withdrawal symptoms. Director Charles noted that the medications would have to be prescribed and then administered by a physician, adding various treatment components that would be introduced following the medication.

DEPARTMENT OF ECONOMIC DEVELOPMENT

Amy Wagner, Deputy County Manager/Director

There were no questions or comments from the Board.

1. Concurring with the Township of Scotch Plains request for NJ TRANSIT to provide a pair of bus stops on Martine Avenue (CR655) by Country Club Boulevard in the Township of Scotch Plains. The Mayor and Council of Scotch Plains approved the bus stops effective February 6, 2019. Because Martine Avenue is a County roadway, a concurring resolution is required of the Union County Freeholder Board. **(Chair Bette Jane Kowalski)**

DEPARTMENT OF ENGINEERING, PUBLIC WORKS & FACILITIES MANAGEMENTJoseph Graziano, Director

1. Authorizing the County Manager to award a Professional Engineering Service Contract, through a Request for Proposal (RFP) process, to Remington & Vernick Engineers of Secaucus, New Jersey for the Intersection Improvements at South Michigan Avenue and Quinton Avenue, Borough of Kenilworth, New Jersey for an amount not to exceed \$48,996.00. (Union County Engineering Project Number 2018-012) **(Chair Bette Jane Kowalski)**

2. Authorizing the County Manager to award a Professional Engineering Service Contract, through a Request for Proposal (RFP) process, to Maser Consulting of Red Bank, New Jersey to provide design and construction administration and inspection services for the 2020 Road Resurfacing Project, Various Municipalities, County of Union, New Jersey for an amount not to exceed \$295,296.50. (Union County Engineering Project Number 2018-020) **(Chair Bette Jane Kowalski)**

Freeholder Hudak asked Director Graziano to confirm if this item related to actual resurfacing or merely the initial planning phases of the project. He also asked what had currently been spent on the 2019 Road Resurfacing Project and if the same vendor was used.

Director Graziano confirmed that the aforementioned item solely covered the design, construction administration, and inspection services for the upcoming initiative. He advised that a different vendor was being used. He added that he would provide the exact figure for the previous project following the meeting, but estimated the cost at roughly the same.

3. Amending Resolution Number 2017-922 adopted on November 21, 2017, a Professional Engineering Service Contract, awarded to Matrix New World Engineering, Inc., of Florham Park for License LSRP Services associated with the following sites: Galloping Hill Golf Course, Kenilworth, NJ; Scotch Plains Department of Public Works, Scotch Plains, NJ; and Houdaille Quarry, Springfield, NJ for an amount not to exceed \$360,350.00 for a new contract amount not to exceed \$1,258,495.00. **(Chair Bette Jane Kowalski)**

4. Amending Resolution Number 2018-1095 adopted December 20, 2018, a Professional Engineering Service Contract with Mott MacDonald, of Morristown, New Jersey, to provide additional Engineering Design and Construction Inspection Services associated with the Lenape Park Dam Rehabilitation Project, in an amount not to exceed \$77,500.00 for a new contract amount not to exceed \$154,800.00. (Union County Engineering Project Number 2016-044) **(Chair Bette Jane Kowalski)**

Freeholder Estrada asked Director Graziano for a timeline related to the completion of this project. He also asked him to elaborate on the involvement of the Army Corp Engineers and their review of the Lenape Park Dam.

Director Graziano noted that certain delays occurred due to the classification of the dam as well as trees surrounding the property that required removal prior to making any advancement on the project.

County Engineer Thomas O. Mineo advised that while the Army Corps did review the dam, the project was deemed fiscally unfeasible, making the county responsible for addressing and maintaining the location.

Chairman Kowalski advised that the Army Corps of Engineers had failed to provide funding to address flooding concerns in the area.

5. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq: Engineering, Public Works, & Facilities Management, Division of Engineering: Smith-Sondy Asphalt Construction, of Wallington, New Jersey, for the 2019 Road Resurfacing Project, Various Municipalities, County of Union, New Jersey, in the amount not to exceed \$11,452,109.60. (Union County Engineering Project Number 2017-029) **(Chair Bette Jane Kowalski)**

Vice Chairman Mirabella asked Director Graziano to provide a finalized list of roads to be addressed through the initiative following the meeting.

6. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq: Engineering, Public Works & Facilities Management, Division of Facilities Management: Pennetta Industrial Automation, Little Ferry, NJ, for the purpose of providing Pipefitting & Heating System Repairs, Maintenance and Installation Services at various locations throughout the County. The contract shall be for twenty-four (24) consecutive months with the provision for one (1) twenty-four (24) month optional extension commencing upon contract execution for a total contract amount not to exceed \$249,000.00. **(Chair Bette Jane Kowalski)**
7. Authorizing the County Manager to enter into an agreement with Vermeer North Atlantic Sales & Service, Lumberton, NJ, for the purchase of various Vermeer Parts for the Vermeer Compost Turner in an amount not to exceed \$40,000. **(Chair Bette Jane Kowalski)**
8. Authorizing the County Manager to award the proposed contract; obtained through advertised public bidding in accordance with the Local Public Contracts Laws, NJSA 40A:11-1 et seq: Department of Engineering, Public Works & Facilities Management - Supplying of Snow Plow & Salt Spreader Equipment Parts & Accessories – Bristol Donald Co., Inc., Newark, NJ - Lot 1 – Viking-Cives (\$55,000), Lot 4 – Warren (\$24,500); Dejana Truck Equipment, Cinnaminson, NJ Lot 2 – Western, \$22,950, Lot 5 – Bonnell (\$23,000) ; Henderson Products, Inc., Kenvil, NJ 07847 - Lot 3 – Henderson (\$45,000); Trius, Inc., Farmingdale, NJ – Lot 6 - Swenson (\$23,750) for period of 24 consecutive months in the amount of \$194,200.00. **(Chair Bette Jane Kowalski)**
9. Authorizing the County Manager to enter into a contract with Foley, Inc., for the purchase of two (2) 720 Rockland Tink Buckets for the Division of Public Works in the amount not to exceed \$31,600. **(Chair Bette Jane Kowalski)**
10. Resolution concurring with the Borough of Roselle Park to close Chestnut Street from Grant Avenue to Webster Avenue on Monday, May 27, 2019 from 8:00 a.m. to 3:00 p.m. for the 2019 Memorial Day Parade. Also granting permission to close Chestnut Street from Charles Street to Lincoln Avenue on Saturday, September 14, 2019 from 9:00 a.m. to 6:00 p.m., with a rain date of Saturday, September 21, 2019 for a Car Show. **(Chair Bette Jane Kowalski)**

11. Resolution granting permission to the Township of Berkeley Heights to hang a banner across Springfield Avenue from April 12 through May 11, 2019 to advertise the Peppertown Park Renewal Committee Fundraiser. Also, granting permission to the Downtown Beautification Committee to hang a banner across Plainfield Avenue from August 12 through September 23, 2019 to advertise restaurant week. **(Chair Bette Jane Kowalski)**
12. Resolution concurring with the Township of Berkeley Heights granting permission to Smith Chiropractic to hang a banner across Springfield Avenue from August 12, 2019 to September 23, 2019 to advertise the Annual Berkeley Heights 5K Charity Road Race. **(Chair Bette Jane Kowalski)**
13. Resolution granting permission to the Township of Berkeley Heights to hang a banner across Plainfield Avenue, from April 15, 2019 to May 15, 2019 to advertise the annual Berkeley Heights PAL Golf Outing. **(Chair Bette Jane Kowalski)**
14. Authorizing the County Manager to enter into a contract with Modern Sales & Rental Equipment, Bristol, PA., for the purchase of an Intimidator Brush Bandit Chipper for the Division of Public Works through the ESCNJ 18/19-25, #65 MCESSCCPS, in the amount not to exceed \$135,788.50. **(Chair Bette Jane Kowalski)**
15. Resolution concurring with the Borough of Roselle Park to a hang banner across Chestnut Street for the following events: Advertising the 2019 Independence Day Fireworks Display from June 3, 2019 through July 8, 2019; Advertising the 2019 Car Show from August 1, 2019 through September 16, 2019; Advertising the 2019 Arts Festival from September 16, 2019 through September 30, 2019; Advertising the 2019 Christmas Tree Lighting from November 1, 2019 through December 9, 2019. **(Chair Bette Jane Kowalski)**
16. Resolution granting permission to the City of Linden to hang a banner across Wood Avenue at the intersection of Elizabeth Avenue and between Curtis Street and Gibbons Street from April 22, 2019 through May 4, 2019 to advertise a food drive in conjunction with the Linden Post Office postal workers. **(Chair Bette Jane Kowalski)**
17. Exercising the County's option to extend the contract awarded to Weldon Materials Inc., Westfield, NJ (UCCP#15-2018) for a period of twelve (12) months starting May 8, 2019 through May 7, 2020, to provide Road Materials Lots 1, 2 and 4 for use by the Department of Engineering, Public Works & Facilities Management, Division of Public Works \$640,427.50; Department of Parks and Recreation, Division of Park Maintenance \$35,862.50; and Division of Park Environmental Services \$11,912.50; in the total amount not to exceed \$688,202.50. **(Chair Bette Jane Kowalski)**

