



UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

THURSDAY, OCTOBER 11, 2018
AGENDA SETTING MEETING MINUTES

Chairman Sergio Granados presided over the meeting and called the meeting to order at 7:00 pm. Roll call showed Chairman Sergio Granados, Vice Chairman Bette Jane Kowalski, Freeholder Bruce H. Bergen, Freeholder Linda Carter, Freeholder Angel G. Estrada, Freeholder Angela Garretson, Freeholder Christopher Hudak and Freeholder Alexander Mirabella were present. Freeholder Mohamed S. Jalloh was absent.

Also present were County Manager Edward T. Oatman, County Counsel Bob Barry and Clerk of the Board James E. Pellettiere.

The Prayer and Salute to the flag were led by Clerk of the Board.

The Statement of Compliance was read by the Clerk of the Board.

Chairman Sergio Granados recognized the residents and local officials of Plainfield for coming out and attending our first mobile meeting thanking Mayor Mapp and other dignitaries.

A Resolution presentation was made by Chairman Sergio Granados, Freeholder Alexander Mirabella and Freeholder Rebecca Williams along with Director Anderson and Danni Newbury to Mayor Adrian Mapp of the City of Plainfield who represents one of the largest populated municipalities in the County of Union, as Union County declares the County a safe place for the LGBTQ community and its allies.

Freeholder Mirabella thanked Mayor Mapp for welcoming us to Plainfield and stating that it was a pleasure to work with him previously as Freeholder colleagues. He also stated how pleased he was that Chairman Granados has taken up idea of mobile meetings. He said he was delighted to be here on National Coming Out Day. He mentioned how proud he was of his daughter when she came out and to stand up for herself.

Freeholder Williams said she was happy to be back in her home city of Plainfield, noting that Plainfield has been long open and welcoming to the LGBQ community, and that one this was one of the reasons she moved there over 20 years.

Mayor Mapp thanked the Freeholder Board and knows that the great partnership they have will continue. He will continue to make sure that every person knows they are accepted in the City and County and continues and to be culturally diverse and open and welcoming.

Chairman Granados gave a special acknowledgement to Danni Newbury. He also acknowledged Councilman Good.

Clerk of the Board Pelletiere stated that there are a number of minutes to be adopted at the regular meeting.

OFFICE OF THE BOARD OF ELECTIONS

Nicole DiRado, Administrator

1. Authorizing the County Manager to enter into an agreement with ES&S, Omaha, NE for the purpose of providing a new Vote Tabulation System for the Union County Board of Elections in an amount not to exceed \$1,900,000. **(Chairman Sergio Granados)**

Administrator DiRado stated that it was the first time in 20 years that the election board made a significant investment in technology. Each machine costs around \$8,250, according to DiRado, and the county is trading in more machines than they are buying. The cost also incorporates maintenance, training, licensing, software and tabulation, in addition to the hardware. The county hopes to buy 190 voting machines with the \$1.9 million.

Freeholder Bergen said how wonderful this is and it has been in the works for a while. He stated that we did well with our old machines; that they had a life span of 15 years and we made it to 20, so this is long overdue; that it is an investment in Union County. One thing he likes is that the voters will be able to see a paper card which records their votes and they will be able to check their votes physically. He complimented Administrator DiRado and her predecessor.

Freeholder Mirabella applauded Nicole for her work. He stated that this is the right thing that will serve our residents better.

Freeholder Kowalski also commended Administrator DiRado in choosing a new set of machines. She clarified that most parts of the County will not be using the new machines in this election. There will be time for poll workers to train for next year.

Administrator DiRado said that although the machines will not be in use in most parts of the county until 2019, they will be used for the November 6 election in Westfield; starting Friday, workers will begin training on the new machines. A Facebook Live demonstration will be broadcast at an upcoming city council meeting in Westfield to teach residents how to use the machines, in addition to other PSA outreach.

Freeholder Angela Garretson asked why Westfield was picked for the November 6 pilot. DiRado said that the town has no local elections, ensuring an easier transition.

