



UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

THURSDAY, JANUARY 23, 2020
AGENDA SETTING MEETING AGENDA

CALL TO ORDER

ROLL CALL

PRAYER AND SALUTE TO THE FLAG

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

PRESENTATIONS BY THE BOARD

A Resolution presentation will be made by the Board, congratulating the eighteen (18) students from the UC STEP Red Team for their civic engagement winning idea "It makes sense to...come to your CENSUS 2020".

APPROVAL OF COMMUNICATIONS

Note and File

OFFICE OF THE UNION COUNTY CLERK

Joanne Rajoppi, County Clerk

1. Authorizing the County Manager to exercise the County's option to extend the contract with Royal Printing Services, West New York, New Jersey, as per Resolution 2017-1075, for the 24 month period beginning February 1, 2020 to January 31, 2022, to provide election printing services of primary sample ballots, emergency ballots, tally sheets, and official voting machine set-up, for the 2020 and 2021 Primary Elections, General Elections, and Special Elections, for a total amount not to exceed \$1,960,697.00. **(Chairman Alexander Mirabella)**
2. Authorizing the County Manager to exercise the County's option to extend the contract with Full Service Mailers, Hackensack, New Jersey, as per Resolution 2017-1078, for the 24-month period from February 1, 2020 to January 31, 2022, to provide election mail fulfillment services for the 2020 and 2021 Primary, General and Special Elections, for a total amount not to exceed \$208,713.00. **(Chairman Alexander Mirabella)**
3. Authorizing the County Manager to exercise the County's option to extend the contract with B & B Press Inc., Lebanon, New Jersey, per Resolution 2017-1077, for the 24-month period from February 1, 2020 to January 31, 2022, to provide print services for Mail-in-Ballots and Provisional Ballots for the 2020 and 2021 Primary, General and Special Elections, for an amount not to exceed \$614,549.47. **(Chairman Alexander Mirabella)**

DEPARTMENT OF ADMINISTRATIVE SERVICESLaura Scutari, Director

1. Authorizing the County Manager to enter into an Equipment Maintenance Insurance Policy with Specialty Underwriters, Oak Creek, WI for the provision of coverage for maintenance costs of electronic office equipment for the contract period January 1, 2020 through December 31, 2020, in an amount not to exceed \$215,000.00. **(Chairman Alexander Mirabella)**
2. Amending Resolution Number 2019-40, authorizing a contract with T&M Associates, Middletown, NJ for the provision of Workplace Health and Safety Consulting and Compliance Services, to extend the contract for the period of two months from January 1, 2020 through February 29, 2020 (month-to-month) in an amount not to exceed \$30,000.00. **(Chairman Alexander Mirabella)**
3. Amending Resolution Number 2017-100, authorizing the 2019 Non-Contractual Salary Guide Ranges, to adjust the salary guide based upon the Consumer Price Index (CPI) for the previous twelve months. **(Chairman Alexander Mirabella)**
4. Authorizing the County Manager to award a contract to Institute of Forensic Psychology, Oakland, NJ to provide Psychological Evaluation Services to the Departments of Administrative Services (Division of Personnel), Sheriffs, Corrections and Prosecutors for the period of January 1, 2020 through December 31, 2020 in a total amount not to exceed \$50,000.00. **(Chairman Alexander Mirabella)**
5. Amending Resolution Number 2020-22, authorizing the County's tuition reimbursement policy, to reflect a change in account numbers only. **(Chairman Alexander Mirabella)**

DEPARTMENT OF ECONOMIC DEVELOPMENTAmy Wagner, Deputy County Manager/Director

1. Authorizing the County Manager to enter into a contract with Wizdom Media, LLC, Rahway, NJ 07065 to provide marketing & graphic design consulting services for various County events and initiatives in an amount not to exceed \$90,000, for the contract period of January 27, 2020 through December 31, 2020. **(Chairman Alexander Mirabella)**
2. Authorizing the County Manager to enter into contracts with various municipalities and non-profit agencies to provide resources from the NJ Department of State 2020 Complete Count Commission Grant to encourage a full participation of hard to count (HTC) populations. **(Chairman Alexander Mirabella)**
3. Authorizing the County Manager to enter into an agreement with the firm of WSP USA, Inc. to provide professional services for the transportation planning study entitled "Union County Truck Mobility Study" in an amount not to exceed \$160,000. **(Chairman Alexander Mirabella)**

