



## UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

THURSDAY, OCTOBER 24, 2019  
AGENDA SETTING MEETING MINUTES

### CALL TO ORDER

Chairman Kowalski presided over the meeting and called the meeting to order at 7:03 P.M.

### ROLL CALL

Roll call showed, Chairman Bette Jane Kowalski, Vice Chairman Alexander Mirabella, Freeholder Angel G. Estrada, Freeholder Angela R. Garretson, Freeholder Sergio Granados, Freeholder Christopher Hudak, Freeholder Kimberly Palmieri-Mouded, Freeholder Andrea Staten, and Freeholder Rebecca Williams were present.

Also present were County Manager Edward T. Oatman, County Counsel Robert E. Barry, Esq., and Clerk of the Board James E. Pellettiere.

### PRAYER AND SALUTE TO THE FLAG

The prayer and salute to the flag were led by Clerk of the Board Pellettiere.

### STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

The statement of compliance with the Open Public Meetings Act was read by Clerk of the Board Pellettiere.

### PRESENTATIONS BY THE BOARD

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Check presentations were made by the Board to the recipients of the 2019 Kids Recreation Trust Grant, 2019 Preserve Union County Grant and 2019 Greening Union County Grant programs; funded through the Union County Open Space, Recreation & Historic Preservation Trust Fund.

Business Administrator Jim Gildea and Recreation Director Don Bogardus accepted the award on behalf of the Town of Westfield. Jim Gildea thanked the Board for their generosity and noted the intention for the funds, including a new playground.

Mayor Angie Devanney and Business Administrator Liza Viana accepted the award on behalf of the Township of Berkeley Heights. Mayor Devanney thanked the Board for their hard work and tremendous generosity, noting that some of the funds would be used to preserve the Little-Lord Farmstead historic site.

Councilman Steve Hund and Council-at-Large Member Angel Albanese accepted the award on behalf of the Township of Clark. Councilman Hund thanked the Board for their generosity, noting that some of the funds would be used to improve the little-league fields throughout Clark.

Mayor Patrick Giblin accepted the award on behalf of the Township of Cranford. Mayor Giblin thanked the County Manager Oatman and the Board for their generosity, noting that some of the funds would be used to resurface some of the basketball fields in the area. With regards to the purchase of 112 Park Drive, Mayor Giblin thanked the Board for making the purchase with the intention of expanding the park.

Recreation Supervisor Malik Jackson accepted the award on behalf of Mayor J. Christian Bollwage for the City of Elizabeth. Recreation Supervisor Malik Jackson thanked the Board for their generosity. He also thanked everyone for their support of the Elmora Troopers, noting that some of those funds would be used to improve their little league field.

Recreational Director Robert Budiansky accepted the award on behalf of the Borough of Fanwood. Director Budiansky thanked the Board for their consideration and generosity, noting that some of the funds would be used to make improvements to Forest Road Park.

Recreation Department member Kathy Villaggio accepted the award for the Borough of Garwood. Ms. Villaggio thanked the Board for their generosity on behalf of the residents.

Council President Andrea Hyatt, Acting Recreation Director Al Fuquan-Hardy, Director of the Senior Center Mary Dawkins, and Arthur Kobitz, PAC accepted the award on behalf of the Township of Hillside. Acting Recreation Director Al Fuquan-Hardy thanked the Board for their generosity, noting that some of the funds would be used to make improvements to a recreation/meeting room in the community.

Mayor Anthony P. DeLuca Jr, Council Member Kay Ceceri, President of the Kenilworth Historical Society, Shirley Boyden Maxwell and County Sheriff Peter Corvelli accepted the award on behalf of the Borough of Kenilworth. Mayor DeLuca thanked the Board for their generosity. Council Member Ceceri also thanked the Board for the award, noting that the funds would be used to make necessary improvements to the parks in their community. President Shirley Boyden Maxwell thanked the Board on behalf of the Kenilworth Historical Society, noting that some of the funds would be used to make improvements to the Oswald J. Nitschke House.

Recreation Director Ralph Dunham accepted the award on behalf of Mayor Derek Armstead and the City of Linden. Recreation Director Dunham thanked the Board for their generosity.

