

UNION COUNTY WORKFORCE DEVELOPMENT BOARD  
AJC Partners Committee Meeting  
Elton Armady, CHAIRMAN  
MEETING MINUTES: January 9<sup>th</sup> 2019 10:00AM

Elton Armady	Union County American Job Center
Meredith Barracato	Union County American Job Center
Perle Almeida	Union County American Job Center
Gisela Bernal Castro	Union County American Job Center
Debbie Ann Anderson	Union County Department of Human Services
Melissa Lespinasse	Union County Department of Human Services
Julio Sabater	Workforce Advantage
Cathy Waters	Urban League
Juanita Vargas	United Way of Greater Union County
Syreeta McClain	Simon Youth Academy
Isaias Rivera	Union County College
Lisa Hsicano	Union County College
David Moskowitz	NJ Department of Labor/Employment Services
Scott Kuchinsky	Plainfield Public Library
Antonio Rivera	Workforce Development Board
Dan Pasarella	Group i&i

### Meeting Summary

1. **Group i&i Introduction- Dan Pasarella**
2. **Summary of Our UC Initiatives to date- Dan Pasarella**
  - Strategic Plan Development
  - Annual Plan Development
  - Assist in OS Operator Procurement Process
  - Assist in Development of Local WIOA Policies
  - Case Management into Career Planning Transition Front-line Training

Antonio's Charge to Committee to RECREATE/ REAFFIRM Primary Strategies for WorkforceSystem (Specifically American Job Center Partners Committee).

3. **Two Minute Thousand Mile High - WIOA down to the local Sub-Committee Level**
  - About TWO customers — Job Seekers/Employers "About Economy of Meeting Employer Skill Needs (JOBS) with (WORKERS) w matching *skills {or close}*"
  - WIOA has "Honorable, Reasonable, Measurable" Performance Metrics — "How do we know we are doing good?"
4. **Role of AJC Partners Committee- Dan Pasarella**
  - Draw Out Perceived Role of AJC Partners Committee
  - Support Use Of Committee to FOCUS ON STRATEGIC AND OPERATIONAL — but ask yourselves WHERE CAN THIS COMMITTEE HAVE GREATEST Contribution. Discus ROLES using excerpts from MINUTES

#### Operational FOCUS

"Concerned about how data is entered so that it is received by the Department of Labor, Department of Education as well as the Federal Government."

"Concerned about the technology piece..... sending information to the DOL, Education Department as well as the Federal Government".

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“Each partner may provide some of the pieces of data. WDB seeks out all data. It is the AJC’s responsibility to use it properly”.

“Mr. Rivera stated that he would put together a dedicated team to see that follow up services are administered properly.”

Strategic FOCUS

“How can we put the pieces together?”

“We need to pay particular attention to the AJC Committee because that is what drives the system.”

” How do we integrate all these service opportunities?”

“People falling through the *cracks*. We must be unified.”

“AJC changes should be evaluation and research-based”

“We need to have a branding system, as well as brochures, and team mechanisms to prevent clients from falling through the cracks.”

“There must be quality integration with proper sharing of resources.”

“Participants should be contacted at each of the touchpoints to see how they are doing.”

- AFTER FOCUS ON ROLE - Draw Out Perceived “Greatest Workforce Challenge” — FLIP CHART

5. Prioritization of Partner Committee Relevant Sub-Strategies

- Draw out a listing of MOST relevant Sub-Strategies (Either New — or Off List)
- Present Group i&i recommended Sub-Strategies for Partner Committee.
- ENDING - Segue to HOW Committee may begin to Adopt and Align Activities to accomplish progress.