4. Amending Resolution Number 2017-847, authorizing entering into a lease agreement with Koam Investors Group, LLC c/o The Liz Group Corp. for rental space for We Are One NJ – Union County Program, to reflect a change in account numbers only. **(Chairman Alexander Mirabella)**
5. Amending Resolution Number 2019-1093, entering into a contract with We Are One New Jersey, Inc., Trenton, NJ, to provide social and human services under the We Are One New Jersey Project, to reflect a change in account numbers only. **(Chairman Alexander Mirabella)**

DEPARTMENT OF ENGINEERING, PUBLIC WORKS & FACILITIES MANAGEMENT

Joseph Graziano, Director

1. Authorizing the County Manager to award a contract to Cartegraph, Inc. of Iowa, to provide the licensing, upgrade and maintenance to the web based Operations Management System with Enterprise Licensing for a one year period commencing January 1, 2020 through December 31, 2020 in the amount not to exceed \$92,975.00. **(Chairman Alexander Mirabella)**
2. Authorizing the County Manager to enter into an agreement between the County of Union and Township of Scotch Plains for the installation of a Rectangular Rapid Flashing Beacon (RRFB) on the following County roads: Park Avenue between Front Street and East Second Street (mid-block in front of the Municipal Building; at the intersection of Park Avenue and Church Avenue; and the intersection of Terrill Road and Kevin Road). **(Vice Chairman Angel G. Estrada)**
3. Authorizing the County Manager to execute a "Right of Entry Agreement" with the City of Rahway for the right of ingress and egress onto Grantor's property during the construction of Hamilton Street Bridge Ra-29. (Union County Engineering Project Number 2018-008) **(Chairman Alexander Mirabella)**
4. Amending Resolution Number 2018-803, (BA#37-2018) authorizing a contract awarded through advertised public bidding in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., to Empire Construction & Property Management Group, of Middletown, New Jersey, approving Change Order Number 1 (final) for the Dam Repair Improvements, County of Union, New Jersey. This change order will reduce the original contract amount by (\$17,351.97) for a new contract amount not to exceed \$227,102.04. (Union County Engineering Project Number 2016-043) **(Chairman Alexander Mirabella)**
5. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., to Smith-Sondy Asphalt Construction Company, Inc., of Wallington, New Jersey for the 2020 Road Resurfacing Project, Various Municipalities, County of Union, New Jersey in an amount not to exceed \$6,940,910.05, subject to the approval of the New Jersey Department of Transportation. (BA# 47-2019; Union County Engineering Project #2018-020). This project is being funded by the New Jersey Department of Transportation (NJDOT) FY 2019. **(Chairman Alexander Mirabella)**

6. Authorizing the County Manager to award a Professional Engineering Service Contract, through a Request for Proposal (RFP) process, to Neglia Engineering Associates, of Mountainside, New Jersey to provide design, construction administration and inspection services for the 2021 Road Resurfacing Project in an amount not to exceed \$284,739.00. (Union County Engineering Project Number 2019-023) **(Chairman Alexander Mirabella)**
7. Authorizing the County Manager to award a Professional Engineering Service Contract, through a Request for Proposal (RFP) process, to LCA Engineering, LLC, of Union, New Jersey to provide design services to repair or modify building plumbing/drainage systems of the Union County Board of Elections Building, Elizabeth, New Jersey in an amount not to exceed \$ 67,285.00. (Union County Engineering Project Number 2019-024) **(Chairman Alexander Mirabella)**

DEPARTMENT OF FINANCE

Bibi Taylor, Director

1. Amending the 2020 Temporary Budget Ch. 96 P.L. 1951 (N.J.S.A. 40A:4-20). **(Freeholder Sergio Granados)**
2. Resolution approving a Plan Amendment to the 457B Deferred Compensation Plan. **(Freeholder Sergio Granados)**

