

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

PLEASE SEE ATTACHMENT FOR CDBG ACCOMPLISHMENTS

HOME:

The HOME Program in the 2018-2019 program year drew funds for the following projects:

Funds Drawn down from the following projects

Home Vision Development Corporation for Homebuyer at or below 80% median income

Habitat for Humanity for Homebuyer at or below 80% of the median income

Premier Community Development Corporation for a Homebuyer at or below 80% of the median income

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Address Homelessness	Homeless	ESG: \$	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	150	0	0.00%	30	0	0.00%
Address Homelessness	Homeless	ESG: \$	Homeless Person Overnight Shelter	Persons Assisted	2000	0	0.00%	400	0	0.00%
Address Homelessness	Homeless	ESG: \$	Homelessness Prevention	Persons Assisted	400	0	0.00%	80	0	0.00%
Economic Development	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	6		0	6	
Economic Development	Non-Housing Community Development	CDBG: \$	Facade treatment/business building rehabilitation	Business	0	0				
Economic Development	Non-Housing Community Development	CDBG: \$	Jobs created/retained	Jobs	25	49	196.00%	5	8	160.00%
Economic Development	Non-Housing Community Development	CDBG: \$	Businesses assisted	Businesses Assisted	0	45		0	2	
Expand Affordable Housing	Affordable Housing	HOME: \$	Rental units constructed	Household Housing Unit	11	0	0.00%	11	0	0.00%
Expand Affordable Housing	Affordable Housing	HOME: \$	Homeowner Housing Added	Household Housing Unit	2	0	0.00%	2	0	0.00%

Housing Rehabilitation	Affordable Housing	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	647		0	66	
Housing Rehabilitation	Affordable Housing	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	885	257	29.04%	175	23	13.14%
Housing Rehabilitation	Affordable Housing	CDBG: \$	Direct Financial Assistance to Homebuyers	Households Assisted	0	930				
Housing Rehabilitation	Affordable Housing	CDBG: \$	Homeless Person Overnight Shelter	Persons Assisted	0	0		0	0	
Housing Rehabilitation	Affordable Housing	CDBG: \$	Homelessness Prevention	Persons Assisted	0	75				
Housing Rehabilitation	Affordable Housing	CDBG: \$	Housing Code Enforcement/Foreclosed Property Care	Household Housing Unit	0	6		0	0	
Planning, Coordination and Capacity Building	Affordable Housing Public Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$ / HOME: \$88264 / ESG: \$23036	Jobs created/retained	Jobs	6	6	100.00%	13	0	0.00%

Planning, Coordination and Capacity Building	Affordable Housing Public Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$ / HOME: \$88264 / ESG: \$23036	Other	Other	1	0	0.00%			
Public Facilities	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	125000	46471	37.18%	25000	3076	12.30%
Public Facilities	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	92		0	92	
Public Facilities	Non-Housing Community Development	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	0	7				
Public Infrastructure Improvements	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	130000	57754	44.43%	26000	16230	62.42%

Public Services	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	8				
Public Services	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	100000	60381	60.38%	0	13965	
Public Services	Non-Housing Community Development	CDBG: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	0	0		20000	0	0.00%
Public Services	Non-Housing Community Development	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	0	25				
Public Services	Non-Housing Community Development	CDBG: \$	Homeless Person Overnight Shelter	Persons Assisted	0	291		0	10	
Public Services	Non-Housing Community Development	CDBG: \$	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	215	120	55.81%	0	0	

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The Union County Community Development Program provides grants to eligible municipalities and non-profit agencies for the development of viable urban communities through decent housing and a suitable living environment, as well as by expanding economic opportunities, principally

for persons of low and moderate-incomes. All projects must either benefit low and moderate-income persons, aid in the prevention of slums and blight, or meet other community development needs having a particular urgency.

The project and activities identified for funding in the Fiscal Year 2018 Action Plan are all projects which qualify as meeting the Five Year Consolidated Plan priorities and objectives. The procedures employed in selecting projects and activities for inclusion in the Action Plan provide that they address at least one of the priorities of the Five-Year Plan.

There are several areas of specific needs which emerge from the analysis of the community, its needs, as well as market conditions. When translated into tangible objectives, these needs are:

- Stabilization and improvement of neighborhoods;
- Maintenance and improvement of the existing housing stock;
- Continued support of programs for the homeless, especially in the areas of prevention and of transitioning to independent living;
- Continued support for provision of services & improvements to those individuals and groups with special needs, such as the elderly, the disabled, and first time homebuyers;
- Continued support of key public service programs, the improvement of public facilities and infrastructure;
- Implementation of economic development initiatives in support of and in coordination with county and state programs and entities;
- Execution of anti-poverty efforts that support and build on existing programs, related to economic development efforts, and integrate job training and placement, welfare to work initiatives, and other programs aimed at improving opportunities for economic self-sufficiency;
- Continued efforts to expand housing and homeownership opportunities.

