



UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

THURSDAY, DECEMBER 19, 2019
AGENDA SETTING MEETING MINUTES

CALL TO ORDER

Chairman Kowalski presided over the meeting and called the meeting to order at 7:05 P.M.

ROLL CALL

Roll call showed, Chairman Bette Jane Kowalski, Vice Chairman Alexander Mirabella, Freeholder, Freeholder Angel G. Estrada, Angela R. Garretson, Freeholder Sergio Granados, Freeholder Christopher Hudak, and Freeholder Rebecca Williams were present; with Freeholder Kimberly Palmieri-Mouded and Freeholder Andrea Staten absent.

Also present were County Manager Edward T. Oatman, County Counsel Robert E. Barry, Esq., and Clerk of the Board James E. Pellettiere.

PRAYER AND SALUTE TO THE FLAG

The prayer and salute to the flag were led by Clerk of the Board Pellettiere.

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

The statement of compliance with the Open Public Meetings Act was read by Clerk of the Board Pellettiere.

Chairman Kowalski asked for a moment of silence to honor Detective Joseph Seals, Mindy Ferencz, Moshe Deutsch, and Douglas Miguel Rodriguez who died in the Jersey City Shooting on December 10th...

APPROVAL OF COMMUNICATIONS

Note and File

Chairman Kowalski advised that the communications would be approved later that evening during the Regular Meeting.

OFFICE OF THE UNION COUNTY PROSECUTOR

Lyndsay V. Ruotolo, Acting Prosecutor

1. Authorizing the County Manager to enter into an agreement for the purchase of equipment and calibration service from Mettler Toledo for the period of January 1, 2019 through December 31, 2019 in an amount not to exceed \$10,500.00. (Chair Bette Jane Kowalski)

2. Authorizing the County Manager, through the Union County Prosecutor's Office, to apply for and accept funding from the State of New Jersey, Department of Law and Public Safety, Division of State Police Grant Program for project titled FY2019 Paul Coverdell Forensic Science Improvement Grant Program in the amount of \$50,000.00 in federal funds for the period of January 1, 2020 through December 31, 2020. (Chair Bette Jane Kowalski)

Freeholder Granados asked Acting Prosecutor Ruotolo to elaborate on this item.

Acting Prosecutor Ruotolo advised that this item related to federal funding that would be employed towards processing heavy-volume, drug-related municipal court offenses.

OFFICE OF THE BOARD OF ELECTIONS

Nicole DiRado, Administrator

There were no questions or comments by the Board.

1. Amending Resolution Number 2019-806, an agreement with the Township of Cranford Board of Education for the purposes of awarding HAVA Grant funding to improve ADA compliance at the Orange Avenue School, to increase the total award by \$1,950.01 for a new amount of \$7,325.00. (Chair Bette Jane Kowalski)
2. Authorizing the County Manager to enter into an agreement with Royal Printing, West New York, New Jersey, for the purpose of printing voting authority books, poll books and all other printing needed to run an election in the County for the contract period of January 1, 2020 through December 31, 2020, in an amount not to exceed \$130,000.00. (Chair Bette Jane Kowalski)
3. Approving a list of pre-qualified vendors to provide transportation of the Union County Voting Machines, poll worker supply bags and ballot card collection bin bags for the period January 1, 2020 through December 31, 2021, with an option to extend for up to an additional 24 months. (Chair Bette Jane Kowalski)
4. Authorizing the County Manager to enter into an agreement with The Liberty Group, Berkeley Heights, New Jersey for the purposes of transporting voting machines and election supplies for the Union County Board of Elections for the contract period January 1, 2020 through December 31, 2020 and an amount not to exceed \$60,000.00. (Chair Bette Jane Kowalski)
5. Authorizing the County Manager to enter into an agreement with Main Street Movers, Irvington, New Jersey, for the purposes of transporting voting machines and election supplies for the Union County Board of Elections for the contract period January 1, 2020 through December 31, 2020 in an amount not to exceed \$7,500.00. (Chair Bette Jane Kowalski)

6. Authorizing the County Manager to enter into an agreement with University Van Lines, Rahway, New Jersey, for the purposes of transporting voting machines and election supplies for the Union County Board of Elections for the contract period January 1, 2020 through December 31, 2020 and an amount not to exceed \$25,000.00. (Chair Bette Jane Kowalski)
7. Authorizing the County Manager to enter into an agreement with ES&S, Omaha, Nebraska for the purpose of providing ElectionWare software licensing and maintenance for Union County's Vote Tabulation System for the contract period March 1, 2020 through February 28, 2021 in an amount not to exceed \$51,810.00. (Chair Bette Jane Kowalski)
8. Authorizing the County Manager to enter into an agreement with ES&S, Omaha, Nebraska for the purpose of providing hardware and firmware maintenance for Union County's Vote Tabulation System for the first 190 voting machines and 1 DS850 Vote Tabulator which were put into circulation for the 2019 Primary Election for the contract period July 1, 2020 through November 30, 2021 in an amount not to exceed \$49,700.00. (Chair Bette Jane Kowalski)
9. Authorizing the County Manager to enter into an agreement with ES&S, Omaha, Nebraska, for the purpose of purchasing consumables for the Union County Vote Tabulation System for the contract period January 1, 2020 through December 31, 2020 in an amount not to exceed \$100,000.00. (Chair Bette Jane Kowalski)

DEPARTMENT OF CORRECTIONS

Ronald Charles, Director

1. Authorizing County Manager to enter into an agreement with Deacon Michael DeRoberts, Mountainside, New Jersey, to provide 5 hours of religious services and counseling per week for the Catholic inmates in the Union County Jail for the contract period of January 1, 2020 through December 31, 2020 in an amount not to exceed \$3,640.00. (Chair Bette Jane Kowalski)
2. Authorizing County Manager to enter into a contract with Minister Richard Hogans, Linden, New Jersey, to provide 10 hours of religious services and counseling per week for the Protestant inmates in the Union County Jail for the contract period of January 1, 2020 through December 31, 2020 in an amount not to exceed \$7,280.00. (Chair Bette Jane Kowalski)
3. Authorizing the County Manager to exercise the second one (1) year option in Resolution No. 2016-977, adopted 12/8/16, an agreement (RCCP#4-2016) with GD Correctional Services, LLC Watchung, New Jersey, to provide food services for the Union County Jail for the contract period of January 1, 2020 through December 31, 2020 at a cost not to exceed \$1,200,000.00. There exists one final one year option to extend, at the County's sole discretion. (Chair Bette Jane Kowalski)

Vice Chairman Mirabella asked Director Charles to confirm the allotted cost per meals for inmates and employees, noting the reasonable price per meal.

