



# UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

THURSDAY, AUGUST 13, 2020  
AGENDA SETTING MEETING AGENDA

## CALL TO ORDER

## ROLL CALL

## PRAYER AND SALUTE TO THE FLAG

## STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

## APPROVAL OF COMMUNICATIONS

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Note and File

## DEPARTMENT OF ADMINISTRATIVE SERVICES

Laura Scutari, Director

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1. Authorizing the County Manager to exercise the only option to extend the contract with SSDC, Novi, MI for medicare and disability monitoring services for one 24-month period. Contract shall lead to reductions in cost for the self-insured health plans of the County. Fees shall be paid only when savings have been certified to occur in an amount not to exceed \$50,000.00 for the 24-month period. **(Chairman Alexander Mirabella)**
2. Authorizing the County Manager to award a contract to Medcom, Birmingham, AL to provide Retiree Benefit Billing and COBRA Administration Services from November 1, 2020 through December 31, 2021 in an amount not to exceed 42,000.00, with one 24-month option to extend based on the recommendation of our insurance broker. **(Chairman Alexander Mirabella)**
3. Authorizing the County Manager to award a contract to MTE Turf Equipment Solutions, Inc. West Henrietta, NY for the purchase of Jacobsen lawn mower parts in an amount not to exceed \$25,000.00. **(Chairman Alexander Mirabella)**
4. Authorizing the County Manager to enter into an agreement with F&S Tire Corporation, Edison, NJ through State Contract #19-FLEET-00708, for the purchase of car and truck tires in an amount not to exceed \$25,000.00. **(Chairman Alexander Mirabella)**
5. Resolution declaring various goods as surplus and no longer needed for use by the County, and further authorizing the County Manager to advertise and hold a public auction for said surplus goods. **(Chairman Alexander Mirabella)**

**DEPARTMENT OF ECONOMIC DEVELOPMENT**Amy Wagner, Deputy County Manager/Director

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1. Authorizing the County Manager to amend Resolution 2019-447 dated May 23, 2019 approving the Year 45 2019-2020 Annual Action Plan to include additional CARES Act Funding for ESG, and to apply for and receive funds through the Department of Housing and Urban Development 2019-2020 Substantial Amended Annual Action Plan (Year 45) including the Community Development Block Grant Program and Emergency Solutions Grant Program application for HUD CARES Act Funds. In response to COVID-19 the Federal Coronavirus Aid, Relief, and Economic Security Act (CARES) allocated an additional \$2,770,145.00 to the County's CDBG program (CDBG-CV) and \$3,359,923.00 to the County's Emergency Solutions Grant Program for a revised total of \$6,130,068.00. **(Chairman Alexander Mirabella)**
2. Authorizing the County Manager to award a contract to Elmwood Square Urban Renewal LLP in the amount for \$500,000.00 of HOME Funds, for the development of five (5) Low Income Units (58 total) in Plainfield. Funds will be used from repayment of Center for Hope Hospice project. **(Chairman Alexander Mirabella)**
3. Authorizing the County Manager to accept HOME Investment contract reassignment for Habitat for Humanity of Greater Plainfield and Middlesex County (GPMC) to Morris Habitat for Humanity, INC (MHfH). The merger is to alleviate some financial restraints currently on GPMC operations and will continue to assist Union County residents in the purchasing of affordable single family homes, for the contract period of August 1, 2017 through July 31, 2021 (Year 42) , in an amount not to exceed \$280,000.00. **(Chairman Alexander Mirabella)**

**DEPARTMENT OF ENGINEERING, PUBLIC WORKS & FACILITIES MANAGEMENT**Joseph Graziano, Director

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1. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq., to T.R. Weniger, Inc., Piscataway, New Jersey for the replacement of East Hazelwood Avenue Bridge, City of Rahway, New Jersey for a contract amount not to exceed \$510,360.00, subject to the approval of the New Jersey Department of Transportation (BA# 17-2020; Union County Engineering Project # 2012-021). **(Chairman Alexander Mirabella)**
2. Authorizing the County Manager to award the proposed contract obtained through advertised public bidding in accordance with the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq., to Sparwick Contracting, Inc., Lafayette, New Jersey for the replacement of Stelle Avenue Bridge, (Pa-1) City of Plainfield, New Jersey for a contract amount not to exceed \$963,312.00, subject to the approval of the New Jersey Department of Transportation (BA# 18-2020; Union County Engineering Project # 2016-028). **(Chairman Alexander Mirabella)**