From our Planning, Coordination and Capacity Building line we use our Admin money for the salaries of our CDBG staff member to perform the duties needed. In the future we will look at new ways to use funds to increase awareness about Fair Housing laws in Union County.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG	HOME	ESG
White	11,132	0	501
Black or African American	6,145	2	901
Asian	432	2	8
American Indian or American Native	2	0	10
Native Hawaiian or Other Pacific Islander	4	0	5
Total	17,715	4	1,425
Hispanic	1,830	0	309
Not Hispanic	15,885	0	116

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	4,642,256	4,472,783
HOME	public - federal	1,286,352	104,070
ESG	public - federal	364,289	364,289

Table 3 - Resources Made Available

Narrative

The increase in expenditures for HOME during the 2018 program year reflects the spending of allocations from prior years.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Borough of Roselle	4	4	
Borough of Roselle Park	5	5	
City of Hillside	2	2	
City of Linden	11	11	
City of Plainfield	27	27	
Countywide	34	34	
Rahway	17	17	

Table 4 – Identify the geographic distribution and location of investments

Narrative

ESG-All funds are targeted towards all County residents.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

ESG-All sub-recipients are required to meet the 100% matching funds, per the HUD's ESG Interim Rule. Documentation per the funding regulations (Section 576.201) is required for reimbursement.

The opening number on the match log is correct as per the OIG audit as per an E-mail date on 11/15/19 from Jacob Delemos.

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	6,816,643
2. Match contributed during current Federal fiscal year	0
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	6,816,643
4. Match liability for current Federal fiscal year	303,987
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	6,512,656

Table 5 – Fiscal Year Summary - HOME Match Report

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
Excess Match From upon depletion of funds, we will use a new method	0	0	0	0	0	0	0	303,987
Prior Federal Fiscal Year	0	0	0	0	0	0	0	0

Table 6 – Match Contribution for the Federal Fiscal Year

HOME MBE/WBE report

Program Income – Enter the program amounts for the reporting period				
Balance on hand at beginning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
7,404	25,460	0	0	32,865

Table 7 – Program Income

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period

	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Dollar Amount	0	0	0	0	0	0
Number	0	0	0	0	0	0
Sub-Contracts						
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0
	Total	Women Business Enterprises	Male			
Contracts						
Dollar Amount	0	0	0			
Number	0	0	0			
Sub-Contracts						
Number	0	0	0			
Dollar Amount	0	0	0			

Table 8 - Minority Business and Women Business Enterprises

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted

	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

Table 9 – Minority Owners of Rental Property

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition

Parcels Acquired		0	0			
Businesses Displaced		0	0			
Nonprofit Organizations Displaced		0	0			
Households Temporarily Relocated, not Displaced		0	0			
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

Table 10 – Relocation and Real Property Acquisition

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	58	0
Number of Special-Needs households to be provided affordable housing units	0	0
Total	58	0

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	11	2
Number of households supported through Rehab of Existing Units	47	1
Number of households supported through Acquisition of Existing Units	0	0
Total	58	3

Table 12 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

Goals are our planned results but throughout the program year priorities can change and alter the final outcome totals.

Discuss how these outcomes will impact future annual action plans.

Future annual action plans will be similar projects with developers that will complete them consistent with our goals.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	0	0
Low-income	0	3
Moderate-income	0	0
Total	0	3

Table 13 – Number of Households Served

Narrative Information

N/A

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Outreach services to persons living on the streets are primarily provided by Bridgeway, Inc. Targeting the two large urban areas of Elizabeth and Plainfield, workers from Bridgeway meet with homeless individuals wherever they are. Chronic homeless persons who are mentally ill and those with substance abuse issues are provided ongoing case management services. These individuals are provided early linkages to temporary and permanent housing and referral and advocacy for mainstream services such as Social Security, Supplemental Security Income (SSI), welfare assistance and employment services. Others served by this program are referred to appropriate services if they do not suffer from mental illness or substance abuse.

During the winter months, the Elizabeth Coalition to House the Homeless and City of Elizabeth actively provides outreach to individuals living on the street. They provide transportation and immediate shelter, warm clothing and hot meals to all homeless persons. If a particular client is in danger due to health related illness/disability, it will be addressed immediately and appropriately. If the client's primary immediate need is shelter he/she will be transported to an available shelter or hotel/motel.

