

UNION COUNTY WORKFORCE DEVELOPMENT BOARD
DISABILITIES COMMITTEE
Cyndy Walsh Rintzler, CHAIRWOMAN
MEETING MINUTES: November 3, 2022 10:00AM via Zoom

Committee Members

1. Adam Kubler, Project Hire
2. Cyndy Walsh Rintzler, Inroads for Opportunities
3. Josh Bornstein, UCESC Project Search
4. Perle Almeida, Union County American Job Center

UCWDB Staff

Meredith Barracato

Meeting Summary

- I. Welcome & Introductions:**
Chairwoman Walsh Rintzler welcomed everyone to the Disabilities Committee and thanked them for participating.
- II. Approval of September 8, 2022, Meeting Minutes:**
A motion could not be made due to attendance.
- III. Strategic Plan Update:** Meredith Barracato reviewed a presentation regarding newly released guidance from NJDOL and SETC regarding the 2022-2026 strategic plan. Meredith Barracato highlighted some of the guidance, which includes the following details:
 - Publish Local Plan February 2023
 - Local Plan must adhere to all state and local public comment requirements
 - Effective Through 2026
 - Four-year local plan will be reviewed/modified after two years
 - One-Stop Operators are not allowed to participate in the strategic planning process
 - Emphasis on integration of technology into programs/services
 - Ensure Diversity, Equity and Inclusion are considered
 - Detail impacts of the pandemic and local labor markets, including in-demand occupations and employment and education needs.
 - Plan should be a how-to guide verses document on the shelf.

Meredith Barracato reviewed each strategic plan guidance question related to the Disabilities population. Meredith Barracato discussed the date for the focus group that will be held on December 30, 2022, at 10:00am via Zoom.

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Josh Bornstein suggested training staff on how to work with individuals with disabilities. Adam Kubler mentioned training would be great but there is a high turnover that is concerning. The chairwoman added she was concerned over the fragmented offered by the state. Meredith Barracato mentioned it would be great to see if the AJC can have their business team offer employers-specific training.

IV. Union County Job Fair Review:

Diana Calle could not attend the meeting but shared with Meredith Barracato a slide that was reviewed and attached to the meeting minutes. Feedback from committee members of the hiring event is as follows;

- Need more information about the jobs prior to the event
- Need to the questions will the employers ask
- No one knew how to write a resume and need more help to develop people's resume
- Some of the jobs that were offered did not match the population
- Job workshop was not focused
- Out-of-reach jobs
- Not many employers only four were present at the event
- Clients were not prepared for the resources there, and they would have liked to bring different participants who would benefit from resources.

Meredith Barracato mentioned she would share the feedback with the American Job Center.

V. Committee Member Updates:

Inroads to Opportunities: Chairwoman Walsh Rintzler mentioned that Inroads would be having a transition to adulthood event.

Arc of NJ: Adam Kubler said there were no new updates.

VI. Meeting Schedule 2023:

To Be Determined

VII. Committee Adjournment: