

Union County Workforce Development Board
Literacy Committee Meeting
January 10, 2019

Julio Sabater	Workforce Advantage
Elton Armady	American Job Center
Perle Almeida	American Job Center
Meredith Barracato	American Job Center
Scott Kuchinsky	Plainfield Public Library
Elizabeth Paskewich	Workforce Development Board
Antonio Rivera	Workforce Development Board
Dan Passarella	Group i&i
Lisa Hiscano	UCC
Marlene Loff	UCC

Meeting Summary

WELCOME & INTRODUCTIONS

Welcome by Julio Sabater

Julio Sabater

APPROVAL OF THE MINUTES

Julio Sabater

Understanding the Literacy Committee

Dan Passarella

- Praise for work of sub-committees for action plans
- Help with Strategic and Annual Plan
- Procurement Process and Policies
- Knowing Workers needs to be ready & skilled for movement and engagement
- Define roles and fit of committee and timeline
- Have more literacy and flow
- Oversight, keeping eye on “Big Picture” in system
- Planning of responsibility for outcome measures
- Challenges with follow-up and tracking in informational side
- Committee influence on client and career coach meetings
- Plan for long term goals, client hand-offs and tracking
- Recognition of steps and successes
- Retention and Advancement while in services
- Long-term goals with short-term results for immediate financial income
- Recognition of steps and successes
- Structured by design not by chance
- Address past problems to reach current goals
- Career Paths with quality outcomes and placements, not just obtaining a certificate

Creating an editable Google Document on the Google Drive, where Committee Members can comment on current document, rather than recreating existing documents with comments added to it.

Committee Adjournment

Julio Sabater