3. Authorizing the County Manager to award the proposed contract extension originally obtained through advertised public bidding (BA#32-2018) in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq: Department of Engineering, Public Work & Facilities, Division of Facilities Management, New Jersey Overhead Door, Bayville, NJ for the purpose of providing Overhead Door & Gate Systems Service, twenty-four (24) consecutive months from August 31, 2020 through August 30, 2022, in an amount not exceed \$124,700.00. **(Freeholder Kimberly Palmieri-Mouded)**

#### DEPARTMENT OF FINANCE

Bibi Taylor, Director

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1. Resolution modifying the 2020 Union County adopted budget in the amount of \$50,000.00 as a result of notification received from the State of New Jersey, Department of Community Affairs for a program entitled: LEAP Fellowship Grant. **(Freeholder Sergio Granados)**
2. Resolution modifying the 2020 Union County adopted budget in the amount of \$71,976.00 as a result of notification received from the State of New Jersey, Department of Human Services, Division of Aging Services for a program entitled: Area Plan Contract (APC). **(Freeholder Sergio Granados)**
3. Resolution modifying the 2020 Union County adopted budget in the amount of \$331,000.00 as a result of notification received from the State of New Jersey, Department of Health for a Program Entitled: Local Information Network Communications (LINCS) Grant. **(Freeholder Sergio Granados)**
4. Resolution modifying the 2020 Union County adopted budget in the amount of \$48,205.00 as a result of notification received from the State of New Jersey, Department of Health and Middlesex County for a program entitled: Comprehensive Cancer Control Grant. **(Freeholder Sergio Granados)**

#### DEPARTMENT OF HUMAN SERVICES

Debbie-Ann Anderson, Director

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1. Amending Resolution Number 2019-917 to increase the amount payable to In Town Motor Lodge, Morris Avenue, Elizabeth, NJ, a for-profit vendor of the Code Blue Emergency Shelter Initiative, will now exceed the Pay to Play threshold of \$17,500.00 with requirement of properly executed pay to play disclosures. This request is directly related to the increase in the number of homelessness due to the Shelter in place order due to the COVID-19 Pandemic which will provide shelter assistance to individuals and families for TANF, GA, and/or emergency assistance recipients for the period of July 23, 2020 through December 31, 2020. There is no change in the total amount of funds and no other for-profit vendor is yet also authorized to exceed the pay to play threshold. **(Freeholder Sergio Granados)**

2. Amending Resolution 2020-513, a contract with Mutual of America, Parsippany, New Jersey, for the implementation of an employee 401(a) benefits plan for county employees not covered under the Public Employee Retirement System (PERS), to reflect an adjustment to an appropriation account with no change in the total amount of the contract or terms. **(Freeholder Sergio Granados)**
3. Amending Resolution Number 2020-514, a contract with Mutual of America, Parsippany, New Jersey, for the provision of Group Life Insurance with Group Accidental Death and Dismemberment Plan for employees not covered under the Public Employee Retirement System (PERS), to reflect an adjustment to an appropriation account with no change in the total amount of the contract or terms. **(Freeholder Sergio Granados)**
4. Amending Resolution Number 2019-963 to reduce the initial grant award for the FY2021 Municipal Alliance to Prevent Alcoholism and Drug Abuse program in the amount of \$372,451.00, to change the grant period to October 1, 2020 through June 30, 2021 and to execute contracts based upon a revised Spending Plan. **(Freeholder Andrea Staten)**
5. Amending Resolution Number 2020-461, to extend the contract with Geographic Solutions, Palm Harbor, FL for continuation of Workforce Information Management Data System, for an additional four months commencing September 1, 2020 through December 31, 2020 in the prorated amount not to exceed \$19,700.00. **(Freeholder Sergio Granados)**
6. Amending Resolution Number 2019-918 to reflect a reduction in NJ Governor's Council on Alcoholism and Drug Abuse (GCADA) funds by \$372,451.00, and to reflect a revised grant period of October 1, 2020 through June 30, 2021 for the FY2021 Alliance to Prevent Alcoholism and Drug Abuse Program. **(Freeholder Andrea Staten)**
7. Amending resolution 2020-284 adopted on 3/26/2020 to reflect additional grant dollars in the amount of \$31,925 to Family Promise-Union County for a new total overall amount not to exceed \$190,736.00 as outlined in the attached spending plan; with no change to the grant term. **(Freeholder Kimberly Palmieri-Mouded)**
8. Amending Resolution Number 2020-337 adopted on 4/23/2020, to reflect a four-month extension of the grant term through December 31, 2020 and award additional funds not to exceed \$236,128.00 for The Gateway Family YMCA to support emergency shelter operations as a result of COVID-19 expenses. **(Freeholder Sergio Granados)**
9. Amending Resolution Number 2019-964, a contract awarded to Family Promise, Summit, NJ to increase the contract award in the amount of \$25,000.00 for a new total amount of \$125,000.00, with no other change in terms. **(Freeholder Sergio Granados)**