Screens are approximately two inches wider than the current machines in use, and they are not connected to the Internet. They require both state and federal certification.

The voter verified paper audit trail is used to give the voter confidence that his or her vote is recorded in the expected manner. It would also be used for recounts to ensure that the vote that is totaled electronically matches the paper.

Freeholder Estrada stated that we are looking at 1.9 million dollars in capital expenditure this year, the total investment to replace all the machines will be 4.8 million dollars. That means the next budget cycle we will need to allocate 2.89 million dollars more.

Freeholder Estrada stated that one of the most important things with the old machines was that there was never any ability to trace paperwork for votes. These will also not be internet connected.

Freeholder Estrada also stated that the cost of each machine is \$8,250.00 per machine. Administrator DiRado stated that he was correct, and that we were getting \$250 trade in for each old machine.

Chairman Granados asked if there were any other companies who you looked at for voting machines. Administrator DiRado stated that yes, there was one other company that submitted a proposal in response to our RFP process. The company was Dominion, our current provider of our current machines, there were some practical and logistical concerns as well as concerns for voter privacy.

DEPARTMENT OF ECONOMIC DEVELOPMENT

Amy Wagner, Deputy County Manager/Director

1. Authorizing the County Manager to sponsor the Union County Educational Services Commission and Overlook Hospital, by providing monetary assistance for the Union County Project SEARCH Program to cover uniforms (logo shirts, khaki's, and scrubs); Transit Fare (NJ Transit or Access Link for students); and Travel Training (via NJTIP at Rutgers) in an amount not to exceed \$30,000. **(Chairman Sergio Granados)**

Chairman Granados asked her to elaborate.

Director Wagner stated that this is a partnership between Overlook Hospital, Union County Education Services and the County.

There are 9 students that have varying developmental disabilities that are chosen to be part of the program. The program teaches them how to use mass transit, job training through classes and helps them to get jobs. Last year all 9 were hired for jobs.

DEPARTMENT OF ENGINEERING, PUBLIC WORKS & FACILITIES MANAGEMENT

Joseph Graziano, Director

1. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq; Engineering, Public Works & Facilities Management, Division of Facilities Management: T. Farese & Sons's, Newark, NJ, for the purpose of providing Waste Disposal Services at various locations throughout the County. The contract period shall be for twenty-four (24) consecutive months with the provision for one (1) twenty-four (24) month optional extension commencing upon contract extension. The contract will commence on November 1, 2018 through October 31, 2020, with a total contract amount not to exceed \$424,728.91. **(Vice Chairman Bette Jane Kowalski)**
2. Resolution concurring with the Township of Scotch Plains to close Park Avenue, between Westfield Avenue/East Second Street and intersection of Front Street/Bartle Avenue and a portion of Front Street between Park Avenue and Senger Road on Saturday, October 27, 2018 from 2:00 p.m. to 6:00 p.m. for Trunk or Treat celebration. (Rain date for this event is Sunday, October 28, 2018) **(Vice Chairman Bette Jane Kowalski)**

Regarding Agenda Item #1, Freeholder Estrada asked how much they are charging for each container? Director Graziano stated that this is a 2 year contract and the rate is based on each

container. There are several types of garbage. There are 21 locations that this is used for it is about \$98 per ton, the last contract was \$267 thousand for two years, it has gone up \$166 thousand.