Director Charles advised that the price per meals was \$1.29 and would be going up to \$1.34 in the coming year.

4. Resolution pre-qualifying Geo Reentry Inc, of Boca Raton, Fla., to provide comprehensive inmate substance abuse treatment center/residential correction facility services for the period of January 1, 2020 through December 31, 2022 with two additional one year options to extend at the County's sole discretion. (Chair Bette Jane Kowalski)
5. Authorizing the County Manager to enter into an agreement with Geo Reentry Inc., Boca Raton, Florida, to provide comprehensive Inmate Substance Abuse Treatment and Residential Correctional Facility Services for Union County Jail inmates daily for an initial period starting January 1, 2020 through June 30, 2020 with options to extend through 2024 in an amount not to exceed \$1,752,000.00. There no cost to the county as this is State Grant Funded. (Chair Bette Jane Kowalski)

Freeholder Hudak asked for additional information regarding Item Nos. 4 and 5.

Director Charles advised that Item No. 4 related to re-qualification of the vendor through an RFQ process to provide the cited service.

Relative to No. 5, Director Charles advised that this item was met to establish the terms of the contract that had been delayed due to the federal government withholding grant funding.

Relative to Item Nos. 4 and 5, Freeholder Granados asked if any other entity had submitted a bid.

Director Charles advised that Kintock Group in Newark had also submitted a bid.

Department of Economic Development
Amy Wagner, Deputy County Manager/Director

1. Resolution concurring with the Union County Workforce Development Board action to employ First-In, First-Out (FIFO) accounting practices to transfer WIOA expenses in the amount of \$1,130,886.65 from Program Year 2018 to Program Year 2017. (Chair Bette Jane Kowalski)
2. Resolution concurring with the Union County Workforce Development Board designating the budget account numbers and the appropriated budget amounts to the Union County Department of Human Services for the American Job Center Services Operator to be rendered starting January 1, 2020 and ending June 30, 2020 in an amount not to exceed \$1,000,000.00. (Chair Bette Jane Kowalski)

3. Authorizing the County Manager to award a contract, through a fair and open Request for Proposal process, for the Administration of the Union County Housing Voucher Program (HAPP) (Section 8) to Development Directions for a two year period commencing January 1, 2020 and ending December 31, 2021, with the potential for two (2) additional twelve (12) month extension options, in an amount not to exceed \$700,000.00. (Administrative fees are set forth annually by the US Department of Housing and Urban Development.) (HUD) (Chair Bette Jane Kowalski)
4. Authorizing the County Manager to enter into a contract with We Are One New Jersey, Inc., Trenton, NJ, to provide social and human services that educate, empower, and uplift working families under the We Are One New Jersey Project, for the period of January 1, 2020 through December 31, 2020, in an amount not to exceed \$245,000.00. (Chair Bette Jane Kowalski)

Freeholder Hudak asked Deputy County Manager confirm on the length of the project and provide feedback on the progress of the program.

Deputy County Manager Wagner advised that the initiative offered several immigration-related services for legal residents, including help with preparing for their citizenship interview and examination, noting that approximately 442 residents had applied for U.S. citizenship through the program, with 167 successfully obtaining American citizenship. She added that over 2,500 individuals had sought services.

5. Authorizing the County Manager to award a contract to the Union County Economic Development Corporation, Cranford, NJ, for the purpose of providing training/technical assistance to private businesses within Union County for the period of January 1, 2020 through December 31, 2020, in an amount not to exceed \$125,000.00. (Chair Bette Jane Kowalski)
6. Authorizing the County Manager to award a contract to the Union County Economic Development Corporation, Cranford, NJ, for the purpose of providing general economic development services to private businesses within the County of Union for the period of January 1, 2020 through December 31, 2020, in an amount not to exceed \$100,000.00. (Chair Bette Jane Kowalski)
7. Authorizing the County Manager to award a contract to Winning Strategies Washington / Hoboken Strategy Group to provide comprehensive federal Government relations to the County of Union for the period of January 1, 2020 through December 31, 2021, with the potential for either one additional twenty four (24) month option to extend or two (2) additional one year options to extend, at the County's sole discretion, in an amount not to exceed \$300,000.00. (Chair Bette Jane Kowalski)
8. Authorizing the County Manager to sponsor the Union County Educational Services Commission and Overlook Hospital, by providing monetary assistance for the Union County Project SEARCH Program to cover uniforms (logo shirts, khaki's, and scrubs);

Transit Fares (NJ Transit or Access Link for students); and Travel Training (via NJTIP at Rutgers) in an amount not to exceed \$30,000.00. (Chair Bette Jane Kowalski)

Freeholder Granados asked Deputy County Manager Wagner to elaborate on this item.

Deputy County Manager Wagner advised that nine students were currently enrolled in the High School Transition Program one year school-to-work program for students with developmental disabilities. She added that many students secure employment following the program. She noted the incredible effects of this program on the students who enroll as they are given an opportunity to secure life-skills while working in a competitive and supportive environment.

Freeholder Granados thanked Deputy County Manager Wagner for facilitating this program.

Deputy County Manager Wagner thanked Manuel Ramirez, Coordinator of the Office for Persons with Disabilities & Special Needs for his involvement in the initiative.

