



UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

THURSDAY, SEPTEMBER 26, 2019
AGENDA SETTING MEETING AGENDA

CALL TO ORDER

ROLL CALL

PRAYER AND SALUTE TO THE FLAG

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

PRESENTATIONS

A presentation will be made by the Board to the Elmora Troopers, 2019 Mid-Atlantic Little League Baseball Champions, for their exciting and inspiring run in the 2019 Little League World Series Tournament.

APPROVAL OF COMMUNICATIONS

Note and File

Oath of Office: Advisory Council on Aging: Elaine Haith, Eugene Rosner and Lenora M. Zacarias; Commission on the Status of Women: Beverly Lynn, Marissa Ruggiero, Hillary Sermeno and Lolita Slater; Transportation Advisory Board: Marvin Gersten; Union County Advisory Board on the Disabled: Carolee Marano; Union County Improvement Authority: Debra Marshall and Andrea Mojica; Union County Mental Health Advisory Board: S. Mira Vanjari; Union County Planning Board: Andrew Wallen.

OFFICE OF THE UNION COUNTY PROSECUTOR

Lyndsay V. Ruotolo, Acting Prosecutor

1. Authorizing the County Manager to enter into an agreement with PowerDMS, Inc, Orlando, Florida, to renew subscription and licensing of Document Management Software in an amount not to exceed \$5,350.00. **(Chair Bette Jane Kowalski)**
2. Authorizing the County Manager through the Union County Prosecutor's Office to enter into a Professional Service Agreement with Sexual Assault Nurse Examiners to serve as independent contractors as part of the Union County Sexual Assault Response Team for the period of October 1, 2019 through September 30, 2020 in the amount of \$47,360.00. **(Chair Bette Jane Kowalski)**
3. Authorizing the County Manager through the Union County Prosecutor's Office to enter into a Shared Services Agreement with City of Newark for the utilization of the Union County Forensic Laboratory by a City of Newark Forensic Scientist. **(Chair Bette Jane Kowalski)**

4. Authorizing the following item to be deemed as surplus and no longer needed for use by the Union County Forensic Laboratory. Applied Biosystems 3130 Genetic Analyzer. **(Chair Bette Jane Kowalski)**
5. Authorizing a surplus Applied Biosystems 3130 Genetic Analyzer for donation to Rutgers' University - Camden Science Building, no longer needed for public purposes of this Board **(Chair Bette Jane Kowalski)**

OFFICE OF THE BOARD OF ELECTIONS

Nicole DiRado, Administrator

1. Authorizing the County Manager to enter into an agreement with the Township of Clark Board of Education for the purposes of awarding HAVA Grant funding to improve ADA compliance at Frank K. Henly School in the amount of \$21,900. **(Chair Bette Jane Kowalski)**
2. Authorizing the County Manager to enter into an agreement with the Township of Cranford Board of Education for the purposes of awarding HAVA Grant funding to improve ADA compliance at the Orange Avenue School in the amount of \$5,374.99. **(Chair Bette Jane Kowalski)**

DEPARTMENT OF ADMINISTRATIVE SERVICES

Laura Scutari, Director

1. Authorizing the renewal of the County's membership with the New Jersey Counties Excess Joint Insurance Fund (NJCE JIF) for a three (3) year period from January 1, 2020 through December 31, 2022. **(Chair Bette Jane Kowalski)**

DEPARTMENT OF ECONOMIC DEVELOPMENT

Amy Wagner, Deputy County Manager/Director

1. Resolution of the Union County Board of Chosen Freeholders concurring with the Union County Workforce Development Board award of a contract to Suplee, Clooney and Company, from July 1, 2019 to June 30, 2020 , for Professional Services: Sub-Recipient Fiscal Monitoring, in an amount not to exceed \$40,000.00. **(Chair Bette Jane Kowalski)**
2. Amending Resolution Number 2018-501 dated May 24, 2018 approving the 2018-2019 (Year 44) Consolidated Action Plan to increase CDBG funding to the Freeholder Initiative Project in the amount of \$100,000 from \$50,000 to \$150,000 utilizing Program Income funds and to award a contract to CAPC Supportive Needs Housing, Inc. for \$150,000. **(Chair Bette Jane Kowalski)**
3. Resolution of the Union County Board of Chosen Freeholders concurring with the Union County Workforce Development Board approval to transfer Program Year 2018 Union County Workforce Area Budget funds in the amount of \$500,000 from WIOA Adult Accounts to WIOA Dislocated Worker Accounts. **(Chair Bette Jane Kowalski)**

