



UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

THURSDAY, JUNE 13, 2019
AGENDA SETTING MEETING MINUTES

CALL TO ORDER

Vice Chairman Alexander Mirabella presided over the meeting and called the meeting to order at 7:03 P.M.

ROLL CALL

Roll call showed, Vice Chairman Alexander Mirabella, Freeholder Angel G. Estrada, Freeholder Angela R. Garretson, Freeholder Sergio Granados, Freeholder Andrea Staten, Freeholder Rebecca Williams were present; with Chairman Bette Jane Kowalski, Freeholder Christopher Hudak, and Freeholder Kimberly Palmieri-Mouded absent.

Also present were County Manager Edward T. Oatman, County Counsel Robert E. Barry, Esq., and Clerk of the Board James E. Pellettiere.

PRAYER AND SALUTE TO THE FLAG

The prayer and salute to the flag were led by Clerk of the Board Pellettiere.

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

The statement of compliance with the Open Public Meetings Act was read by Clerk of the Board Pellettiere.

APPROVAL OF COMMUNICATIONS

Note and File

Oath of Office: Human Services Advisory Council: Susan Luckman, Alison Millan, Karla Spivey and Morgan Thompson.

Vice Chairman Mirabella advised that the communications would be approved at the next Regular Meeting on June 20th.

OFFICE OF THE UNION COUNTY CLERK

Honorable Joanne Rajoppi, County Clerk

1. Amending Resolution Number 2018-584, a contract with the Musial Group, of Mountainside, New Jersey to provide a survey of the existing filing system, reconfiguration, shelving design, drawings and specifications for the record room of the County Clerk's Office, City of Elizabeth, County of Union, New Jersey for a total an additional amount of \$29,985, for a new total amount of \$273,985.00. **(Chair Bette Jane Kowalski)**

Vice Chairman Mirabella asked County Clerk Joanne Rajoppi to elaborate on the nature and necessity of the office renovation/reconfiguration.

County Clerk Joanne Rajoppi advised that the main focus of the office reconfiguration was to expand the Elections and Passport divisions to increase customer capacity. She noted that the current office design poorly accommodates the often heavy influx of customers. She added that the existing Record Room would have to be restructured to provide the additional space needed in the aforementioned divisions while retaining the sequential arrangement of the archives in the Record Room.

OFFICE OF THE UNION COUNTY PROSECUTOR

Jennifer Davenport, Acting Prosecutor

First Assistant Prosecutor Al Cernadas represented the Office.

There were no questions or comments by the Board.

1. Authorizing the County Manager to purchase software upgrade from Nichevision Forensics, LLC, Akron, OH in an amount not to exceed \$25,160.00, pursuant to the N.J.S.A. 40A:11-5 (dd) exception to bidding. **(Chair Bette Jane Kowalski)**
2. Authorizing the County Manger to enter into an Affiliation Agreement with Trinitas Regional Medical Center, Child and Adolescent Outpatient Unit, Department of Psychiatry and The Friends of the Child Advocacy Center of Union County as per the terms of the Memorandum of Understanding for the period of July 1, 2019 through June 30, 2020. **(Chair Bette Jane Kowalski)**
3. Authorizing the County Manager to award a contract obtained through advertised public bidding, BA#21-2019, in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq: Thermo Electron North America LLC of Madison, Wisconsin, for the purpose of providing Spectrometers through Union County Prosecutor's Office in an amount not to exceed \$98,520.00. **(Chair Bette Jane Kowalski)**