9. Authorizing the County Manager to award a contract to Millennium Strategies, 60 Columbia Road Suite 230, Morristown, NJ 07960, to provide grant writing and procurement services to the County of Union for the period of January 1, 2020 through December 31, 2021, in an amount not to exceed \$196,000.00, with the potential for one 24 month extension or two 12 month extension options. (Chair Bette Jane Kowalski)
10. Authorizing the County Manager to extend the contract with All Covered, a division of Konica Minolta Business Solutions, USA, Cherry Hill, NJ (RCCP#2013-2) for a two month period beginning January 1, 2020 through February 29, 2020 in an amount not to exceed \$46,930.00. (Chair Bette Jane Kowalski)

DEPARTMENT OF ENGINEERING, PUBLIC WORKS & FACILITIES MANAGEMENT

Joseph Graziano, Director

There were no questions or comments by the Board.

1. Approving a pre-qualified list of firms for the provision of Architectural Services for the period of January 1, 2020 through December 31, 2020. (Chair Bette Jane Kowalski)
2. Approving a pre-qualified list of firms for the provision of General Engineering Services for the period of January 1, 2020 through December 31, 2020. (Chair Bette Jane Kowalski)
3. Approving a pre-qualified list of firms for the provision of Construction Management Services for the period of January 1, 2020 through December 31, 2020. (Chair Bette Jane Kowalski)

4. Amending Resolution Number 2010-964, a professional engineering service contract with Pennoni Associates, Philadelphia, PA to provide additional design and construction inspection services associated with the Intersection Improvement at Rahway Avenue and Lamberts Mill Road and West Broad Street and Scotch Plains Avenue, Town of Westfield, New Jersey, in an amount not to exceed \$14,485.00 for a new contract amount not to exceed \$106,531.84. (Chair Bette Jane Kowalski)
5. Amending Resolution Number 2019-454, (BA#56-2017) a contract awarded through advertised public bidding in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., to GPC, Inc., Millburn, New Jersey, approving Change Order Number 3 for the Union County Courthouse Fire Code Upgrades, City of Elizabeth, New Jersey. This change order will increase the contract amount by \$1,016,474.42 for a new contract amount not to exceed \$21,528,216.65. (Chair Bette Jane Kowalski)
6. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq: Engineering, Public Works and Facilities Management, Division of Engineering: LAMA Corp DBA SealMaster Products & Services of Allentown, PA, for the purpose of purchasing Thermo Plastic Melting Kettle with Trailer, in the amount not to exceed \$ 42,686.00. (BA# 46-2019) (Chair Bette Jane Kowalski)
7. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq: Engineering, Public Works & Facilities Management, Division of Engineering: Centralpack Engineering Corporation, of Hibernia, New Jersey, for the replacement of the HVAC equipment at the Union County Administration Building, City of Elizabeth, New Jersey, in an amount not to exceed \$446,850.00. (BA#41-2019; Union County Engineering Project Number 2018-038) (Chair Bette Jane Kowalski)
8. Authorizing the County Manager to award a Professional Engineering Service Contract, through a Request for Proposal (RFP) process, to French & Parrello Associates, of Wall, New Jersey, to provide design and construction administration and inspection services for the Rehabilitation of Pine Grove Minor Bridge, Su-83, City of Summit, for an amount not to exceed \$197,086.00. (Union County Engineering Project Number 2018-025) (Chair Bette Jane Kowalski)
9. Authorizing the County Manager to award a Professional Engineering Service Contract, through a fair and open Request for Proposal (RFP) process, to Remington & Vernick Engineers, Secaucus, New Jersey, to provide 2020 Inspection of Dams for an amount not to exceed \$17,900.00. (Union County Engineering Project Number 2019-020) (Chair Bette Jane Kowalski)
10. Authorizing the County Manager to award a professional engineering service contract, through a Request for Proposal (RFP) process, to Neglia Engineering Associates,

- Mountainside, New Jersey, to provide On-Call General Engineering Services commencing January 1, 2020 through December 31, 2020 in an amount not to exceed \$7,500.00. (Union County Engineering Project Number 2019-013) (Chair Bette Jane Kowalski)
11. Authorizing the County Manager to award a professional engineering service contract, through a Request for Proposal (RFP) process, to CME Associates, Parlin, New Jersey to provide On-Call Environmental Engineering Services commencing January 1, 2020 through December 31, 2020 in an amount not to exceed \$25,000.00. (Union County Engineering Project Number 2019-014) (Chair Bette Jane Kowalski)
 12. Authorizing the County Manager to award a professional engineering service contract, through a Request for Proposal (RFP) process, to Dewberry Engineers, of Bloomfield, New Jersey, to provide On-Call Bridge Engineering Services commencing January 1, 2020 through December 31, 2020 in an amount not to exceed \$12,500.00. (Union County Engineering Project Number 2019-015) (Chair Bette Jane Kowalski)
 13. Authorizing the County Manager to award a professional engineering service contract, through a fair and open Request for Proposal (RFP) process, to NV5, Inc., Parsippany, New Jersey, to provide On-Call Traffic Engineering Services commencing January 1, 2020 through December 31, 2020 for an amount not to exceed \$10,000.00. (Union County Engineering Project Number 2019-016) (Chair Bette Jane Kowalski)
 14. Authorizing the County Manager to award a professional engineering service contract, through a fair and open Request for Proposal (RFP) process, to French & Parrello Associates, P.A., Wall, New Jersey to provide On-Call MEP Engineering Services commencing January 1, 2020 through December 31, 2020 for an amount not to exceed \$2,500.00 (Chair Bette Jane Kowalski)
 15. Authorizing the County Manager to award a professional engineering service contract, through a Request for Proposal (RFP) process, to Netta Architectural Services, Mountainside, New Jersey, to provide On-Call Architectural Services commencing January 1, 2020 through December 31, 2020 in an amount not to exceed \$7,500.00. (Union County Engineering Project Number 2019-018) (Chair Bette Jane Kowalski)
 16. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq: Engineering, Public Works & Facilities Management, Division of Facilities Management: Pennetta Industrial Automation, Little Ferry, NJ, (BA#44-2019) for the purpose of providing Lock & Slider Maintenance and Control System Services. The contract shall be for twenty-four (24) consecutive months with the provision for one (1) twenty-four (24) month optional extension for a total contract amount not to exceed \$47,600.00. (Chair Bette Jane Kowalski)

17. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq: Engineering, Public Works & Facilities Management, Division of Facilities Management: Pennetta Industrial Automation, Little Ferry, NJ, (BA#45-2019) for the purpose of providing Electronic & Electro-Mechanical Industrial Automation. The contract shall be for twenty-four (24) consecutive months with the provision for one (1) twenty-four (24) month optional extension for a total contract amount not to exceed \$69,450.00. (Chair Bette Jane Kowalski)
18. Authorizing the County Manager to award a professional services contract, through a fair and open Request for Proposal (RFP) process, to The WT Group, LLC, Hoffman Estates, Illinois, for a period of January 1, 2020 through June 30, 2020, to provide an ADA Self Evaluation and Transition Plan in an amount not to exceed \$128,151.00. (Chair Bette Jane Kowalski)
19. Resolution concurring with the Borough of Mountainside granting approval to hang a banner on Mountain Avenue to honor 1st Lieutenant Joseph Hoy upon his return from active duty from December 5, 2019 through January 5, 2020. (Chair Bette Jane Kowalski)
20. Resolution concurring with the Township of Hillside granting approval to have a partial closing of Liberty Avenue, Hillside Avenue, and Livingston Road for the Hillside Comets Celebration Parade on Saturday, December 14, 2019. (Chair Bette Jane Kowalski)

Freeholder Hudak left the meeting.

DEPARTMENT OF FINANCE

Bibi Taylor, Director

1. Cancelling Capital Balances to Capital Surplus, Deferred Charges Unfunded and Accounts Receivable. (Vice Chairman Alexander Mirabella)
2. Authorizing the Cancellation of an Unissued Bond Balance for guaranteed Bonds of the Union County Improvement Authority in an amount totaling \$2,380,000.00. (Vice Chairman Alexander Mirabella)

Freeholder Granados asked Director Taylor to elaborate on this item.

Director Taylor advised that this item was meant to eliminate the cited balance that was not used by the UCIA.

3. Canceling unexpended grant account balances in the listed Grant Accounts. (Vice Chairman Alexander Mirabella)

Vice Chairman Mirabella asked for details related to the unexpended grant account balances.

Director Taylor advised that \$4,054,818 in receivables and \$4,000,083 in reserves.

4. Updating Petty Cash Custodians. (Vice Chairman Alexander Mirabella)
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6. Updating Petty Cash Custodians. (Vice Chairman Alexander Mirabella)
7. Updating Petty Cash Custodians. (Vice Chairman Alexander Mirabella)
8. Approving Transfer of Current Fund Appropriations. (Vice Chairman Alexander Mirabella)

DEPARTMENT OF HUMAN SERVICES

Debbie-Ann Anderson, Director

1. Approving the attached list of Medical Practitioners authorized to provide services to Cornerstone Behavioral Health Hospital of Union County for the period of January 1, 2020 through December 31, 2020. (Freeholder Angel G. Estrada)
2. Amending Resolution 2019-728, 2019 Community Services Block Grant (CSBG) Spending Plan, to reflect a grant term extension of three (3) months from January 1, 2020 through March 31, 2020 (for a new grant period of January 1, 2019 through March 31, 2020) for subcontracted services with no change in funding; all other terms remain unchanged. (Freeholder Kimberly Palmieri-Mouded)
3. Amending Resolution Number 2019-0966, adopting the 2019 Social Services for the Homeless (SSH) Spending Plan, to reflect additional grant funds in the amount of \$778,000.00 for a new spending plan total amount not to exceed \$1,580,000.00 as outlined in the spending plan and to extend the grant term period an additional twelve (12) months from January 1, 2020 through December 31, 2020 (for a new grant term period of January 1, 2019 through December 31, 2020); no further changes to grant terms of agreement. (Freeholder Kimberly Palmieri-Mouded)

Freeholder Granados asked Director Anderson to elaborate on this item.

Director Anderson advised that this item covered social services for the homeless population, noting that the state awarded an additional year of funds. She added that this funding has provided rental assistance and mortgage assistance, among other things in an attempt to curb and ideally prevent homelessness in the first place.

4. Authorizing the County Manager to award a contract to The Gateway Family YMCA, Elizabeth, NJ, to operate the Dudley House Veterans Transitional Housing facility for homeless male veterans during the period of January 1, 2020 through December 31, 2020 in the total amount not to exceed \$75,000.00. (Freeholder Kimberly Palmieri-Mouded)

5. Authorizing the County Manager to utilize the County's third option to extend the contract with MPC Bus Corporation, Garden City, New York, pursuant to competitive contracting law N.J.S.A. 40A:11-4, for the provision of transportation services in the form of Routing, Scheduling & Dispatch and Road Operator Services for the Union County Paratransit System for the contract period of January 1, 2020 through December 31, 2020, representing Year Four (4) of the total five (5) year contract with one (1) additional one-year extension option remaining, in the total amount not to exceed \$4,738,314.00. (Freeholder Angel G. Estrada)
6. Authorizing the County Manager to utilize the County's third option to extend the contract obtained through competitive contracting process RCCP 2-2017 to the YWCA of Eastern Union County, Elizabeth, New Jersey, for the provision of coordination services associated with the Family Justice Center for the contract period of January 1, 2020 through December 31, 2020 in the total amount not to exceed \$321,590.00 representing Year 4 of the total five (5) year contract with one (1) additional one year extension option remaining. (Chair Bette Jane Kowalski)
7. Authorizing the County Manager to utilize the County's 3rd option to extend the contract with Community Access Unlimited, Elizabeth, NJ, through the competitive contracting process, for the operation of the Union County Children's Shelter, as mandated under N.J.S.A. 2A:158A-24, for the period of January 1, 2020 through December 31, 2020 representing Year Four (4) of the total maximum Five (5) year contract period in the total amount not to exceed \$400,000.00. (Chair Bette Jane Kowalski)
8. Authorizing the County Manager to enter into a revenue generating agreement with Sage Eldercare, Summit, New Jersey, for the provision of transportation services through the Union County Paratransit System for Adult Day Care clients attending their programs, based upon scheduled trips provided by the County on Mondays through Fridays for the period of January 1, 2020 through December 31, 2020 for reimbursement to the County of Union in the amount of \$6.00 per one way trip. (Freeholder Angel G. Estrada)
9. Authorizing the County Manager to award a contract in an amount not to exceed \$16,000.00 for the period of January 1, 2020 through February 29, 2020 to Prevention Links of Roselle for professional services in the form of licensed clinical alcohol and drug counselors (LCADC) to provide clinical assessment, referral and program compliance for the Intoxicated Driver Resource Center. (IDRC) (Freeholder Kimberly Palmieri-Mouded)
10. Authorizing the County Manager to award subcontracts under the 2020 Community Services Block Grant (CSBG) Spending Plan in a total amount not to exceed \$153,087.00 for the three (3) month budget period of January 1, 2020 through March 31, 2020 for the purpose of providing community services for low income residents of Union County as permitted by NJ Department of Community Affairs (DCA)

