



## UNION COUNTY BOARD OF COUNTY COMMISSIONERS

THURSDAY, FEBRUARY 9, 2023  
AGENDA SETTING MEETING AGENDA

CALL TO ORDER

ROLL CALL

PRAYER AND SALUTE TO THE FLAG

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

### PRESENTATIONS BY THE BOARD

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Certificate presentations will be made by the Board to volunteers of the County's 2023 Annual Point-In-Time Count of the Homeless.

Resolution presentations will be made by the Union County Board of County Commissioners to Union County Vocational-Technical Schools Superintendent Gwendolyn Ryan, joined by students from the various Academies of the Vocational-Technical School, in recognition of National Career and Technical (CTE) Month and National Future Farmers of America (FFA) Week.

### OFFICE OF THE UNION COUNTY CLERK

Joanne Rajoppi, County Clerk

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1. Approving the 2023 Union County Clerk Five Year Spending Plan pursuant to New Jersey Laws of 2001, Chapter 371, for the use of the Document Trust Fund monies collected into the Union County Clerk's Trust Account. **(Chairman Sergio Granados)**
2. Amending Resolution Number 2022-976, a contract with B & B Press Inc., Lebanon, New Jersey, to reflect the provision of folding and banding services for provisional ballots for the 2023 Primary and General elections in an additional amount of \$6,100.00 for a new total contract amount not to exceed \$681,969.11. **(Chairman Sergio Granados)**

### DEPARTMENT OF ECONOMIC DEVELOPMENT

Amy Crisp Wagner, Deputy County Manager/Director

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1. Amending Resolution 2022-486, approving the 2022-2023 (Year 48) Consolidated Action Plan to increase CDBG funding utilizing contingency funds to finish the project for the Toddler Learning Center Facility Plainfield with an increase in the amount of \$15,000.00 for a new total contract amount not to exceed \$60,000.00. **(Chairman Sergio Granados)**

2. Amending Resolution 2021-928, a contract with Everbridge Inc., Pasadena, CA to provide software and support services, for a change in account numbers only. **(Chairman Sergio Granados)**
3. Authorizing the County Manager to enter into a contract with National Flag & Display Co., Inc., d/b/a Metro Flag Co., Wharton, NJ for the purchase of American Flags to place on the graves of veterans buried in Union County cemeteries during the 2023 Memorial Day weekend in an amount not to exceed \$25,683.84. **(Chairman Sergio Granados)**

**DEPARTMENT OF ENGINEERING, PUBLIC WORKS & FACILITIES MANAGEMENT**

Joseph Graziano, Director

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1. Authorizing the County Manager to award a contract to Cartegraph Systems LLC, Dubuque, Iowa, to provide the licensing, upgrade and maintenance to the web-based Operations Management System with Enterprise Licensing for a one-year period commencing January 1, 2023 through December 31, 2023 in an amount not to exceed \$110,000.00. **(Commissioner Bette Jane Kowalski)**
2. Authorizing the County Manager to award a contract to CME Associates, Parlin, New Jersey to provide On-Call Hydraulic Engineering Services commencing January 1, 2023 through December 31, 2023 in an amount not to exceed \$10,000.00. **(Commissioner Bette Jane Kowalski)**
3. Amending Resolution 2022-754, a contract awarded through advertised public bidding (BA# 1-2021) in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; Railroad Construction Company, Inc., Paterson, New Jersey, approving Change Order Number 2 for the Gordon Street Bridge over "Out of Service" Conrail structure 2050150, Boroughs of Roselle and Roselle Park, County of Union, New Jersey. This change order will increase the original contract amount by \$38,212.00 for a new contract amount not to exceed \$7,671,685.77 subject to the approval of the New Jersey Department of Transportation. **(Commissioner Bette Jane Kowalski)**
4. Authorizing the County Manager to award a contract to ESRI Environmental Systems Research Inc., Redlands, CA for a Maintenance Agreement ArcGIS Desktop License for GIS Databases and technical support as needed for the period of March 20, 2023 through March 19, 2024 in an amount not to exceed \$20,600.00. **(Commissioner Bette Jane Kowalski)**
5. Authorizing the County Manager to award a contract to Neglia Engineering Associates, Lyndhurst, NJ to provide design, construction administration and inspection services for the 2024 Road Resurfacing Project in an amount not to exceed \$239,944.00. **(Commissioner Bette Jane Kowalski)**
6. Amending Resolution 2022-212, a contract awarded through advertised public bidding (B.A. 9-2022) in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; Magic Touch Construction Co., Keyport, New Jersey, approving Change Order Number 1 for Plumbing Services. This change order will increase the original contract amount by \$100,000.00 for a new contract amount not to exceed \$226,297.50. **(Commissioner Bette Jane Kowalski)**