Outreach to other homeless persons is conducted by individual homeless providers which conduct extensive outreach and constantly interface with private and public entities to obtain and/or receive referrals. Currently, six emergency shelters and municipal and county welfare offices perform outreach.

This process reviews the current status of the client, identifies needed services, and forms the basis of the individual client's overall case service plan. Service plans developed as a result of the assessment process specifically address the issues pertinent to the client, and serve as a case management roadmap that measures progress and vital points of focus. Services are provided by the organizations listed above and the following organizations and agencies.

Union County recognizes it is through effective outreach that homeless persons enter the CoC and are

directed to the component most likely to assure their success in permanent housing. Outreach is planned for persons living on the streets.

Addressing the emergency shelter and transitional housing needs of homeless persons

Emergency shelters and transitional housing form the core of the continuum of the homeless service system. Through the Homeless Coalition, the County will continue to support the development of new facilities and the operation of existing emergency shelters and transitional housing facilities to move homeless families and individuals to permanent supportive housing and independent living.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The risk of homelessness is more prevalent than ever as a result of today's economic conditions and housing market. Households that lost jobs in the sagging construction, manufacturing, and retail sectors and those who have not been able to secure full-time employment are among those facing homelessness. One of the best methods for addressing homelessness is to prevent the household from losing their housing in the first place.

The Union County Continuum of Care Committee has prepared a list of the services in place for the prevention of homelessness in Union County. Rent and mortgage vouchers are available to eligible persons/families to assist them in maintaining permanent housing by preventing displacement, eviction, or foreclosure. Assistance is contingent upon the availability of funds, and eligibility criteria set by the funding sources. This assistance assures action is not taken against the client once the one-time payment is provided, and the client can reasonably maintain future payments. Assistance is provided by the following groups:

- Catholic Charities of the Archdiocese of Newark
- Community Access Unlimited
- Elizabeth Coalition to House the Homeless
- Family Promise (Union County)
- Plainfield Action Services
- PROCEED, Inc.
- The Salvation Army (Elizabeth)
- The Salvation Army (Plainfield)

- Urban League of Union County

Utility assistance provides direct payment to a utility company or vendor to prevent a shut-off of utilities. The assistance is contingent upon the availability of funds, and the eligibility criteria set by the funding source. Service providers include those listed below:

- Catholic Charities of the Archdiocese of Newark
- Low Income Home Energy Assistance Program (LIHEAP)
- N.J. Shares
- Plainfield Action Services
- PROCEED, Inc.
- The Salvation Army (Elizabeth)
- The Salvation Army (Plainfield)

The County developed and implements a Discharge Coordination Policy to prevent the discharge of persons from medical institutions or other systems of care resulting in homelessness. Discharge policies and programs are in place for the Union County Department of Social Services contract with Catholic Community Services, American Friends Service Committee Life Skills Project and the Bridgeway joint discharge plan with hospital and jail social workers. The County will continue to coordinate consultation between the agencies and institutions to assure viable and realistic policies and programs. The lack of affordable housing in Union County causes the failure of many individuals who are released from institutions and results in increased recidivism.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Permanent supportive housing (PSH) is a combination of permanent affordable housing with voluntary services that helps people live more stable, productive lives. When developed and implemented well, PSH can be an exceptionally cost-effective way to serve those homeless persons with the greatest challenges. Not only is PSH a humane and compassionate way to provide permanent affordable housing for disabled homeless persons, but it costs no more to operate than it does to serve homeless persons through the traditional, informal network of hospital emergency rooms, jails, and emergency shelters. Beyond the simple monetary savings for communities, PSH has also been shown to contribute to

significant positive outcomes for the people it houses. For example, research indicates that when homeless persons reside in PSH they experience decreases of more than 50% in emergency room visits and hospital inpatient days, decreases in use of emergency detoxification services by more than 80%, and increases in the use of preventative health care services. In addition, PSH tenants experience increases of 50% of earned income and 40% in the rate of participant employment when employment services are provided in supportive housing. In sum, PSH is a humane way to provide permanent affordable housing to homeless persons with the greatest needs.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The County works with local public housing agencies to help meet the needs of its residents and housing supply. The County utilizes CDBG funds to support programs that enhance the lives of their residents. In 2018, CDBG funds were used to make ADA improvements at Clifford Case Housing Apartments in Rahway. We also provided a nutrition program at the Cranford Housing and youth development programs at the Plainfield Housing Authority through Premier Community Development Corp. Additionally, funding was used to offset the operating deficits associated with public housing units and modernize facilities as well as make capital improvements.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The Housing Authority Administrative staff meets monthly with resident associations to encourage resident involvement in the management of their housing location. At the resident association meetings, residents are given the opportunity to discuss any issues, concerns or make general comments with the board members during the scheduled time. Residents are also given the opportunity to fill resident positions on each Housing Authority within the County. Public Housing residents are also given the opportunity to hold a position on the Housing Authority Board.