DEPARTMENT OF FINANCE

Bibi Taylor, Director

1. Authorizing the County Board of Taxation to exceed the County Entity Budget CAP. (P.L., 2015, c.249) **(Vice Chairman Alexander Mirabella)**
2. Authorizing the Office of the Board of Election to exceed the County Entity Budget CAP (P.L., 2015, c.249) **(Vice Chairman Alexander Mirabella)**

3. Authorizing the County Sheriff's Department to exceed the County Entity Budget CAP. (P.L., 2015, c.249) **(Vice Chairman Alexander Mirabella)**
4. Authorizing the Office of the County Surrogate to exceed the County Entity Budget CAP. (P.L., 2015, c.249) **(Vice Chairman Alexander Mirabella)**

Freeholder Hudak asked Director Taylor to elaborate on items 1-4.

Director Taylor advised that through local finance notice 2017-03 a public law was adopted limiting county entities to a 2% increase cap, mainly affecting constitutional offices and a few independent offices. She noted that the Board would be required to issue approval in order to modify the prescribed restrictions against the respective budgets.

Freeholder Estrada asked Director Taylor if this process had been observed in prior years.

Director Taylor advised that this was the third year these resolutions were required, noting that last year no approval was needed as the affected offices adhered to the 2% cap. She added that the cap had to be adjusted this year to accommodate unforeseen charges related to legislative changes and implementation of new equipment, among other things.

Freeholder Hudak asked Director Taylor to provide a detailed account outlining why the cited offices exceeded the 2% cap following the meeting.

5. Resolution Introducing and Approving the Annual Budget of the County of Union for the Fiscal Year 2019. **(Vice Chairman Alexander Mirabella)**

DEPARTMENT OF HUMAN SERVICES

Debbie-Ann Anderson, Director

1. Authorizing the County Manager to enter into agreement with Geneva Worldwide Interpretation Services, New York, NY, pursuant to a Request for Proposal (RFP), to provide translation services, on an as needed basis, for clients of the Department of Human Services' Division of Social Services in the total amount not to exceed \$50,000 for the period of April 1, 2019 through December 31, 2019. **(Freeholder Kimberly Palmieri-Mouded)**
2. Amending Resolution 2018-1105, 2019 Community Services Block Grant (CSBG) Spending Plan, to reflect a grant term extension of nine (9) months beginning on April 1, 2019 and ending on December 31, 2019, for a new grant period of January 1, 2019 through December 31, 2019, for subcontracted services with no change in funding; all other terms remain unchanged. **(Freeholder Kimberly Palmieri-Mouded)**
3. Amending Resolution Number 2019-115 to reflect an additional appropriation in the amount of \$50,000, for a new total amount not to exceed \$300,000, for the Countywide Code Blue Emergency Shelter Initiative for the Winter of 2018-2019 to address the needs of the homeless due to the increase in the number of adults and children requiring shelter during extreme weather conditions; no further changes. **(Freeholder Kimberly Palmieri-Mouded)**

Freeholder Granados asked how much of the allocated funds were used last year and how much funding had currently been used towards the initiative.

Director Anderson advised that last year's total was \$265,000. She noted that the additional funds being requested related to more individuals utilizing the service, in particular families in need with multiple children that cannot be accommodated at local shelters. She added that \$273,000 had already been used towards the initiative and due to dwindling funds, certain services were temporarily discontinued until additional funding was secured.