DEPARTMENT OF FINANCE

Bibi Taylor, Director

1. Resolution modifying the 2018 Union County adopted budget in the amount of \$376,870.49 as a result of notification for additional funds received from the State of New Jersey, Department of Community Affairs for a program entitled: Community Services Block Grant (CSBG). **(Freeholder Bruce H. Bergen)**
2. Resolution modifying the 2018 Union County adopted budget in the amount of \$87,185 as a result of notification received from the State of New Jersey, Department of Law and Public Safety for a program entitled: Sexual Assault Response Team/Forensic Nurse Examiner (SANE) Grant. **(Freeholder Bruce H. Bergen)**
3. Resolution modifying the 2018 Union County adopted budget in the amount of \$20,000 as a result of notification received from the State of New Jersey, Department of Human Services for a program entitled: Logisticare - Title XIX. **(Freeholder Bruce H. Bergen)**
4. Resolution modifying the 2018 Union County adopted budget in the amount of \$11,363 as a result of notification for additional funds received from the State of New Jersey, Department of Children and Families for a program entitled: Sexual Assault, Abuse and Rape Care (SAARC) grant. **(Freeholder Bruce H. Bergen)**
5. Resolution modifying the 2018 Union County adopted budget in the amount of \$16,793 as a result of notification received from the State of New Jersey, Department of Law and Public Safety for a program entitled: Law Enforcement Officers Training and Equipment Fund (LEOTEF). **(Freeholder Bruce H. Bergen)**
6. Resolution modifying the 2018 Union County adopted budget in the amount of \$3,603 as a result of notification for additional funding received from the State of New Jersey, Department of Human Services for a program entitled: Area Plan Contract (APC). **(Freeholder Bruce H. Bergen)**

There were no questions for Director Taylor.

DEPARTMENT OF HUMAN SERVICES

Debbie-Ann Anderson, Director

1. Amending Resolution 2018-583 to reflect a 2018 Community Services Block Grant (CSBG) award increase in the amount of \$266,948.49, for a new grand total of \$639,451.01, to be allocated as specified in the amended 2018 CSBG Spending Plan with no other changes. **(Vice Chairman Bette Jane Kowalski)**
3. Amending Resolution 2018-743, increasing the 2016-2018 Area Plan, to reflect an additional increase in funding only in the amount not to exceed \$3,500 for a new grand total not to exceed \$5,131,412 to be allocated as outlined and charged to account numbers specified for the same contract year three period of January 1, 2018 through December 31, 2018 with no other changes to the 2016-2018 Area Plan. **(Freeholder Angel G. Estrada)**

Chairman Granados asked Director Anderson to elaborate on Agenda Item #3. Director Anderson said that this is a nutrition program that will be spreading from Elizabeth through the entire County. There are a few communities that have health challenges, and that Gateway Family YMCA with Shaping Union County Project will be working with the municipalities for nutritional access within the schools and municipalities.

Freeholder Mirabella asked if it was a 6 moth pilot program. Director Anderson stated that yes it was a pilot program to see the impact and where to expand.

4. Authorizing the County Manager to enter into an agreement with The Gateway Family YMCA, Elizabeth, NJ, to expand the program throughout Union County entitled Shaping Union County during the six (6) month period of October 1, 2018 through March 31, 2019 in the total amount not to exceed \$40,000. **(Vice Chairman Bette Jane Kowalski)**

DEPARTMENT OF PARKS AND RECREATION

Ron Zuber, Director

Director Zuber stated that on Agenda Item #4, that the amount is not to exceed \$24,000.00 not \$18,000.

1. Authorizing Smith-Sondy Asphalt Construction Company, Inc. of Wallington, New Jersey as an additional payee for certain work performed on behalf of Abraham General Construction, LLC, of West Orange, New Jersey, on the Cedar Brook Park Improvement BA#59-2017 for a contract amount not to exceed \$98,945.00. (Union County Engineering Project #2014-020) **(Chairman Sergio Granados)**
2. Amending Resolution Number 2017-672 adopted on August 17, 2017 a Professional Construction Management Service Contract with Cumming Construction of Cranford, New Jersey to provide additional construction management services associated with the Ash Brook Golf Course Clubhouse Project, located in Scotch Plains, New Jersey for an amount not to exceed \$140,737.00 for a total amount not to exceed \$1,349,723.00. **(Chairman Sergio Granados)**
3. Authorizing the County Manager to enter into a contract with Universal Vending Management, Westfield, NJ, in accordance with the NJ State Contract (#T0644) for the department of Parks and Recreation. This is a revenue generating contract with a commission of 34.1% of the total net sales paid to the County of Union, commencing on October 11, 2018 and ending August 31, 2021, with two (2) one-year extension options, for a total of five (5) years. **(Chairman Sergio Granados)**
4. Authorizing the assignment of the Qualified Management Contract and the Concessionaire Contract with Sports Facilities Management, LLC to KemperSports Golf Group, LLC. The Qualified Management Contract represents an amount of \$6,000.00 per month for an amount not to exceed \$18,000. The Concessionaire Contract is a revenue generating contract with a commission of 7% of the gross revenue paid to the County of Union. **(Chairman Sergio Granados)**
5. Authorizing the County Manager to enter into an agreement with Autism Speaks Foundation to host a walk event at Nomahegan Park on October 21, 2018; for this specific event for the Autism Speaks Annual Walk. **(Chairman Sergio Granados)**

