



UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

THURSDAY, NOVEMBER 7, 2019
AGENDA SETTING MEETING AGENDA

CALL TO ORDER

ROLL CALL

PRAYER AND SALUTE TO THE FLAG

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

APPROVAL OF COMMUNICATIONS

Note and File

OFFICE OF THE UNION COUNTY PROSECUTOR

Lyndsay V. Ruotolo, Acting Prosecutor

1. Authorizing the County Manager to apply for and accept funding from the Office of the Insurance Fraud Prosecutor, State of New Jersey, Office of the Attorney General, to continue efforts of insurance fraud investigation in Union County for the period of January 1, 2020 through December 31, 2020 in the amount of \$250,000.00. **(Chair Bette Jane Kowalski)**
2. Authorizing the County Manager to apply for and accept funding from the State of New Jersey, Office of the Attorney General, Department of Law and Public Safety under the SFY 2019 Law Enforcement Officers Training and Equipment Fund (LEOTEF) grant, for the period of July 1, 2019 through June 30, 2020 in the amount of \$41,263.00. **(Chair Bette Jane Kowalski)**
3. Authorizing the County Manager to enter into an agreement for the purchase of equipment and calibration service from Mettler Toledo for the period of January 1, 2019 through December 31, 2019 in an amount not to exceed \$10,500.00. **(Chair Bette Jane Kowalski)**
4. Authorizing the County Manager to enter into a Professional Services Contract with Elite Transcripts Inc., Butler, New Jersey, to provide professional transcript service for the contract period of January 1, 2019 through December 31, 2019 in the amount not to exceed \$6,000.00. **(Chair Bette Jane Kowalski)**

5. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding BA 2019-36 Weapons Training Simulator in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq: Office of the Union County Prosecutor: VirTra, Inc., Tempe, Arizona, for the purpose of providing a Weapons Training Simulator for the John H. Stamler Police Academy in the amount of \$221,258.93. **(Chair Bette Jane Kowalski)**
6. Authorizing the County Manager to apply for and accept grant funding from the State of New Jersey, Office of the Attorney General, Department of Law and Public Safety, Edward Byrne Memorial Justice Assistance Grant (JAG) Program to support the Multi-Jurisdictional Gang, Gun, and Narcotics Task Force for the period of July 1, 2018 through June 30, 2019 in the amount of \$147,905.00 **(Chair Bette Jane Kowalski)**
7. Authorizing the County Manager to apply for and accept funding from the State of New Jersey, Department of Law and Public Safety funded by the New Jersey Department of Health through the Federal Department of Health and Human Services, Centers for Disease Control and Prevention for FFY2019 Overdose Data to Action-Operation Helping Hand Grant Program in the amount of \$65,000.00 for the period of September 1, 2019 through August 31, 2020. Subaward number FYOHH-15-2019. **(Chair Bette Jane Kowalski)**
8. Authorizing the County Manager through the Union County Prosecutor's Office to apply for and accept funding from the State of New Jersey, Office of the Attorney General, Department of Law and Public Safety, Edward Byrne Memorial Justice Assistance Grant (JAG) Program, Megan's Law and Local Law Enforcement Assistant Grant Program in the amount of \$14,171.00 for the period of September 1, 2018 through August 31, 2019. **(Chair Bette Jane Kowalski)**

OFFICE OF THE UNION COUNTY SHERIFFPeter Corvelli, Sheriff

1. Authorizing the County Manager to enter into an agreement with Connecticut Canine Services, Bethany, CT for the purchase of two (2) dogs to be trained and utilized by the Union County Sheriff's Office K-9 Unit for a total amount not to exceed \$14,900.00. **(Freeholder Sergio Granados)**

DEPARTMENT OF ECONOMIC DEVELOPMENTAmy Wagner, Deputy County Manager/Director

1. Authorizing the County Manager to enter into an agreement with Edmunds & Associates, Inc., Northfield, NJ, to provide maintenance and technical support for the County's Financial Accounting and Electronic Requisition System for the period of January 1, 2020 through December 31, 2020, in an amount not to exceed \$21,205.00. **(Chair Bette Jane Kowalski)**