regulations; further authorizing a one-time advance payment of up to one month of the award amount for the agency to carry out program activities; and further authorizing the transfer of funds among awarded agencies during the contract period should service needs change and/or if any fails to meet its contractual obligation. (Freeholder Kimberly Palmieri-Mouded)

11. Authorizing the County Manager to approve the 2020 Union County Family Support and Prevention (FSP) Program Spending Plan, pursuant to a fair and open Request for Proposal (RFP) procurement process, in the total amount not to exceed \$250,000.00 for subcontracted services to be provided during the period of January 1, 2020 through December 31, 2020; further authorizing a one-time advance payment of up to one month of the award amount for the agency to carry out the program activities. (Freeholder Kimberly Palmieri-Mouded)
12. Authorizing the County Manager to enter into agreements with various community based organizations to provide shelter night stays for TANF, GA, and/or Emergency Assistance recipients for the period of January 1, 2020 through December 31, 2020; agencies will be reimbursed directly by the State of New Jersey based upon individual per diem rate(s) per family per night as agreed upon by said community based organizations and the State of New Jersey; with a required 5% county match appropriation in an amount not to exceed \$219,449.00. (Freeholder Kimberly Palmieri-Mouded)

Freeholder Williams asked Director Anderson to elaborate on this item.

Director Anderson noted that the shelter nights were state mandated and required the county to house the individuals receiving TANF and GA. She added that the state funded 95% of the costs, with the county responsible for the remaining 5%. She added that the county currently worked with 9 providers to offer the necessary services. She advised that this item was to comply with state-mandates but that the county was pursuing innovative ways to provide shelter to the homeless population.

13. Authorizing the County Manager to renew the contract with Unitronix Data Systems, Raritan, New Jersey, to provide services and maintenance for the Division of Social Services' software and hardware systems for the period of January 1, 2020 through December 31, 2020 in the total amount not to exceed \$120,854.26. (Freeholder Kimberly Palmieri-Mouded)
14. Authorizing the County Manager to establish County funds to comply with State Legislative mandate N.J.S.A.40A:9-49.1 that establishes burial costs for Union County's indigent, unidentified or unclaimed deceased residents be the responsibility of Union County at a burial rate not to exceed \$1,550.00, in the total amount not to exceed \$100,000.00 for the period of January 1, 2020 through December 31, 2020. (Freeholder Kimberly Palmieri-Mouded)

15. Authorizing the County Manager, pursuant to a Request for Proposal (RFP), to approve the 2020 Juvenile Detention Alternative Initiative (JDAI) Spending Plan in the total amount not to exceed \$114,000.00 to provide program services for youth and families involved in the juvenile justice system for the period of January 1, 2020 through December 31, 2020, and further authorizing the transfer of funds among agencies/municipalities during the contract period should service needs change and/or if any fail to meet its contractual obligation, upon approval by the Juvenile Justice Commission with an option for an additional one year grant extension (January 1, 2021 through December 31, 2021). (Freeholder Sergio Granados)
16. Authorizing the County Manager to award Union County Youth Services Commission Spending Plan subcontracts to provide program services based on the Juvenile Justice Commission Points of Continuum: Prevention, Diversion, Detention, Disposition and Reentry in the total amount not to exceed \$511,656.00 for the grant period of January 1, 2020 through December 31, 2020, and further authorizing the transfer of funds among the funded agencies/municipalities during the contract period should service needs change and/or if any of the funded agencies/municipalities fails to meet its contractual obligation, upon approval by the Juvenile Justice Commission. (Freeholder Sergio Granados)
17. Authorizing the County Manager to enter into an agreement with pre-qualified list of Medical Practitioners to provide necessary services for the Cornerstone Behavioral Health Hospital of Union County patients for the contract period of January 1, 2020 through December 31, 2020 in an amount not to exceed \$60,000.00. (Freeholder Angel G. Estrada)
18. Authorizing the County Manager to award professional services contracts for the period of January 1, 2020 through December 31, 2020 for Specialty Medical Consultants and Practitioners to provide services to patients of Cornerstone Behavioral Health Hospital of Union County in an amount not to exceed \$15,000.00. (Freeholder Angel G. Estrada)
19. Authorizing the County Manager to certify to the NJ Department of Human Services, Division of Mental Health Services that there have been no changes to the plan for delivery of mental health services and that the County of Union will continue to operate a psychiatric facility during the 2020 calendar year. (Freeholder Angel G. Estrada)
20. Authorizing the County Manager to enter in a professional services agreement with Dr. Meenu Goglia Bhalla, MD, Bridgewater, NJ, to provide medical services to the patients at Cornerstone Behavioral Health Hospital as a part-time Medical Director for the two (2) month period of January 1, 2020 through February 29, 2020 in the total amount not to exceed \$17,333.33. (Freeholder Angel G. Estrada)

