



UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

THURSDAY, JUNE 4, 2020
AGENDA SETTING MEETING AGENDA

CALL TO ORDER

ROLL CALL

PRAYER AND SALUTE TO THE FLAG

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

APPROVAL OF COMMUNICATIONS

Note and File

OFFICE OF THE UNION COUNTY CLERK

Joanne Rajoppi, County Clerk

1. Amending Resolution 2020-347, a contract with Royal Printing Services, West New York, New Jersey, to provide additional printing services of Vote by Mail applications, VBM letters and ID required notices anticipated in 2020 Primary Elections due to the Executive Order mandating the election to be all Vote By Mail. This addition is for an amount not to exceed \$66,935.00 for a total amount not to exceed \$2,462,852.00. It is expected that most of this additional amount will be refunded by the State of New Jersey. **(Chairman Alexander Mirabella)**
2. Amending Resolution 2020-0081, a contract with B & B Press Inc., Lebanon, New Jersey, to provide print services for additional Mail-in-Ballots for the Primary Elections, due to the Executive Order mandating the elections to be all Vote By Mail. This addition is for \$239,686.25 for a total amount not to exceed \$854,235.72. It is expected that most of this additional amount will be refunded by the State of New Jersey. **(Chairman Alexander Mirabella)**
3. Amending Resolution 2020-080, a contract with Full Service Mailers, Hackensack, New Jersey, to provide additional election mail fulfillment services for the 2020 Primary Elections due to the Executive Order mandating the elections to be all Vote By Mail, for the amount of \$219,878.74 for a total amount not to exceed \$428,591.74. It is expected that most of this additional amount will be refunded by the State of New Jersey. **(Chairman Alexander Mirabella)**

OFFICE OF THE UNION COUNTY PROSECUTORLyndsay V. Ruotolo, Acting Prosecutor

1. Authorizing the County Manager, through the Office of the Prosecutor, to apply for and accept funding from the State of New Jersey, Office of the Attorney General, Department of Law and Public Safety for FFY19 Victims of Crime Act (VOCA) Grant Program for project titled County Office of Victim Witness Advocacy in the amount of \$472,367.00 in federal funds with a required match of not to exceed \$118,092.00 for the period of July 1, 2020 through June 30, 2021. (Subaward number V-20-19) **(Chairman Alexander Mirabella)**

OFFICE OF THE UNION COUNTY SHERIFFPeter Corvelli, Sheriff

1. Authorizing the County Manager to enter into a Contract with Jobs4Blue, doing business as Visual Computer Solutions, 4400 US Highway 9 South, Suite 3500, Freehold, New Jersey to implement and administer an Officer Off-Duty Detail Management System for the County of Union for the period of June 8, 2020 through June 7, 2022 (24 months) with the potential option to extend for one additional twenty-four (24) consecutive month period at no direct cost to the County but at a rate of 7% charged to the vendors who utilize the system. **(Freeholder Sergio Granados)**

DEPARTMENT OF ADMINISTRATIVE SERVICESLaura Scutari, Director

1. Authorizing the County Manager to approve the FMLA (Family Medical Leave Act) Expansion and Emergency Paid Sick Leave Policy (Coronavirus) effective June 15, 2020 until December 31, 2020. **(Chairman Alexander Mirabella)**

DEPARTMENT OF ECONOMIC DEVELOPMENTAmy Wagner, Deputy County Manager/Director

1. Authorizing the County Manager to extend the contract period for the NJ Department of State Complete Count Commission 2020 Census County Grant, as referenced in Resolutions 2019-889, 2019-997, and 2020-88 from June 30, 2020 to September 30, 2020. **(Chairman Alexander Mirabella)**
2. Authorizing the County Manager to apply and accept the North Jersey Transportation Planning Authority - FY 2021 Subregional Transportation Program (STP) in an amount not to exceed \$172,277.50, also to apply and accept the North Jersey Transportation Planning Authority - FY 2021 Supplemental Support Program in an amount not to exceed \$15,000. **(Chairman Alexander Mirabella)**
3. Authorizing the County Manager through the Union County Improvement Authority to apply for and execute an application and agreement relating to a grant from the New Jersey Historic Trust in the amount of and not to exceed \$450,000. **(Chairman Alexander Mirabella)**