6. Authorizing the County Manager to enter into an agreement with Prevention Links to host a walk event at Nomahegan Park on October 20, 2018; for this specific event for the Red Ribbon Walk for Prevention and Family Fun Day. **(Chairman Sergio Granados)**

Freeholder Williams asked Director Zuber to expand on Agenda Item #1. Director Zuber stated that media work needs to be done in order to lay the turf on top of asphalt. He stated that the company we use now tried but the challenge was too big for them. We hired another company and they will be doing milling and asphalt work for us. There will be no change in the contract amount.

Regarding Agenda Item #2, Freeholder Estrada asked if we are hiring another construction management company. Director Sanchez replied that Cumming Construction has already been on the job since 2016. This resolution is amending their 2016 contract for an additional 140K to make them whole on the total contract.

Freeholder Estrada, regarding Agenda Item #4, asked for the details on how this contract works. Director Sanchez stated that Sports Facility Management was awarded the original contract to manage Warinanco Sports Center. Sports Facility Management decided to opt out of the contract, so they will assign the contract to Kemper Sports. This is the most efficient way to manage the contract through its term, since they already have the resources in Union County. Nothing changes except the management company.

Freeholder Estrada then asked if there was a cancellation clause in the contract. County Counsel Barry stated that once we enter into the assignment of Contract with Kemper, Sports Facility Management would be out and they would not have any relationship with the County, it would solely be with Kemper.

Freeholder Hudak asked if it would be a full release and Counsel Barry stated yes, it's a full release with consent of Sports Facility Management.

Freeholder Hudak asked is the resolution is correct? Regarding Ashbrook, where are we on the construction schedule? Director Sanchez said we should finish around February 2019, we have had weather issues, at least 50 week-days of rain.

Freeholder Hudak asked if the interior work had begun, to which Director Sanchez stated that yes, rough electric, windows, and soon sheet rock and utilities lines will be installed.

Freeholder Hudak asked if there was any incentive to finish early or late penalty. He stated that updates on the project would be helpful.

Director Sanchez said that it would need to be discussed internally.

FREEHOLDER SPONSORED RESOLUTIONS

1. Appointing Robert F. Edwards as a member to the Senior Citizen and Disabled Resident Transportation Advisory Board for a term ending December 31, 2020. **(Freeholder Angel G. Estrada)**
2. Amending Resolution Number 2016-980, a contract with Cityside Archives, Ltd for record storage and management services, to reflect a change in name only; from Cityside Archives, Ltd to Cityside Archives LLC. **(Chairman Sergio Granados)**

3. Congratulating the 2018 Union Chapter of UNICO National award recipients upon being selected for the Richard J. Galante, Sr., Humanitarian awards: Captain Chris Donnelly of the Union Police Department for the Diversified Humanitarian Award; Firefighter Edwin Donnelly of the Union Township Fire Department for the Community Minded & Compassionate Award and Michael Robert Yesenko, Official Historian for the Township of Union for the Humanitarian Advocate Award as they celebrate on November 3, 2018. **(Chairman Granados & the Entire Board)**
4. Congratulating the Pride in Cranford Award recipients as they honor individuals, groups or organizations at their 54th Annual Pride in Cranford Awards dinner on November 7, 2018. **(Chairman Granados & the Entire Board)**
5. Proclaiming October 11, 2018 as National Coming Out Day throughout the County of Union; and further declaring Union County a safe space for LGBTQ individuals. **(Chairman Granados & the Entire Board)**
6. Congratulating the award recipients of the Union County Hispanic Law Enforcement Association at their 27th Annual Gala on October 27, 2018. **(Chairman Sergio Granados)**
7. Congratulating the 2018 Leadership Award recipients of the Boy Scouts of America on October 11, 2018. **(Chairman Sergio Granados)**

Freeholder Kowalski asked to join on number 7.