Actions taken to provide assistance to troubled PHAs

None of the Public Housing Authorities within the County are designated as troubled.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The County Consortium has identified the public policies that impact the cost of housing and the incentives to develop, maintain and improve affordable housing. Many of these policies fall beyond the Consortium, which has no legal or regulatory authority of its own. Indeed, some of the issues described above are beyond the authority of any single agency or level of government.

Issues that can be addressed at the municipal level include local tax policy, land use controls, building codes fees and charges, growth limits, zoning ordinances and policies that affect the return on residential investment. To varying degrees the Consortium municipalities each have addressed their zoning and land use regulations in an attempt to make them as equitable and open as possible.

Development standards, though they sometimes add costs to construction or rehabilitation, are necessary for the safety and health of residents and are in place in most of the participating jurisdictions. Efforts have been made to streamline and facilitate the permitting process locally by most of the municipalities. Several municipalities employ impact and linkage fees for new development in an attempt to pay for the construction of roads, sewers and other infrastructure improvements required by new development.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

- The county will attempt to increase the capacity and coordination of lead-based paint screening and rehabilitation programs.
- The large number of vacant and abandoned properties has a blighting effect on neighborhoods and prevents neighborhood revitalization. To address this, the County will coordinate with municipalities and housing professionals through the Union County Foreclosure Task Force.
- The current credit market makes it difficult for low and moderate income homebuyers to qualify for financing. The County will ensure its homebuyer programs provide counseling assistance to maximize success for potential buyers using federally-funded programs.
- Development costs, such as builder insurance, are higher in low-income neighborhoods. The County will work with developers to determine the appropriate amount of development subsidy for each potential project by conducting a subsidy layering analysis.
- Permanent supportive housing is the largest under-served homeless need. The County will coordinate its resources to continue the development of additional supportive housing units.
- Additional funds needed for capital improvements in neighborhoods. In response, the County

will seek to combine limited CDBG funds with other funding sources to increase the sustainability of low-income neighborhoods.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

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Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

Poverty reduction requires coordination of programming across broad areas including job training and placement, public services, education, and basic skills development. The County's anti-poverty strategy is linked to economic and educational efforts that have been implemented for several years. It is essential to provide the basic skills, training, and education necessary to make a person employable in today's competitive job market. The County works with the Boards of Education to assist persons to obtain high school diplomas or the GED certificate. The County facilitates and supports programs to coordinate training programs provided by public institutions with the needs of employers.

The County also supports the job creation efforts in several of the municipalities (Hillside Township, Plainfield City and Roselle Borough) in the Urban Enterprise Zones (UEZ). The UEZ programs create new employment and capital investment by providing tax incentives and support to new and existing businesses. UEZ provides direct benefits to businesses. Zone resources are placed in a fund specifically for economic and community development projects.

Other education and training programs contribute to reducing poverty. Examples of these include job training and job placement activities sponsored by the Workforce Investment Board, The Welfare to Work Program, day care funding throughout the County, and long-term employment opportunities for severely disabled adults, and life skills development programs. The Vo-tech schools, the community

college, and Continuing Education Programs also provide important training and educational opportunities for local residents.

When feasible, Union County will provide job training, employment, and contract opportunities for public housing residents and other low- and moderate-income residents in connection with construction projects funded under the Consolidated Plan. This provision helps foster local economic development, neighborhood economic improvement, and individual self-sufficiency. In this way, the County will comply with Section 3 of the Housing and Urban Development Act of 1968. It is expected that a number of projects selected for Consolidated Plan funding will focus on assisting households in poverty.

Employment programs reach only a part of the poverty population. Many people living in poverty are not employable. The County works cooperatively with public, social, and civic service organizations to develop and implement direct assistance and service delivery programs to improve the quality of life of these persons. This first step in providing health and social services is necessary to enable an unemployed person to become employable.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The County of Union will implement the Consolidated Plan and Annual Action Plan through the combined efforts of the County CDBG staff and the County's Community Development Revenue Sharing Committee, the various sub-committees of the Community Development Revenue Sharing Committee and, private, non-profit, and for-profit organizations.