DEPARTMENT OF HUMAN SERVICES

Debbie-Ann Anderson, Director

1. Authorizing the County Manager to award year two (2) contracts in accordance with the three (3) year 2019-2021 Area Plan in the total amount not to exceed \$4,639,190.00, pursuant to a Request for Proposal (RFP), for the contract period of January 1, 2020 through December 31, 2020, to deliver services to Union County residents 60 years of age or older and/or their caregivers with an option to renew contracts for one year; and further authorizing the County Manager to transfer funds among the agencies during the contract period should service needs change and/or if any of the agencies should fail to meet its contractual obligation. **(Vice Chairman Angel G. Estrada)**
2. Authorizing the County Manager to approve the 2020 Statewide Respite Care Spending Plan in the total amount not to exceed \$280,049.00 and entering into agreements with various agencies, pursuant to a Request for Proposal, for contract year two of a three year cycle with the option to renew contracts for one year, to provide Respite Care services to unpaid caregivers of Union County for the period of January 1, 2020 through December 31, 2020; further authorizing the transfer of funds among the funded agencies, during the contract period, should services needs change and/or if any of the agencies should fail to meet its contractual obligation. **(Vice Chairman Angel G. Estrada)**

3. Authorizing the County Manager to approve the 2020 Coordinated Community Care Spending Plan, pursuant to a Request for Proposal (RFP), in the total amount not to exceed \$100,000.00 and entering into agreements with various agencies for the period of January 1, 2020 through December 31, 2020, representing contract year two of a three year cycle with the option to renew contracts for one year, to deliver services to Union County residents 60 years of age or older and/or their caregivers in accordance with the 2019-2021 Coordinated Community Care Program; further authorizing the transfer of funds among the funded agencies during the contract period should service needs change and/or if any of the agencies should fail to meet its contractual obligation. **(Vice Chairman Angel G. Estrada)**

OFFICE OF THE COUNTY COUNSEL

Robert Barry, County Counsel

1. A Resolution authorizing the Office of the County Counsel to engage and compensate experts such as court reporters, expert witnesses, examining physicians and other litigation support and specialists, which are essential to the defense of the County of Union in amount not to exceed \$35,000.00. **(Chairman Alexander Mirabella)**
2. Amending Resolution 2019-91 dated January 24, 2019 to increase the appropriation to West Publishing Corporation for the purchase of such law books and materials as is necessary for various departments, constitutional officers and agencies within the County of Union in an additional amount not to exceed \$183.67 for a total sum not to exceed \$108,033.67. **(Chairman Alexander Mirabella)**
3. Amending Resolution Number 2018-126, dated January 25, 2018 to increase the appropriation to Rainone Coughlin Minchello of Iselin, NJ in the matter entitled Reginald Curry v. UC, et als. in an amount not to exceed \$10,000.00 for a sum not to exceed \$20,000.00. **(Chairman Alexander Mirabella)**
4. Amending Resolution Number 2018-127, dated January 25, 2018 to increase the appropriation to Aloia Law Firm of Bloomfield, NJ in the matter entitled Reginald Curry v. UC, et als. in an amount not to exceed \$10,000.00 for a sum not to exceed \$20,000.00. **(Chairman Alexander Mirabella)**
5. Amending Resolution Number 2019-752, dated September 12, 2019 to increase the appropriation to Kologi Simitz of Linden NJ in the matter entitled Emmanuel Mervilus v. UC, et als. in an amount not to exceed \$15,000.00 for a sum not to exceed \$70,000.00. **(Chairman Alexander Mirabella)**

OFFICE OF THE COUNTY MANAGER

Edward Oatman, County Manager

1. Authorizing the County Manager to adjust and/or change the Internal Position Control Schedules. **(Chairman Alexander Mirabella)**
2. Resolution requesting a waiver of the County's residency requirement for Kamili Williams, Division Director of Social Services. **(Freeholder Rebecca Lynne Williams)**