4. Resolution of the Union County Board of Chosen Freeholders concurring with the Union County Workforce Development Board's decision to amend Freeholder Resolution No. 2019-618 to grant the Union County Department of Human Services an extension of time to Operate the American Job Center for an additional term of three (3) months through December 31, 2019 in an amount not to exceed \$508,282.17. **(Chair Bette Jane Kowalski)**
5. Resolution of the Union County Board of Chosen Freeholders to concur with the with the Resolution of the Union County Workforce Development Board to change the account numbers authorized for use with a previously awarded contract to Union County College. **(Chair Bette Jane Kowalski)**
6. Resolution of the Union County Board of Chosen Freeholders concurring with the Union County Workforce Development Board approval to amend the Program Year 2019 Union County Workforce Area Budget. **(Chair Bette Jane Kowalski)**

DEPARTMENT OF ENGINEERING, PUBLIC WORKS & FACILITIES MANAGEMENT

Joseph Graziano, Director

1. Resolution authorizing the County Manager, Deputy County Manager, Director of Administrative Services and Director of Engineering, Public Works and Facilities Management as agents of the County of Union for the purposes of awarding and signing power supply contracts and/or transaction confirmations for natural gas and electricity accounts in accordance with New Jersey P.L.2001, c.30. **(Chair Bette Jane Kowalski)**
2. Authorizing the County Manager to award a contract to Hoffman Services, Inc., of Newark, New Jersey, pursuant to for the purchase of Hydraulic Lifts and Jack Stands for use by the Department of Engineering, Public Works and Facilities, Bureau of Heavy Equipment and Truck Repair for an amount not to exceed \$99,982.44. **(Chair Bette Jane Kowalski)**
3. Granting permission to the Township of Berkeley Heights Volunteer Rescue Squad to hang a banner across Springfield Avenue and Plainfield Avenue from October 14, 2019 to November 6, 2019 for Membership Drive. **(Chair Bette Jane Kowalski)**
4. Resolution authorizing aerial dispensing operation by Union County Bureau of Mosquito Control. **(Chair Bette Jane Kowalski)**

DEPARTMENT OF FINANCE

Bibi Taylor, Director

1. Resolution modifying the 2019 Union County adopted budget in the amount of \$100,000 as a result of notification received from the State of New Jersey, Department of Law and Public Safety for a program entitled: Operation Helping Hand Grant. **(Vice Chairman Alexander Mirabella)**
2. Resolution modifying the 2019 Union County adopted budget in the amount of \$27,274.99 as a result of notification received from the State of New Jersey, Department of State for a program entitled: HAVA Election Security-ADA Polling Place Accessibility Program Grant. **(Vice Chairman Alexander Mirabella)**

3. Resolution modifying the 2019 Union County adopted budget in the amount of \$87,155 as a result of notification received from the State of New Jersey, Department of Law and Public Safety for a program entitled: VOCA-Sexual Assault Response Team/Forensic Nurse Examiner (SANE) Grant. **(Vice Chairman Alexander Mirabella)**
4. Resolution modifying the 2019 Union County adopted budget in the amount of \$47,705 as a result of notification received from the State of New Jersey, Department of Health and Middlesex County for a program entitled: Comprehensive Cancer Control Grant. **(Vice Chairman Alexander Mirabella)**
5. Resolution modifying the 2019 Union County adopted budget in the amount of \$300,000 as a result of notification received from New Jersey Transit for a program entitled: NJ Job Access Reverse Commute (JARC) Grant. **(Vice Chairman Alexander Mirabella)**
6. Resolution modifying the 2019 Union County adopted budget in the amount of \$290,000 as a result of notification received from the State of New Jersey, Department of Law and Public Safety for a program entitled: Victims of Crime Act (VOCA) Victim Assistance Grant (VAG). **(Vice Chairman Alexander Mirabella)**
7. Resolution modifying the 2019 Union County adopted budget in the amount of \$55,000 as a result of notification received from the State of New Jersey, Department of Law and Public Safety for a program entitled: Emergency Management Agency Assistance (EMAA) Grant. **(Vice Chairman Alexander Mirabella)**
8. Resolution modifying the 2019 Union County adopted budget in the amount of \$3,780.24 as a result of notification received from the State of New Jersey, Department of State for a program entitled: HAVA Election Security-ADA Polling Place Accessibility-II Program Grant. **(Vice Chairman Alexander Mirabella)**
9. Resolution modifying the 2019 Union County adopted budget in the amount of \$18,000 as a result of notification for additional funds received from the State of New Jersey, Department of Human Services for a program entitled: Office on Aging State Aid Reimbursement Grant. **(Vice Chairman Alexander Mirabella)**
10. Resolution modifying the 2019 Union County adopted budget in the amount of \$9,775 as a result of notification received from the State of New Jersey, Department of State for a program entitled: NJHC Deed Research and Mapping Grant. **(Vice Chairman Alexander Mirabella)**