10. Authorizing the County Manager to award FY2021 One-Time Alcohol and Drug Abuse Innovative (ADAI) funding in an amount not to exceed \$169,574 to CURA, Inc., from September 1, 2020 through August 31, 2021 and further authorizing the County Manager to terminate funds during the contract period if the listed agency fails to meet contractual obligations. **(Freeholder Andrea Staten)**
11. Authorizing the County Manager to enter into a maintenance agreement with Visual Computer Solutions, Inc., of Freehold, NJ in an amount not to exceed \$8,767.50 to maintain the Division of Social Services' Time Management System/Time Clock for the period of September 1, 2020 through November 30, 2020. **(Freeholder Sergio Granados)**
12. Authorizing the County Manager to award a contract to Community Access Unlimited, Elizabeth, New Jersey to promote youth, teen, and community development through prevention programs including self-empowerment and youth leadership, Interfaith initiatives and collaboration among community programs for youth and families for the period of August 1, 2020 through December 31, 2020 in the amount of \$50,000.00. **(Freeholder Sergio Granados)**
13. Authorizing the County Manager to adopt the Non-Discrimination policy in accordance with Title VI of the Civil Rights Act of 1964 as amended, for the County of Union Paratransit System. **(Vice Chairman Angel G. Estrada)**

**DEPARTMENT OF PUBLIC SAFETY**Andrew Moran, Director

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1. Amending Resolution Number 2020-368 and further authorizing the County Manager to accept and expend funds from the New Jersey Department of Health for COVID-19 Response in the amount of \$331,000.00 to support COVID-19 activities related to contact tracing in Union County for a new amount of \$629,072.00 in the LINCS Grant. **(Freeholder Angela R. Garretson)**
2. Authorizing the County Manager to accept and execute a Sub-Grant Agreement with Middlesex County for inclusion in the New Jersey Department of Health, Comprehensive Cancer Control Grant in the amount of \$48,205.00 for the period of July 1, 2020 through June 30, 2021. **(Freeholder Angela R. Garretson)**
3. Authorizing the County Manager to enter into a contract with Training Specialties Inc., Exton, Pennsylvania, to provide Foam Tender Training for the departments in the Urban Area Security Initiative (UASI) region, through the 2017 UASI grant, in an amount not to exceed \$13,500.00. **(Freeholder Angela R. Garretson)**

**OFFICE OF THE COUNTY COUNSEL**

Bruce Bergen, County Counsel

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1. Amending Resolution Number 2020-354, a contract with Florio, Perrucci, Steinhardt, Capelli, Tipton & Taylor, LLC, of Rochelle Park, NJ, for Special Legal services related to the Coronavirus Aid, Relief, and Economic Security Act ("CARES ACT"), to increase the appropriation in an additional amount not to exceed \$50,000.00 for a new total amount not to exceed \$100,000. **(Chairman Alexander Mirabella)**
2. Amending Resolution Number 2020-354, dated April 23, 2020 to reflect a change only to the Account Number utilized to allocate funds to Florio, Perrucci, Steinhardt, Capelli, Tipton & Taylor, LLC, of Rochelle Park, NJ, for Special Legal services related to the Coronavirus Aid, Relief, and Economic Security Act ("CARES ACT"). **(Chairman Alexander Mirabella)**

**OFFICE OF THE COUNTY MANAGER**

Edward Oatman, County Manager

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1. Resolution authorizing the County Manager to enter into CARES Act Coronavirus Relief Funds Grant Subaward Agreements with Union County School Districts in a total amount not to exceed \$4,000,000.00. **(Chairman Alexander Mirabella)**
2. Resolution Authorizing CARES Act Library Grants in an amount not to exceed \$500,000.00. **(Chairman Alexander Mirabella & The Entire Board)**
3. Resolution authorizing the County Manager to enter into a Memorandum of Agreement by and between the Union County Improvement Authority and the County of Union, State of New Jersey for the planning, design and construction of a new Union County Government Complex to be undertaken, financed and completed pursuant to the provisions of the New Jersey Local Redevelopment and Housing Law N.J.S.A. 40A:12A-1, et seq. **(Chairman Alexander Mirabella)**