21. Authorizing the County Manager to continue a lease agreement with Runnells BH Operating Inc, for the operations of Cornerstone Behavioral Health Hospital including 44 beds and office space with 2% increase as per sale agreement for the period of January 1, 2020 through December 31, 2020 in an amount not to exceed \$4,578,991.40. (Freeholder Angel G. Estrada)
22. Authorizing the County Manager to enter into a contract with Pharma-Care Inc. Clark, NJ, to provide pharmacy consulting services for the patients at Cornerstone Behavioral Health Hospital for the period of January 1, 2020 through December 31, 2020 in the total amount not to exceed \$12,000.00. (Freeholder Angel G. Estrada)
23. Authorizing the County Manager to enter in a professional services agreement with Jaqueline Napper, PsyD, PsyPharm, Plainfield, NJ, to provide psychological services to the patients at Cornerstone Behavioral Health Hospital for the period of January 1, 2020 through December 31, 2020, in the total amount not to exceed \$15,000.00. (Freeholder Angel G. Estrada)
24. Authorizing the County Manager to enter in a professional services agreement with Dr. Eshban Muthuka, APN, Somerset, NJ, to provide professional Psychiatric Services to the patients at Cornerstone Behavioral Health Hospital of Union County for the period of January 1, 2020 through December 31, 2020, in the total amount not to exceed \$166,400.00. (Freeholder Angel G. Estrada)
25. Authorizing the County Manager to award professional service contracts for weekend, holiday, and emergency services for Cornerstone Behavioral Health Hospital patients for the period of January 1, 2020 through December 31, 2020 in the total amount not to exceed \$188,000.00. (Freeholder Angel G. Estrada)
26. Authorizing the County Manager to enter in an agreement with Sethi Psychiatric Associates, Millburn, NJ, to provide professional Psychiatric Services to the patients at Cornerstone Behavioral Health Hospital of Union County for the period of January 1, 2020 through December 31, 2020, in the total amount not to exceed \$332,796.00. (Freeholder Angel G. Estrada)
27. Authorizing the County Manager to amend UCCP #28-2015 to the DRS Group, Springfield, NJ, a contract obtained through advertised public bidding in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq., by Change Order #1, representing an excess of 20% of the total contract, to increase the contract by an amount not to exceed \$95,000.00 for additional services to the Department of Human Services, Division of Social Services, for a total contract amount not to exceed \$311,000.00. (Freeholder Kimberly Palmieri-Mouded)
28. Authorizing the County Manager to enter into agreement with the United Way of Greater Union County to implement the 2020 Focus on Families Program promoting family strengthening throughout Union County, and provide support and operation of

the Family Success Center in Hillside, NJ, Family Success Center in Rahway, NJ, Multicultural Family Success Center in Elizabeth, NJ, and the continuation of the Focus on Families Task Force, Community Conversations and the Parent Advisory Boards for the period of January 1, 2020 through December 31, 2020 in the total amount not to exceed \$286,000.00. (Chair Bette Jane Kowalski)

Freeholder Granados asked Director Anderson to elaborate on this item.

Director Anderson advised that over 1,500 families had been helped since the inception of the this initiative which aims to promote financial literacy and sustain their family-unit.

Vice Chairman Mirabella expressed interest in this initiative and inquired about monthly or quarterly reporting.

Director Anderson advised that she would provide resources illustrating the positive impact of said program following the meeting.

29. Authorizing the County Manager to enter into agreement with Office Needs, Clark, NJ, for the provision of cartridges, toners for printers, scanner drums, plus any additional purchases that may be required for the Division of Social Services through December 31, 2019 in the total amount not to exceed \$4,629.58. (Freeholder Kimberly Palmieri-Mouded)

As a generally inquiry, Chairman Kowalski asked about the resources extended to the homeless population in light of the extremely cold weather.

Director Anderson advised that over 357 individuals had been placed in shelters across the county. She noted that partnerships with various organizations and neighboring communities allowed for the availability of warming centers and other necessary resources to provide shelter to the homeless population.

DEPARTMENT OF PARKS AND RECREATION

Ron Zuber, Director

1. Authorizing the County Manager to award the proposed contract to Williams Scotsman, Inc, Woodbridge, NJ, for the purchase of a New Trailer/Mobile Office, for the Division of Park and Recreation for Archery Range in an amount not to exceed \$30,000.00. (Chair Bette Jane Kowalski)
2. Authorizing the County Manager to award a professional service contract, through a fair and open Request for Proposal (RFP) process, to Neglia Engineering Associates, Lyndhurst, New Jersey, to provide engineering design, construction administration and inspection services for the Mattano Park Improvements in an amount not to exceed \$107,614.00. (Union County Engineering Project Number 2019-012) (Chair Bette Jane Kowalski)

3. Authorizing the County Manager to award the proposed contract to Murray Paving and Concrete, LLC, of Hackensack, New Jersey, (JOC Contract No: ESCNJ 16/17 – 54 GC1) for the rebuild of the Walter E. Ulrich Memorial Pool, Rahway, New Jersey, for an amount not to exceed \$2,871,461.76. (Chair Bette Jane Kowalski)
4. Authorizing the County Manager to enter into an agreement, with Signal Electric Corporation, of East Brunswick, New Jersey (JOC Contract No: ESCNJ 16/17-55EL1) for Electrical Work at the Walter E. Ulrich Memorial Pool, Rahway, NJ in the amount not to exceed \$145,684.56. (Chair Bette Jane Kowalski)
5. Amending Resolution No. 2019-1006, a contract to Michael C. Aromando, DMV, MS of Town & Country Veterinary Services of Boonton, NJ, to provide veterinary services for Watchung Stables, to increase the years amount by not to exceed an additional \$3,000.00 for the remainder of the 2019 year, for a total contract amount to exceed \$209,000.00. (Chair Bette Jane Kowalski)
6. Amending Resolution 2019-939, for Kemper Sports Management, Inc. to provide for the operation, management and maintenance and concessionaire services for the County's Golf Courses (Gallop Hill and Ash Brook) for the 5 year term contract, to correct the total contract amount resulting from the corrections in Resolution 2014-0881 (\$514,524.00) and Resolution 2018-0422 (\$570,124.00) and to add an additional amount of \$13,200.00 to cover the extended period of November 17, 2019 through December 31, 2019 for the Gallop Hill and Ash Brook Golf Courses for a new total contract amount not to exceed \$587,724.00. (Chair Bette Jane Kowalski)

Vice Chairman Mirabella made comments relative to Kemper Sports Management and their valued partnership, having demonstrated over an extended period of time their ability to provide the contracted services, noting his full confidence and support in the vendor and their ability to manage and oversee the golfing facilities.

