



# UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

THURSDAY, MARCH 26, 2020  
AGENDA SETTING MEETING AGENDA

## CALL TO ORDER

## ROLL CALL

## PRAYER AND SALUTE TO THE FLAG

## STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

## APPROVAL OF COMMUNICATIONS

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Note and File

## OFFICE OF THE UNION COUNTY CLERK

Joanne Rajoppi, County Clerk

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1. Amending Resolution Number 2019-490 adopted on 6/20/2019, a contract with The Musial Group, Mountainside, NJ, to provide a Selective Asbestos Identification Survey as well as a Selective Lead-Based Paint Survey from T&M Associates, associated with the reconfiguration, shelving design, drawings and specifications for the County Clerk's Office, City of Elizabeth, County of Union, New Jersey for an additional amount of not to exceed \$67,000.00, for a new total amount of not to exceed \$311,000.00. **(Chairman Alexander Mirabella)**

## OFFICE OF THE UNION COUNTY PROSECUTOR

Lyndsay V. Ruotolo, Acting Prosecutor

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1. Authorizing the County Manager, through the Union County Prosecutor's Office, to enter into an agreement with Life Technologies Corporation, Carlsbad, CA, for the purpose of providing a service agreement on a Genetic Analyzer used for DNA testing for the period of January 12, 2020 through January 11, 2021 in an amount not to exceed \$23,079.96. **(Chairman Alexander Mirabella)**
2. Authorizing the County Manager to enter into a professional services contract with Elite Transcripts Inc., Butler, New Jersey, to provide professional transcript service for the contract period of January 1, 2020 through December 31, 2020 in an amount not to exceed \$25,000.00 **(Chairman Alexander Mirabella)**

**DEPARTMENT OF ADMINISTRATIVE SERVICES**Laura Scutari, Director

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1. Authorizing the County Manager to enter into an agreement with the Chubb Group of Insurance Companies, Warren, NJ, to provide Travel Accident Insurance for Public Officials for a 36-month period from April 1, 2020 through March 31, 2023 in the amount of \$4,275.00. **(Chairman Alexander Mirabella)**
2. Authorizing the County Manager to enter into an agreement with Travelers Casualty and Surety Company, Hartford, CT for a Public Official Bond for Director of Finance, Bibi Taylor for the period of April 15, 2020 through April 14, 2021 in an amount not to exceed \$779.00. **(Chairman Alexander Mirabella)**
3. Authorizing the County Manager to enter into an agreement to provide liability coverage for ambulances owned and operated by the Union County Emergency Services in an amount not to exceed \$25,926.00 with General Star Management Company, Stamford, CT for the period of April 26, 2020 to April 25, 2021. **(Chairman Alexander Mirabella)**
4. Authorizing the County Manager to award a contract to Remedy Analytics, Milwaukee, WI, to provide Prescription Monitoring Services at a contract commission of 20% of all demonstrated and attested savings that ensue over the length of the contract from April 15, 2020 to April 14, 2023. **(Chairman Alexander Mirabella)**
5. Authorizing the County Manager to enter in to a contract with Sage Software, Inc., St. Petersburg, Florida, for software licensing renewal, software updates and enhancement services for the County of Union's Human Resource Management System for a contract period of June 2, 2020 through June 1, 2021 in an amount not to exceed \$32,471.00. **(Chairman Alexander Mirabella)**
6. Authorizing the County Manager to award the proposed BA# 7-2020 obtained through advertised public bidding in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq; Elizabeth Truck Center, Elizabeth, New Jersey, for the purpose of providing collision repair services for trucks, buses and specialty equipment for the period of 36 consecutive months in an amount not to exceed \$300,000.00, with the option to extend for an additional 24 months. **(Chairman Alexander Mirabella)**

**DEPARTMENT OF CORRECTIONS**Ronald Charles, Director

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1. Authorizing the County Manager to enter into an agreement with Truax Patient Services, Bemidji, Minnesota to purchase Narcan (Naloxone HCl) Nasal Spray for use throughout the Union County Jail in an amount not to exceed \$18,750.00. **(Chairman Alexander Mirabella)**