FREEHOLDER SPONSORED RESOLUTIONS

1. Resolution appointing the following members to the Union County Status of Minorities Advisory Board: Jeff Brooks of Rahway, Linda McConneyhead, of Elizabeth; Anjali Mehrotra, of Mountainside for a 3-year term ending December 31, 2022; Patricia Perkins-Augusta, of Elizabeth; Lilsa Williams, of Hillside; Ogechi Onyeani, of Union for a two-year term ending December 31, 2021; Janna Williams, of Roselle; Guillermo Santillo, of Linden; Leonard Jones, of Union for a one-year term ending December 31, 2020. **(Freeholder Angela R. Garretson)**
2. Resolution appointing Angela R. Garretson (Freeholder) to the Emergency Management Council; and Lyndsay Ruotolo (Acting Prosecutor) terms ending December 31, 2020; re-appointing the following: Ed Oatman (County Manager); Andrew Moran (Public Safety Director); Christopher Scaturo (OEM Coordinator); William Kane (Deputy OEM Coordinator) Chris Debbie (County Police Chief); Frederic Fretz (Fire Coordinator); Gareth Williams (EMS Coordinator); Thomas Mineo (Damage Assessment/County Engineer); Sebastian D'Elia (Public Information Officer); Michael Redding (Elizabethtown Gas); Peter Corvelli (Sheriff); Joseph Graziano Sr., (DPW Director); Annarely McNair (Health Officer) and Drew Stephens (Salvation Army), terms ending December 31, 2020. **(Freeholder Angela R. Garretson)**
3. Resolution offering this Board's deepest condolences to the family of Mary Jacobs, during their time of sorrow. **(Freeholder Angela R. Garretson)**
4. Resolution offering this Board's deepest sympathies to the family of Curtis Ivey, during their time of sorrow. **(Freeholder Angela R. Garretson)**
5. Resolution sponsoring the Union County Saint Patrick's Day Parade Committee in the amount of \$4,000 in support of their St. Patrick's Day Parade to be held on March 14, 2020. **(Freeholder Sergio Granados & The Entire Board)**
6. Resolution sponsoring the United Youth of New Jersey's Black History Month event held on February 1, 2020 in the amount of \$4,000.00. **(Freeholder Sergio Granados & The Entire Board)**
7. Resolution appointing the following members to the Human Services Advisory Council (HSAC): Tanisha Hansford-Colon (Legal Aide); Linda Flores-Tober (Consumer Advocate) Catherine Hart (Housing Authority); and Juanita Vargas (Volunteer Sector), terms ending December 31, 2022; re-appointing Larisa Hernandez (Service Sector) term ending December 31, 2020; Tom Beck (Community at Large) term ending December 31, 2021; re-appointing Donna Lowe Alexander (Target Population-African American); Debbie-Ann Anderson (County Designee); Laurie Cicero (Health Services); Marconi Gapas (Major City); Carmen Hernandez (Domestic Violence); Susan Pepper (Target Population-Homeless); Woody Philippe (Community At Large); Carol Presley (Consumer Advocate) terms ending December 31, 2022; and appointing the following to unexpired terms: Molly Fagan (Families In Crisis) and Manuela Garcia (Community At Large), terms ending December 31, 2020. **(Freeholder Sergio Granados)**