DEPARTMENT OF HUMAN SERVICES

Debbie-Ann Anderson, Director

1. Amending Resolution 2019-662 to further extend the contract with Mutual of America, Parsippany, New Jersey, in an amount not to exceed \$15,806 for the three (3) month period of October 1, 2019 through December 31, 2019 to continue to implement an employee 401(a) benefits plan for county employees not covered under the Public Employee Retirement System (PERS). **(Freeholder Angel G. Estrada)**

2. Amending Resolution 2019-663 to further extend the contract with Mutual of America, Parsippany, New Jersey, in an amount not to exceed \$3,000 for the three (3) month period of October 1, 2019 through December 31, 2019 to continue the provision of Group Life Insurance with Group Accidental Death and Dismemberment Plan for employees not covered under the Public Employee Retirement System (PERS). **(Freeholder Angel G. Estrada)**
3. Authorizing the County Manager to designate and enter into an agreement with Straight and Narrow, Inc., Passaic, NJ, for the purpose of providing State-mandated education, alcohol/drug substance abuse evaluation, and treatment referral for Union County persons charged and/or convicted of Driving While Intoxicated (DWI)/Driving Under the Influence (DUI) for 2nd offenders and repeat offenders referred to Straight and Narrow, Inc.'s forty-eight (48) hour program at its Intoxicated Driver Resource Center (IDRC) for the period of January 1, 2020 to December 31, 2020. **(Freeholder Kimberly Palmieri-Moude)**
4. Authorizing the County Manager to accept grant funds in the total amount of \$290,000 and enter into contract with New Jersey Department of Law and Public Safety, Office of the Attorney General, for the Union County Rape Crisis Center (RCC) to provide services for sexual violence victims through the FFY18 Victims of Crime Act - Victim Assistance Grant (VOCA-VAG), Confidential Sexual Violence Advocate (CSVA) Program, for the period of July 1, 2019 through June 30, 2021, with required County In-Kind Match of \$72,500 in existing RCC personnel expense and CSVA volunteer hours, for a program grand total not to exceed \$362,500. **(Freeholder Kimberly Palmieri-Moude)**
5. Authorizing the County Manager to apply for and execute Contract Year (CY) 2020 Alcoholism/Drug Abuse (A/DA) Grant funding from New Jersey Department of Human Services (NJ DHS), Division of Mental Health and Addiction Services (DMHAS), in the amount of \$982,989 with a County Cash Match requirement of not to exceed \$138,549 for the period of January 1, 2020 through December 31, 2020 for the provision of prevention education/early intervention and treatment programs for medically indigent residents of Union County. **(Freeholder Andrea Staten)**
6. Authorizing the County Manager to award renewal subcontracts to various agencies under the 2020 Alcohol/Drug Abuse Grant Spending Plan in the total amount not to exceed \$983,552, with a County Cash Match requirement of \$138,549, for the period of January 1, 2020 through December 31, 2020 for the provision of prevention education/early intervention and treatment programs for medically indigent residents of Union County as permitted by NJ Department of Human Services (NJ DHS); and further authorizing the transfer of funds among the agencies during the contract period should service needs change and/or if any of the agencies fail to meet its contractual obligation. **(Freeholder Andrea Staten)**
7. Authorizing the County Manager to enter into an agreement with NJ Transit to secure grant funding in the amount of \$300,000 with a 100% County Match of not to exceed \$300,000 for a total agreement in the amount of not to exceed \$600,000 for the period of July 1, 2019 through June 30, 2020 for inclusion in NJ Transit's Consolidated NJ Job Access and Reverse Commute (NJ-JARC 6) Grant Agreement for SFY20. **(Freeholder Angel G. Estrada)**