ADJOURNMENT

UNION COUNTY BOARD OF CHOSEN FREEHOLDERS 2018 MEETING SCHEDULE

Please note that meetings are regularly held on Thursday evenings. Agenda Setting Sessions and Regular Meetings are held at 7:00pm in the Freeholders’ Meeting Room, Administration Building, 10 Elizabethtown Plaza, 6th Floor, Elizabeth, New Jersey, unless otherwise specified. In the event an Agenda Setting Session and Regular Meeting are held on the same night, the Agenda Setting Session will commence at 7:00pm and the Regular Meeting will commence as soon as possible after the Agenda Setting Session.

Persons requiring a sign language interpreter should contact the Office of the Clerk of the Board at 908-527-4140.

REORGANIZATION MEETING - SUNDAY, JANUARY 7, 2018 at 12:00 pm
 Assignment Judge Karen M. Cassidy’s Courtroom, 2 Broad Street, Elizabeth, NJ

AGENDA SETTING SESSION

January 18, 2018
 February 1, 2018
 February 15, 2018
 March 1, 2018*
 March 22, 2018
 April 12, 2018
 April 26, 2018
 May 10, 2018**
 May 24, 2018
 June 7, 2018
 June 21, 2018
 July 12, 2018
 August 9, 2018
 September 6, 2018
 September 27, 2018
 October 4, 2018*****
 October 25, 2018
 November 8, 2018*****
 December 13, 2018
 December 20, 2018

REGULAR MEETINGS

January 25, 2018
 February 8, 2018
 February 15, 2018
 March 8, 2018
 March 22, 2018
 April 19, 2018
 April 26, 2018
 May 17, 2018
 May 24, 2018
 June 14, 2018***
 June 21, 2018
 July 19, 2018****
 August 16, 2018*****
 September 13, 2018
 September 27, 2018
 October 11, 2018
 October 25, 2018
 November 29, 2018*****
 December 13, 2018
 December 20, 2018

*March 1, 2018: Agenda Setting Session was cancelled and rescheduled for March 8, 2018 at 7pm. The originally scheduled Regular Meeting for March 8, 2018 at 7:00pm was rescheduled to immediately start following the completion of the Agenda Setting Session.

**May 10, 2018: Agenda Setting Session was cancelled and rescheduled for May 3, 2018 at 7pm.

***June 14, 2018: Regular Meeting was cancelled and rescheduled for June 7, 2018 to commence immediately after the conclusion of the scheduled June 7, 2018 Agenda Setting Session.

****July 19, 2018: Regular Meeting was cancelled and rescheduled for July 12, 2018 to commence immediately after the conclusion of the scheduled July 12, 2018 Agenda Setting Session.

*****August 16, 2018: Regular Meeting was cancelled and rescheduled for August 9, 2018 to commence immediately after the conclusion of the scheduled August 9, 2018 Agenda Setting Session.

*****October 4, 2018: Agenda Setting Session was cancelled and rescheduled for October 11, 2018 commencing at 7:00pm, the previously scheduled Regular Meeting will commence immediately after the conclusion of the Agenda Setting Session.

*****November 8, 2018: A Regular Meeting has been added to the schedule and will commence immediately after the conclusion of the previously scheduled Agenda Setting Session.

*****November 29, 2018: An Agenda Setting Session has been added to the schedule and will commence at 7:00pm. The previously scheduled Regular Meeting will commence immediately after the conclusion of the newly scheduled Agenda Setting Session.