

**Public Meeting of the Union County Workforce Development Board
Zoom Virtual Conference Meeting**

<https://us02web.zoom.us/j/86710740784?pwd=R1BfZnVBeEJYMU5Bc3hQMxZ6SWJKQT09>

9:00AM Wednesday, May 13, 2020

MEETING MINUTES

Board Members Present

Gloria Dunham, Qunnection Management (Chair)
James R. Brady, The Savior Group, (Vice Chair)
Krystal Canady, Gateway Family YMCA (Secretary)
Juan Carlos Dominguez, J.J.J. Distributors
Richard Capac, Crowne Property Management
Juanito Chiluisa, NJ Department of Labor
Tina Earley, American Water
Debbie-Ann Anderson, Union County Department of Human Services
Dr. Margaret McMenamin, Union County College (Dr. Lisa Hiscano)
Glenn Nacion, Trinitas Regional Medical Center (Mrs. Curry Bucu)
Erich Peter, Union County Economic Development Corp
Gwen Ryan, Union County Vocational Technical Schools
Teresa Soto-Vega, PROCEED
Dr. Kamran Tasharofi, Union County Healthcare Associates
Salvador Garcia, MAS Development Group (Mrs. Gail Delgado)

Board Members Absent:

Paul Belardo, KML Carpenters
Mark Bocchieri, Verizon New Jersey
Matthew Caruso, Kean University
Donna Dadinski, Wakefern Food Corporation
Richard Malcolm, Ironworkers Local #11
Roshan White, UA Local 24 Plumbers
Edward Faver, NJ Div. of Vocational Rehabilitation Services

Guests:

Raji Ramachandra, NJDOL
Oswaldo Arango, NJDOL
Michael Mclean, NJDOL
Isaias Rivera, Union County College
Julio Sabater, Workforce Advantage
Scott Kuchinsky, Plainfield Public Library

County of Union:

Sergio Granados, Freeholder
Edward Oatman, County Manager
Amy Wagner, Deputy County Manager, Director, Department of Economic Development
Debbie-Ann Anderson, Director, Department of Human Services
Melissa Lespinasse, Union County, Department of Human Services
Meredith Barracato, Union County, Department of Human Services, American Job Center
Elizabeth Paskewich, Workforce Development Board
Thomas McCabe, Workforce Development Board
Elton Armady, American Job Center
Perle Almeida, American Job Center
Kamili A. Williams, Union County Division of Social Services
Antonio Rivera, Director, Workforce Development Board

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I. Call to Order & Welcome

The meeting was called to order by Gloria Durham, Chairwoman, Workforce Development Board, at 9:05AM.

II. Pledge of Allegiance

The Pledge of Allegiance to the flag of the United State of America was recited.

III. Open Public Meetings Act

The Open Public Meetings Act Statement below was read by Elizabeth Paskewich into the record:

PURSUANT TO THE REQUIREMENTS OF N.J.S.A. 10:4-10 OF THE OPEN PUBLIC MEETINGS ACT, ADEQUATE NOTICE OF THIS MEETING OF THE UNION COUNTY WORKFORCE DEVELOPMENT BOARD HAS BEEN GIVEN BY MAILING THE YEAR 2020 ANNUAL MEETING SCHEDULE TO THE NEWSPAPERS CIRCULATING WITHIN THE COUNTY OF UNION AND DESIGNATED TO RECEIVE SUCH NOTICE, AND BY POSTING THE YEAR 2020 ANNUAL MEETING SCHEDULE IN THE COUNTY COURT HOUSE, THE UNION COUNTY WORKFORCE DEVELOPMENT BOARD WEBSITE, AND BY FILING THE YEAR 2020 ANNUAL MEETING SCHEDULE WITH THE OFFICE OF THE COUNTY CLERK.

FURTHERMORE, ADEQUATE NOTICE OF THE LOCATION OF THIS MEETING HAS BEEN GIVEN BY PROVIDING AT LEAST FORTY-EIGHT HOUR NOTICE TO THE NEWSPAPERS CIRCULATING WITHIN THE COUNTY OF UNION AND DESIGNATED TO RECEIVE SUCH NOTICE AND BY POSTING THE SAID NOTICE AT LEAST FORTY-EIGHT HOURS PRIOR TO THIS MEETING IN THE COURT HOUSE, THE UNION COUNTY WORKFORCE DEVELOPMENT BOARD WEBSITE, AND BY FILING THE NOTICE AT LEAST FORTY-EIGHT HOURS IN ADVANCE OF THIS MEETING WITH OFFICE OF THE COUNTY CLERK.

THE OPEN PUBLIC MEETINGS ACT STATEMENT SHALL BE ENTERED IN FULL IN THE MINUTES OF THIS MEETING.

IV. Roll Call

Elizabeth Paskewich conducted the roll-call of the UCWDB members in attendance. Union County employees present and guests were acknowledged on the record, as reflected on page one of these minutes.