2. Resolution concurring with the Union County Workforce Development Board approval awarding the Union County Department of Human Services a contract to serve as the American Job Center Operator for the contract period beginning January 1, 2020 and ending June 30, 2021 in an amount not to exceed \$3,000,000.00. **(Chair Bette Jane Kowalski)**
3. Resolution concurring with the Union County Workforce Development Board designating the budget account numbers and the appropriated budget amounts to the Union County Department of Human Services for the American Job Center Services Operator to be rendered starting January 1, 2020 and ending June 30, 2020. **(Chair Bette Jane Kowalski)**

DEPARTMENT OF ENGINEERING, PUBLIC WORKS & FACILITIES MANAGEMENT

Joseph Graziano, Director

1. Resolution rescinding Resolution Number 2018-1034 authorizing the County Manager to enter into an Agreement with Orchard Holdings, LLC, Manasquan, New Jersey for the Intersection Improvement at West 7th Street (CR 601) Corridor, City of Plainfield, New Jersey, for failure to meet the requirements of 49 CF 26.53 of the Code of Federal Regulations. **(Chair Bette Jane Kowalski)**
2. Amending Resolution Number 2017-870, a Shared Service Agreement with the City of Summit, New Jersey to provide for the Replacement of the Locust Drive Culvert (Su105) reimbursement costs related to the design, construction and relocation of the sanitary sewer line, City of Summit, to provide for additional reimbursement costs from the City to the County of Union in the amount not to exceed \$52,419.01 for a new reimbursement cost to the County of Union in an amount not to exceed \$253,872.01. (Union County Engineering Project Number 2010-005) **(Chair Bette Jane Kowalski)**
3. Amending Resolution Number 2019-560, an On-Call Professional Environmental Compliance Service contract with CME Associates, Parlin, New Jersey, for additional Environmental Services in the amount of \$15,000.00 for a new contract amount not to exceed \$55,000.00. (Union County Engineering Project Number 2018-031) **(Chair Bette Jane Kowalski)**
4. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq: Department of Engineering, Public Works & Facilities Management: KM Construction Corporation, Irvington, New Jersey, for the Lawrence Avenue Minor Bridge (Mo03) Replacement, Borough of Mountainside, County of Union, New Jersey, for an amount not to exceed \$453,804.37, subject to the approval of the New Jersey Department of Transportation. (BA#34-2019; Union County Engineering Project Number 2016-042). **(Chair Bette Jane Kowalski)**

5. Amending Resolution 2019-182, a professional service contract with Appraisal Associates, Inc., Cranford for provision of appraisal services, for an additional amount in the amount of \$1,500.00 for a new contract amount not to exceed \$21,500.00. **(Chair Bette Jane Kowalski)**
6. Amending Resolution Number 2019-185, a professional services contract with Sterling, DesSanto, Somerville, NJ, for the provision of appraisal services, to increase the contract amount by \$6,000.00 for a new total contract amount not to exceed \$26,000.00. **(Chair Bette Jane Kowalski)**
7. Amending Resolution 2019-505 to reflect a change in date for the Linden Halloween Parade to Sunday, November 3, 2019; and further closing Wood Avenue from Routes 1&9 to Gibbons Street from 12:00pm to 6:00pm. **(Chair Bette Jane Kowalski)**

