

# **UNION COUNTY CONTINUUM OF CARE (CoC) - REALLOCATION PROCESS & PROCEDURE**

## **CoC PRIORITY RANKING COMMITTEE'S ROLE**

The Union County Continuum of Care Priority Ranking (CPR) Committee serves as the primary vehicle for reallocation of any Continuum of Care projects for the Union County Continuum of Care (UC-CoC). This is an Ad Hoc Subcommittee under the Union County Comprehensive Emergency Assistance System (CEAS) and Continuum of Care (CoC) Committee (hereafter referred to as CEAS/CoC).

The CPR Committee is a network of public and private entities. Committee members may not submit project applications or receive HUD CoC Homeless Assistance Program funding. Committee members sign conflict of interest forms for the purpose of assessing any potential conflicts of interest.

## **REALLOCATION PROCESS**

The UC-CoC considers reallocation through the CPR Committee meeting(s). This process includes a review of HUD priorities, gaps analysis of homeless populations and types of housing and services available in the community, utilization rates, quarterly reviews of HMIS data including the PIT and HIC counts and data trends over time, annual monitoring and threshold review data of the current CoC and ESG funded programs, and prioritizing needs of subpopulations.

Any decision to reallocate is considered and recommended by the CPR Committee. The recommendation is then presented to the full CEAS/CoC Committee for review/approval.

CoC Projects can voluntary reallocate:

- **Voluntary Reallocation:** Currently-funded NOFA project applicants interested in voluntarily reallocating should notify UC-CoC in writing of their intent no later than 2 weeks prior to the due date of HUD's Grant Inventory Worksheet (GIW). The GIW will serve as UC-CoC tool to identify Project Applicants' intent to reapply for CoC funding.

For purpose of reallocated project funding (to create a new permanent housing project), strong preference will be given to those projects that voluntarily apply to reallocate.

This Reallocation Policy and Procedure incorporates the following general objectives:

- To ensure the CoC's responsibility in submitting to HUD an application that is consistent with HUD guidelines and the HEARTH ACT;
- To ensure the amount to be reallocated is sufficient to fund effective PH program(s); and,
- To best position the bulk of the existing transitional housing (TH) programs for continued HUD funding in an environment of changing strategies.

**All** renewal projects are reviewed by the Union County Department of Human Services (UCDHS) to determine if a project should be considered for reallocation. The UCDHS staff will provide technical assistance, correcting technical inaccuracies if they arise in conversation, and reminding the project funded agency of their responsibilities if they step outside their authority.

Through the reallocation process, the UC-CoC ensures that projects submitted with the CoC Collaborative Application best align with the HUD CoC funding priorities and contribute to a competitive application that secures HUD CoC dollars to address and end homelessness in Union County. The UC-CoC will make decisions based on alignment with HUD guidelines, performance measures, and unspent project funds. Reallocated projects will be encouraged to seek funders that will support the contributions these projects make to the CoC.