4. Authorizing the County Manager to extend the contract with All Covered, a division of Konica Minolta Business Solutions, USA, Cherry Hill, NJ (RCCP#2013-2) for a three month period beginning July 1, 2020 through September 30, 2020 in an amount not to exceed \$70,395.00. **(Chairman Alexander Mirabella)**

DEPARTMENT OF ENGINEERING, PUBLIC WORKS & FACILITIES MANAGEMENT

Joseph Graziano, Director

1. Authorizing the County Manager to enter into an Agreement between The County of Union and The Borough of Roselle for the Borough of Roselle to contract for the construction of the roadway improvements, which include milling, resurfacing, striping and traffic control of West Ninth Avenue (C.R. 619) between Locust Street and Chestnut Street in the Borough of Roselle, New Jersey for an amount not to exceed \$75,564.45. (Union County Engineering Project # 2020-006) **(Chairman Alexander Mirabella)**
2. Amending Resolution Number 636-2018, adopted July 12, 2018, (BA# 32-2018) a contract awarded through advertised public bidding in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., to New Jersey Overhead Door, Bayville, New Jersey, approving Change Order Number 1 for Overhead Door and Gate System Services. This change order will increase the original contract amount by \$20,000.00 for a new contract amount not to exceed \$144,700.00 **(Freeholder Kimberly Palmieri-Mouded)**

DEPARTMENT OF FINANCE

Bibi Taylor, Director

1. Resolution modifying the 2020 Union County adopted budget in the amount of \$16,401 as a result of notification received from the State of New Jersey, Department of Health for a program entitled: Right to Know Grant. **(Freeholder Sergio Granados)**
2. Resolution modifying the 2020 Union County adopted budget in the amount of \$137,822 as a result of notification received from the North Jersey Transportation Planning Authority for a program entitled: Subregional Transportation Planning Program Grant. **(Freeholder Sergio Granados)**
3. Resolution modifying the 2020 Union County adopted budget in the amount of \$2,625 as a result of notification received from the State of New Jersey, Department of Health, Division of Family Health Services for a program entitled: Senior Farmers Market Nutrition Program Grant. **(Freeholder Sergio Granados)**
4. Resolution modifying the 2020 Union County adopted budget in the amount of \$15,000 as a result of notification received from the North Jersey Transportation Planning Authority for a program entitled: Subregional Transportation Planning Supplemental Support Grant. **(Freeholder Sergio Granados)**
5. Resolution modifying the 2020 Union County adopted budget in the amount of \$687,538 as a result of notification received from the State of New Jersey, Department of Community Affairs for a program entitled: Community Service Block Grant (CSBG). **(Freeholder Sergio Granados)**

6. Resolution modifying the 2020 Union County adopted budget in the Amount of \$56,000 as a result of notification received from the State of New Jersey, Department of Human Services for a program entitled: Social Services for Homeless (SSH) Grant. **(Freeholder Sergio Granados)**
7. Resolution modifying the 2020 Union County adopted budget in the amount of \$144,474.01 as a result of notification received from the United States Public Health and Social Services for a program entitled: CARES ACT-Emergency Relief Fund for Healthcare Facilities (Medicare). **(Freeholder Sergio Granados)**
8. Resolution modifying the 2020 Union County adopted budget in the amount of \$430,446 as a result of notification received from the State of New Jersey, Department of Community Affairs for a program entitled: CARES ACT-Community Services Block Grant (CSBG) Non-Discretionary (ND) COVID 19. **(Freeholder Sergio Granados)**
9. Resolution modifying the 2020 Union County adopted budget in the amount of \$399,285 as a result of notification received from the State of New Jersey, Department of Human Services, Division of Aging Services for a program entitled: CARES ACT-Families First Coronavirus Response Act (FFCRA) Grant. **(Freeholder Sergio Granados)**
10. Resolution modifying the 2020 Union County adopted budget in the amount of \$72,574 as a result of notification received from the United States Department of Housing and Urban Development for a program entitled: CARES ACT-Section 8 Housing Choice Voucher Program Grant. **(Freeholder Sergio Granados)**
11. Resolution modifying the 2020 Union County adopted budget in the amount of \$298,072 as a result of notification received from the State of New Jersey, Department of Health for a program entitled: Local Core Capacity for Public Health Emergency Preparedness (LINCS) Grant. **(Freeholder Sergio Granados)**
12. Resolution modifying the 2020 Union County adopted budget in the amount of \$55,000 as a result of notification received from the State of New Jersey, Department of Law and Public Safety for a program entitled: Emergency Management Agency Assistance (EMAA) Grant. **(Freeholder Sergio Granados)**
13. Resolution modifying the 2020 Union County adopted budget in the amount of \$422,794 as a result of notification received from the State of New Jersey, Department of Environmental Protection for a program entitled: Recycling Enhancement Act Grant. **(Freeholder Sergio Granados)**
14. Resolution modifying the 2020 Union County adopted budget in the amount of \$406,008 as a result of notification received from the New Jersey American Water Company, Inc. for a program entitled: New Jersey American Water Company, Inc./Union County Springfield Avenue-New Providence Agreement. **(Freeholder Sergio Granados)**