4. Authorizing the use of Competitive Contracting, pursuant to N.J.S.A. 40A:11-4.1 et seq., to deliver a workforce information management and data exchange system for Union County American Job Centers. **(Freeholder Kimberly Palmieri-Mouded)**
5. Authorizing the use of Competitive Contracting, pursuant to N.J.S.A. 40A:11-4.1 et seq., to develop a Human Services Community Needs Assessment for Union County. **(Freeholder Kimberly Palmieri-Mouded)**

Freeholder Hudak asked Director Anderson if the required funds for items 4 and 5 had been calculated.

Director Anderson advised that the cited items are a means to obtain authorization for said services and begin the bidding process. She added that once the bidding process was finalized she would appear before the Board again to present the proposed resolutions citing an actual dollar amount.

Freeholder Mirabella asked when the last time a community needs assessment had been conducted and how long she expected the process to be for the proposed assessment.

Director Anderson advised that it had been over a decade since an official needs assessment had been conducted. She noted that her intention was to have the assessment completed within six months once all the approvals and financing was in place.

DEPARTMENT OF PARKS AND RECREATION

Ron Zuber, Director

There were no questions or comments from the Board.

1. Authorizing the County Manager to award the proposed contract awarded through Bid Award BA#10-2019, to Campbell Freightliner, LLC of Monroe, NJ for purchase of a Dump Truck with Spreader and Snow Plow and accessories, as per allowance under the bid specifications, for the Division of Park Maintenance in a total amount not to exceed \$215,977.00. **(Chair Bette Jane Kowalski)**
2. Authorizing the County Manager to award a Professional Engineering Service Contract, through a Request for Proposal (RFP) process, to Remington & Vernick Engineers, of Secaucus, New Jersey to provide design and construction administration & inspection services for an Azalea Garden located in Warinanco Park, Borough of Roselle, New Jersey in the amount not to exceed \$71,850.00. (Union County Engineering Project Number 2018-041) **(Chair Bette Jane Kowalski)**
3. Authorizing the County Manager to award the negotiated contract for 24 months (2 seasons) for NBA#3-2019 for Ray's Food & Ice Cream Concessions, Inc., 32 Mount Pleasant Avenue, Woodland Park, New Jersey 07424 to provide Food Concession & Boating Services at Echo Lake Park & Food Services at Watchung Loop Snack Stand for Parks & Recreation.

This is a revenue generating contract. \$1,200.00 per season for a total of \$2,400.00. There is also a 24 month extension option (2 additional seasons). Ray's Food & Ice Cream Concessions, Inc. agrees to all other terms in accordance with the Bid Specifications. **(Chair Bette Jane Kowalski)**

4. Amending Resolution Number 2019-77, resolution to include and reflect the contingency amount of \$10,000.00. Authorizing the County Manager to enter into a contract with This Is It! Productions, Hoboken, NJ, for the management and production of the 2019 Rhythm and Blues by the Brook Concert to be held on Saturday, June 1, 2019 at Cedar Brook Park, Plainfield, NJ, in an amount not to exceed \$144,100.00. (including contingency). **(Chair Bette Jane Kowalski)**
5. Authorizing County Manager to enter into an agreement with Michael Calafati Architect, LLC for Architectural Services by preparing the Design Development Phase for the Rehabilitation of Buildings #4 and 7 at Historic Feltville Village in an amount not to exceed \$53,000. **(Chair Bette Jane Kowalski)**

DEPARTMENT OF PUBLIC SAFETY

Andrew Moran, Director

There were no questions or comments from the Board.

