

**Public Meeting of the Union County Workforce Development Board
Holiday Inn Clark—Grand Ball Room
36 Valley Road, Clark, New Jersey 07066
9:00AM Wednesday, January 29, 2020**

Board Members Present

Gloria Dunham, Qunnection Management (Chair)
James R. Brady, The Savior Group, (Vice Chair)
Krystal Canady, Gateway Family YMCA (Secretary)
Richard Capac, Crowne Property Management
Juanito Chiluisa, NJ Department of Labor
Tina Earley, American Water
Edward Faver, NJ Div. of Vocational Rehabilitation Services
Edwin Gomez, Barcode Elizabeth (Angelica Prendez Rep)
Kamili A. Williams, Union County Social Services
Dr. Margaret McMenamin, Union County College (Dr. Lisa Hiscano)
Glenn Nacion, Trinitas Regional Medical Center (Curry Bucy)
Erich Peter, Union County Economic Development Corp
Gwen Ryan, Union County Vocational Technical Schools
Stan Robinson Jr., SHR Marketing, LLC
Teresa Soto-Vega, PROCEED
Dr. Kamran Tasharofi, Union County Healthcare Associates
Roshan White, UA Local 24 Plumbers

Board Members Absent:

Paul Belardo, KML Carpenters
Mark Bocchieri, Verizon New Jersey
Matthew Caruso, Kean University
Juan Carlos Dominguez, J.J.J. Distributors
Donna Dadinski, Wakefern Food Corporation
Salvador Garcia, MAS Development Group
Richard Malcolm, Ironworkers Local #11

Guests:

Manisha Subramanian, Pride Staff
Raji Ramachandra, NJDOL
Michele Adams, DHS DSS
Tina Lopez, Union County Social Services
Lynn Hatfield, Geographic Solutions
Alison, Millan, IRC
Franchely Inoa, YWCA of Union County
Ravi Kiram, Kaizm Technologies

County of Union:

Edward Oatman, County Manager
Amy Wagner, Deputy County Manager, Director, Department of Economic Development
Sergio Granados, Freeholder
Debbie-Ann Anderson, Director, Department of Human Services
Antonio Rivera, Director, Workforce Development Board
Elizabeth Paskewich, Workforce Development Board
Thomas McCabe, Workforce Development Board
Elton Armady, American Job Center
Perle Almeida, American Job Center

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I. Call to Order and Welcome

The meeting was called to order by Vice-chairman James Brady at 9:15 AM

II. Pledge of Allegiance

III. Open Public Meetings Act

Elizabeth Paskewich read the Open Public Meetings Act Statement.

IV. Roll Call

Elizabeth Paskewich conducted the Roll Call.

V. Approval of the September 18, 2019 Minutes

A motion was made by Dr. Kamran Tasharofi and seconded Richard Capac . The motion carried.

VI. Budget and Expense Report

- a. Thomas McCabe, Accountant for the Workforce Development Board, provided the board with budget and expense updates. Mr. McCabe presented the Program Year WFNJ Budget, updated as of December 31, 2019.
- b. Mr. McCabe began with the 2018 WFNJ Budget. The Budget allocated \$1,532,042 to TANF, of which \$1,313,790 was used, rescinding a balance of \$218,252 on December 31, 2019.
- c. \$1,044,474 was allocated for GA/SNAP, of which \$731,834 was used, rescinding a balance \$312,640 on December 31, 2019
- d. \$213,000 was allocated for WLL of which a total of \$212, 600 was used, rescinding a balance of \$399 on December 31, 2019
- e. \$42,420 was allocated to CAVP, of which \$0 was used, rescinding the entire balance of \$42,420 on December 31, 2019
- f. \$4,815 was allocated to Smart Steps, of which the entire amount was used, with \$0 rescinded as of December 31, 2019.
- g. \$42,000 was allocated to TANF Work Verification, of which \$0 was used, with the entire balance of \$42,000 being rescinded as of December, 31, 2019.
- h. Mr. McCabe continued to the WIOA Budget allocations for Program Year 2019 for Adult, Youth and Dislocated Worker participants.
- i. The Adult Program received \$1,118,480, using \$307,951. The balance of \$811,529 is to be expended by June 30, 2021.
- j. The Youth Program received \$1,030,595, using \$205,130. The balance of \$825,465 is to be expended by June 30, 2021.
- k. The Dislocated Worker Program received \$1,250,918, using \$283,974. The balance of \$966,944 is to be expended by June 30, 2021.

VII. Resolutions

Presented by Mr. Antonio River, Director, Workforce Development Board.

Resolution No. 2020-01: Resolution of The Union County Workforce Development Board Amending The AJC Affiliate Career Services Operator Contract With Union County College.

Director Rivera explained the training at Union County College, was to include 33 students. These students would take class to be accounting technicians and fundamentals of supply chain management. This resolution is to aid in employment for in-demand jobs.