DEPARTMENT OF FINANCEBibi Taylor, Director

1. Resolution modifying the 2019 Union County adopted budget in the amount of \$52,419.01 as a result of notification for additional funds received from the State of New Jersey, City of Summit for a program entitled: Locust Culvert @ Tulip Street, City of Summit (Sanitary Sewer) Project. **(Vice Chairman Alexander Mirabella)**
2. Resolution modifying the 2019 Union County adopted budget in the amount of \$147,905.00 as a result of notification received from the State of New Jersey, Department of Law and Public Safety for a program entitled: Edward Byrne Memorial Justice Assistance (JAG) Program-Multi-Jurisdictional Gang, Gun and Narcotics Task Forces Grant. **(Vice Chairman Alexander Mirabella)**
3. Resolution modifying the 2019 Union County adopted budget in the amount of \$50,000.00 as a result of notification for additional funds received from the County of Union, Department of Human Services for a program entitled: Paratransit Fares. **(Vice Chairman Alexander Mirabella)**
4. Resolution modifying the 2019 Union County adopted budget in the amount of \$14,171.00 as a result of notification received from the State of New Jersey, Department of Law and Public Safety for a program entitled: Edward Byrne Memorial JAG Megan's Law and Local Law Enforcement Assistance Program. **(Vice Chairman Alexander Mirabella)**
5. Resolution modifying the 2019 Union County adopted budget in the amount of \$1,950.01 as a result of notification for additional funds received from the State of New Jersey, Department of State for a program entitled: HAVA Election Security-ADA Polling Place Accessibility Program Grant. **(Vice Chairman Alexander Mirabella)**

6. Resolution modifying the 2019 Union County adopted budget in the amount of \$1,752,000.00 as a result of notification received from the State of New Jersey, Department of Corrections for a program entitled: Department of Corrections State Aid. **(Vice Chairman Alexander Mirabella)**
7. Resolution modifying the 2019 Union County adopted budget in the amount of \$41,263.00 as a result of notification received from the State of New Jersey, Department of Law and Public Safety for a program entitled: Law Enforcement Officers Training and Equipment Fund (LEOTEF). **(Vice Chairman Alexander Mirabella)**
8. Approving Transfer of Current Fund Appropriations. **(Vice Chairman Alexander Mirabella)**

DEPARTMENT OF HUMAN SERVICESDebbie-Ann Anderson, Director

1. Authorizing the County Manager to enter into a quarterly agreement as needed with Visual Computer Solutions, Inc., Freehold, New Jersey, to provide maintenance for the Division of Social Services employees Time Management System/Time Clock for the period of December 1, 2019 through February 28, 2020 in the total amount not to exceed \$8,767.50. **(Freeholder Kimberly Palmieri-Mouded)**
2. Authorizing the County Manager to renew the lease agreement with Immaculate Conception Church, Elizabeth, New Jersey, for the rental of 85 parking spaces located at 425 Union Avenue, Elizabeth, for Division of Social Services employee parking in the amount of \$80.00 per space per month or \$6,800.00 per month, total amount not to exceed \$81,600.00 for the period of January 1, 2020 through December 31, 2020. **(Freeholder Kimberly Palmieri-Mouded)**
3. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq; Department of Human Services: HFT Management Inc., (BA #2017-66) for the purpose of providing advertising on Union County Paratransit System Vehicles, exercising the option to extend for one (1) twenty-four (24) month period of December 29, 2019 through December 28, 2021, as a revenue generated contract. **(Freeholder Angel G. Estrada)**
4. Amending Resolution Number 2019-424, adopting the 2019 Union County Homeless Trust Fund (HTF) Spending Plan, to reflect additional grant dollars in the amount of \$31,925.00 awarded to Family Promise-Union County for a new Spending Plan grand total not to exceed \$241,925.00 as specified with no change to the grant term; no further changes. **(Freeholder Kimberly Palmieri-Mouded)**
5. Authorizing the County Manager to apply for and accept grant funding, and enter into a contract with the State of New Jersey, Governor's Council on Alcoholism and Drug Abuse (GCADA), for the FY2021 Alliance to Prevent Alcoholism and Drug Abuse Program award in the amount of \$556,097.00 for the period of July 1, 2020 through June 30, 2021. **(Freeholder Andrea Staten)**