8. Authorizing the County Manager to enter into a Professional Services Agreement with Dr. Meenu Gogia Bhalla, MD, for part-time Medical Director services to the patients of Cornerstone Behavioral Health Hospital at an hourly rate of \$200 per hour for 10 hours per week in the total amount not to exceed \$28,000 for the period of October 1, 2019 through December 31, 2019. **(Freeholder Angel G. Estrada)**
9. Amending Resolution 2018-571, awarding a contract to Motivated Security Systems, Somerville, NJ for the purpose of providing security coverage at Cornerstone Behavioral Health Hospital of Union County, to increase the contract in the amount of \$8,238.73 for a new not to exceed contract total of \$96,059.73 for the period of July 1, 2018 through June 30, 2019, with no further changes. **(Freeholder Angel G. Estrada)**
10. Amending 2018-1088, entering into professional Psychiatric Services agreement with Dr. Eshban Muthuka, APN, for patients of Cornerstone Behavioral Health Hospital, to increase the hourly rate to \$160 per hour and to increase the hours to 28 hours per week for an additional amount of \$29,061.44 for a new contract total not to exceed \$141,256.64 for the same contract period of January 1, 2019 through December 31, 2019. **(Freeholder Angel G. Estrada)**
11. Amending Resolution Number 2018-897, awarding a professional services contract to W. Awais Sethi, MD, Sethi Psychiatric Associates, LLC, Millburn, New Jersey, to provide professional Psychiatric Services to the patients of Cornerstone Behavioral Health Hospital, to reflect an increase in the amount of \$82,800 for a new contract total not to exceed \$374,462 for the same contract period through December 31, 2019. **(Freeholder Angel G. Estrada)**
12. Amending Resolution 2019-609 to reflect an increase of \$2,766.30 to the contract amount with PCMG Inc, NJ State Vendor, for Encryption Software at Cornerstone Behavioral Health Hospital during the same contract period of January 1, 2019 through December 31, 2019. **(Freeholder Angel G. Estrada)**

DEPARTMENT OF PARKS AND RECREATION

Ron, Zuber, Director

1. Amending Resolution Number 2017-1066, (BA#69-2015) with Deer Carcass Removal Services, LLC, for increasing the contract amount by \$15,000.00 due to the increased carcass removal, for a new total amount not to exceed \$54,000.00. **(Chair Bette Jane Kowalski)**

DEPARTMENT OF PUBLIC SAFETY

Andrew Moran, Director

1. Authorizing the County Manager to enter into a Memorandum of Agreement for Tuberculosis Services with the New Jersey Medical School Global Tuberculosis Institute for a one-year period from January 1, 2019 through December 31, 2019 in an amount not to exceed \$77,597.36. **(Freeholder Christopher Hudak)**

2. Amending Resolution 2019-0526 to reflect language and sub award grant information provided by the State of New Jersey, accepting Federal Grant FY18 Paul Coverdell Forensic Science Improvement Grant; subaward 18-PC-05, subaward period January 1, 2019 to December 31, 2019, in an amount not to exceed \$7,969.00 **(Freeholder Christopher Hudak)**
3. Authorizing the County Manager to enter into a ten (10) year Shared Services Agreement with the Township of Hillside to provide fire and medical basic life support dispatch services, in an amount not to exceed \$53,204.00 for the first year with an annual 2% increase through contract term, commencing January 1, 2020 through December 31, 2029. **(Freeholder Christopher Hudak)**

OFFICE OF THE COUNTY COUNSEL

Robert Barry, Esq., County Counsel

1. Amending Resolution 2019-461 dated May 23, 2019 to increase the appropriation to Renaud & DeAppolonio of Cranford, NJ in the matter entitled Susan Pearl & Cynthia Pisano v. UC, et als. in an amount not to exceed \$5,000.00 for a sum not to exceed \$45,000.00. **(Chair Bette Jane Kowalski)**