8. Resolution offering this Board's deepest sympathies to the family of Fernando G. De Jesus, during their time of sorrow. **(Freeholder Sergio Granados & Freeholder Bette Jane Kowalski)**
9. Resolution congratulating the Elizabeth Portuguese Lions for their 41st Anniversary celebration on February 29, 2020. **(Freeholder Sergio Granados)**
10. Resolution recognizing the month of March as Youth Art Month throughout the County of Union. **(Freeholder Sergio Granados & The Entire Board)**
11. Resolution acknowledging Merlyn A. Paisley, Department of Human Services/Division of Social Services, for her 26 years of dedicated service to the residents of Union County, and further wishing her health and happiness in her retirement. **(Freeholder Sergio Granados)**
12. Resolution acknowledging Sharon W. Tyler, Department of Human Services/Division of Social Services, for her 36 1/2 years of dedicated service to the residents of Union County, and further wishing her health and happiness in her retirement. **(Freeholder Sergio Granados)**
13. Resolution appointing Christopher Kolibas, of Cranford, to the Union County Improvement Authority to serve an unexpired term ending January 31, 2023. **(Freeholder Christopher Hudak)**
14. Resolution appointing Margaret McManus to serve as Commissioner (formerly Alternate Commissioner #1) to the Union County Utilities Authority for a new five (5) year term beginning February 1, 2020 and ending January 31, 2025. **(Freeholder Christopher Hudak)**
15. Resolution offering this Board's deepest sympathies to the family of Susan Shultis, of Cranford, during their time of sorrow. **(Freeholder Bette Jane Kowalski)**
16. Resolution offering this Board's deepest sympathies to the family of Michele Daniels, of Cranford during their time of sorrow. **(Freeholder Bette Jane Kowalski)**
17. Resolution adopting the bylaws of the Commission on the Status of Women (as approved by the Commission). **(Freeholder Kimberly Palmieri-Mouded)**
18. Resolution appointing the following individuals to the Commission on the Status of Women to allow for the proper staggering of terms as per the Commission's official bylaws: appointing Laura Giacobbe, of Rahway to a three (3) year term ending December 31, 2022; further re-appointing Lisa Bonanno, of Hillside; Nicole DeAugustine, of Kenilworth; Marissa Ruggiero, Esq., of Springfield; Jennifer Blumenstock, of Garwood; Amelia Mapp, of Plainfield; and Phyllis Mirabella, of Fanwood to a three (3) year term ending December 31, 2022; further re-appointing Jacinth Clayton-Hunt to a two (2) year unexpired term ending December 31, 2021; and re-appointing Joseph Ayana, of New Providence, Shahrads Heidary, of Springfield, and Sara Todisco, of Garwood, to a one (1) year unexpired term expiring December 31, 2020. **(Freeholder Kimberly Palmieri-Mouded)**

19. Resolution re-appointing Sonja Ash (Mental Health Discipline) to the Local Advisory Committee on Alcoholism and Drug Abuse (LACADA) for a term ending December 31, 2022. **(Freeholder Andrea Staten)**
20. Resolution offering this Board's deepest sympathies to the family of Laddie Wyatt, long-time Plainfield City Clerk, during their time of sorrow. **(Freeholder Rebecca Lynne Williams & The Entire Board)**
21. Resolution re-appointing the following members to the Senior Citizen Disabled Resident Transportation Advisory Board for a one year term ending December 31, 2020: Sonja Ash (Senior/Disabled); Ellen Steinberg (Senior); and Robert Edwards (Senior). **(Vice Chairman Angel G. Estrada)**
22. Resolution reaffirming Resolution Number 2012-806, designating Meadowlands Transportation Brokerage Corporation (also known as Meadowlink/EZRide) as the official Transportation Management Association (TMA) of record for Union County. **(Vice Chairman Angel G. Estrada)**
23. Resolution congratulating Chairman Alexander Mirabella upon being inducted into the Union County Baseball Hall of Fame at the 84th annual Hot Stove awards dinner on February 9, 2020. **(Vice Chairman Angel G. Estrada)**
24. Resolution recognizing National Action Network, Founding President Reverend Dr. Al Sharpton and the Elizabeth Martin Luther King Committee at their Martin Luther King Celebration on January 20, 2020 at New Hope Memorial Baptist Church. **(Vice Chairman Angel G. Estrada, Freeholder Sergio Granados, Freeholder Angela R. Garretson & Freeholder Christopher Hudak)**
25. Amending Resolution Number 2020-3, a resolution designating official newspapers for the provision of legal notices for the County of Union, to include NJ Advance Media. **(Chairman Alexander Mirabella)**
26. Amending Resolution 2020-4, a resolution establishing Freeholder appointments to Advisory Boards. **(Chairman Alexander Mirabella)**
27. Authorizing the County Manager to award a contract, as an exception to public bidding pursuant to the Local Public Contracts Law N.J.S.A. 40A:11-5(1)(dd), to Continuum Voice and Data Systems, Inc., Syracuse, New York for the purposes of providing proprietary software maintenance services for the OnBase Records Management proprietary software system of the County, for the period of January 1, 2020 through December 31, 2020 in an amount not to exceed \$33,612.29. **(Chairman Alexander Mirabella)**
28. Congratulating the UC STEP's Red Team on winning the civic engagement project idea titled: "It makes sense to...come to your CENSUS 2020". **(Chairman Alexander Mirabella & The Entire Board)**
29. Resolution commending the JCC of Scotch Plains for their recognition of the work done by Martin Luther King Jr. at their MLK Day of Service on January 20, 2020. **(Chairman Alexander Mirabella)**