**FREEHOLDER SPONSORED RESOLUTIONS**

1. Resolution extending the Board's most heartfelt condolences to the family of Shirley Rice, wife of New Jersey Senator Ronald Rice. **(Freeholder Angela R. Garretson, Freeholder Andrea Staten, Freeholder Rebecca Lynne Williams & The Entire Board)**
2. Resolution acknowledging and celebrating the 100th Anniversary of the Red, Black and Green (RBG) flag, representing the colors of the African race and descendants that was first adopted by the United Negro Improvement Association (UNIA) in 1920; and then, nations, and now is a symbol of Black freedom for thousands of Black organizations and movements. **(Freeholder Angela R. Garretson)**

3. Authorizing the County Manager to exercise the third and final option to extend the contract pursuant to Resolution Number 2017-115 to Groundwork Elizabeth, Elizabeth, NJ for continuation of the administration and implementation of the Community Garden Grant in the amount not to exceed \$56,000.00, and continued administration of the Union County Kids Dig In!: A School Garden Grant Program in an amount not to exceed \$50,000.00 both encompassed under the grant program entitled: "Union County Plant A Seed Grant Program" for the period of January 1, 2020 through December 31, 2020, for a total amount not to exceed \$106,000.00. **(Freeholder Christopher Hudak)**
4. Resolution congratulating the Cranford Baseball Team on winning the 2020 Last Dance World Series Tournament Championship. **(Freeholder Bette Jane Kowalski & The Entire Board)**
5. Resolution recognizing August 26, 2020 as Women's Equality Day and commemorating 2020 Women's Equality Day as the Centennial Anniversary of the adoption of the Nineteenth Amendment to the United States Constitution, which prohibits the states and the federal government from denying the right to vote to citizens of the United States on the basis of sex. **(Freeholder Bette Jane Kowalski & The Entire Board)**
6. Resolution offering this Board's sincerest condolences to former Freeholder Deborah P. Scanlon and her family on the passing of her husband, former Mayor and long-time community activist Patrick Scanlon, during their time of sorrow. **(Chairman Alexander Mirabella & The Entire Board)**

#### ADJOURNMENT

**UNION COUNTY BOARD OF CHOSEN FREEHOLDERS 2020 MEETING SCHEDULE**

Please note that meetings are regularly held on Thursday evenings. Agenda Setting Sessions and Regular Meetings are held at 6:30pm in the Freeholders’ Meeting Room, Administration Building, 10 Elizabethtown Plaza, 6<sup>th</sup> Floor, Elizabeth, New Jersey, unless otherwise specified. In the event an Agenda Setting Session and Regular Meeting are held on the same night, the Agenda Setting Session will commence at 6:30pm and the Regular Meeting will commence as soon as possible after the Agenda Setting Session.

Persons requiring a sign language interpreter should contact the Office of the Clerk of the Board at 908-527-4140.

**REORGANIZATION MEETING - SUNDAY, JANUARY 5, 2020 at 12:00 pm  
Assignment Judge Karen M. Cassidy’s Courtroom, 2 Broad Street, Elizabeth, NJ**

**2020 MEETING SCHEDULE**

**AGENDA SETTING SESSION**

**REGULAR MEETINGS**

January 23, 2020

January 23, 2020

February 6, 2020

February 6, 2020

February 20, 2020

February 20, 2020

March 5, 2020

March 5, 2020

March 26, 2020\*\*

March 26, 2020\*\*

April 2, 2020\*\*

April 2, 2020\*\*

April 23, 2020\*\*

April 23, 2020\*\*

May 14, 2020\*\*\*

May 14, 2020\*\*\*

May 21, 2020\*\*

May 21, 2020\*\*

June 4, 2020\*\*

June 4, 2020\*\*

June 18, 2020

June 18, 2020

July 23, 2020

July 23, 2020

August 13, 2020

August 13, 2020

September 3, 2020

September 3, 2020

September 10, 2020

September 10, 2020

October 1, 2020

October 1, 2020

October 15, 2020

October 15, 2020

November 5, 2020

November 5, 2020

November 12, 2020

November 12, 2020

December 3, 2020

December 3, 2020

December 10, 2020

December 10, 2020

\* March 18, 2020 Special Meeting at 5:30pm was held via conference call due to state of emergency relative to the COVID-19 coronavirus.

\*\* Meeting conducted remotely and electronically due to state of emergency relative to the COVID-19 coronavirus.

\*\*\* Meeting cancelled.

\*\*\*\* July 9, 2020 Special Meeting at 5:00pm was held via conference call due to state of emergency relative to the COVID-19 coronavirus.