Mayor Paul N. Mirabelli accepted the award on behalf of the Borough of Mountainside. Mayor Mirabelli thanked the Board for their generosity, noting that several tennis courts would be resurfaced using the funds.

Mayor Al Morgan and Councilman Matthew Cumisky accepted the award on behalf of the Borough of New Providence. Mayor Morgan thanked the Board for their generosity and continued support, noting several prior projects that have been completed thanks to the Open Space, Recreation, and Historic Preservation Trust Fund.

Business Administrator Wayne R. Clark, Director of Health and Social Services, Shep Brown and Director of Public Works Oren K. Dabney accepted the award on behalf of the City of Plainfield. Executive Director Steven Epstein of duCret School of Art accepted the award on behalf of the school to be used for restoration of the front porch. Director Epstein thanked the Board for their generosity.

Council Member Danni Newbury and Assistant Recreation Director Steve Lewis accepted the award on behalf of the City of Rahway. Council Member Newbury thanked the Board on behalf of Mayor Raymond A. Giacobbe, Jr. for their generosity, noting the positive impacts of these funds on the community and residents. Rick Zdan, Michelle Mctamney, Al Shipley, and Janice Rollo of Merchants & Drovers accepted the award intended for improvements and restoration of the historic site.

Mayor Christine Dansereau and Recreation Director Donald Shaw accepted the award on behalf of the Borough of Roselle. Mayor Dansereau thanked the Board for their generosity, noting that some of the funds would be used to make improvements to Pine Street Park and Sprayground.

Mayor Joseph Signorello III, Councilman Michael Connelly, Business Administrator Andrew Casals accepted the award on behalf of the Borough of Roselle Park. Mayor Signorello III thanked the Board for their generosity.

Recreation Director DJ Salvante accepted the award on behalf of the Township of Scotch Plains as well as Frazee House President, Andy Calamaras and member Janet Strunk accepted the award on behalf of the historic site. Recreation Director Salvante thanked the Board for their generosity. President Andy Calamaras thanked the Board for their continued support, noting that funds would be used to address the exterior and structural issues on site.

Recreation Director Adam Lieb and Assistant Recreation Director Brandon O'Reilly accepted the award on behalf of the Township of Springfield. Recreation Director Adam Lieb thanked the Board for their generosity and continued support.

Mayor Nora G. Radest and Frank Juliano from Reeves-Reed Aboretum accepted the award on behalf of the City of Summit. Mayor Radest thanked the Board for their generosity and continued support. She noted that the trees would be planted in memory of Council Member Matthew Gould, who passed away unexpectedly earlier this year.

Recreation Director Robert Cowper accepted the award on behalf of the Township of Union. Recreation Director Cowper thanked the Board for their generosity and continued support.

## APPROVAL OF COMMUNICATIONS

## Note and File

Chairman Kowalski advised that the communications would be approved later that evening during the Regular Meeting.

## OFFICE OF THE UNION COUNTY PROSECUTOR

Lyndsay V. Ruotolo, Acting Prosecutor

1. Authorizing the County Manager, through the Union County Prosecutor's Office, to enter into a contract with O'Brien & Kolano, LLC, of Glen Gardner, NJ to provide Crisis Intervention Team Training to law enforcement and mental health personnel in an amount not to exceed \$23,000.00. (Chair Bette Jane Kowalski)

Freeholder Palmieri-Mouded asked Acting Prosecutor Ruotolo to elaborate on this item. Acting Prosecutor Ruotolo advised that this item relates to practical training for both law enforcement officials and mental health professionals introducing tools and various response techniques for successfully dealing with individuals in crisis. She noted that sessions were 40 hour week course available in three parts throughout the calendar year.

2. Authorizing the County Manager through the Union County Prosecutor's Office to enter into an agreement for the purchase of various badges, trophies and plaques from West Hudson Industries, Rahway, New Jersey for the period of January 1, 2019 through December 31, 2019 in an amount not to exceed \$8,000.00. (Chair Bette Jane Kowalski)

## DEPARTMENT OF ADMINISTRATIVE SERVICES

Laura Scutari, Director

There were no questions or comments by the Board.