Freeholder Granados echoed Vice Chairman Mirabella's comments on Kemper Sports Management.

7. Amending Resolution 2018-422, for Kemper Sports Management Inc. to provide for operation, management and maintenance for the County's golf courses, including Scotch Hills Golf Course, to correct the total contract amount resulting from an adjustment in Resolution 2014-0881 for a new total contract amount not to exceed \$570,124.00. (Chair Bette Jane Kowalski)
8. Amending Resolution 2014-881, for the services provided to include the Scotch Hills Golf Course through the County's Shared Services Agreement with Scotch Plains, for the purpose of extending the term of the contract for Golf Operations, Management and Concessionaire Services of Gallop Hill and Ash Brook Golf Courses with Kemper Sports Management and for same services for the Scotch Hills Golf Course, to correct the original contract amount to reflect the management fee for the period of

- November 1, 2019 through November 16, 2019 in the amount of \$4,800.00 thereby resulting in a corrected total amount not to exceed \$514,524.00. (Chair Bette Jane Kowalski)
9. Authorizing the County Manager to extend shared services agreement, substantially in the form attached hereto and made a part hereof, between the County of Union and Township of Scotch Plains for the operations, management and maintenance of Scotch Hills Golf Course, consistent with the county's qualified management agreement with KemperSports Management, Inc., in an amount not to exceed \$3,000.00 per month for the term commencing January 1, 2020 and continuing through December 31, 2024 in the amount of \$180,000.00 to be reimbursed by the Township of Scotch Plains. (Chair Bette Jane Kowalski)
 10. Authorizing the County Manager to enter into an agreement with KemperSports Management, Inc., Northbrook, IL, to provide management and concessionaire services for the Scotch Hills Golf Course (consistent with Shared Service Agreement with the Township of Scotch Plains and County) for a term of five (5) years commencing January 1, 2020 through December 31, 2024, in the amount of \$180,000.00, and County shall receive concession fee of 8% per year, from all pro shops, food and beverage gross sales. (Chair Bette Jane Kowalski)
 11. Authorizing the County Manager to approve KemperSports Management's operational budget for Scotch Hills Golf Course operation expenses for the period of January 1, 2020 through December 31, 2020 in the amount not to exceed \$269,711.00. (Chair Bette Jane Kowalski)
 12. Authorizing the County Manager to enter into an agreement with KemperSports Management, Inc., Northbrook, IL, to provide management, operations and concessionaire services for the Union County Golf Courses (Gallop Hill and Ash Brook), Warinanco Sports Facility, for a term of five (5) years commencing January 1, 2020 through December 31, 2024, in the amount of \$1,018,440.00, and County shall receive concession fee of 8% per year, from all pro shops, food and beverage gross sales. (Chair Bette Jane Kowalski)
 13. Authorizing the County Manager to approve KemperSports Golf Group, LLC's operational budget for Warinanco Sports Facility operations expenses for the period of January 1, 2020 through December 31, 2020 in an amount not to exceed \$639,269.00. (Chair Bette Jane Kowalski)
 14. Authorizing the County Manager to approve KemperSports Management's operational budget for Golf Course operation expenses for the period of January 1, 2020 through December 31, 2020 in the amount not to exceed \$4,830,002.00 for Union County Golf. (Chair Bette Jane Kowalski)

DEPARTMENT OF PUBLIC SAFETY

Andrew Moran, Director

1. Authorizing the County Manager to enter into a professional agreement with three (3) per diem pathologists to be available in the absence of the County Medical Examiner, at a cost of \$900.00 per autopsy, \$200.00 per external exam and \$600.00 per day for court testimony for the 2020 calendar year in an amount not to exceed \$250,000.00. (Freeholder Christopher Hudak)
2. Authorizing the County Manager to enter into a non-fair and open professional services contract, with Lehrer-Gibilsco Funeral Home, Inc., Rahway, New Jersey, for the purpose of providing livery services January 1, 2020 through December 31, 2020, in a total amount not to exceed \$150,000.00. (Freeholder Christopher Hudak)
3. Authorizing the County Manager to enter into a contract with Jesco Inc., Piscataway, NJ, for the purpose of purchasing a front end loader for the UASI Metro Strike Task Force in an amount not to exceed \$19,465.82. (Freeholder Christopher Hudak)
4. Authorizing the County Manager to enter into a five (5) year shared services agreement with Kean University, to designate the Union County Regional Dispatch Center as the primary answering point for 9-1-1 calls, commencing January 1, 2020 through December 31, 2024, in the amount of \$15,000.00 for year 1 with an annual 2% increase beginning January 1st of each subsequent year. (Chair Bette Jane Kowalski)
5. Authorizing the County Manager to enter into a Shared Services Agreement with the Township of Berkeley Heights for 911 Police, Fire and EMS Dispatching Services for a ten (10) year period, commencing May 1, 2020 through April 30, 2030 in the amount of \$150,000.00 per each one year period, with a 2% yearly increase effective every January 1st of each subsequent calendar year. (Freeholder Christopher Hudak)

Freeholder Williams asked Director Moran to elaborate on this item and inquired about the projected savings for Berkeley Heights.

Director Moran advised that Berkeley Heights estimated their dispatch services at roughly \$400,000, noting that they were currently in the process of constructing a new town hall, which was intended to house a dispatch center, among other things. He added that since the dispatch center would no longer be necessary given this contract, the shared services agreement has already helped to curb costs. He noted that overall savings were difficult to quantify at this point.

OFFICE OF THE COUNTY COUNSEL

Robert Barry, County Counsel

There were no questions or comments by the Board.

1. A Resolution appointing Stella Malpere as the Public Agency's Compliance Officer (P.A.C.O.) for a term effective January 1, 2020 through December 31, 2020. (Chair Bette Jane Kowalski)
2. A resolution approving a list of Qualified Labor/Personnel Counsel for the period of January 1, 2020 through December 31, 2020. (Chair Bette Jane Kowalski)
3. A Resolution appointing Renaud & Deappolonio LLC to represent Christopher Smidt in the matter entitled Monique Hall v. UC, et al in an amount not to exceed \$15,000.00. (Chair Bette Jane Kowalski)

OFFICE OF THE COUNTY MANAGER

Edward T. Oatman, County Manager

There were no questions or comments by the Board.