The County's housing and community development programs are administered by the Union County Department of Economic Development – Division of Planning and Community Development and the Union County Department of Human Services. The Department of Economic Development works with the Union County Alliance, an organization of business, education, government, and civic leaders that works for legislative change in the areas of economic and community development; with the Union County Improvement Authority, a public authority working to provide lower cost financing and other incentives for economic development and acquisitions; the Union County College Small Business Institute and Center for Advancement, which develops workforce training, continuing education and curriculum to address the needs of the County workforce, the Union County Economic Development Corporation, a private, non-profit organization specializing in business retention and expansion activities; and the Workforce Investment Board, which reviews and approves all applications for government financing of workforce training programs.

The Union County Department of Human Services delivers programs and services that recognize and respond to the quality of life needs of the County's elderly, poor, unemployed, underemployed and youth populations. The Department serves as the facilitator of the Homeless Continuum of Care System.

The Department's Division of Planning is the coordinator and advisor to the County's Comprehensive Emergency Assistance System (CEAS) Committee, the County's primary planning, coordination and

advocacy mechanism relating to homelessness. The composition of the Committee includes county and municipal welfare agency directors, homeless advocates and service providers, public sector representatives, government officials and concerned citizens. It is a standing sub-committee of the Union County Human Services Advisory Council (HSAC), a board appointed by the Board of Chosen Freeholders that consolidates data pertinent to homeless services and housing – data that is used to develop both.

Union County has worked closely with local non-profit organizations to actively encourage housing programs for very-low, low- and moderate-income persons. The County has been successful in qualifying the following organizations as Community Housing Development Organizations (CHDO's): The Interfaith Council for the Homeless of Union County; the Puerto Rican Organization for Cultural, Economic, and Educational Development (PROCEED); Faith, Bricks and Mortar, Partnerships for People; and the Association of Retarded Citizens of Union County (ARC).

Though these entities work well together, there are opportunities for improved coordination and communication. All agencies involved in these efforts are seeking new ways to better serve their target populations and the general public.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The County will continue to work with the partners and stakeholders listed above to insure funds are flowing to needed areas of investment.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

Union County has updated its Analysis of Impediments to Fair Housing (AI). The Analysis of Impediments to Fair Housing is a review of an Entitlement jurisdiction's laws, regulations, administrative policies, procedures, and practices to assess how these affect the locations availability and accessibility of housing. It is also a review of conditions, both public and private, affecting fair housing choice. The AI examines existing and potential barriers to fair housing in a community, for all classes protected under the Fair Housing Act, such as lending discrimination, inequities in service delivery; and obstacles to the provision of housing for the effect of any impediments identified. The final AI has been completed and already submitted to HUD.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

In accordance with HUD's Community Planning and Development Notice 03-09, Union County developed a Performance Measurement System designed to measure both the productivity and impact of the Community Development Block Grant Program.

The County's "Union County Measuring-Up Performance Matrix" performance measurement system has begun to be used in Program Year 2015. This new system will capture output and outcome information on each of the following

- Suitable Living Environment/Neighborhood Revitalization through the Multi-Jurisdictional Housing Rehab Program by measuring Number of housing units assisted that have eliminated at least one significant health and safety deficiency as a result of housing rehabilitation, as defined by local codes
- Affordable Housing through tracking number of unit years of affordability in rental projects, based on the investment of HOME dollars
- Economic Revitalization/Economic Opportunities through tracking decrease in abandoned or non-revenue producing properties (new homes/units)
- Downpayment Assistance through tracking increase in minority homeownership rates and neighborhood revitalization activities
- Activities to End Chronic Homelessness by tracking outcome information from our Emergency Shelter Grant Program (ESG), in addition to several other performance measurement areas

The Department of Economic Development will be responsible for most performance measurement activities and will incorporate measurement standards and methods into the process of awarding funds, allocating resources to programs and agencies and obtaining completion reports from those programs and agencies. The standard Grant Agreement specifies the required activities and conditions which must be met in order to carry out grant programs, including compliance with statutory and regulatory requirements. The monitoring requirements and procedures under this Consolidated Plan will build upon existing monitoring systems and experience in administering federal and state programs and funds.

The Department administers the CDBG, HOME, and Section 8 Housing Assistance Payment Programs, and executes a housing rehabilitation program for homes owned by very-low, low- and moderate-

income persons. The Union County Department of Human Services administers the ESG Supportive Housing programs.