1. Authorizing the County Manager to exercise the option to extend a contract with Medcom, Birmingham, AL, to provide Retiree Benefit Billing Services and COBRA Administration Services from November 1, 2019 through October 31, 2020 in an amount not to exceed \$36,000.00. (Chair Bette Jane Kowalski)

## DEPARTMENT OF ECONOMIC DEVELOPMENT

Amy Wagner, Deputy County Manager/Director

There were no questions or comments by the Board.

1. Authorizing the County Manager to exercise the option to extend a contract with Medcom, Birmingham, AL, to provide Retiree Benefit Billing Services and COBRA Administration Services from November 1, 2019 through October 31, 2020 in an amount not to exceed \$36,000.00. (Chair Bette Jane Kowalski)

## DEPARTMENT OF ENGINEERING, PUBLIC WORKS &amp; FACILITIES MANAGEMENT

Joseph Graziano, Director

There were no questions or comments by the Board.

1. Amending Resolution Number 2018-403 adopted April 26, 2018, (BA #10-2018) a contract awarded through advertised public bidding process in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., to Smith-Sondy Asphalt Construction Company, of Wallington, New Jersey, approving Change Order Number 1 for the 2018 Road Resurfacing Project, Various Municipalities, County of Union, New Jersey. This change order will increase the original contract amount by \$477,996.21 for a new contract amount not to exceed \$7,886,612.06. (Chair Bette Jane Kowalski)
2. Concurring with the Township of Berkeley Height's Resolution Number 286-2019 prohibiting left turns from Mountain Avenue (County Road 622) onto Timber Drive, Monday through Friday between the hours of 6:30 a.m. and 10:00 a.m. prevailing time; and establishing a new, reduced, speed limit of 30 MPH on Springfield Avenue (County Road 512) in the Township's downtown area from the center of Lawrence Drive to the Center of Passaic Avenue, Township of Berkeley Heights, New Jersey. (Chair Bette Jane Kowalski)

## DEPARTMENT OF FINANCE

Bibi Taylor, Director

There were no questions or comments by the Board.

1. Resolution modifying the 2019 Union County adopted budget in the amount of \$350,979.62 as a result of notification received from the State of New Jersey, Office of Homeland Security and Preparedness for a program entitled: State Homeland Security Program (SHSP) Grant. (Vice Chairman Alexander Mirabella)
2. Resolution modifying the 2019 Union County adopted budget in the amount of \$2,224,824.00 as a result of notification received from the State of New Jersey, Office of Homeland Security and Preparedness for a program entitled: Urban Areas Security Initiative (UASI) Grant. (Vice Chairman Alexander Mirabella)

3. Resolution modifying the 2019 Union County adopted budget in the amount of \$7,969.00 as a result of notification received from the State of New Jersey, Department of Law and Public Safety for a program entitled: Paul Coverdell National Forensic Science Improvement Grant. (Vice Chairman Alexander Mirabella)
4. Resolution modifying the 2019 Union County adopted budget in the amount of \$90,909.00 as a result of notification received from the State of New Jersey, Department of Children and Families for a program entitled: Sexual Assault, Abuse, and Rape Care (SAARC) Supplemental Funds. (Vice Chairman Alexander Mirabella)
5. Resolution modifying the 2019 Union County adopted budget in the amount of \$10,689.00 as a result of notification for additional funding received from the State of New Jersey, Department of Human Services for a program entitled: Social Services for the Homeless(SSH) Grant. (Vice Chairman Alexander Mirabella)
6. Resolution modifying the 2019 Union County adopted budget in the amount of \$17,496.00 as a result of notification for additional funding received from the State of New Jersey, Department of Human Services for a program entitled: Older Americans Area Plan Contract (APC). (Vice Chairman Alexander Mirabella)

## DEPARTMENT OF HUMAN SERVICES

Debbie-Ann Anderson, Director

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There were no questions or comments by the Board.