**DEPARTMENT OF HUMAN SERVICES**Debbie-Ann Anderson, Director

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1. Authorizing the County Manager to enter into an agreement with Union County College, Elizabeth, NJ, for the period of March 13, 2020 through June 26, 2020 in the total amount not to exceed \$12,000.00 to provide Work Readiness Workshops for clients of the American Job Center who need intensive job seeking services. **(Freeholder Sergio Granados)**
2. Authorizing the County Manager to enter into an agreement with NJ Transit to secure grant funding in the amount of \$300,000.00 with a 100% County Match of \$300,000.00 for a total agreement in the amount not to exceed \$600,000.00 for the period of July 1, 2020 through June 30, 2021 for inclusion in NJ Transit's Consolidated NJ Job Access and Reverse Commute (NJ-JARC 7) Grant Agreement for SFY21. **(Vice Chairman Angel G. Estrada)**
3. Amending Resolution 2019-1049, awarding 2020 Union County Youth Services Commission Spending Plan subcontracts, to reallocate funding as follows: reducing \$1,200.00 from UC Dept of Corrections, Juvenile Detention Bureau, Electronic Monitoring detention alternatives and increasing \$1,200.00 to Family Counseling diversion with no change to total spending plan, all other terms remain the same, no further changes. **(Freeholder Kimberly Palmieri-Mouded)**
4. Authorizing the County Manager to approve the 2020 Homeless Trust Fund (HTF) Spending Plan awarding six (6) renewal subcontracts in the total amount not to exceed \$158,811.00 for services to be provided during the period of May 1, 2020 through March 31, 2021; further authorizing the transfer of funds among the various agencies during the contract period should service needs change and/or if any of the agencies fails to meet its contractual obligation. **(Freeholder Kimberly Palmieri-Mouded)**
5. Amending Resolution Number 2019-1054, 2019 Community Services Block Grant (CSBG) Spending Plan, to reflect an additional grant term extension of three (3) months for a new grant period of January 1, 2019 through June 30, 2020 for subcontracted services with no change in funding; all other terms remain unchanged. **(Freeholder Sergio Granados)**
6. Amending Resolution Number 2019-1058, 2020 Community Services Block Grant (CSBG) Spending Plan, to reflect a grant term extension of nine (9) months for a new grant period of January 1, 2020 through December 31, 2020 for subcontracted services with no change in funding; all other terms remain unchanged. **(Freeholder Sergio Granados)**
7. Amending Resolution Number 2020-243, awarding a contract to CFG Health Systems LLC, Marlton, NJ, to change the name of the vendor to Center for Family Guidance, PC, Marlton, NJ; all other terms remain the same, no further changes. **(Freeholder Rebecca Lynne Williams)**

8. Amending Resolution Number 2019-787 to reflect a reduction of \$136,293.00 in the grant award for the FFY18 Victims of Crime Act – Victim Assistance Grant (VOCA-VAG), Confidential Sexual Violence Advocate (CSVA) Program from \$290,000.00 to \$153,707.00 with a required County In-Kind Match of \$38,427.00 for a new program total of \$192,134.00; with no change to grant term. **(Freeholder Sergio Granados)**
9. Amending Resolution 2018-1041, awarding a professional services contract to Dr. Vipul C. Mody, a physician under the medical firm KNJ Hospitalist Group, LLC, Bridgewater, NJ, to serve as Medical Director of the Union County Pediatric Immunization Clinic located at 40 Parker Road, Elizabeth, to extend the contract for the four (4) month period of January 1, 2020 through April 30, 2020 in an additional amount of \$8,000.00. **(Freeholder Sergio Granados)**

#### **DEPARTMENT OF PARKS AND RECREATION**

Ron Zuber, Director

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1. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding BA# 9-2020 in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq; Parks & Recreation: Space Farms Inc., Wantage, NJ, for the purpose of providing deer carcass removal and disposal, for a twenty-four (24) month period with a twenty-four (24) month extension option, in the amount not to exceed \$44,825.00. **(Freeholder Bette Jane Kowalski)**
2. Authorizing the County Manager to amend resolution numbers 2016-719, 2018-769 and 2020-196, entering into a contract with CivicPlus, Inc for the provision of recreational management software, to reflect a change in account numbers only; with all other terms remaining unchanged. **(Freeholder Bette Jane Kowalski)**
3. Authorizing the County of Union to establishing reasonable qualifications for prospective bidders by category of services for the public bid for "Improvements to Buildings #4 and #7 of the Deserted Village of Feltville/Glenside Park, 9 Cataract Hollow Road, Berkeley Heights," in accordance with N.J.S.A. 40A:11-25. **(Freeholder Bette Jane Kowalski)**

#### **OFFICE OF THE COUNTY MANAGER**

Edward Oatman, County Manager

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1. Authorizing the County Manager to sign any and all documents necessary to enter into a Collective Bargaining Agreement with the Assistant Prosecutor's Association effective January 1, 2018 through December 31, 2020. **(Chairman Alexander Mirabella)**
2. Authorizing the County Manager to sign any and all documents necessary to enter into a Collective Bargaining Agreement with Council No. 8 effective January 1, 2018 through December 31, 2020. **(Chairman Alexander Mirabella)**