FREEHOLDER SPONSORED RESOLUTIONS

1. Resolution congratulating Thomas Reedy on the occasion of his retirement after 22 years of dedicated services to the people of Plainfield and Union County as Executive Director of the United Family and Children's Society. **(Freeholder Angel G. Estrada, Chair Bette Jane Kowalski & Freeholder Kimberly Palmieri-Mouded)**
2. Authorizing the County Manager to award the 2019 Union County Library Grants for Children's Programming and Materials, to twenty (20) public libraries in the County of Union, in accordance with the Grant's criteria, as stated in the grant application, through the Kids Recreation Trust Fund, in an amount not to exceed \$99,937.80 **(Freeholder Sergio Granados & the Entire Board)**
3. Resolutions recognizing the 2019 honorees at the Hispanos Unidos 5th Annual Hispanic Heritage Month Celebration on October 4, 2019. **(Freeholder Sergio Granados & Freeholder Angel G. Estrada)**
4. Resolution recognizing the Italian American Police Society of New Jersey (IAPSNJ) as they celebrate Columbus Day as they march in the 2019 Columbus Day Parade in New York City; and further congratulate their 2019 Parade honorees: Miss Gianna Onnembo, IAPSNJ Parade Queen, and Union County Sheriff Peter Corvelli, IAPSNJ Grand Marshall. **(Freeholder Christopher Hudak, Vice Chairman Alexander Mirabella & the Entire Board)**
5. Resolution acknowledging October, 2019 as LBGTQ History Month; and further commending those that help celebrate and recognize lesbian, gay, bisexual, transgender and queer history, and the history of gay rights and related civil rights movement. **(Freeholder Rebecca Lynne Williams)**

6. Congratulating Michael A. Centanni upon being the recipients of the 2019 Citizen of the Year Award by the Elizabeth Chapter of UNICO. **(Vice Chairman Alexander Mirabella & Freeholder Sergio Granados)**
7. Resolution recognizing the 2019 Anthony J. Giovanni Scholarship Recipients. **(Vice Chairman Alexander Mirabella & Freeholder Sergio Granados)**
8. Resolution entering into a contract with A&B Promotions, of Cranford, for the purchase of various items marketing the County of Union, and its programs and special events in an amount not to exceed \$5,500. **(Chair Bette Jane Kowalski)**
9. Resolution congratulating Peter Martin DePonte, of Boy Scout Troop 75, Cranford, upon attaining the rank of Eagle Scout. **(Chair Bette Jane Kowalski, Freeholder Christopher Hudak & Vice Chairman Alexander Mirabella)**
10. Resolution congratulating Nicholas Zotos, of Boy Scout Troop 145, Clark, upon attaining the rank of Eagle Scout. **(Chair Bette Jane Kowalski)**

ADJOURNMENT

 UNION COUNTY BOARD OF CHOSEN FREEHOLDERS 2019 MEETING SCHEDULE

Please note that meetings are regularly held on Thursday evenings. Agenda Setting Sessions and Regular Meetings are held at 7:00pm in the Freeholders' Meeting Room, Administration Building, 10 Elizabethtown Plaza, 6th Floor, Elizabeth, New Jersey, unless otherwise specified. In the event an Agenda Setting Session and Regular Meeting are held on the same night, the Agenda Setting Session will commence at 7:00pm and the Regular Meeting will commence as soon as possible after the Agenda Setting Session.

Persons requiring a sign language interpreter should contact the Office of the Clerk of the Board at 908-527-4140.

REORGANIZATION MEETING - SUNDAY, JANUARY 6, 2019 at 12:00 pm
Assignment Judge Karen M. Cassidy's Courtroom, 2 Broad Street, Elizabeth, NJ

AGENDA SETTING SESSIONREGULAR MEETINGS

January 17, 2019

January 24, 2019

February 7, 2019

February 14, 2019

February 21, 2019

February 21, 2019

March 7, 2019

March 14, 2019

March 28, 2019

March 28, 2019

April 4, 2019

April 11, 2019

April 25, 2019

April 25, 2019

May 2, 2019*

May 16, 2019

May 23, 2019**

May 23, 2019**

June 13, 2019

June 20, 2019

June 27, 2019

June 27, 2019

July 25, 2019

July 25, 2019

August 22, 2019

August 22, 2019

September 5, 2019

September 12, 2019

September 26, 2019

September 26, 2019

October 3, 2019

October 10, 2019

October 24, 2019

October 24, 2019

November 7, 2019

November 14, 2019

December 5, 2019

December 5, 2019

December 19, 2019

December 19, 2019

AMENDMENTS TO THE 2019 FREEHOLDER MEETING SCHEDULE

* The Agenda Setting Session of May 9, 2019 has been rescheduled to be held on May 2, 2019. Same time and location.

**The Agenda Setting Session and the Regular Meeting of May 30th has been rescheduled to be held on May 23, 2019. Same time and location.