6. Authorizing the County Manager to endorse the Union County 2021 Governor's Council on Alcoholism and Drug Abuse (GCADA) Alliance Program Spending Plan, as required by the GCADA, awarding subcontracts in the total amount not to exceed \$556,097.00 for the grant period of July 1, 2020 through June 30, 2021 under the 2021 Municipal Alliance Program; further authorizing the transfer of funds among the municipalities during the contract period should service needs change and/or if any of the various municipalities/agencies fails to meet its contractual obligation. **(Freeholder Andrea Staten)**
7. Amending Resolution 2018-1104, adopting the 2019 Social Services for the Homeless (SSH) Spending Plan, to reflect additional grant funds in the amount of \$10,611.00 for a new spending plan total amount not to exceed \$802,000.00; no further changes to grant terms of agreement. **(Freeholder Kimberly Palmieri-Mouded)**
8. Amending 2019-874, applying for and executing the FY2020 Community Services Block Grant (CSBG) agreement in the amount of \$219,916.00, to reflect additional grant funds in the amount of \$3,017.00 for a new grant total of \$222,933.00 from the State of New Jersey, Department of Community Affairs (NJDCA) for the grant period of January 1, 2020 through March 30, 2021 for the purpose of providing community programming for low income residents of Union County; and would also recognize and accept that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from NJDCA, does further authorize the execution of any such grant agreement. **(Freeholder Kimberly Palmieri-Mouded)**
9. Authorizing the use of Competitive Contracting, pursuant to N.J.S.A. 40A:11-4.1 et seq, for the provision of medical and psychiatric care to patients of Cornerstone Behavioral Health Hospital. **(Freeholder Angel G. Estrada)**
10. Authorizing the County Manager to approve the Countywide Code Blue Emergency Shelter Initiative for the Winter of 2019-2020 in an amount not to exceed \$350,000.00 to address the needs of the homeless during periods of extreme weather conditions. **(Freeholder Kimberly Palmieri-Mouded)**

DEPARTMENT OF PARKS AND RECREATION

Ron Zuber, Director

1. Authorizing the County Manager to award a contract to Modern Equipment Sales of Edison, NJ for the purchase of a Cam Supreme 16 ft Trailer Vehicle in the amount of \$10,691.29. **(Chair Bette Jane Kowalski)**
2. Amending Resolution No. 2017-931, a contract to Michael C. Aromando, DMV, MS, Town & Country Veterinary Services, Boonton, NJ to provide veterinary services for Watchung Stables for the remaining period of the contract, to increase the contract in the amount of \$8,000.00 per year, for a new contract amount of \$206,000.00 for the contract period January 1, 2017 through December 31, 2021. **(Chair Bette Jane Kowalski)**

3. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq; Department of Parks and Recreation: Country Feed and Grain, Haskell, NJ, for the purpose of providing Horse Feed (BA 2019-40), for a period of 24 months from December 1, 2019 through November 30, 2021, in an amount not to exceed \$116,000.00. **(Chair Bette Jane Kowalski)**
4. Requesting an amendment to Resolution 2018-1071 authorizing the County Manager to approve an extension in the authorization of Kemper Sports Management's operational budget for operational expenses related to the golf courses for the extension period of November 17, 2019 through December 31, 2019; no change in budget amount. **(Chair Bette Jane Kowalski)**
5. Requesting an amendment to Resolution of 2018-423 for the purpose of extending the term of the Shared Services Agreement for the Operation and Management for Scotch Hills Golf Course with the Township of Scotch Plains from November 17, 2019 through December 31, 2019, under the same terms and conditions as the original shared services agreement and increasing the contract amount in an amount not to exceed \$4,600.00, to be paid by the Township of Scotch Plains to the County, to cover the Management Fee for Scotch Hills Golf Course for the extension period of November 17, 2019 through December 31, 2019. **(Chair Bette Jane Kowalski)**
6. Requesting amendments to Resolution 2014-881 and Resolution 2018-422 (said Resolution amended the services provided to include the Scotch Hills Golf Course through the County's Shared Services Agreement with Scotch Plains) for the purpose of extending the term of the contract for Golf Operations and Management Services and Concessionaire Services at Galloping Hill and Ash Brook Golf Courses with Kemper Sports Management and for same services for the Scotch Hills Golf Course, respectively, from November 17, 2019 through December 31, 2019, under the same terms and conditions as the original contract and increasing the contract amount in an amount not to exceed \$13,500.00 to cover the Management Fee for Galloping Hill and Ash Brook Golf Courses and an amount not to exceed \$4,600.00 to cover the Management Fee for the Scotch Hill Golf Course, both for the extension period of November 17, 2019 through December 31, 2019 **(Chair Bette Jane Kowalski)**
7. Requesting an amendment to Resolution of 2019-131 for the purpose of extending the term of the Management and Concessionaire Services contracts for the Warinanco Sports Center assigned to Kemper Sports Management LLC and KemperSports Golf Group LLC, respectively, from November 17, 2019 through December 31, 2019, under the same terms and conditions as the original contracts and subsequent assignment and increasing the contract amount in an amount not to exceed \$10,266.00 to cover the Management Fee for the Warinanco Sports Center for the extension period of November 17, 2019 through December 31, 2019. **(Chair Bette Jane Kowalski)**

8. Requesting an amendment to Resolution 2018-1072 authorizing the County Manager to approve an increase in Kemper Sports Management's operational budget for Warinanco Sports Center operations expenses by an amount not to exceed \$93,049.00 to address additional operating expenses resulting from the extension period of November 17, 2019 through December 31, 2019 for new total amount not to exceed \$609,049.00. **(Chair Bette Jane Kowalski)**

DEPARTMENT OF PUBLIC SAFETYAndrew Moran, Director

1. Authorizing the County Manager to enter into an agreement with Landauer Inc., Glenwood, IL for service and repair of radiation monitoring systems in an amount not to exceed \$5,000.00 through December 31, 2019. **(Freeholder Christopher Hudak)**
2. Authorizing the County Manager to enter into a contract with Continental Fire and Safety, Hamilton, NJ, through State Contract #17-FLEET-00757 for the purpose of providing specialized fire rescue equipment for the County of Union in the amount not to exceed \$108,671.45. **(Freeholder Christopher Hudak)**
3. Authorizing the County Manager to enter into a contract with Perimeter Solutions, Clayton, MO to provide a fire suppression course to approximately 40 firefighters from the Urban Area Security Initiative (UASI) Region, through the 2019 UASI Grant, in an amount not to exceed \$179,080.00. **(Freeholder Christopher Hudak)**

OFFICE OF THE COUNTY COUNSELRobert Barry, County Counsel

1. Amending Resolution 2019-510 to increase the appropriation to DeCotiis, Fitzpatrick, Cole & Giblin, LLP of Teaneck, NJ in the matter entitled H.C. Equities v. County of Union in an amount not to exceed \$20,000.00 for a sum not to exceed \$120,000.00. **(Chair Bette Jane Kowalski)**

FREEHOLDER SPONSORED RESOLUTIONS

1. Resolution congratulating the veterans who are named the Linden Hometown Heroes at the Welcome Home Heroes Ceremony on Monday, November 11, 2019. **(Freeholder Christopher Hudak)**
2. Resolution congratulating Dr. Stefanie Minatee, retired Vocal Music Teacher for the Plainfield Public School District, on her success as a music teacher, and for creating "We Are Plainfield", an event established to celebrate the talents of artists in the City of Plainfield. **(Freeholder Rebecca Lynne Williams)**
3. Resolution recognizing the talents of Lucero and Alison Lopez, also known as Sister Power, upon the premier of their music video on November 11, 2019. **(Vice Chairman Alexander Mirabella, Freeholder Angel G. Estrada & Freeholder Sergio Granados)**