Erich Peters motioned to approve, seconded by Richard Capac Motion approved with abstentions by Dr. Hiscano, Dr. Tasharofi.

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Resolution No. 2020-02: Resolution of the Union County Workforce Development Board Approving the Memorandum Of Understanding, The Infrastructure Funding Agreement, And The Cost Allocation Plan Of The UCWDB.

Freeholder Granados asked for Resolution No. 2020-02 be tabled until the March meeting allowing County Council and Finance to review the Resolution before approval.

Dr. Tasharofi motioned for the Resolution to be tabled, Mr. Robinson seconded the motion. Mrs. Anderson abstained.

VIII. American Job Centers Report

Elton Armady, Director, American Job Center

Director Armady began with Union County Colleges statistics from Residents Services from October 2019 through December 2019. There were 69 Soft Skills participants. 67 participants were One Stop Referrals. Twelve participants received job placements.

The American Job Center WIOA Participant for the time period of October 2019 through December 2019 were as follows. 446 Participants attended Orientation. 296 Participants were brought for intake. 82 Participants had Skills Assessments. 57 Participants were categorized as pre-vocational, and 33 received training. The American Job Center had a total of 819 SNAP Client Meetings between the Elizabeth and Plainfield locations. 500 other clients were seen in this time period, making the average number of clients seen per day, 15.

Director Armady introduced Lynn Hatfield of Geographic Solutions. Geographic Solutions gives automated eligibility and tracking serves. The program allows integrated reporting and self-service applications for individuals. Geographic Solutions will serve as a bridge to AOSOS. Geographic Solutions creates Virtual One Stop website, Union County Works. Union County Works will provide Skills and Interest Assessments. It will provide current labor market statistics, self-guided and assisted job searches. The virtual website will allow clients to use resume and letter builders.

The State of New Jersey will be using the Geographic Solutions and the County of Union as pilot to build a bridge from Geographic Solutions to AOSOS providing real-time information to the state.

IX. Old Business

Freeholder Granados referred to the money that must be spent by June, 2020 along with the money needing to be spent in 2021. Freeholder Granados referred to an upcoming meeting with Director Rivera and Director Anderson to discuss with Director Anderson new ways to spend the money, having the money on the ground, and not going back to state government.

X. New Business

Youth Services will be having an open house for the new Youth Service Centers in Elizabeth and Plainfield. 1143-1145 East Jersey Street, 4th floor will house the new Youth Service Center in Elizabeth. An open house date and time, has yet to be determined.

Ms. Sarah Rivas was recognized by Freeholder Granados for her accomplishments in the Microsoft Office Certification exams and will compete in the National Microsoft Office Competition.

XI. Public Comment

No Public Comment was recorded.

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XII. Adjournment

Ms. Earley motioned to adjourn, and was seconded Ms. Canady.

Chairwoman Dunham adjourned the meeting at 10:22 am on January 29, 2020

Upcoming Meeting Schedule:

Wednesday, March 18, 2020

Wednesday, May 13, 2020

Wednesday, June 24, 2020

Wednesday, September 16, 2020

Friday, November 6, 2020

Location:

Holiday Inn Clark, Grand Ball Room, Clark, New Jersey

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AGENDA

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| I. | Call to Order & Welcome | Gloria Durham, Chairwoman
Workforce Development Board |
| II. | Pledge of Allegiance | Gloria Durham, Chairwoman
Workforce Development Board |
| III. | Open Public Meetings Act | Elizabeth Paskewich
Workforce Development Board |
| IV. | Roll Call | Elizabeth Paskewich
Workforce Development Board |
| V. | Approval of the November 1, 2019 Minutes
Board Action Required | Gloria Durham, Chairwoman
Workforce Development Board |
| VI. | Budget & Expense Report | Thomas McCabe, Accountant
Workforce Development Board |
| VII. | Resolutions of the UCWDB

Board Action Required
a. Resolution No. 2020-01: Resolution Of The Union County Workforce Development Board Amending The AJC Affiliate Career Services Operator Contract With Union County College.

b. Resolution No. 2020-02: Resolution Of The Union County Workforce Development Board Approving The Memorandum Of Understanding, The Infrastructure Funding Agreement, And The Cost Allocation Plan Of The UCWDB. | Antonio Rivera, Director
Workforce Development Board |
| VIII. | American Job Center Report | Elton Armady, Director
Union County American Job Center |
| IX. | Old Business | Gloria Durham, Chairwoman
Workforce Development Board |
| X. | New Business | Gloria Durham, Chairwoman
Workforce Development Board |
| XI. | Public Comments | Gloria Durham, Chairwoman
Workforce Development Board |
| XII. | Adjournment | Gloria Durham, Chairwoman
Workforce Development Board |

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