The County's standards and procedures for monitoring are designed to ensure that:

- 1) objectives of the National Affordable Housing Act are met
- 2) program activities are progressed in compliance with the specifications and schedule for each program
- 3) recipients are in compliance with other applicable laws, implementing regulations, and with the requirements to affirmatively further fair housing and minimize displacement of low-income households

Both the Action Plan and the Consolidated Plan will be monitored through the use of checklists and forms that are currently used to facilitate uniform monitoring of program activity. The Division will identify performance measures in advance of allocating funds. Each description of projects and activities will contain the specific measures by which the project will be evaluated. The strategies presented earlier each present measures that can or may be employed. Measures will be kept as simple and direct as possible.

Monitoring will occur through regular telephone and on-site monitoring visits. These visits will occur as necessary, but at least once a year. On all housing rehabilitation activities an inspection is made to insure housing code compliance.

All sub-recipients must identify the personnel working on the project, keep accurate records and filing systems to document program benefits and compliance, maintain an appropriate financial management system, submit to an audit, and submit a final report as a closeout procedure.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

To solicit public input during the planning process, the County follows its adopted Citizen Participation Plan (CPP). This includes holding a number of public meetings and hearings, publishing notice of opportunities to participate, and publishing the plan for a period of thirty days for review.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

N/A

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-50 - HOME 91.520(d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

Homefirst Units 953D 955D 955C 951F 943A 937C 923G 965F

Condo units at Front Street Plainfield.

Income Verification in compliance. Leases and Tenant Selection Policy in compliance. HQS Standards in compliance.

Arc of Union County

93 Union County Parkway Clark.

145 West 1st Street Roselle, 60 North Avenue Garwood, 60 North Avenue Garwood, 279 Oakridge Road Clark, 182 Runemedes Parkway New Providence, 253 Friar Lane Mountainside, 56 Mohawk Trail. Westfield, 1746 Martine Avenue Scotch Plains. 960 Knollwood Court Plainfield .

Income Verification Leases and Tenant Selection Policy not in compliance. HQS Inspection is in compliance.

Rahway Residence for the Arts Rahway

Income Verification, Leases Tenant Selection Policy and HQS Standard are in compliance.

Apartments at Saint Elizabeth

176 Husa Street Linden

Income Verification Leases Tenant Selection Policy are in compliance. HQS inspection is in compliance.

Freeman Apartments

Income Verifications and Leases Tenant Selection Policy are in compliance. HQS Inspection is in compliance.

US Property Sale

645 West fourth Street Plainfield. Income Verification Leases Tenant Selection Policy are out of compliance. HQS inspection is in compliance

Parkers Walk Elizabeth

Income verification and Leases Tenant selection Policy are in compliance. HQS Inspection is in compliance.

Volunteers of America Rahway

Income verification and Leases Tenant Selection Policy are not in compliance. HQS Inspection is in compliance.

Home Vision Rahway

Income verification and Leases Tenant selection Policy are in Compliance. HQS inspection is in Compliance.

Morningstar Senior Housing,

Income verification and Leases Tenant Selection Policy are in compliance. HQS inspection is in compliance.

All projects that are not in compliance will receive technical assistance.

Volunteers of America has been instructed to do their income verification over to correct the following. Need recent financial statements. Social Security needs to be prorated. Lease needs to be more clearer to the amount of rent. Need a Tenant Selection Policy.

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)

The Union County Participating Jurisdiction has developed procedures which insure long-term adherence to the Affirmative Marketing rules described in 24CFR92.351. Each HOME Investment Partnerships Agreement, including those with other governmental bodies, for-profit developers, non-profit sponsors, and certified CHDO's, contains procedures requiring a specific plan for how the sponsor will affirmatively market the project in accordance with 24CFR92.351. Occupancy and admission requirements are presented and made part of the Partnerships Agreement.

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

N/A

Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)

As part of the Action Plan, the County proposed to monitor the publicly-assisted affordable housing developments and work with owners interested in extending the affordability of the properties. Of the 2,723 units currently assisted, the contractual affordability periods on 1,411 of those units will expire by 2020. In addition, there are approximately 1,062 LIHTC units in the County's jurisdiction that were placed into service before 2005 that may be eligible for termination of the affordability requirements. In the 2018 Action Plan, the County proposed to coordinate with the State of New Jersey to ensure these

properties remain affordable. During the program year, the County did not identify any opportunities to extend the affordability of assisted properties.