15. Resolution modifying the 2020 Union County adopted budget in the Amount of \$472,367 as a result of notification received from the State of New Jersey, Department of Law and Public Safety for a program entitled: Victims of Crime Act (VOCA)-Victim Witness Advocacy Grant. **(Freeholder Sergio Granados)**
16. Resolution modifying the 2020 Union County adopted budget in the amount of \$4,551,474 as a result of notification received from the United States Department of Housing and Urban Development for a program entitled: SuperNofa Continuum of Care Grant. **(Freeholder Sergio Granados)**
17. Resolution modifying the 2020 Union County adopted budget in the amount of \$170,574 as a result of notification received from the State of New Jersey, Department of Human Services for a program entitled: Alcohol/Drug Abuse (A/DA) Innovative Grant. **(Freeholder Sergio Granados)**

DEPARTMENT OF HUMAN SERVICES

Debbie-Ann Anderson, Director

1. Authorizing the County Manager to approve the 2020 Union County GAP One-Time Spending Plan in the total amount not to exceed \$378,570 for subcontracted services to be provided during the period of June 15, 2020 through December 31, 2020; further authorizing the transfer of funds among the agencies during the contract period should service needs change and/or if any of the agencies fail to meet contractual obligation. **(Freeholder Sergio Granados)**
2. Amending Resolution 2020-345, a contract awarded to Elizabeth Coalition to House the Homeless through the 2019 Homeless Trust Fund (HTF) Spending Plan, to extend the grant term by three (3) months from June 1, 2020 through August 31, 2020 with no further changes to the spending plan. **(Freeholder Kimberly Palmieri-MouDED)**
3. Amending Resolution 2020-73 awarding various contracts, pursuant to a Request for Proposal in accordance with the 2019-2021 Area Plan, to reflect an increase in funding only in the amount of \$459,285 for a new grand total not to exceed \$5,098,475 to be allocated as outlined and charged to account numbers specified for the same contract year two period of January 1, 2020 through December 31, 2020 with no other changes to the 2019-2021 Area Plan Spending Plan. **(Vice Chairman Angel G. Estrada)**
4. Authorizing the County Manager to enter into a consulting services contract with JANUS Solutions, Ewing, NJ, for the implementation of organizational assessment and development process for the Division of Social Services employees in a COVID-19 related environment in the total amount not to exceed \$45,000 for the period of May 22, 2020 through December 31, 2020. **(Freeholder Sergio Granados)**

5. Authorizing the County Manager to enter into a quarterly maintenance agreement as needed with Visual Computer Solutions, Inc., Freehold, New Jersey, to provide maintenance for the Division of Social Services employees' time management system/time clock in the total amount not to exceed \$8,767.50 for the 3rd quarter period of June 1, 2020 through August 31, 2020. **(Freeholder Sergio Granados)**
6. Authorizing the County Manager to award a contract to Urban League of Union County, Elizabeth, New Jersey, for the Reconnections Program to assist persons returning to the community from incarceration to access services to become productive citizens, in the total amount not to exceed \$50,000 for the period of June 1, 2020 through December 31, 2020. **(Freeholder Sergio Granados)**

DEPARTMENT OF PARKS AND RECREATIONRon Zuber, Director

1. Authorizing the County Manager to communicate with Union County's Congressional delegation of the need for a federal stimulus package to improve America's trails and greenway network. **(Freeholder Bette Jane Kowalski)**