V. Approval of the Minutes

Chairwoman Gloria Durham requested a motion to approve the January 29, 2020 Minutes of the Union County Workforce Development Board. Dr. Kamran Tasharofi made a motion to approve the minutes. Richard Capac seconded the motion. The motion was approved unanimously.

VI. Budget & Expense Report

Thomas McCabe presented the Budget and Expense Report, through March 31, 2020. The report as presented is attached to these minutes.

VII. Resolutions of the Union County Workforce Development Board

Director Antonio Rivera presented a general overview of the initial unemployment insurance claims filed by Union County Residents from March 21, 2020 through May 2, 2020. Rivera then transitioned the discussion to the resolutions being presented to the UCWDB, as previously issued to the board and the public for review through the Google Drive meeting folders.

Elizabeth Paskewich presented Resolution No. 2020-04 for the approval of the board.

- a. **Resolution No. 2020-04:** RESOLUTION OF THE UCWDB TO RATIFY AND TO REAFFIRM THE UCWDB EXECUTIVE COMMITTEE'S RESOLUTION TO AWARD A CONTRACT TO THE INTERNATIONAL RESCUE COMMITTEE AS AN AFFILIATED AMERICAN JOB CENTER SITE OPERATOR FOR EMPLOYMENT AND TRAINING SERVICES TO REFUGEES RESETTLED IN UNION COUNTY.

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Chairwoman Gloria Durham requested a motion to approve Resolution No. 2020-04. Krystal Canady made a motion to approve Resolution No. 2020-04. Vice Chairman James Brady seconded the motion. The motion to approve the Resolution was approved unanimously.

Elizabeth Paskewich presented Resolution No. 2020-05 for the approval of the board.

- b. **Resolution No. 2020-05:** RESOLUTION OF THE UCWDB TO RATIFY AND TO REAFFIRM THE UCWDB EXECUTIVE COMMITTEE'S RESOLUTION TO AWARD A CONTRACT TO THE PLAINFIELD PUBLIC LIBRARY TO PROVIDE EVENING TRAINING IN INTERNET AND COMPUTING CORE (IC3) CERTIFICATION AND MICROSOFT OFFICE CERTIFICATION PROGRAMS TO UNDEREMPLOYED AND INCUMBENT WORKERS.

Chairwoman Gloria Durham requested a motion to approve Resolution No. 2020-05. Erich Peter made a motion to approve Resolution No. 2020-05. Dr. Kamran Tasharofi seconded the motion. The motion to approve the Resolution was approved unanimously.

Director Antonio Rivera presented Resolution No. 2020-06 for the approval of the board.

- c. **Resolution No. 2020-06:** RESOLUTION OF THE UCWDB APPROVING THE MEMORANDUM OF UNDERSTANDING AND THE INFRASTRUCTURE FUNDING AGREEMENT OF THE AMERICAN JOB CENTER PARTNERS 2020.

Chairwoman Gloria Durham requested a motion to approve Resolution No. 2020-06. Krystal Canady made a motion to approve Resolution No. 2020-06. Richard Capac seconded the motion. The motion to approve the Resolution was approved unanimously.

Thomas McCabe and Director Antonio Rivera presented Resolution No. 2020-07 for the approval of the board.

- d. **Resolution No. 2020-07:** RESOLUTION OF THE UCWDB AUTHORIZING MODIFICATIONS TO THE PY2019 UNION COUNTY WORKFORCE AREA BUDGET.

Chairwoman Gloria Durham requested a motion to approve Resolution No. 2020-07. Dr. Kamran Tasharofi made a motion to approve Resolution No. 2020-07. Juan Carlos Dominguez seconded the motion. The motion to approve the Resolution was approved unanimously.

Thomas McCabe and Director Antonio Rivera presented Resolution No. 2020-08 for the approval of the board.

- e. **Resolution No. 2020-08:** RESOLUTION OF THE UCWDB AUTHORIZING THE TRANSFER OF WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) EXPENSES FROM PROGRAM YEAR 2019 TO PROGRAM YEAR 2018.

Chairwoman Gloria Durham requested a motion to approve Resolution No. 2020-08. Dr. Kamran Tasharofi made a motion to approve Resolution No. 2020-08. Teresa Soto Vega seconded the motion. The motion to approve the Resolution was approved unanimously.

VIII. American Job Center Report

The report submitted by AJC Director Elton Armady is attached these minutes.

IX. Old Business

No old business was discussed.

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X. **New Business**

No new business was discussed.

XI. **Public Comments**

There were no public comments.

XII. **Adjournment**

The meeting was adjourned by Chairwoman Gloria Durham at 10:30am.

Meeting Schedule:

Wednesday, June 10, 2020 (Alternate Public Meeting Notice Date)

Wednesday, June 24, 2020 (Regularly Scheduled Public Meeting)

Wednesday, September 16, 2020

Friday, November 6, 2020

Location:

Zoom Virtual Conference Meeting