1. Amending Resolution 2019-577, increasing the 2019-2021 Area Plan, to reflect an additional increase in funding only in the amount of \$138,235.00 for a new grand total not to exceed \$5,357,811.00 to be allocated as outlined and charged to account numbers specified for the same contract period of January 1, 2019 through December 31, 2019 with no other changes to the 2019-2021 Area Plan. (Freeholder Angel G. Estrada)
2. Amending Resolution 2019-637, increasing the Union County Homeless Trust Fund, Homelessness Housing Fund surcharge, to reflect an effective date of January 1, 2020. (Freeholder Kimberly Palmieri-Mouded)
3. Amending Resolution 2019-111, a contract with MPC Bus Corporation, Garden City, NY, for the continued provision of Paratransit Service, to reflect an adjustment to the appropriation accounts with no change in the total amount of the award. (Freeholder Angel G. Estrada)

4. Authorizing the County Manager to apply for and execute the FY2020 Community Services Block Grant (CSBG) agreement in the amount of \$219,916.00 from the State of New Jersey, Department of Community Affairs (NJDCOA) for the grant period of January 1, 2020 through March 30, 2021 for the purpose of providing community programming for low income residents of Union County; and would also recognize and accept that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from NJDCOA, does further authorize the execution of any such grant agreement. (Freeholder Kimberly Palmieri-Mouded)
5. Authorizing the County Manager to award a contract to Community Coordinated Child Care of Union County Inc, Rahway, New Jersey, for the period of October 1, 2019 through December 31, 2019 in the total amount not to exceed \$12,000.00 in GAP funding to continue the Union County Child Care Subsidy program. (Freeholder Kimberly Palmieri-Mouded)
6. Authorizing the County Manager to renew the Agreement of Understanding between the Union County Division of Social Services and Overlook Hospital for the out-stationing of County Welfare Agency staff (one part-time employee) to process Medicaid applications for the period of January 1, 2020 through December 31, 2020 at no cost to the County of Union (State and Hospital funded in full). (Freeholder Kimberly Palmieri-Mouded)
7. Authorizing the County Manager to renew the Agreement of Understanding between the Union County Division of Social Services and Trinitas Medical Center for the out-stationing of County Welfare Agency staff (four full-time employees) to process Medicaid applications for the period of January 1, 2020 through December 31, 2020 at no cost to the County of Union (State and Hospital funded in full). (Freeholder Kimberly Palmieri-Mouded)
8. Authorizing the County Manager to concur with the Borough of Kenilworth's Resolution No. 12 authorizing the consolidation of their General Assistance (GA) caseload with the County of Union, Department of Human Services, Division of Social Services, effective October 31, 2019. (Freeholder Kimberly Palmieri-Mouded)
9. Authorizing the County Manager to enter in to a Lease Agreement with Sharma Realty Investments LLC, Elizabeth, New Jersey, for the rental of 30 parking spaces located at 432 Westminster Avenue, Elizabeth, for Division of Social Services' employee parking in the amount of \$75 per space or \$2,250.00 per month, total annual amount not to exceed \$27,000.00 for the period of January 1, 2020 through December 31, 2020. (Freeholder Kimberly Palmieri-Mouded)

DEPARTMENT OF PARKS AND RECREATION

Ron Zuber, Director

There were no questions or comments by the Board.

1. Amending Resolutions Number 2018-897 adopted on October 11, 2018, a Professional Construction Management Contract with Cumming Construction Company, of Cranford, New Jersey, to provide additional construction management services associated with the Ash Brook Golf Course Clubhouse Project located in Scotch Plains, New Jersey in an amount not to exceed \$163,408.80 for a new contract amount not to exceed \$1,513,131.80. (Chair Bette Jane Kowalski)
2. Authorizing the County Manager to amend the previously adopted Resolution 2019-631 for the 2019-2020 Deer Management Program for Union County, relative to the reduction of the white-tailed deer population within Union County. Licensed hunters, acting as agents of the County, would harvest during the permit season, in the manner prescribed by the Fish and Game Code of the State of New Jersey and the 2019-2020 Deer Management Program for Union County Guidelines revised 10/18/2019. The County Manager is authorized to restrict areas when conditions necessitate. (Chair Bette Jane Kowalski)
3. Authorizing the County Manager to award a Professional Engineering Service Contract, through a Request for Proposal (RFP) process, to CME Associates, of Parlin, New Jersey to prepare a comprehensive Open Space & Recreation Plan Element of the Union County 2020 Parks, Recreation and Open Space Master Plan in the amount not to exceed \$167,500.00. (Chair Bette Jane Kowalski)

OFFICE OF THE COUNTY COUNSEL

Robert Barry, County Counsel

There were no questions or comments by the Board.