DEPARTMENT OF ADMINISTRATIVE SERVICES

Laura Scutari, Director

1. Authorizing a payment to Beckerman & Company, County General Insurance Agent of Record, to obtain Cyber Security insurance coverage with ACE American Insurance Company, Philadelphia, PA for the period of June 26, 2019 through June 25, 2020 for a total amount not to exceed \$44,889.00. **(Chair Bette Jane Kowalski)**
2. Authorizing the County Manager to award a stop/loss insurance contract to Horizon Blue Cross Blue Shield of Newark, NJ in an amount not to exceed of \$2,300,000 for a 12 consecutive month contract period of July 1, 2019 - June 30, 2020. **(Chair Bette Jane Kowalski)**
3. Authorizing the County Manager to award a contract to Horizon Blue Cross Blue Shield of Newark, NJ to perform the function of third party administrator under the terms of the original contract awarded by Resolution 2018-498 and exercising the first 12-month option to extend for a contract period of July 1, 2019 - June 30, 2020, in an amount of not to exceed \$1,400,000. **(Chair Bette Jane Kowalski)**

4. Approving Claims Payment Authorization for Employee Health and Prescription Self-Insurance Program to Horizon Blue Cross Blue Shield of Newark, NJ and CAREMARKPCS Health, L.L.C., Woonsocket, RI, the contracted Third Party Administrators. **(Chair Bette Jane Kowalski)**

Freeholder Granados asked Director Scutari to elaborate on this item.

Director Scutari advised that this item related to employee healthcare and prescription services, noting a decrease of \$962,766 from last year.

5. Resolution declaring various goods as surplus and no longer needed for use by the County, and further authorizing the County Manager to advertise and hold a public auction for said surplus goods. **(Chair Bette Jane Kowalski)**

Vice Chairman Mirabella asked Director Scutari to elaborate on some of the items being auctioned.

Director Scutari cited trucks, passenger vans, rotary motors, and snow plow parts, as some of the goods scheduled for auction, among others.

PRESENTATIONS FROM THE BOARD

Accompanied by Freeholders Angel G. Estrada and Sergio Granados, a presentation was made by Freeholder Angela Garretson to faculty and students of Hillside High School for their participation in the cleanup of Liberty Avenue Park of the Union County Park System.

Science teacher Paul Skelton thanked the Board for the recognition and support relative to the initiative. He noted that the program gave students an opportunity to clean-up their community, in this case Liberty Avenue Park which is located across the street from Hillside High School. He noted that 27 students participated in the initiative, removing over 25 large bags of garbage and debris. He added that the students were joined by Freeholder Garretson as well as School Board President Juan Allende, Vice President Kimberly Cook, and School Board Member Joel Chapman. He thanked the Parks and Recreation Department for providing their assistance and for providing the necessary equipment and tools for the cleanup. He also thanked faculty member Erica Sala Della Cuna for working with him to organize the program.

Senior and Student Council President Mateus Ramos thanked the Board for their support.

Board of Education (BOE) Vice President Kimberly Cook thanked the Board for their continued support. She also thanked the Parks and Recreation Department for their assistance during the cleanup as well as the students who suggested the cleanup idea and participated in the initiative.

Freeholder Garretson thanked the staff and students for organizing and participating in such an important initiative aimed at keeping their community clean. She noted Freeholder Granados diligent work with the gardening grant programs throughout the county and expressed her desire to have students participate in these and other related initiatives.

Principal Christine Sidwa thanked the Board for their support as well as the students for their participation, expressing how very proud she was of her students and the work they had done. She noted her long-standing relationship with Freeholder Garretson and thanked her and BOE Vice President Kimberly Cook for their continued support over the years. She noted that the cleanup efforts would continue to ensure a clean community.

Vice Chairman Mirabella thanked the students and faculty for their efforts and hard work, congratulating Mateus Ramos on his upcoming graduation. He also thanked Freeholder Garretson for raising awareness and providing resources towards this important initiative.

DEPARTMENT OF CORRECTIONS

Ron Charles, Director

There were no questions or comments by the Board.

1. Authorizing the County Manager to Amend Resolution #2016-1029, a contract with CEC at GEO Group, Inc., Boca Raton, Florida for the provision of comprehensive Inmate Substance Abuse Treatment and Residential Correctional Facility services for Union County Jail inmates, to extend the agreement for an additional six (6) months for the contract period July 1, 2019 through December 31, 2019 and in an additional amount not to exceed \$1,250,000.00. **(Chair Bette Jane Kowalski)**

DEPARTMENT OF ECONOMIC DEVELOPMENT

Amy Wagner, Deputy County Manager/Director

There were no questions or comments by the Board.