OFFICE OF THE COUNTY MANAGEREdward Oatman, County Manager

1. Resolution ratifying the revised Covid-19 Personnel Policy. **(Chairman Alexander Mirabella)**

FREEHOLDER SPONSORED RESOLUTIONS

1. Resolution acknowledging Wednesday, June 10, 2020 as Portugal Day throughout Union County; and further recognizing the Portugal Day Parade Committee, Our Lady of Fatima Church, the Portuguese Instructive Social Club, the Portuguese American Civic Association and the Portuguese American Association of Hillside on their many contributions in community service, business and government within Union County. **(Freeholder Sergio Granados & Vice Chairman Angel G. Estrada)**
2. Resolution authorizing the County Manager to enter into a Salary Reimbursement Agreement with Rutgers Cooperative Extension for the provision of State and Federal mandated agriculture and resource management, family and community health sciences, and 4-H youth development programs for the period of January 1, 2020 through December 31, 2020, in an amount not to exceed \$113,414. **(Freeholder Bette Jane Kowalski)**
3. Resolution offering this Board's deepest sympathies to the family of Plainfield resident Jean Mattson, during their time of sorrow. **(Freeholder Rebecca Lynne Williams)**
4. Resolution appointing Bruce H. Bergen, County Counsel to serve at the pleasure of the Board commencing June 1, 2020. **(Chairman Alexander Mirabella & The Entire Board)**

5. Resolution proclaiming the month of June as Pride Month throughout the County of Union. **(Chairman Alexander Mirabella & The Entire Board)**
6. Resolution recognizing Juneteenth as the celebration commemorating the June 19, 1865 announcement of the abolition of slavery; and further wishing a successful efforts to all municipalities and organizations efforts in recognizing Juneteenth in June of 2020. **(Chairman Alexander Mirabella & The Entire Board)**
7. Resolution condemning the apparent criminal acts of former Minneapolis Police Officers Derek Chauvin, Tou Thao, J.Alexander Kueng and Thomas Lane which resulted in the murder of George Floyd; and further calling on the greater Union County community to protest racial inequalities felt across the nation in a peaceful and racially unified manner. **(Freeholder Garretson, Freeholder Staten, Freeholder Williams & The Entire Board)**

ADJOURNMENT

UNION COUNTY BOARD OF CHOSEN FREEHOLDERS 2020 MEETING SCHEDULE

Please note that meetings are regularly held on Thursday evenings. Agenda Setting Sessions and Regular Meetings are held at 6:30pm in the Freeholders’ Meeting Room, Administration Building, 10 Elizabethtown Plaza, 6th Floor, Elizabeth, New Jersey, unless otherwise specified. In the event an Agenda Setting Session and Regular Meeting are held on the same night, the Agenda Setting Session will commence at 6:30pm and the Regular Meeting will commence as soon as possible after the Agenda Setting Session.

Persons requiring a sign language interpreter should contact the Office of the Clerk of the Board at 908-527-4140.

**REORGANIZATION MEETING - SUNDAY, JANUARY 5, 2020 at 12:00 pm
Assignment Judge Karen M. Cassidy’s Courtroom, 2 Broad Street, Elizabeth, NJ**

2020 MEETING SCHEDULE

AGENDA SETTING SESSION

REGULAR MEETINGS

January 23, 2020

January 23, 2020

February 6, 2020
February 20, 2020

February 6, 2020
February 20, 2020

March 5, 2020
March 26, 2020**

March 5, 2020
March 26, 2020**

April 2, 2020**
April 23, 2020**

April 2, 2020**
April 23, 2020**

May 14, 2020***
May 21, 2020

May 14, 2020***
May 21, 2020

June 4, 2020
June 18, 2020

June 4, 2020
June 18, 2020

July 23, 2020

July 23, 2020

August 13, 2020

August 13, 2020

September 3, 2020
September 10, 2020

September 3, 2020
September 10, 2020

October 1, 2020
October 15, 2020

October 1, 2020
October 15, 2020

November 5, 2020
November 12, 2020

November 5, 2020
November 12, 2020

December 3, 2020
December 10, 2020

December 3, 2020
December 10, 2020

* March 18, 2020 Special Meeting at 5:30pm was held via conference call due to state of emergency relative to the COVID-19 coronavirus.

** Meeting conducted remotely and electronically due to state of emergency relative to the COVID-19 coronavirus.

*** Meeting cancelled.