1. Amending Resolution Number 2019-87 dated January 24, 2019, to increase the appropriation for litigation support experts in an amount not to exceed \$5,000.00 for a total contract sum not to exceed \$50,000.00. (Chair Bette Jane Kowalski)
2. Amending Resolution Number 2019-692 dated August 22, 2019, to increase the appropriation to Ruderman & Roth, LLC of Springfield, NJ in the matter entitled Eric Graham v. UC, et als. in an amount not to exceed \$10,000.00 for a total contract sum not to exceed \$40,000.00. (Chair Bette Jane Kowalski)

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**OFFICE OF THE COUNTY MANAGER'S OFFICE****Edward T. Oatman, County Manager**

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There were no questions or comments by the Board.

1. Authorizing the County Manager to sign any and all documents necessary to enter into a Collective Bargaining Agreement with PBA Local 203-Weights & Measures, effective January 1, 2018 through December 31, 2020. (Chair Bette Jane Kowalski)
2. Authorizing the County Manager to sign any and all documents necessary to enter into a Collective Bargaining Agreement with PBA 108-Sheriff Officers, effective January 1, 2018 through December 31, 2020. (Chair Bette Jane Kowalski)
3. Authorizing the County Manager to sign any and all documents necessary to enter into a Collective Bargaining Agreement with PBA 108A-Sheriff Superior Officers effective January 1, 2018 through December 31, 2020. (Chair Bette Jane Kowalski)
4. Resolution authorizing the County Manager to enter into a Memorandum of Understanding between the County of Union and the Union County Improvement Authority to provide financial management services for capital projects. (Chair Bette Jane Kowalski)

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**FREEHOLDER SPONSORED RESOLUTIONS**

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1. Authorizing the County Manager to award Greening Union County 2019 grants to eighteen (18) municipalities in the County of Union in accordance with the Greening Union County grant criteria, through the Open Space, Recreation and Historic Preservation Trust Fund, in an amount not to exceed \$102,072.00. (Freeholder Sergio Granados)
2. Authorizing the County Manager to award Preserve Union County 2019 grants to nine (9) historic sites throughout the County of Union, in an amount not to exceed \$300,315.00 in conjunction with and for the Open Space, Recreation and Historic Preservation Trust Fund. (Freeholder Sergio Granados)
3. Authorizing the County Manager to award Kids Recreation Trust 2019 grants to twenty (20) municipalities in the County of Union in accordance with the Kids Recreation Trust grant criteria, through the Open Space, Recreation and Historic Preservation Trust Fund, in an amount not to exceed \$999,697.25. (Freeholder Sergio Granados)

4. Resolution congratulating Mikael Sousa Goncalves, of Boy Scout Troop 101, Elizabeth, upon attaining the rank of Eagle Scout. (Freeholder Sergio Granados, Freeholder Angel G. Estrada, Chair Bette Jane Kowalski & Freeholder Angela R. Garretson)
5. Resolution recognizing the New Jersey Mission of Honor and the Krowicki McCracken Funeral Home for their 31st Committal Ceremony at the Krowicki McCracken Funeral Home in Linden on October 10, 2019. (Freeholder Sergio Granados & Vice Chairman Alexander Mirabella)
6. Resolution congratulating the City of Elizabeth and the Town of Kitami, Hokkaido, Japan upon their 50th Anniversary as being Sister Cities. (Freeholder Sergio Granados & the Entire Board)
7. Congratulating Towonia L. Jackson, Supervisor for the Division of Social Services, Department of Human Services upon her well-deserved retirement after 41 years of dedicated service to the County of Union. (Freeholder Kimberly Palmieri-Mouded & the Entire Board)
8. Resolution congratulating recipients of the South Street Youth Center Golden Anniversary Gala being held on October 24th. (Freeholder Rebecca Lynne Williams)
9. Resolution congratulating Danielle Tucker on her recognition for her outstanding contributions in the field of fine arts and humanitarian deeds by the National Sorority of Phi Delta Kappa, Inc., Delta Pi Chapter at their 32nd Annual Citation Awards Scholarship Breakfast on October 26, 2019. (Freeholder Rebecca Lynne Williams)
10. Resolution congratulating Gordon Haas upon his retirement from the Greater Elizabeth Chamber of Commerce; and further wishing him well in his retirement and on all future endeavors. (Vice Chairman Alexander Mirabella & Freeholder Sergio Granados)

Freeholders Hudak and Palmieri-Mouded asked to join this resolution; with Chairman Kowalski suggesting the entire Board join.