1. Authorizing the County Manager to extend the contract for printer repair services (BA No. 34-2017) with Rahway Business Machines of Rahway, NJ for an additional twenty-four months at the same pricing, in an amount not to exceed \$13,125.00 during the period of June 22, 2019 through June 21, 2021. **(Chair Bette Jane Kowalski)**
2. Authorizing the County Manager to allocate Home Investment Partnership Program funds to Premier Community Development Corporation for additional rehabilitation funding. Resolution #2018-418 approved funding for \$239,255.71, additional funds of \$25,973.09 are required to complete the project in the total amount not to exceed \$265,228.80. **(Chair Bette Jane Kowalski)**

DEPARTMENT OF ENGINEERING, PUBLIC WORKS & FACILITIES MANAGEMENT

Joseph Graziano, Director

1. Authorizing the County Manager to award a contract obtained through advertised public bidding in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq; Engineering, Public Works, & Facilities Management, Division of Engineering: T.R. Weniger, Inc., of Piscataway, New Jersey, for the 2018 Bridge Improvement Program, for an amount not to exceed \$876,970.00. (Union County Engineering Project Number 2017-026) **(Chair Bette Jane Kowalski)**

Freeholder Rebecca Williams asked Director Graziano to elaborate on the item.

Director Graziano advised that item no. 1 related to minor and major repairs to be performed on 44 bridges throughout the county.

Freeholder Estrada asked if any of the state- inspected bridges were deemed deficient.

Director Graziano confirmed that many bridges had indeed been classified as structurally deficient, naming a few, including Mountain Ave Bridge in Berkeley Heights. He added that these bridges would not be repaired, but rather fully replaced. He added that he would provide a detailed list outlining the specific bridges and respective repairs following the meeting.

2. Resolution granting permission to the Township of Scotch Plains to close Park Avenue from East Second Street to the corner of Front Street and portion of Front Street from Park Avenue to Senger Place to hold the Annual Race to Summer 5K on Thursday June 13, 2019 from 6:00 p.m. to approximately 8:30 p.m. Also granting permission to hang a banner across Park Avenue from the end of May to June 14, 2019. **(Chair Bette Jane Kowalski)**
3. Resolution granting permission to the Township of Springfield to hang two banners, one on Meisel Avenue and one on Mountain Avenue, from June 1, 2019 to June 24, 2019 to advertise the 225th Anniversary of the Township of Springfield Celebration. **(Chair Bette Jane Kowalski)**
4. Resolution concurring with the Township of Berkeley Heights granting permission to the Mt. Carmel Society to close Springfield Avenue from the intersection of Snyder Avenue to the Somerset County Line from 6:00 p.m. on Monday, July 16, 2019 to 2:00 a.m. on Tuesday, July 17, 2019 for the annual festival and fireworks display. **(Chair Bette Jane Kowalski)**
5. Resolution ratifying permission given to the Borough of New Providence to close Springfield Avenue from Central Avenue to Gales Drive for the Memorial Day Parade to be held on Monday, May 29, 2019 from 7:00 a.m. to 12:00 p.m. Also, concurring with the Borough of New Providence for closures of the following events; South Street from Gales Drive to Springfield Avenue on Wednesday, July 3, 2019 from 6:00 p.m. to 11:00 p.m. for the Downtown Fireworks Spectacular; Sunday, October 27, 2019 Springfield Avenue from South Street to Gales Drive from 7:00 a.m. to 7:00 p.m. for the Annual Street Fair; Friday, November 29, 2019 Springfield Avenue, from South Street to Gales Drive from 4:00 p.m. to 10:00 p.m. for the “Holiday Festival.” **(Chair Bette Jane Kowalski)**
6. Resolution granting permission to the City of Linden to hang banners and/or street closures for the following events: National Night Out Event--closing Wood Avenue from Blancke Street to Elm Street, on Tuesday, August 6, 2019 from 4:30 pm to 7:30 pm.; Linden’s Cultural Committee Annual Festival – closing Wood Avenue from Elizabeth Avenue to Curtis Street on Saturday, September 28, 2019, with a rain date of Sunday, September 29, 2019, from 6:00 a.m. to 9:00 p.m. Also, to hang a banner across North Wood Avenue between Curtis Street and Gibbons Street and at Elizabeth and Wood Avenue from August 19, 2019 through September 30, 2019. Annual Fire Prevention and Life Safety Fair – closing Wood Avenue, from Elizabeth Avenue to Elm Street on Friday, October 4, 2019 from 4:00 p.m. to 9:00 p.m. Annual Halloween Parade – closing Wood Avenue on Sunday, October 27, 2019 from 12:00 noon to 6:00 p.m. Annual Christmas tree lighting ceremony – closing North Wood Avenue from Elizabeth Avenue to Elm Street on Friday December 6, 2019 from 4:00 p.m. to 10:00 p.m; and Linden’s Farmers Market - to hang a banner across Wood

