

County Of Union
Workforce Development Board of Directors Meeting
Holiday Inn Clark, 36 Valley Road, Clark, NJ 07066
9:00 A.M Wednesday, May 30, 2018

Board Members Present:

Juan Carlos Dominguez, J.J.J. Distributors **(Chair)**
Gloria Durham, Qunnection Management **(Vice Chair)**
Gary Pfarr, IBEW **(Secretary)**
Anna Belin-Pyles, Plainfield Public Schools
James R. Brady, The Savor Group, LLC
Pamela Capaci, Prevention Links
Peter Capodice, Union County Vocational Technical Schools (Gwen Ryan)
Tina Early, Elizabethtown Gas
Charles Gillon, Division of Social Services
James Horne, Jr., United Way of Union County
Jean Koszulinski, Union County One Stop Operator (Perte Almedia)
Richard Malcolm, Iron Workers Local #11
Dr. Margaret McMenamin, Union County College (Dr. Lisa Hiscano)
Glenn Nacion, Trinitas Regional Medical Center
Erich Peter, Union County Economic Development Corp.
Stan Robinson Jr., SHR Marketing, LLC
Kamran Tasharofi, Union County Healthcare Associates

Board Members Absent:

Mark Bocchieri, Verizon New Jersey
Richard Capac, Leaf Group, LLC
Noel Christmas, Utilities Workers Union of America Local 601
Donna Dedinsky, Wakefern Food Corporation
Salvador Garcia, MAS Development Group
Ed Faber, NJ Div. of Vocational Rehabilitation Services (Leila Molaie)
Anadir Liranzo, Omega Maintenance Corp.
Sandra McLachlan, Phillips 66 Bayway Refinery
John Perry, Council for Airport Opportunities

Guests:

Isaias Rivera, Union County College
Gisela Bernal-Castro, American Job Center
Lisa Cheng, Healthcare Talent Network
Jasmine Rangoola, Life Sciences Talent Network
Carolee Marano, Community Access Unlimited
Raji Ramachandra, NJDOLWD
Josh Bornstein, UCESC
Dominique Garnett, Prevention Links
Jeffrey Jackson, American Job Center

County of Union:

Edward Oatman, County Manager, County of Union
Amy Wagner, Deputy County Manager, Director, Department of Economic Development
Debbie Ann Anderson, Director, Department of Human Services
Karen Dinsmore, Assistant Director, Department of Human Services
Antonio Rivera, Director, Workforce Development Board
Lisa Bonanno, Deputy Director, Workforce Development Board
Thomas McCabe, Workforce Development Board
Elizabeth Paskewich, Workforce Development Board

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I. CALL TO ORDER

The meeting was called to order by Workforce Development Board (WDB) Chair, Mr. Juan Carlos Dominguez at 9:03 a.m.

II. OPEN PUBLIC MEETINGS ACT

Ms. Lisa Bonanno read the Open Public Meetings Act Statement.

III. ROLL CALL

Ms. Lisa Bonanno conducted the Roll Call.

IV. FLAG SALUTE

V. APPROVAL OF THE JANUARY 24, 2018 MEETING MINUTES

- Motion was made by Gary Pfarr and seconded by Glenn Nacion to approve the minutes of January 24, 2018 meeting. Motion carried.

VI. REQUEST FOR PROPOSAL UPDATE FOR PROGRAM YEAR 2018

Elizabeth Paskewich provided the Board with a Request for Proposal update for PY2018.

Three current RFP released by the UCWDB include:

- Program Year 2018 WorkFirst New Jersey- Due May 24, 2018
- Professional Comprehensive Services- Due June 8, 2018
- WIOA In-School and Out-of-School Youth Employment and Training Services- Due June 5, 2018
- Budget outline for current WIOA programs provided to the Board

VII. PY 2017 WORKFORCE DEVELOPMENT BOARD BUDGET UPDATE

Thomas McCabe provided the Board with Budget updates reflective of both 2016 and 2017 Budgets in respect to WIOA and WFNJ funding streams.

- WorkFirst New Jersey PY16 accounts have been closed out and remaining funds have been returned to the State.
- Currently evaluating PY16 and PY17 WIOA funds to utilize the First in First out process
- Current Budget Spreadsheets have been provided to the Board for review.

VIII. ACTION REQUIRED:

AUTHORIZATION TO AMEND AJC CONTRACT TO ROLL-OVER PY17 SUPPORTIVE SERVICES & INDIVIDUAL TRAINING ACCOUNT FUNDING INTO PY18

Debbie Ann Anderson, Director, Union County Department of Human Services, requested an extension on the PY 17 Supportive Services and Individual Training Account Funding into Program Year 2018. The extension would provide Contract sub-recipients United Way and Plainfield Action Services more time to work with population.

- WDB Chairman, Juan Carlos Dominguez asked what would be the plan going forward to ensure these funds will be utilized.

- Ms. Anderson attributed the need for the extension to challenging client situations and indicated case managers will get out on the street to utilize the funds
 - Jeffrey Jackson also explained that the funding can only be used with clients actively in the program and the One Stops are reaching out to current clients to notify them of opportunity.
 - Lisa Hiscano, Union County College suggested the information be displayed at the college so students can utilize it.
 - Glenn Nacion inquired if there are incentives for completion. Ms. Anderson confirmed incentives are available.
- Motion was made by Glenn Nacion and seconded by Stan Robinson to amend the AJC Contract to grant an extension of time—for PY17 Support Services funds (\$123,000.00) & PY 17 Individual Training Account funds (\$788,629.44) scheduled to contractually expire on June 30, 2018—and now authorize said expenditure of program funds through June 1, 2019. Gloria Durham and James Brady opposed the motion. Motion carried.

IX. SUB-RECIPIENT PROGRESS REPORTS

WORKFORCE INNOVATION BUSINESS CENTER REPORT- ISAIAS RIVERA

Mr. Isaias Rivera provided the Board with an overview on the Workforce Innovation Business Center. He affirmed the WIB Center move from the Mills at Jersey Gardens location and to the Kellogg Building on the UCC Elizabeth Campus was successful. He outlined the following achievements:

- 10 recruitment events, 6 smaller recruitment (Brown aviation, GAP, 360 translation)
- Now holding recruitment events in Plainfield
- 240 individuals provided services
- 40 employment placements
- 56 completed soft Skills training

UNION COUNTY YOUTH CONSORTIUM REPORT- JAMES HORNE

Mr. James Horne provided with Board with detailed information regarding the United Way of Greater Union County Youth Employment Pathways Program.

- 198 youth are currently engaged in program
- 26 are currently enrolled and will complete occupational training
- 43 have achieved an outcome
- 151 have had subsidized work experiences
- 27 have had unsubsidized work experiences
- Currently in partnership with 10 sub-grantees

X. OLD BUSINESS

No old business reported.

XI. NEW BUSINESS/PUBLIC COMMENTS

Carole Marano from Community Access Unlimited provided a public comment acknowledging the impressive current efforts to provide individuals with the resources necessary to get people to succeed. She is hopeful the issues around Supportive Services be resolved as they are important for clients to take next steps.

XII. NEXT WDB MEETING:

Wednesday, June 27, 2018
Clark Holiday Inn
36 Valley Road, Clark, NJ 07066

XIII. ADJOURNMENT

- A motion was made by James Horne, and seconded by James Brady to adjourn the May 30, 2018 Workforce Development Board meeting. Motion Carried.

Verbatim dialogue available through recording.