CR-60 - ESG 91.520(g) (ESG Recipients only)

ESG Supplement to the CAPER in *e-snaps*

For Paperwork Reduction Act

1. Recipient Information—All Recipients Complete

Basic Grant Information

Recipient Name	UNION COUNTY
Organizational DUNS Number	086217044
EIN/TIN Number	226002481
Identify the Field Office	NEWARK
Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance	Elizabeth/Union County CoC

ESG Contact Name

Prefix	Ms
First Name	Christina
Middle Name	M
Last Name	Topolosky
Suffix	0
Title	CoC Coordinator

ESG Contact Address

Street Address 1	Union County Administration Building
Street Address 2	10 Elizabethtown Plaza, 4th flr
City	Elizabeth
State	NJ
ZIP Code	-
Phone Number	9085274839
Extension	0
Fax Number	9085582562
Email Address	ctopolosky@ucnj.org

ESG Secondary Contact

Prefix

First Name
Last Name
Suffix
Title
Phone Number
Extension
Email Address

2. Reporting Period—All Recipients Complete

Program Year Start Date 08/01/2018
Program Year End Date 07/31/2019

3a. Subrecipient Form – Complete one form for each subrecipient

Subrecipient or Contractor Name: UNION COUNTY

City: ELIZABETH

State: NJ

Zip Code: 07207,

DUNS Number: 086217044

Is subrecipient a victim services provider: N

Subrecipient Organization Type: Unit of Government

ESG Subgrant or Contract Award Amount: 23036

Subrecipient or Contractor Name: THE SALVATION ARMY

City: Elizabeth

State: NJ

Zip Code: 07201, 2510

DUNS Number: 062517941

Is subrecipient a victim services provider: N

Subrecipient Organization Type: Faith-Based Organization

ESG Subgrant or Contract Award Amount: 44610

Subrecipient or Contractor Name: ELIZABETH COALITION TO HOUSE THE HOMELESS

City: Elizabeth

State: NJ

Zip Code: 07201, 2874

DUNS Number: 018019641

Is subrecipient a victim services provider: N

Subrecipient Organization Type: Other Non-Profit Organization

ESG Subgrant or Contract Award Amount: 116543

Subrecipient or Contractor Name: URBAN LEAGUE OF UNION CO.
City: Elizabeth
State: NJ
Zip Code: 07208, 3711
DUNS Number: 010906279
Is subrecipient a victim services provider: N
Subrecipient Organization Type: Other Non-Profit Organization
ESG Subgrant or Contract Award Amount: 11334

Subrecipient or Contractor Name: YWCA OF EASTERN UNION CO.
City: Elizabeth
State: NJ
Zip Code: 07201, 2440
DUNS Number: 052559929
Is subrecipient a victim services provider: Y
Subrecipient Organization Type: Other Non-Profit Organization
ESG Subgrant or Contract Award Amount: 16074

Subrecipient or Contractor Name: YMCA OF EASTERN UNION CO.
City: Elizabeth
State: NJ
Zip Code: 07201, 2478
DUNS Number: 085659811
Is subrecipient a victim services provider: N
Subrecipient Organization Type: Other Non-Profit Organization
ESG Subgrant or Contract Award Amount: 46311

Subrecipient or Contractor Name: Bridgeway Rehabilitation Services, Inc.
City: Elizabeth
State: NJ
Zip Code: 07208, 3409
DUNS Number: 039391719
Is subrecipient a victim services provider: N
Subrecipient Organization Type: Other Non-Profit Organization
ESG Subgrant or Contract Award Amount: 27022

Subrecipient or Contractor Name: Family Promise
City: Summit
State: NJ
Zip Code: 07901, 3690
DUNS Number: 787036284
Is subrecipient a victim services provider: N
Subrecipient Organization Type: Faith-Based Organization
ESG Subgrant or Contract Award Amount: 33006

Subrecipient or Contractor Name: Central Jersey Legal Services
City: New Brunswick
State: NJ
Zip Code: 08901, 2008
DUNS Number: 067822668
Is subrecipient a victim services provider: N
Subrecipient Organization Type: Other Non-Profit Organization
ESG Subgrant or Contract Award Amount: 60000

Subrecipient or Contractor Name: PROCEED, Inc.
City: Elizabeth
State: NJ
Zip Code: 07201, 2401
DUNS Number: 043980531
Is subrecipient a victim services provider: N
Subrecipient Organization Type: Other Non-Profit Organization
ESG Subgrant or Contract Award Amount: 40353