30. Resolution congratulating Gene Mirabella, Jim Dietz, and Karen Pedersen upon being inducted into the Union County Baseball Hall of Fame at the 84th annual Hot Stove awards dinner on February 9, 2020. **(Chairman Alexander Mirabella)**
31. Resolution offering this Board's deepest sympathies to the family of Rudy Rivera Jr., Union County Correction Officer, during their time of sorrow. **(Chairman Alexander Mirabella & The Entire Board)**
32. Resolution offering this Board's deepest sympathies to the family of Bernice Peterson Covert, mother of Anita McNamara during their time of sorrow. **(Chairman Alexander Mirabella & The Entire Board)**
33. Resolution offering this Board's deepest sympathies to the family Roselle Park Police Officer Edward Nortrup, during their time of sorrow. **(Chairman Alexander Mirabella & The Entire Board)**
34. Resolution congratulating Overlook Medical Center upon receiving the Healthgrades 2020 America's 50 Best Hospitals Award; a distinction that places Overlook Hospital at the top 1% of all U.S. hospitals for outstanding clinical outcomes. **(Chairman Alexander Mirabella)**
35. Appointing the following members to the Fire Services Advisory Board: Chairman Alexander Mirabella (Freeholder Liaison); Wayne Hanns (Fire Investigation Representative); Gareth Williams (Regional Communications Center); John Lestarchick (Chief, Volunteer Department) terms ending December 31, 2020; and re-appointing the following: Joseph Moschello (Fire Prevention Association); Steven Ruhl (Fire Academy Dean); Andrew Moran (Union County Public Safety Director); Christopher Scaturo (Union County Emergency Services Director/Chief); William Kane (Union County Emergency Services Deputy); Eric Evers (Chief, Combo Department); Thomas McNamara (Largest City Fire Chief); Michael Scanio (2nd Largest City Fire Chief and President, Fire Chief Association); Fred Fretz (County Fire Coordinator); and Kristen Von St Paul (Emergency Services Support Staff) for terms ending December 31, 2020. **(Chairman Alexander Mirabella)**
36. Resolution congratulating Dan Sullivan on 50 years with the Scotch Plains Rescue Squad. **(Chairman Alexander Mirabella)**

ADJOURNMENT

UNION COUNTY BOARD OF CHOSEN FREEHOLDERS 2020 MEETING SCHEDULE

Please note that meetings are regularly held on Thursday evenings. Agenda Setting Sessions and Regular Meetings are held at 6:30pm in the Freeholders' Meeting Room, Administration Building, 10 Elizabethtown Plaza, 6th Floor, Elizabeth, New Jersey, unless otherwise specified. In the event an Agenda Setting Session and Regular Meeting are held on the same night, the Agenda Setting Session will commence at 6:30pm and the Regular Meeting will commence as soon as possible after the Agenda Setting Session.

Persons requiring a sign language interpreter should contact the Office of the Clerk of the Board at 908-527-4140.

REORGANIZATION MEETING - SUNDAY, JANUARY 5, 2020 at 12:00 pm Assignment Judge Karen M. Cassidy's Courtroom, 2 Broad Street, Elizabeth, NJ 2020 MEETING SCHEDULE

AGENDA SETTING SESSION

January 23, 2020

February 6, 2020
February 20, 2020

March 5, 2020
March 26, 2020

April 2, 2020
April 23, 2020

May 14, 2020
May 21, 2020

June 4, 2020
June 18, 2020

July 23, 2020

August 13, 2020

September 3, 2020
September 10, 2020

October 1, 2020
October 15, 2020

November 5, 2020
November 12, 2020

December 3, 2020
December 10, 2020

REGULAR MEETINGS

January 23, 2020

February 6, 2020
February 20, 2020

March 5, 2020
March 26, 2020

April 2, 2020
April 23, 2020

May 14, 2020
May 21, 2020

June 4, 2020
June 18, 2020

July 23, 2020

August 13, 2020

September 3, 2020
September 10, 2020

October 1, 2020
October 15, 2020

November 5, 2020
November 12, 2020

December 3, 2020
December 10, 2020