1. Authorizing the County Manager to enter into a contract with Continental Fire and Safety, Hamilton, NJ, through State Contract #80970 for the purpose of providing specialized fire equipment for the County of Union in the amount not to exceed \$80,467.59. **(Freeholder Christopher Hudak)**
2. Authorizing the County Manager to enter into a contract with HazMatt & Associates Training LLC, 2230 Kenneth Road, Point Pleasant, NJ to provide a specialized decontamination training course to 50 hazmat technicians from the Urban Area Security Initiative (UASI) Region, through the 2016 UASI Grant, in an amount not to exceed \$25,000. **(Freeholder Christopher Hudak)**
3. Authorizing the County Manager to enter into an agreement with Continental Hardware, Inc. 400 Delancy Street Newark, NJ 07105 for the purchase of lumber for UASI Search and Rescue training lumber in an amount not to exceed \$14,508.27 utilizing the 2017 and 2018 Urban Area Security Initiative Grant Funds. **(Freeholder Christopher Hudak)**
4. Authorizing the County Manager to accept and expend a grant in the amount of \$168,000 from the New Jersey State Police Office of Emergency Services for the purpose of updating the Countywide Hazards Mitigation Plan. **(Freeholder Christopher Hudak)**
5. Authorizing the County Manager to enter into a contract with Kean University, Union, NJ to provide a Water Tender Train-the-Trainer course to 30 firefighters from the Urban Area Security Initiative (UASI) Region, through the 2017 UASI Grant, in an amount not to exceed \$35,000. **(Vice Chairman Alexander Mirabella)**
6. Authorizing the County Manager to terminate a Shared Services Agreement with the Borough of Roselle Park on June 30, 2019 as authorized by resolution 2017-255 for Fire and

Emergency Medical Basic Life Support Dispatch Services and authorizing the County Manager to enter into a new Shared Services Agreement with the Borough of Roselle Park for 911 Police, Fire and EMS Dispatching Services for a ten (10) year period commencing on July 1, 2019 through June 30, 2029, in the amount of \$150,000.00, with a 2% yearly increase through contract term. **(Freeholder Christopher Hudak)**

Vice Chairman Mirabella commented on this item, congratulating the department and Borough of Roselle Park for entering into a shared services agreement with the county, citing the anticipated fiscal benefits of such a decision.

OFFICE OF THE COUNTY COUNSEL

Robert Barry, County Counsel

There were no questions or comments from the Board.

1. Amending Resolution 2017-1109 dated December 21, 2017 to increase the appropriation to Weber Dowd Law of Woodland Park, NJ in the matter entitled Eric Graham v. UC, et als. in an amount not to exceed \$10,000.00 for a sum not to exceed \$30,000.00. **(Chair Bette Jane Kowalski)**

FREEHOLDER SPONSORED RESOLUTIONS

1. Appointing the following members to the Union County Transportation Advisory Board for a one-year term ending December 31, 2019: Gabe Bailer (Delegate) and Ben Cohen (Alternate) to represent to the Township of Cranford and Joseph Venezia (Delegate) and William Hoover (Alternate) to represent the Township of Union. **(Freeholder Angel G. Estrada)**
2. Congratulating Barbara Knapp, Assistant to the Director of Engineering, Public Works and Facilities Management upon her well-deserved retirement after 30 years of dedicated service to the County of Union. **(Freeholder Angel G. Estrada)**
3. Extending the Board's deepest condolences to the family of Andre Dupree during their time of sorrow. **(Freeholder Angela R. Garretson)**
4. Extending the Board's deepest condolences to the family of Council Member At-Large Sandra R. Jones upon her passing. **(Freeholder Angela R. Garretson)**
5. Recognizing the Elizabeth Portugal Day Committee upon its Cultural Exhibition; and further congratulating 2019 Grand Marshal Joaquim Martins, Honorary Marshal Jorge Veiga and Postumo Marshal Joao Cardoso. **(Freeholder Sergio Granados & Freeholder Angel G. Estrada)**

Freeholders Garretson and Staten asked to join this resolution.

6. Congratulating Westfield High School's Model United Nations Club upon earning the Outstanding Delegation Award for excelling in all parts of the Annual Conference held in Hershey, Pennsylvania; and further congratulating many Westfield students upon receiving

individual recognition. **(Freeholder Sergio Granados & Freeholder Kimberly Palmieri-Mouded)**

7. Resolution acknowledging the contributions of the National Council of Negro Women; and further congratulating the 2019 honorees recognized at their annual Harambee Breakfast: Union County Human Services Director Debbie-Ann Anderson and New Jersey State Assemblyman Jamel Holley; Story Thompson; Tiffany Baskerville; Dr. Kevin O. Clarke; Evelda Hodge Miller and Kwao Taylor. **(Freeholder Sergio Granados)**

Freeholders Garretson, Palmieri-Mouded, and Williams asked to join this resolution.