CR-65 - Persons Assisted

4. Persons Served

4a. Complete for Homelessness Prevention Activities

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
Total	0

Table 16 – Household Information for Homeless Prevention Activities

4b. Complete for Rapid Re-Housing Activities

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
Total	0

Table 17 – Household Information for Rapid Re-Housing Activities

4c. Complete for Shelter

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
Total	0

Table 18 – Shelter Information

4d. Street Outreach

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
Total	0

Table 19 – Household Information for Street Outreach

4e. Totals for all Persons Served with ESG

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
Total	0

Table 20 – Household Information for Persons Served with ESG

5. Gender—Complete for All Activities

	Total
Male	0
Female	0
Transgender	0
Don't Know/Refused/Other	0
Missing Information	0
Total	0

Table 21 – Gender Information

6. Age—Complete for All Activities

	Total
Under 18	0
18-24	0
25 and over	0
Don't Know/Refused/Other	0
Missing Information	0
Total	0

Table 22 – Age Information

7. Special Populations Served—Complete for All Activities

Number of Persons in Households

Subpopulation	Total	Total Persons Served – Prevention	Total Persons Served – RRH	Total Persons Served in Emergency Shelters
Veterans	0	0	0	0
Victims of Domestic Violence	0	0	0	0
Elderly	0	0	0	0
HIV/AIDS	0	0	0	0
Chronically Homeless	0	0	0	0
Persons with Disabilities:				
Severely Mentally Ill	0	0	0	0
Chronic Substance Abuse	0	0	0	0
Other Disability	0	0	0	0
Total (Unduplicated if possible)	0	0	0	0

Table 23 – Special Population Served

CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes

10. Shelter Utilization

Number of New Units - Rehabbed	0
Number of New Units - Conversion	0
Total Number of bed-nights available	0
Total Number of bed-nights provided	0
Capacity Utilization	0.00%

Table 24 – Shelter Capacity

11. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

857 County residents were provided homeless assistance services. This grant funds a wide variety of services to Union County residents who met the income eligibility guidelines (30% of the Area Median Income). Services included emergency shelter; meals for shelter residents; street outreach; staffing for data system entry; rapid re-housing case management services; rapid re-housing cash assistance for rent/utilities; homelessness prevention case management services and homelessness prevention cash assistance for rent/utilities. All funded providers work in collaboration with other agencies within the CoC to ensure that all persons served success in obtaining and maintaining self-sufficiency through housing.

CR-75 – Expenditures

11. Expenditures

11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	2016	2017	2018
Expenditures for Rental Assistance	0	0	18,499
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	0	0
Expenditures for Housing Relocation & Stabilization Services - Services	0	0	0
Expenditures for Homeless Prevention under Emergency Shelter Grants Program	0	0	0
Subtotal Homelessness Prevention	0	0	18,499

Table 25 – ESG Expenditures for Homelessness Prevention

11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	2016	2017	2018
Expenditures for Rental Assistance	0	119,090	38,329
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	30,143	14,200
Expenditures for Housing Relocation & Stabilization Services - Services	0	0	0
Expenditures for Homeless Assistance under Emergency Shelter Grants Program	0	0	0
Subtotal Rapid Re-Housing	0	149,233	52,529

Table 26 – ESG Expenditures for Rapid Re-Housing

11c. ESG Expenditures for Emergency Shelter

	Dollar Amount of Expenditures in Program Year		
	2016	2017	2018
Essential Services	0	8,366	49,738
Operations	0	42,424	87,711
Renovation	0	0	0

Major Rehab	0	0	0
Conversion	0	0	0
Subtotal	0	50,790	137,449

Table 27 – ESG Expenditures for Emergency Shelter

11d. Other Grant Expenditures

	Dollar Amount of Expenditures in Program Year		
	2016	2017	2018
Street Outreach	0	6,756	22,518
HMIS	0	535	4,222
Administration	0	15,090	4,223

Table 28 - Other Grant Expenditures

11e. Total ESG Grant Funds

Total ESG Funds Expended	2016	2017	2018
	0	222,404	239,440

Table 29 - Total ESG Funds Expended

11f. Match Source

	2016	2017	2018
Other Non-ESG HUD Funds	0	0	0
Other Federal Funds	0	89,412	127,438
State Government	0	153,355	150,674
Local Government	0	0	0
Private Funds	0	39,611	22,261

Other	0	89,997	48,942
Fees	0	0	0
Program Income	0	0	0
Total Match Amount	0	372,375	349,315

Table 30 - Other Funds Expended on Eligible ESG Activities

11g. Total

Total Amount of Funds Expended on ESG Activities	2016	2017	2018
	0	594,779	588,755

Table 31 - Total Amount of Funds Expended on ESG Activities

Expenditures

The expenses reflected in this report are rounded to the nearest whole \$ as the system does not allow for cents.