- Avenue at the intersection of Elizabeth Avenue and between Curtis Street and Gibbons Street from June 10, 2019 to August 19, 2019. **(Chair Bette Jane Kowalski)**
7. Exercising the County's option to extend the contract awarded to Sage Landscape Contractors, Inc. Watchung, NJ (BA 48-2017) for a period of twenty-four (24) months starting August 1, 2019 through July 31, 2021 to provide Snow Removal Services for use by the Department of Engineering, Public Works & Facilities Management, Division of Public Works in an amount not to exceed \$182,000. **(Chair Bette Jane Kowalski)**
 8. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq: Engineering, Public Works & Facilities Management, Bureau of Recycling: Radiac Research Corporation-BA 13-2019- for the purpose of collecting packaging, transportation and proper disposal of all wastes collected at Union County household hazardous waste programs for a 24 month period in an amount not to exceed \$348,516.00. **(Chair Bette Jane Kowalski)**
 9. Amending Resolution 2018-89, a contract for waste oil and filter recycling, to reflect a change in account number only. **(Chair Bette Jane Kowalski)**
 10. Amending Resolution 2018-90, a contract for electronics recycling, to reflect a change in account number only. **(Chair Bette Jane Kowalski)**

DEPARTMENT OF HUMAN SERVICES

Debbie-Ann Anderson, Director

1. Authorizing the County Manager to accept FY2018 SuperNOFA Continuum of Care (CoC) competitive grant award Tier 2 funds in the total amount not to exceed \$151,264 from US Department of Housing & Urban Development (HUD) and to award a contract with a one-year time frame, determined when the grant agreement is executed, as specified on the Spending Plan. **(Freeholder Kimberly Palmieri-Mouded)**

Freeholder Angela Garretson asked Director Anderson to elaborate on this item.

Director Anderson advised that this item related to securing housing for the homeless population. She noted a previous resolution back in May relative to a grant amount received from HUD to be applied towards the initiative, noting that the amount cited in item no. 1 pertained to funds needed for administrative services to facilitate the initiative.

2. Amending Resolution 2019-112 awarding various contracts, pursuant to a Request for Proposal in accordance with the 2019-2021 Area Plan, to reflect an increase in funding only in the amount of \$491,116 for a new grand total not to exceed \$5,117,281 to be allocated as outlined and charged to account numbers specified for the same contract year one period of January 1, 2019 through December 31, 2019 with no other changes to the 2019-2021 Area Plan. **(Freeholder Angel G. Estrada)**

DEPARTMENT OF PUBLIC SAFETY

Andrew Moran, Director

1. Authorizing the County Manager to enter into a Shared Services Agreement with the Township of Springfield to provide fire and medical basic life support dispatch services for a ten (10) year term with an annual 2% increase, not to exceed \$528,535.84. **(Freeholder Christopher Hudak)**

Vice Chairman Mirabella noted Springfield's participation in the Shared Services Agreement with the County.