1. Authorizing the County Manager to adopt exclusionary wage increases as follows: salary increases for 2020 shall be based upon each employee's performance evaluation score, pursuant to resolution number 2002-2129 and in the amount not to exceed 2%, effective January 1, 2020. (Chair Bette Jane Kowalski)
2. Authorizing the County Manager to extend the shared services agreement by and between the County of Union and the Township of Berkeley Heights, utilizing a portion only of the first option to extend as per Resolution Number 2018-1129, for the sharing of a certified public works manager for the initial period of January 1, 2020 through January 31, 2020 with eleven months remaining in the current option (2020) and one final one year option (2021) to extend at the County's sole discretion. (Chair Bette Jane Kowalski)

FREEHOLDER SPONSORED RESOLUTIONS

1. Congratulating the Hillside High School Comets for winning the NJSAA/Rothman Orthopedics Central Jersey, Group 2 Championship Title for the third year in a row on December 8, 2019. (Freeholder Angela R. Garretson)
2. Resolution recognizing NAACP Rahway Chapter for their 2019 Kwanzaa Celebration on December 13, 2019. (Freeholder Angela R. Garretson)
3. Resolution offering this Board's deepest sympathies to the family of Carole Cascio during their time of sorrow. (Freeholder Kimberly Palmieri-Mouded)

Freeholder Estrada and Freeholder Granados asked to join this resolution; with Chairman Kowalski adding that the entire Board would join.

4. Resolution recognizing Councilwoman Kimberly Shaw for her years of dedicated service to the Borough of Roselle. (Freeholder Andrea Staten)

Freeholder Garretson asked to join this resolution.

5. Resolution recognizing Councilman Reginald Atkins for his years of dedicated service to the Borough of Roselle. (Freeholder Andrea Staten)

Freeholder Garretson asked to join this resolution.

6. Authorizing Salary Increases for County Constitutional Officers. (Vice Chairman Alexander Mirabella)
7. Resolution offering this Board's deepest sympathies to the family of Jeanne Decker, long-time Tax Collector, Treasurer, and Chief Financial Officer of the Borough of Roselle Park, during their time of sorrow. (Vice Chairman Alexander Mirabella & The Entire Board)
8. Resolution congratulating Scott Krieger, Gail Salomon, David Salomon, Rabbi Mordechai Kanelsky, Arielle Traub, Rabbi Ethan Prosnit, Alexander Mirabella, and Henry J. Daaleman for being recognized and honored by the Jewish Family Service of Central NJ at their Annual Gala Dinner on Wednesday December 18, 2019. (Chair Bette Jane Kowalski & The Entire Board)
9. Extending the Board's deepest condolences to the families of Detective Joseph Seals, Mindy Ferencz, Moshe Deutsch and Douglas Miguel Rodriguez, whose tragic deaths have touched the hearts of all residents in the County of Union. (Chair Bette Jane Kowalski & The Entire Board)
10. Resolution consenting to the initial resettlement of refugees; and further directing the County Manager to expressly confirm so to the United States Secretary of State as per Executive Order, No. 13888. (Chair Bette Jane Kowalski & The Entire Board)

ADJOURNMENT

Chairman Kowalski asked for a motion to adjourn the meeting. On a motion made by Vice Chairman Mirabella and seconded by Freeholder Williams a voice vote showed six members of the Board voted in the affirmative; with Freeholder Hudak, Freeholder Palmieri-Moued, and Freeholder Staten absent.

The meeting was adjourned at 7:30 P.M.

UNION COUNTY BOARD OF CHOSEN FREEHOLDERS 2019 MEETING SCHEDULE

Please note that meetings are regularly held on Thursday evenings. Agenda Setting Sessions and Regular Meetings are held at 7:00pm in the Freeholders' Meeting Room, Administration Building, 10 Elizabethtown Plaza, 6th Floor, Elizabeth, New Jersey, unless otherwise specified. In the event an Agenda Setting Session and Regular Meeting are held on the same night, the Agenda Setting Session will commence at 7:00pm and the Regular Meeting will commence as soon as possible after the Agenda Setting Session.

Persons requiring a sign language interpreter should contact the Office of the Clerk of the Board at 908-527-4140.

REORGANIZATION MEETING - SUNDAY, JANUARY 6, 2019 at 12:00 pm
 Assignment Judge Karen M. Cassidy's Courtroom, 2 Broad Street, Elizabeth, NJ

AGENDA SETTING SESSION

REGULAR MEETINGS

January 17, 2019

January 24, 2019

February 7, 2019

February 14, 2019

February 21, 2019

February 21, 2019

March 7, 2019

March 14, 2019

March 28, 2019

March 28, 2019

April 4, 2019

April 11, 2019

April 25, 2019

April 25, 2019

May 2, 2019*

May 16, 2019

May 23, 2019**

May 23, 2019**

June 13, 2019

June 20, 2019

June 27, 2019

June 27, 2019

July 25, 2019

July 25, 2019

August 22, 2019

August 22, 2019

September 5, 2019

September 12, 2019

September 26, 2019

September 26, 2019

October 3, 2019

October 10, 2019

October 24, 2019

October 24, 2019

November 7, 2019

November 14, 2019

December 5, 2019

December 5, 2019

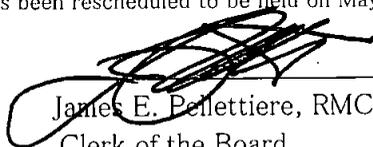
December 19, 2019

December 19, 2019

AMENDMENTS TO THE 2019 FREEHOLDER MEETING SCHEDULE

* The Agenda Setting Session of May 9, 2019 has been rescheduled to be held on May 2, 2019. Same time and location.

**The Agenda Setting Session and the Regular Meeting of May 30th has been rescheduled to be held on May 23, 2019. Same time and location.



James E. Pellettiere, RMC, MPA
 Clerk of the Board