8. Appointing the following members to the Human Services Advisory Council: Jeanette LeBron (Child Care Services), Morgan Thompson (PACMHADA Rep.) Karla Spivey (Family and Children Services) and Srabanti Sarkar (Target Population-Hispanic) to unexpired terms ending December 31, 2020; and further appointing Audria Russell (HIV/AIDS), Susan Luckman (Community At-Large), Diane Granada (Advisory Board on the Disabled) and Alison Millan (Community At-Large) to three-year terms ending December 31, 2021. **(Freeholder Kimberly Palmieri-Mouded)**
9. Proclaiming the month of April as Autism Awareness Month throughout the County of Union. **(Freeholder Kimberly Palmieri-Mouded & Freeholder Sergio Granados)**

Freeholders Estrada, Garretson, Staten, and Williams asked to join this resolution; with Chairman Kowalski adding that the entire Board would join.

10. Proclaiming the month of April as Sexual Assault Awareness Month (SAAM) throughout the County of Union. **(Freeholder Kimberly Palmieri-Mouded)**

Freeholders Estrada, Garretson, Staten, and Williams asked to join this resolution.

11. Appointing Laurie Cicero (Health Services) to the Human Services Advisory Council to fill an unexpired term ending December 31, 2019. **(Freeholder Kimberly Palmieri-Mouded)**
12. Re-appointing Lauren Kaplan-Sagal (Medical Society) and appoints Morgan Thompson (At-Large) as members to the Mental Health Advisory Board for a term beginning January 1, 2019 through December 31, 2021. **(Freeholder Andrea Staten)**
13. Resolution recognizing April as Alcohol Awareness Month (AAM) throughout Union County as a means to increase outreach and education regarding the treatment and prevention of alcohol addiction and reduce the stigma often associated with it. **(Freeholder Andrea Staten)**

Freeholders Garretson, Staten, and Williams asked to join this resolution.

14. Congratulating Shalonda Archibald upon being named the 2019 Literacy Teacher of the Year by the NJ Literacy Association. **(Freeholder Rebecca Lynne Williams)**
15. Congratulating Roselle Park upon celebrating its 118th birthday celebration on March 23, 2019. **(Vice Chairman Alexander Mirabella)**

Freeholder Hudak suggested the entire Board join this resolution; Chairman Kowalski agreed.

16. Recognizing the month of April as Donate Life Month throughout the County of Union. **(Chair Bette Jane Kowalski & the Entire Board)**
17. Resolution extending the Board's deepest condolences to the family of Anne Leonard who departed this life on March 12, 2019, at the age of 98. **(Chair Bette Jane Kowalski & the Entire Board)**
18. Congratulating Keegan Martin of Boy Scout Troop 75, Cranford, upon attaining the rank of Eagle Scout. **(Chair Bette Jane Kowalski & Freeholder Christopher Hudak)**
19. Resolution congratulating Community Access as they celebrate their 40th Anniversary; and further congratulating Sidney Blanchard as they honor his 40 years of dedicated service in providing community access for people with disabilities and their families and for giving them the opportunity to live independently and to lead normal and productive lives as citizens integrated into the general community. **(Chair Bette Jane Kowalski & the Entire Board)**
20. Congratulating Brian Sousa Gomes of Boy Scout Troop 101/Pack 101, Our Lady of Fatima RC Church, Elizabeth, upon attaining the rank of Eagle Scout. **(Chair Bette Jane Kowalski, Freeholder Angel G. Estrada, Freeholder Sergio Granados & Freeholder Christopher Hudak)**

Freeholder Garretson asked to join this resolution.

21. Congratulating Lizanne Ceconi, Alma DeMetropolis and Jane Hoffman upon being honored by CASA of Union County at their Women's Leadership Luncheon on March 30th. **(Chair Bette Jane Kowalski, Freeholder Angela Garretson & Freeholder Kimberly Palmieri-Mouded)**
22. Resolution congratulating St. Paul's Episcopal Church of Westfield as they celebrate their 125th Anniversary. **(Chair Bette Jane Kowalski)**

Freeholders Garretson and Palmieri-Mouded asked to join this resolution.