Director Moran noted that Springfield had subscribed to this service in the past but the terms of service offered were only 3 or 5 years. He added that with the help of County Counsel they were able to establish a longer term of 10 years.

Freeholder Williams asked Director Moran to confirm if the cost was less than last year.

Director Moran advised that the cost was indeed lower than last year, noting that an increase in participating agencies resulted in a reduction of overall cost.

2. Authorizing the County Manager to enter into an agreement with Keystone Precision Instruments, Allentown, PA, for the purchase of forensic accident investigation equipment not to exceed \$26,209.90. **(Freeholder Christopher Hudak)**
3. Authorizing the County Manager to enter into an agreement with MACK Camera & Video Services, Springfield, NJ for the purchase and installation of a CaseCracker Premium System for investigative interviews in an amount not to exceed \$26,000.00. **(Freeholder Christopher Hudak)**

OFFICE OF THE COUNTY COUNSEL

Robert Barry, County Counsel

There were no questions or comments by the Board.

1. Amending Resolution 2019-361 dated April 25, 2019 to increase the appropriation to DeCotiis, Fitzpatrick, Cole & Giblin of Teaneck, NJ in the matter entitled H.C. Equities v. County of Union. in an amount not to exceed \$20,000.00 for a sum not to exceed \$100,000.00. **(Chair Bette Jane Kowalski)**

FREEHOLDER SPONSORED RESOLUTIONS

1. Congratulating the Hispanic/Latino Alumni Council (HLAC) as they celebrate their 19th Anniversary Scholarship Luncheon; and further honoring their 2019 Undergraduate Scholarship Awardees: Nicole S. Gomez de la Torre, Francly S. Martinez, Santiago A. Hernandez, and Arileidy A. Bueno, and the HLAC Alumni Society of Scholars awardees: Evelyn Rodriguez-Salcedo and Jocelyn Rodriguez. **(Freeholder Angel G. Estrada)**
2. Resolution extending the Board's deepest condolences to the family of Thomas Solsky during their time of sorrow. **(Freeholder Christopher Hudak)**
3. Amending Resolution #2018-1004, a contract with the Union County Performing Arts Center, 1601 Irving Street, Rahway, New Jersey to provide services necessary for the

- execution of the 2018-2019 season of the Sensory Friendly Theater program, to change the ending date to December 31, 2019. There is no fiscal impact. **(Freeholder Sergio Granados)**
4. Authorizing the County Manager to award Discover Our Parks grants to four (4) municipalities in the County of Union, in accordance with the Kids Recreation Trust Fund Grant criteria, through and for the Open Space, Recreation and Historic Preservation Trust Fund in an amount not to exceed \$2,500.00 **(Freeholder Sergio Granados)**
 5. Resolution recognizing Juneteenth as the celebration commemorating the June 19, 1865 announcement of the abolition of slavery; and further celebrating the County of Union's Juneteenth Flag Raising Ceremony on June 19, 2019 and wishing a successful Juneteenth to all municipalities and organizations hosting a Juneteenth celebration recognizing individuals who are being honored for their outstanding service to the community. **(Freeholder Sergio Granados & the Entire Board)**
 6. Resolution sponsoring the City of Plainfield w/Hyacinth Aids Foundation - Plainfield Pride Festival to be held on June 22, 2019 in the amount of \$1,000. **(Vice Chairman Alexander Mirabella & the Entire Board)**
 7. Resolution sponsoring the Township of Scotch Plains Independence Day Celebration to be held on June 29, 2019 in the amount of \$4,000. **(Vice Chairman Alexander Mirabella & the Entire Board)**
 8. Resolution sponsoring the Township of Cranford 4th of July Celebration to be held on July 2, 2019 in the amount of \$6,000. **(Vice Chairman Alexander Mirabella & the Entire Board)**
 9. Resolution sponsoring the New Providence Borough and Business Community 4th of July Celebration to be held on July 3, 2019 in the amount of \$800. **(Vice Chairman Alexander Mirabella & the Entire Board)**
 10. Resolution sponsoring the City of Plainfield Independence Day Concert & Firework to be held on July 4, 2019 in the amount of \$3,000. **(Vice Chairman Alexander Mirabella & the Entire Board)**
 11. Resolution sponsoring the Peruvians for Progress - Flag Raising and Parade to be held on July 21, 2019 in the amount of \$5,000. **(Vice Chairman Alexander Mirabella & the Entire Board)**
 12. Resolution sponsoring the Roselle Park Township Jazz Festival to be held on July 27, 2019 in the amount of \$1,500. **(Vice Chairman Alexander Mirabella & the Entire Board)**
 13. Resolution offering this Board's deepest sympathies to the family of long-time County employee Elizabeth "Peggy" Salisbury during their time of sorrow. **(Chair Bette Jane Kowalski, Vice Chairman Alexander Mirabella & Freeholder Christopher Hudak)**
 14. Resolution recognizing and congratulating the Literacy NJ Volunteers who have served 10+ years providing adults in Union County with an opportunity to read, write and communicate effectively in their daily lives. **(Chair Bette Jane Kowalski)**