11. Resolution re-appointing Nicholas Fixmer to the Union County College Board of Trustees beginning July 1, 2019 and ending June 30, 2023. (Chair Bette Jane Kowalski)
12. Amending Resolution Number 2019-3, a resolution designating official newspapers as recipients of legal notices of the County of Union for the Year 2019, to reflect a change in name of the following newspaper: Vistazo Hispano, LLC; now operating under the name of Vision Latina USA LLC. (Chair Bette Jane Kowalski)

13. Proclaiming November 22, 2019 as Adoption Day throughout the County of Union. (Chair Bette Jane Kowalski & the Entire Board)
  
14. Resolution proclaiming October 23rd through October 31st, 2019 as Red Ribbon Week throughout the County of Union. (Chair Bette Jane Kowalski & the Entire Board)

#### ADJOURNMENT

Chairman Kowalski asked for a motion to adjourn the meeting. On a motion made by Vice Chairman Mirabella and seconded by Freeholder Staten a voice vote showed nine members of the Board voted in the affirmative.

The meeting was adjourned at 7:58 P.M.

UNION COUNTY BOARD OF CHOSEN FREEHOLDERS 2019 MEETING SCHEDULE

Please note that meetings are regularly held on Thursday evenings. Agenda Setting Sessions and Regular Meetings are held at 7:00pm in the Freeholders' Meeting Room, Administration Building, 10 Elizabethtown Plaza, 6<sup>th</sup> Floor, Elizabeth, New Jersey, unless otherwise specified. In the event an Agenda Setting Session and Regular Meeting are held on the same night, the Agenda Setting Session will commence at 7:00pm and the Regular Meeting will commence as soon as possible after the Agenda Setting Session.

Persons requiring a sign language interpreter should contact the Office of the Clerk of the Board at 908-527-4140.

REORGANIZATION MEETING - SUNDAY, JANUARY 6, 2019 at 12:00 pm  
 Assignment Judge Karen M. Cassidy's Courtroom, 2 Broad Street, Elizabeth, NJ

AGENDA SETTING SESSION

REGULAR MEETINGS

January 17, 2019

January 24, 2019

February 7, 2019  
 February 21, 2019

February 14, 2019  
 February 21, 2019

March 7, 2019  
 March 28, 2019

March 14, 2019  
 March 28, 2019

April 4, 2019  
 April 25, 2019

April 11, 2019  
 April 25, 2019

May 2, 2019\*  
 May 23, 2019\*\*

May 16, 2019  
 May 23, 2019\*\*

June 13, 2019  
 June 27, 2019

June 20, 2019  
 June 27, 2019

July 25, 2019

July 25, 2019

August 22, 2019

August 22, 2019

September 5, 2019  
 September 26, 2019

September 12, 2019  
 September 26, 2019

October 3, 2019  
 October 24, 2019

October 10, 2019  
 October 24, 2019

November 7, 2019

November 14, 2019

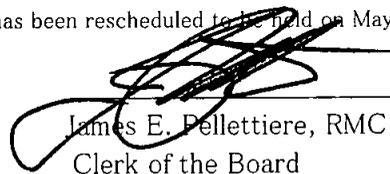
December 5, 2019  
 December 19, 2019

December 5, 2019  
 December 19, 2019

AMENDMENTS TO THE 2019 FREEHOLDER MEETING SCHEDULE

\* The Agenda Setting Session of May 9, 2019 has been rescheduled to be held on May 2, 2019. Same time and location.

\*\*The Agenda Setting Session and the Regular Meeting of May 30th has been rescheduled to be held on May 23, 2019. Same time and location.



James E. Pellettiere, RMC, MPA  
 Clerk of the Board