23. Resolution congratulating the Cranford-Elmora Soup Kitchen on 30 years of dedicated service to the residents of Union County. **(Chair Bette Jane Kowalski)**

Freeholder Garretson asked to join this resolution.

24. Congratulating the City of Linden's First Annual Women's History Month Celebration on March 30, 2019. **(Chair Bette Jane Kowalski, Freeholder Christopher Hudak, Freeholder Rebecca Williams & Freeholder Sergio Granados)**

Freeholders Garretson and Palmieri-Mouded asked to join this resolution; with Chairman Kowalski adding that the entire Board would join.

25. Congratulating the Cranford Lincoln Apartments upon its 25th anniversary celebration on April 11, 2019. **(Chair Bette Jane Kowalski)**
26. Proclaiming April 2, 2019 as Equal Pay Day throughout the County of Union. **(Chair Bette Jane Kowalski & the Entire Board)**
27. Congratulating Robert Scheuer, Boy Scout Troop #80, Cranford, upon attaining the rank of Eagle Scout. **(Chair Bette Jane Kowalski & Freeholder Christopher Hudak)**
28. Congratulating Robert Scheuer, Boy Scout Troop #80, Cranford, upon attaining the rank of Eagle Scout. **(Chair Bette Jane Kowalski & Freeholder Christopher Hudak)**
29. Proclaiming April 2, 2019 as Equal Pay Day throughout the County of Union. **(Chair Bette Jane Kowalski & the Entire Board)**
30. Congratulating the Village Family Success Center upon its Annual Family Celebration on April 17, 2019. **(Freeholder Sergio Granados)**
31. Authorizing the County Manager to award the sum of \$40,000.00 to the Union County Baseball Association for the purposes of providing assistance with the operation of the 2019 youth baseball programs. **(Vice Chairman Alexander Mirabella & the Entire Board)**

ADJOURNMENT

Chairman Kowalski asked for a motion to adjourn the meeting. On a motion made by Vice Chairman Mirabella and seconded by Freeholder Staten a voice vote showed nine members of the Board voted in the affirmative. The meeting was adjourned at 7:51 P.M.

UNION COUNTY BOARD OF CHOSEN FREEHOLDERS 2019 MEETING SCHEDULE

Please note that meetings are regularly held on Thursday evenings. Agenda Setting Sessions and Regular Meetings are held at 7:00pm in the Freeholders' Meeting Room, Administration Building, 10 Elizabethtown Plaza, 6th Floor, Elizabeth, New Jersey, unless otherwise specified. In the event an Agenda Setting Session and Regular Meeting are held on the same night, the Agenda Setting Session will commence at 7:00pm and the Regular Meeting will commence as soon as possible after the Agenda Setting Session.

Persons requiring a sign language interpreter should contact the Office of the Clerk of the Board at 908-527-4140.

REORGANIZATION MEETING - SUNDAY, JANUARY 6, 2019 at 12:00 pm
Assignment Judge Karen M. Cassidy's Courtroom, 2 Broad Street, Elizabeth, NJ

AGENDA SETTING SESSION

January 17, 2019

February 7, 2019

February 21, 2019

March 7, 2019

March 28, 2019

April 4, 2019

April 25, 2019

May 2, 2019*

May 23, 2019**

June 13, 2019

June 27, 2019

July 25, 2019

August 22, 2019

September 5, 2019

September 26, 2019

October 3, 2019

October 24, 2019

November 7, 2019

December 5, 2019

December 19, 2019

REGULAR MEETINGS

January 24, 2019

February 14, 2019

February 21, 2019

March 14, 2019

March 28, 2019

April 11, 2019

April 25, 2019

May 16, 2019

May 23, 2019**

June 20, 2019

June 27, 2019

July 25, 2019

August 22, 2019

September 12, 2019

September 26, 2019

October 10, 2019

October 24, 2019

November 14, 2019

December 5, 2019

December 19, 2019

AMENDMENTS TO THE 2019 FREEHOLDER MEETING SCHEDULE

* The Agenda Setting Session of May 9, 2019 has been rescheduled to be held on May 2, 2019. Same time and location.

**The Agenda Setting Session and the Regular Meeting of May 30th has been rescheduled to be held on May 23, 2019. Same time and location.