Freeholder Granados advised that he would have an additional Laudatory Resolution for next week's Regular Meeting.

ADJOURNMENT

Vice Chairman Mirabella asked for a motion to adjourn the meeting. On a motion made by Freeholder Granados and seconded by Freeholder Staten a voice vote showed six members of the Board voted in the affirmative; with Chairman Kowalski, Freeholder Hudak, and Freeholder Palmieri-Moued absent.

The meeting was adjourned at 7:26 P.M.

UNION COUNTY BOARD OF CHOSEN FREEHOLDERS 2019 MEETING SCHEDULE

Please note that meetings are regularly held on Thursday evenings. Agenda Setting Sessions and Regular Meetings are held at 7:00pm in the Freeholders' Meeting Room, Administration Building, 10 Elizabethtown Plaza, 6th Floor, Elizabeth, New Jersey, unless otherwise specified. In the event an Agenda Setting Session and Regular Meeting are held on the same night, the Agenda Setting Session will commence at 7:00pm and the Regular Meeting will commence as soon as possible after the Agenda Setting Session.

Persons requiring a sign language interpreter should contact the Office of the Clerk of the Board at 908-527-4140.

REORGANIZATION MEETING - SUNDAY, JANUARY 6, 2019 at 12:00 pm
Assignment Judge Karen M. Cassidy's Courtroom, 2 Broad Street, Elizabeth, NJ

AGENDA SETTING SESSION

January 17, 2019

February 7, 2019
February 21, 2019

March 7, 2019
March 28, 2019

April 4, 2019
April 25, 2019

May 2, 2019*
May 23, 2019**

June 13, 2019
June 27, 2019

July 25, 2019

August 22, 2019

September 5, 2019
September 26, 2019

October 3, 2019
October 24, 2019

November 7, 2019

December 5, 2019
December 19, 2019

REGULAR MEETINGS

January 24, 2019

February 14, 2019
February 21, 2019

March 14, 2019
March 28, 2019

April 11, 2019
April 25, 2019

May 16, 2019
May 23, 2019**

June 20, 2019
June 27, 2019

July 25, 2019

August 22, 2019

September 12, 2019
September 26, 2019

October 10, 2019
October 24, 2019

November 14, 2019

December 5, 2019
December 19, 2019

AMENDMENTS TO THE 2019 FREEHOLDER MEETING SCHEDULE

* The Agenda Setting Session of May 9, 2019 has been rescheduled to be held on May 2, 2019. Same time and location.

**The Agenda Setting Session and the Regular Meeting of May 30th has been rescheduled to be held on May 23, 2019. Same time and location.

James E. Pelletiere, RMC, MPA
Clerk of the Board