7. Authorizing the County Manager to purchase two (2) Office Trailers from Williams Scotsman, Inc., Cherry Hill, NJ, to be used by the Divisions of Motor Vehicles and Park Maintenance at Houdaille Quarry, Springfield NJ, in an amount not to exceed \$44,000.00. **(Commissioner Bette Jane Kowalski)**
8. Authorizing the County Manager to award an open ended contract obtained through advertised public bidding (B.A. # 9-2023) in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq: Pennetta Industrial Automation, Little Ferry, NJ, for the purpose of providing Computerized Monitoring & Controlling of Automation Systems Equipment for twenty-four (24) consecutive months with the provision for one (1) twenty-four (24) month optional extension, not to commence before February 20, 2023, in an amount not to exceed \$255,900.00. **(Commissioner Bette Jane Kowalski)**
9. Authorizing the County Manager to award the proposed open ended contract obtained through advertised public bidding (BA# UCCP #8-2023) in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et seq: Department of Engineering, Public Works & Facilities Management: Deer Carcass Removal Services (DCRS), Cream Ridge, NJ, for the purpose of providing Road Sweepings Removal Service for the period from February 2023 to February 2024, with one option to extend for a one year period in an amount of not to exceed \$195,000.00. **(Commissioner Bette Jane Kowalski)**
10. Granting permission to the Borough of Roselle Park to close streets for various events on various dates and times, from May 29 to December 3, 2023, and to hang various banners on various dates, from April 24 to December 4, 2023. **(Commissioner Bette Jane Kowalski)**

#### DEPARTMENT OF HUMAN SERVICES

Debbie-Ann Anderson, Director

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1. Authorizing the County Manager to enter into a revenue generating agreement with SAGE Eldercare Inc., Summit, New Jersey, for the provision of transportation services through the Union County Paratransit System for Adult Day Care clients attending their programs based upon scheduled trips provided by the County on Monday through Friday for the period of January 1, 2023 through December 31, 2023. (Revenue generating) **(Commissioner Lourdes M. Leon)**
2. Authorizing the County Manager to enter into a revenue generating agreement with Inroads to Opportunities, Roselle, New Jersey for the provision of transportation services through the Union County Paratransit System for Partial Care clients attending their programs based upon pre-scheduled trips provided by the County on Monday through Friday for the period of January 1, 2023 through December 31, 2023. (Revenue generating) **(Commissioner Lourdes M. Leon)**
3. Authorizing the County Manager to enter into a revenue generating agreement with Bridgeway Rehabilitation Services, Inc., Elizabeth, New Jersey for the provision of transportation services through the Union County Paratransit System for Partial Care clients attending their programs based upon pre-scheduled trips provided by the County on Monday through Friday for the period of January 1, 2023 through December 31, 2023. (Revenue generating) **(Commissioner Lourdes M. Leon)**

4. Amending Resolution 2021-763, a contract with Community Access Unlimited, Elizabeth, New Jersey, for the purpose of serving as operator of the state mandated Shelter Home for Union County for the period of January 1, 2022 through December 31, 2022, to increase the contract award in the amount of \$1,002.00 for a total contract amount not to exceed \$517,902.00, with no other changes to the terms or conditions of the contract. **(Chairman Sergio Granados)**
5. Authorizing the County Manager to approve the 2023 Coordinated Community Care Contract Spending Plan and enter into agreements with various agencies to deliver services to Union County residents 60 years of age or older and/or their caregivers under the 2022-2024 Coordinated Community Care contract for the period of January 1, 2023 through December 31, 2023, representing contract year two of a three year cycle with the option to renew contracts for one (1) additional year in a total not to exceed amount of \$100,000; further authorizing the transfer of funds among the agencies during the contract period should service needs change and/or if any should fail to meet its contractual obligation. **(Commissioner Lourdes M. Leon)**
6. Amending Resolution 2022-1008, a lease agreement between the County of Union and Immaculate Conception Church, Elizabeth, NJ, for the rental of 85 parking spaces, to increase the rate by \$1.00 per parking space, effective February 1, 2023 through December 31, 2023, for an additional amount of \$935.00 for a new total annual amount not to exceed \$87,635.00. **(Chairman Sergio Granados)**
7. Authorizing the County Manager to award a contract to Communities in Cooperation (CIC) Linden, NJ for out-of-school youth (OSY) supportive service needs, work experience, and comprehensive career services for the period of February 1, 2023, through March 31, 2023, for an amount not to exceed \$4,000.00. **(Chairman Sergio Granados)**
8. Authorizing the County Manager to award a contract to Urban League of Union County, Elizabeth, NJ to provide for the operation of a Financial Opportunity Center for eligible clients of the American Job Center who need assistance in enhancing their financial literacy and completing their training or job seeking services for the period of January 1, 2023 through June 30, 2023, in an amount not to exceed \$44,000.00. **(Chairman Sergio Granados)**
9. Authorizing the County Manager to award a contract to Voyce, Inc., Sunrise, FL to provide remote video translation services for the Department of Human Services for residents in need accessing services, for the period of January 1, 2023 through December 31, 2023, in an amount not to exceed \$17,500. **(Chairman Sergio Granados)**
10. Amending resolution 2021-768, a contract with The Mount Olive Baptist Church, Plainfield, NJ for the provision of warming center services for homeless individuals during Code Blue Nights, to reflect an account number change only; all other terms and conditions of the resolution and contract remain the same. **(Chairman Sergio Granados)**

11. Amending resolution 2021-769, a contract with The Elizabeth Coalition to House the Homeless, Elizabeth, NJ for the provision of emergency shelter for homeless individuals, to reflect an account number change only; all other terms and conditions of the resolution and contract remain the same. **(Chairman Sergio Granados)**
12. Amending resolution 2022-735, a contract with The Elizabeth Coalition to House the Homeless, Elizabeth, NJ for Homeless Outreach and Short-Term Shelter to reflect an account number change only; all other terms and conditions of the resolution and contract remain the same. **(Chairman Sergio Granados)**
13. Amending resolution 2022-825, a contract with The Mount Olive Baptist Church, Plainfield, NJ for the 2022 Code Blue Warming Center Program, to reflect an account number change only; all other terms remain the same. **(Chairman Sergio Granados)**

#### **DEPARTMENT OF PARKS AND RECREATION**

Victoria Durbin Drake, Director

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1. Authorizing the County Manager through the Office of Cultural and Heritage Affairs, to reallocate funds received from the New Jersey State Council on the Arts to the following 41 Union County agencies and organizations as recommended and approved by the Cultural and Heritage Programs Advisory Board in the amount not to exceed \$270,000.00. **(Commissioner Bette Jane Kowalski)**
2. Authorizing the County Manager through the Office of Cultural and Heritage Affairs, to reallocate funds received from the New Jersey Historical Commission to the following 19 Union County agencies and organizations as recommended and approved by the Cultural and Heritage Programs Advisory Board in the amount not to exceed \$55,000.00. **(Commissioner Bette Jane Kowalski)**
3. Authorizing the County Manager to enter into a contract with USA Architects, Somerville, New Jersey to provide design, construction administration and inspection services to the Ashbrook Golf Course Clubhouse in an amount not to exceed \$60,000.00. **(Commissioner Rebecca Lynne Williams)**

#### **DEPARTMENT OF PUBLIC SAFETY**

Andrew Moran, Director

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1. Authorizing the County Manager to award a contract to AristaTek, Laramie, Wyoming, for the purpose of upgrading existing software and databases in an amount not to exceed \$28,230.00 from the 2021 Urban Area Security Initiative (UASI) Grant program. **(Commissioner James Baker Jr)**
2. Authorizing the County Manager to award a contract to Spec Rescue International, Virginia Beach, Virginia, to provide exercise support and training to members of the Metro Urban Search and Rescue (MUSAR) Task Force from the Urban Area Security Initiative (UASI) Region, through the 2021 and 2022 UASI grants, in an amount not to exceed \$134,895.00. **(Commissioner James Baker Jr)**

3. Authorizing the County Manager to award a contract to Safeware, Inc., Lanham, MD, for the purchase of a Stanley Power Rescue Tools for the UASI MUSAR Team in an amount not to exceed \$30,411.52 utilizing the 2021 Urban Area Security Initiative Grant Funds. **(Commissioner James Baker Jr)**

#### **OFFICE OF THE COUNTY MANAGER**

Edward Oatman, County Manager

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1. Authorizing the County Manager to enter into a Shared Services Agreement with the City of Elizabeth for Certified Health Officer and consulting services for the period February 7, 2023 through December 31, 2023 at the monthly cost of \$4,000.00, for the total amount not to exceed \$44,000.00. **(Commissioner James Baker Jr)**

#### **COMMISSIONER SPONSORED RESOLUTIONS**

1. Re-appointing Andrew Wallen to the Union County Planning Board for a term beginning on January 1, 2021 and ending on December 31, 2023. **(Commissioner Angela R. Garretson)**
2. Offering this Board's deepest sympathies to the family of Ella May White, of Plainfield, during their time of sorrow. **(Commissioner Rebecca Lynne Williams, & The Entire Board)**
3. Re-appointing Jonathan R. Boguchwal to the Union County Improvement Authority (UCIA) for a term starting on February 1, 2023 and ending January 31, 2028. **(Vice Chairwoman Kimberly Palmieri-Mouded)**
4. Appointing Jennifer Sorensen to Union County's Local Advisory Committee on Alcoholism and Drug Abuse (LACADA) for a term starting on January 1, 2023 and ending December 31, 2025. **(Vice Chairwoman Kimberly Palmieri-Mouded)**
5. Authorizing a 2023 County Initiative to Support Long-Term Housing Security to Eligible Seniors and Veterans Adversely Impacted by COVID-19 within the County of Union by Providing Filing Assistance and Payment of Tax Appeal Application Fees by Utilizing American Rescue Plan Act (ARP) funds in an amount not to exceed \$75,000 through April 3, 2023. **(Chairman Sergio Granados)**
6. Congratulating Anthony Foti, Robert "Red" Migliore, Dan Mondelli and the Simo Brothers upon induction into the Union County Baseball Hall of Fame at the 86th Annual Union County Baseball Association Hot Stove Dinner on January 29th, 2023. **(Chairman Sergio Granados, Commissioner Alexander Mirabella, & The Entire Board)**
7. Congratulating Gordon Graceffo upon receiving the Chris Zusi Outstanding Athlete Award at the 86th Annual Union County Baseball Association Hot Stove Dinner on January 29th, 2023. **(Chairman Sergio Granados, Commissioner Alexander Mirabella, & The Entire Board)**

8. Congratulating Carmine Meola-Dreissig upon receiving the Union County Baseball Association Scholarship Award at the 86th Annual Union County Baseball Association Hot Stove Dinner on January 29th, 2023. **(Chairman Sergio Granados, Commissioner Alexander Mirabella, & The Entire Board)**
9. Congratulating Gary Taffet upon receiving the Union County Baseball Association Service Award at the 86th Annual Union County Baseball Association Hot Stove Dinner on January 29th, 2023. **(Chairman Sergio Granados, Commissioner Alexander Mirabella, & The Entire Board)**
10. Recognizing Todd "The Toddfather" Frazier who served as the honored guest speaker at the 86th Annual Union County Baseball Association Hot Stove Dinner, on Sunday, January 29th 2023. (Chairman Sergio Granados, Commissioner Alexander Mirabella, & The Entire Board) **(Chairman Sergio Granados, Commissioner Alexander Mirabella, & The Entire Board)**
11. Recognizing the month of February, 2023, as "National Career and Technical Education (CTE) Month," as designated by the National Association for Career and Technical Education, throughout County of Union. **(Chairman Sergio Granados, & The Entire Board)**
12. Proclaiming the week of February 18, 2023 - February 25, 2023 as "National Future Farmers of America (FFA) Week" throughout the County of Union. **(Chairman Sergio Granados, & The Entire Board)**
13. Proclaiming the month of February as Black History Month throughout the County of Union; and further recognizing the prominence and importance of this county's African American community and aims to honor the culture by hosting events such as the Union College Black Excellence Kickoff event and the Union County 4th Annual Black History Month Flag Raising event, both held on February 1, 2023. **(Chairman Sergio Granados, & The Entire Board)**
14. Congratulating Joe Alves on his tremendous accomplishment in becoming the first Union County Indoor Pole Vault Champion in Elizabeth history. **(Chairman Sergio Granados)**

## **ADJOURNMENT**

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## UNION COUNTY BOARD OF COUNTY COMMISSIONERS 2023 MEETING SCHEDULE

**REORGANIZATION MEETING - THURSDAY, JANUARY 3, 2023 at 6:00 pm**  
**Union County Courthouse- 2 Broad Street. Elizabeth**

### AGENDA SETTING SESSION

January 26, 2023  
February 9, 2023  
February 23, 2023  
March 16, 2023  
March 30, 2023  
April 13, 2023  
April 27, 2023  
May 11, 2023  
May 25, 2023  
June 8, 2023  
June 22, 2023  
July 13, 2023  
August 17, 2023  
September 7, 2023  
September 21, 2023  
October 12, 2023  
October 26, 2023  
November 9, 2023  
December 7, 2023  
December 21, 2023

### REGULAR MEETINGS

January 26, 2023  
February 9, 2023  
February 23, 2023  
March 16, 2023  
March 30, 2023  
April 13, 2023  
April 27, 2023  
May 11, 2023  
May 25, 2023  
June 8, 2023  
June 22, 2023  
July 13, 2023  
August 17, 2023  
September 7, 2023  
September 21, 2023  
October 12, 2023  
October 26, 2023  
November 9, 2023  
December 7, 2023  
December 21, 2023

Please note that the County Commissioners' meetings are to be regularly held on Thursday evenings and are scheduled to be held on the same evening, with the Agenda Setting Session to commence at 6:00pm and the Regular Meeting to commence as soon as possible after the Agenda Setting Session, unless otherwise noted.

All meetings are to be held in the Commissioner Meeting Room within the Administration Building, 6<sup>th</sup> floor located at 10 Elizabethtown Plaza, Elizabeth New Jersey, 07207.

Due to the Covid-19 coronavirus concerns, County Commissioner meetings may be held remotely via Zoom webinar under the procedures conducted, as published, in 2021. If said procedures are deemed necessary, the Clerk of the Board will revise this Public Notice according to law.

Persons requiring a sign language interpreter should contact the Office of the Clerk of the Board at 908-527-4140.