4. Resolution commending Josephine's Place for its tireless community efforts throughout the year; and further congratulating the honorees of their Annual Fall Celebration: Sister Judith Mertz, receiving the Mother Josephine Marie Humanitarian Award and the City of Elizabeth and Mayor J. Christian Bollwage, receiving the Corporate Partner Award. **(Chair Bette Jane Kowalski)**
5. Resolution commending the work of the Union County Chapter of Moms Demand Action for Gun Safety in America, and standing in support of the NJ Red Flag Law that went into effect on September 1, 2109; and further endorsing the BeSmart education program, and encouraging all municipalities to participate in the educational program that discusses responsible actions that can prevent child gun deaths and injuries - safe storage of firearms, the importance of asking about guns in the home when children go on play-dates, as well as recognizing the role of firearms in suicides. **(Chair Bette Jane Kowalski)**
6. Resolution thanking Maureen Tinen on her tireless efforts in assisting economic success for small and large businesses throughout Union County during her 32 year tenure at the Union County Economic Development Corporation; and further wishing her health and happiness on her retirement and all future endeavors. **(Chair Bette Jane Kowalski & the Entire Board)**
7. Extending the Board's deepest condolences to the family of Aileen Mary Pellettiere (Wild), Florham Park, aunt of Clerk of the Board James Pellettiere, upon the occasion of her passing. **(Chair Bette Jane Kowalski & the Entire Board)**

EXECUTIVE SESSION

To the extent known, the following item is scheduled to be discussed in Executive Session:

- 1) Attorney-Client privileged communications and confidential discussion relative to a potential settlement in the matter of Justin Marranca v. the Union County Prosecutor's Office and the County of Union.

ADJOURNMENT

UNION COUNTY BOARD OF CHOSEN FREEHOLDERS 2019 MEETING SCHEDULE

Please note that meetings are regularly held on Thursday evenings. Agenda Setting Sessions and Regular Meetings are held at 7:00pm in the Freeholders’ Meeting Room, Administration Building, 10 Elizabethtown Plaza, 6th Floor, Elizabeth, New Jersey, unless otherwise specified. In the event an Agenda Setting Session and Regular Meeting are held on the same night, the Agenda Setting Session will commence at 7:00pm and the Regular Meeting will commence as soon as possible after the Agenda Setting Session.

Persons requiring a sign language interpreter should contact the Office of the Clerk of the Board at 908-527-4140.

REORGANIZATION MEETING - SUNDAY, JANUARY 6, 2019 at 12:00 pm
 Assignment Judge Karen M. Cassidy’s Courtroom, 2 Broad Street, Elizabeth, NJ

AGENDA SETTING SESSION

January 17, 2019
 February 7, 2019
 February 21, 2019
 March 7, 2019
 March 28, 2019
 April 4, 2019
 April 25, 2019
 May 2, 2019*
 May 23, 2019**
 June 13, 2019
 June 27, 2019
 July 25, 2019
 August 22, 2019
 September 5, 2019
 September 26, 2019
 October 3, 2019
 October 24, 2019
 November 7, 2019
 December 5, 2019
 December 19, 2019

REGULAR MEETINGS

January 24, 2019
 February 14, 2019
 February 21, 2019
 March 14, 2019
 March 28, 2019
 April 11, 2019
 April 25, 2019
 May 16, 2019
 May 23, 2019**
 June 20, 2019
 June 27, 2019
 July 25, 2019
 August 22, 2019
 September 12, 2019
 September 26, 2019
 October 10, 2019
 October 24, 2019
 November 14, 2019
 December 5, 2019
 December 19, 2019

AMENDMENTS TO THE 2019 FREEHOLDER MEETING SCHEDULE

* The Agenda Setting Session of May 9, 2019 has been rescheduled to be held on May 2, 2019. Same time and location.

**The Agenda Setting Session and the Regular Meeting of May 30th has been rescheduled to be held on May 23, 2019. Same time and location.