**FREEHOLDER SPONSORED RESOLUTIONS**

1. Resolution offering this Board's deepest sympathies to the family of Mrs. Lula Green during their time of sorrow. **(Freeholder Angela R. Garretson, Freeholder Andrea Staten)**
2. Proclaiming the month of April 2020 as Sexual Assault Awareness Month (SAAM) throughout the County of Union. **(Freeholder Sergio Granados)**
3. Proclaiming the month of April as Autism Awareness Month throughout the County of Union. **(Freeholder Sergio Granados)**
4. Congratulating Brian Junior Esteves of Boy Scout Troop 101, Elizabeth, upon attaining the rank of Eagle Scout. **(Freeholder Sergio Granados, Vice Chairman Angel G. Estrada & Freeholder Christopher Hudak)**
5. Resolution sponsoring the NJ Sharing Network's 5K Celebration of Life to be held June 7, 2020 in the amount of not to exceed \$3,000. **(Freeholder Sergio Granados, The Entire Board)**
6. Resolution sponsoring Melly Mell Productions Elizabeth Waterfront Latin Festival to be held on May 23, 2020 and May 24, 2020 in the amount of not to exceed \$4,000. **(Freeholder Sergio Granados & The Entire Board)**
7. Congratulating the following women for being chosen as the 2020 Women of Excellence: Margot Baruch (Women's Advocacy); Joyce Benz (Mental Health Advocacy); Joan Crout (Volunteerism); Dr. Marian Gleen (Environmental/Activism); Monica Goncalves (Education); Sister Percylee Hart.RSM (Lifetime Achievement); Pamela Palmieri (Healthcare); Diana Pinto-Gomez (Special Education Advocacy); Nancy Polow.PHD (Entrepreneurial/Medical); and Clara Fernandez (Government). **(Freeholder Kimberly Palmieri-Mouded & The Entire Board)**
8. Resolution recognizing April 2020 as Alcohol Awareness Month (AAM) throughout Union County as a means to increase outreach and education regarding the treatment and prevention of alcohol addiction and reduce the stigma often associated with it. **(Freeholder Andrea Staten)**
9. Authorizing the County Manager to enter into an agreement with the Union County Performing Arts Center, Rahway, NJ, in an amount not to exceed \$10,000.00 for the purposes of developing support for the arts in Union County and creating cultural and educational opportunities for Union County residents for the period of January 1, 2020 through December 31, 2020. **(Chairman Alexander Mirabella & The Entire Board)**
10. Resolution recognizing the Oratorio Singers of Westfield under the Music Director of Trent Johnson upon the 40th Anniversary of their existence at their upcoming concert on March 29, 2020. **(Chairman Alexander Mirabella)**

**ADJOURNMENT**

**UNION COUNTY BOARD OF CHOSEN FREEHOLDERS 2020 MEETING SCHEDULE**

Please note that meetings are regularly held on Thursday evenings. Agenda Setting Sessions and Regular Meetings are held at 6:30pm in the Freeholders’ Meeting Room, Administration Building, 10 Elizabethtown Plaza, 6<sup>th</sup> Floor, Elizabeth, New Jersey, unless otherwise specified. In the event an Agenda Setting Session and Regular Meeting are held on the same night, the Agenda Setting Session will commence at 6:30pm and the Regular Meeting will commence as soon as possible after the Agenda Setting Session.

Persons requiring a sign language interpreter should contact the Office of the Clerk of the Board at 908-527-4140.

**REORGANIZATION MEETING - SUNDAY, JANUARY 5, 2020 at 12:00 pm**  
**Assignment Judge Karen M. Cassidy’s Courtroom, 2 Broad Street, Elizabeth, NJ**

**2020 MEETING SCHEDULE**

**AGENDA SETTING SESSION**

**REGULAR MEETINGS**

January 23, 2020

January 23, 2020

February 6, 2020

February 6, 2020

February 20, 2020

February 20, 2020

March 5, 2020

March 5, 2020

March 26, 2020

March 26, 2020

April 2, 2020

April 2, 2020

April 23, 2020

April 23, 2020

May 14, 2020

May 14, 2020

May 21, 2020

May 21, 2020

June 4, 2020

June 4, 2020

June 18, 2020

June 18, 2020

July 23, 2020

July 23, 2020

August 13, 2020

August 13, 2020

September 3, 2020

September 3, 2020

September 10, 2020

September 10, 2020

October 1, 2020

October 1, 2020

October 15, 2020

October 15, 2020

November 5, 2020

November 5, 2020

November 12, 2020

November 12, 2020

December 3, 2020

December 3, 2020

December 10, 2020

December 10, 2020

\* March 18, 2020 Special Meeting at 5:30pm was held via conference call due to state of emergency relative to the COVID-19 coronavirus.